



Council

Wednesday 3 March 2021
2.00 p.m.
Virtual Meeting

Rotherham
Metropolitan
Borough Council 

WELCOME TO TODAY'S MEETING

GUIDANCE FOR THE PUBLIC

The Council is composed of 63 Councillors, who are democratically accountable to the residents of their ward.

The Council Meeting is chaired by the Mayor, who will ensure that its business can be carried out efficiently and with regard to respecting the rights and responsibilities of Councillors and the interests of the community. The Mayor is the Borough's first citizen and is treated with respect by the whole Council, as should visitors and member of the public.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints its Leader, Mayor and Deputy Mayor and at its Annual Meeting will appoint Councillors to serve on its committees.

Copies of the agenda and reports are available on the Council's website at www.rotherham.gov.uk. You may not be allowed to see some reports because they contain private information and these will be marked accordingly on the agenda.

Members of the public have the right to ask questions or submit petitions to Council meetings. A member of the public may ask one general question in person which must be received in writing to the Chief Executive by 10.00 a.m. on the Friday preceding a Council meeting on the following Wednesday and must not exceed sixty words in length. Questions can be emailed to governance@rotherham.gov.uk

Council meetings are webcast and streamed live or subsequent broadcast via the Council's website. At the start of the meeting the Mayor will confirm if the meeting is being filmed. You would need to confirm your wish not to be filmed to Democratic Services. Recording of the meeting by members of the public is also allowed.

Council meetings are open to the public, but occasionally the Council may have to discuss an item in private. If this occurs you will be asked to leave.

If you have any queries on this agenda, please contact:-

Contact:-

Craig Tyler, Head of Democratic Services
governance@rotherham.gov.uk

Date of Publication:-

23rd February, 2021

COUNCIL

Wednesday 3 March 2021 at 2.00 p.m.
Virtual Meeting

THE MAYOR (Councillor Jenny Andrews)
DEPUTY MAYOR (Councillor Ian Jones)

CHIEF EXECUTIVE (Sharon Kemp)

MEMBERS OF THE COUNCIL

ANSTON AND WOODSETTS

IRELAND, Jonathan C.
JEPSON, Clive R.

KEPPEL

CLARK, Maggi
CUTTS, Dave
HAGUE, Paul

SITWELL

COWLES, Allen
SHORT Peter, G. J.
TURNER, Julie

BOSTON CASTLE

ALAM, Saghir
MCNEELY, Rose M.
YASSEEN, Taiba K.

MALTBY

BEAUMONT, Christine
RUSHFORTH, Amy L.

SWINTON

CUSWORTH, Victoria
SANSOME, Stuart
WYATT, Kenneth J.

BRINSWORTH AND CATCLIFFE

BUCKLEY, Alan
CARTER, Adam
SIMPSON, Nigel G.

RAWMARSH

BIRD, Robert
MARRIOTT Sandra
SHEPPARD, David R.

VALLEY

ALBISTON, Kerry
REEDER, Kathleen
SENIOR, Jayne E.

DINNINGTON

MALLINDER, Jeanette M.
TWEED, Simon A.
VJESTICA, John

ROTHER VALE

BROOKES, Amy C.
WALSH, Robert J.

WALES

BECK, Dominic
WATSON, Gordon
WHYSALL, Jennifer

HELLABY

ANDREWS, Jennifer A.
CUTTS, Brian
TURNER, R. A. John

ROTHERHAM EAST

COOKSEY, Wendy
FENWICK-GREEN Deborah
KHAN, Tajamal

WATH

ATKIN, Alan
ELLIOT, Jayne C.
EVANS, Simon

HOLDERNESS

ELLIOTT, Michael S.
PITCHLEY, Lyndsay
TAYLOR, Robert P.

ROTHERHAM WEST

JARVIS, Patricia A.
JONES, Ian P.
KEENAN, Eve.

WICKERSLEY

ELLIS, Susan
HODDINOTT, Emma
READ, Chris

HOOBER

LELLIOTT, Denise
ROCHE, David J.
STEELE, Brian

SILVERWOOD

MARLES, Steven
NAPPER, Alan D.
RUSSELL, Gwendoline A.

WINGFIELD

ALLEN, Sarah A.
ELLIOTT, Robert W.
WILLIAMS, John

Council Meeting Agenda

Time and Date:-

Wednesday 3 March 2021 at 2.00 p.m.

Venue:-

Virtual Meeting

1. ANNOUNCEMENTS

To consider any announcements by the Mayor in accordance with Council Procedure Rule 3(2)(ii).

2. APOLOGIES FOR ABSENCE

To receive the apologies of any Member who is unable to attend the meeting.

3. COMMUNICATIONS

Any communication received by the Mayor or Chief Executive which relates to a recommendation of the Cabinet or a committee which was received after the relevant meeting.

4. MINUTES OF THE PREVIOUS COUNCIL MEETING (Pages 9 - 58)

To receive the record of proceedings of the ordinary meeting of the Council held on 13th January, 2021 and to approve the accuracy thereof.

5. PETITIONS (Pages 59 - 63)

To report on any petitions received by the Council received by the Council and receive statements in support of petitions in accordance with Petitions Scheme and Council Procedure Rule 13.

6. DECLARATIONS OF INTEREST

To invite Councillors to declare any disclosable pecuniary interests or personal interests they may have in any matter which is to be considered at this meeting, to confirm the nature of those interests and whether they intend to leave the meeting for the consideration of the item.

7. PUBLIC QUESTIONS

To receive questions from members of the public who may wish to ask a general question of the Mayor, Cabinet Member or the Chairman of a Committee in accordance with Council Procedure Rule 12.

8. EXCLUSION OF THE PRESS AND PUBLIC

Should it be necessary, in the opinion of the Mayor, to consider excluding the press and public from the meeting in relation to any items of urgent business on the grounds that private information is likely to be divulged.

There are no such items at the time of preparing this agenda.

9. LEADER OF THE COUNCIL'S STATEMENT

To receive a statement from the Leader of the Council in accordance with Council Procedure Rule 9.

10. MINUTES OF THE CABINET MEETINGS (Pages 64 - 84)

To note the minutes of the Cabinet Meetings held on 25th January and 15th February, 2021.

11. RECOMMENDATION FROM CABINET - BUDGET AND COUNCIL TAX 2021-22 AND MEDIUM-TERM FINANCIAL STRATEGY UPDATE (Pages 85 - 334)

To consider the Cabinet's recommendations in respect of the Budget and Council Tax for the 2021-22 financial year.

12. CALENDAR OF COUNCIL AND COMMITTEE MEETINGS FOR THE 2021-22 MUNICIPAL YEAR (Pages 335 - 351)

To approve a calendar of meetings for the Council and its committees for the 2021-22 municipal year.

13. OVERVIEW AND SCRUTINY UPDATE (Pages 352 - 411)

To receive an update on the activities of the Council's Overview and Scrutiny bodies in accordance with Council Procedure Rule 14.

14. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY - BUILDING USE (Pages 412 - 416)

To receive for information recommendations from Overview and Scrutiny Management Board in respect of a scrutiny review of building use.

15. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY - HOMES ALLOCATIONS POLICY (Pages 417 - 422)

To receive for information recommendations from Improving Places Select Commission in respect of a scrutiny review of the Homes Allocations Policy.

16. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY - CALL CENTRE COMMUNICATIONS (Pages 423 - 427)

To receive for information recommendations from Improving Places Select Commission in respect of a scrutiny review of Call Centre Communications.

17. THRIVING NEIGHBOURHOODS - UPDATES FROM WARD COUNCILLORS (Pages 428 - 431)

To receive updates from ward councillors from Brinsworth and Catcliffe, Hooper and Keppel on the activities supporting Thriving Neighbourhoods across the Borough.

18. NOTICE OF MOTION - STANDARDS AND ETHICS COMMITTEE

That the Standards and Ethics Committee is not serving the people of Rotherham as a forum for justice, is unfair, biased and not transparent.

Mover:- Councillor John Turner

Seconder:- Councillor Cowles

19. NOTICE OF MOTION - THE 'RIGHT TO FOOD' TO BE INCORPORATED INTO THE NATIONAL FOOD STRATEGY

This Council recognises that we are seeing a crisis of food poverty born out of the political choices and systemic failings created over the past four decades, which has now reached a tipping point for so many Rotherham residents. The figures are devastating for one of the richest nations in the world and highlight the inequality in the UK in 2021.

This Council notes:

- That there are consistently high rates of poverty across our borough. There is growing concern amongst our health and care professionals about the current situation and the likely exacerbation of poverty figures due to the impact of the Covid-19 pandemic and economic uncertainty as 2021 progresses.
- Between 2015 and 2019 End Child Poverty reported a 3.4 per cent increase in the number of children in Rotherham who live in poverty. The Rotherham Foodbank gave out 4716 emergency parcels in 2019-20 and have helped 504 clients since January 2020. As there are other foodbanks operating in the area it is fair to assume that the real figure is likely to be much higher.
- The National Food Strategy is the first independent review of England's entire food system for 75 years. Its purpose is to set out a vision for the kind of food system we should be building for the future, and a plan for how to achieve that vision. It argues that the Covid-19 crisis has brought into painful focus the flaws in the UK's food system, especially its effect on the nation's physical and mental health.

This Council supports the demand by The Right to Food campaign that the 11 million people in food poverty should be central to The National Food Strategy. Enshrining the 'Right to Food' into law would clarify government obligations on food poverty and would introduce legal avenues to hold government bodies accountable for violations.

This Council calls for the 'Right to Food' to be incorporated into the National Food Strategy. We ask the Chief Executive to write to Henry Dimbleby, who is heading the strategy, to further this request.

Mover:- Councillor Sheppard

Seconder:- Councillor Cooksey

20. STANDARDS AND ETHICS COMMITTEE (Pages 432 - 434)

To receive and consider reports, minutes and recommendations of the Standards and Ethics Committee.

To confirm the minutes as a true record.

21. RECOMMENDATION FROM THE STANDARDS AND ETHICS COMMITTEE - LGA MODEL MEMBER CODE OF CONDUCT (Pages 435 - 469)

To consider the recommendation from the Standards and Ethics Committee in respect of the LGA's Model Member Code of Conduct.

22. RECOMMENDATION FROM THE STANDARDS AND ETHICS COMMITTEE - OUTCOME OF STANDARDS AND ETHICS SUB-COMMITTEE HEARING REGARDING THE ALLEGED BREACH OF THE CODE OF CONDUCT - COUNCILLOR IRELAND (Pages 470 - 481)

To consider recommendations from the Standards and Ethics Sub-Committees in respect of Councillor Ireland.

23. RECOMMENDATION FROM THE STANDARDS AND ETHICS COMMITTEE - OUTCOME OF STANDARDS AND ETHICS SUB-COMMITTEE HEARING REGARDING THE ALLEGED BREACH OF THE CODE OF CONDUCT - COUNCILLOR ELLIS (Pages 482 - 491)

To consider recommendations from the Standards and Ethics Sub-Committees in respect of Councillor Ellis.

24. AUDIT COMMITTEE (Pages 492 - 500)

To receive and consider reports, minutes and recommendations of the Audit Committee.

To confirm the minutes as a true record.

25. HEALTH AND WELLBEING BOARD (Pages 501 - 516)

To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board.

To confirm the minutes as a true record.

26. PLANNING BOARD (Pages 517 - 518)

To receive and consider reports, minutes and recommendations of the Planning Board.

To confirm the minutes as a true record.

27. STAFFING COMMITTEE (Pages 519 - 521)

To receive and consider reports, minutes and recommendations of the Staffing Committee.

To confirm the minutes as a true record.

28. RECOMMENDATION FROM THE STAFFING COMMITTEE - PAY POLICY STATEMENT 2021 (Pages 522 - 538)

To consider a recommendation from the Staffing Committee in respect of the Pay Policy Statement 2021/22.

29. LICENSING BOARD (Page 539)

To receive and consider reports, minutes and recommendations of the, Licensing Board Sub-Committee.

To confirm the minutes as a true record.

30. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

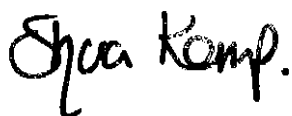
To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire and Rescue Authority, Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and South Yorkshire Pensions Authority, in accordance with Council Procedure Rule 11(5).

31. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRPERSONS

To put questions, if any, to Cabinet Members and Committee Chairpersons (or their representatives) under Council Procedure Rules 11(1) and 11(3).

32. URGENT ITEMS

Any other public items which the Mayor determines are urgent.



SHARON KEMP,
Chief Executive.

**The next meeting of the Council will be on
FRIDAY, 21ST MAY 2021 at 2.00 p.m.**

COUNCIL MEETING
13th January, 2021

Present:- The Mayor (Councillor Jenny Andrews) (in the Chair); Councillors Alam, Albiston, Allen, Atkin, Beaumont, Beck, Bird, Brookes, Buckley, Carter, Clark, Cooksey, Cowles, Cusworth, B. Cutts, D. Cutts, Elliot, M. Elliott, R. Elliott, Ellis, Evans, Fenwick-Green, Hague, Hoddinott, Ireland, Jarvis, Jepson, Jones, Keenan, Khan, Lelliott, Mallinder, Marles, Marriott, McNeely, Napper, Pitchley, Read, Reeder, Roche, Rushforth, Russell, Sansome, Senior, Sheppard, Short, Simpson, Steele, Taylor, John Turner, Julie Turner, Tweed, Vjestica, Walsh, Watson, Williams, Wyatt and Yasseen.

The webcast of the Council Meeting can be viewed at:-
<https://rotherham.public-i.tv/core/portal/home>

424. ANNOUNCEMENTS

The Mayor referred to the following Mayoral engagements:

- Attending a small, socially distanced ceremony to mark the Christmas lights switch on in All Saints' Square alongside boxing coach, Jamie Kennedy, the Rotherham Advertiser's Community Awards Winner.
- Taking part in an online event to mark the annual "Reclaim the Night" event that promoted action against male violence towards women, with the theme for 2020 being 'empowerment'.
- Announcing the winners at the Council's virtual "Big Hearts Big Changes Awards" Ceremony.

The Mayor also advised that she would be taking part in a video to mark Holocaust Memorial Day on 27th January that would be shared on the Council's social media channels.

425. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Whysall.

426. COMMUNICATIONS

There were no communications.

427. MINUTES OF THE PREVIOUS COUNCIL MEETING

Resolved:- That the minutes of the meeting of Council held on 11th November, 2020, be approved for signature by the Mayor.

Mover: - Councillor Read

Seconder:- Councillor Watson

428. PETITIONS

The Mayor advised that no petitions had been received since the previous Council Meeting held on 11th November, 2020.

429. DECLARATIONS OF INTEREST

Councillors Cusworth, Napper and Senior declared a personal interest in agenda item 12 (Housing Rents and Services Charges 2021/22) as they had family members who held a Council tenancy.

Councillors Andrews, Fenwick-Green, Lelliott, McNeely and Wyatt declared a disclosable pecuniary interest in agenda item 12 (Housing Rents and Services Charges 2021/22) as they held a Council tenancy.

430. PUBLIC QUESTIONS

(1) Mr. Felstead asked what, following on from the Cabinet Member's comments at the beginning of December aired in the Cabinet Meeting, was it in particular that inflamed him about Mr. Felstead enquiring about the financial performance of the Willmott Dixon housing schemes?

Councillor Beck explained he was happy to receive and answer questions about the financial performance of this and any of the Council's projects. As Mr. Felstead was aware the Council had provided as much information it could about the finances of the town centre housing scheme. The Council had worked incredibly hard to bring this investment and programme together alongside the Sheffield City Region and Homes England to draw down valuable funding. The Cabinet Member was extremely proud of what was being produced on site.

Mr. Felstead was, of course, welcome to form his own opinions about that, but when he falsely claimed that there had been some sort of irregularity or that someone had acted illegally, as Cabinet Member the false claims would be robustly refuted.

In a supplementary question Mr. Felstead referred to the withholding of financial information, which he believed to be unlawful by the Cabinet Member. He also referred to the Independent Review that had been undertaken, which had provided him with relevant information, the value for money assessment and the lack of documentation of any written recommendations to the Council. He regarded the build cost of the accommodation on the town centre site to be £60,000 per unit, with a total cost of around £10 million. The Council were spending £34 million so he, therefore, asked what were the abnormal costs totalling £20 million?

Councillor Beck confirmed he had not got that level of detail nor financial figures available so would respond to the member of the public in writing.

431. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100(A) of the Local Government Act 1972, that should the Mayor deem it necessary the public be excluded from the meeting on the grounds that any items involve the likely disclosure of exempt information as defined under Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006.

432. LEADER OF THE COUNCIL'S STATEMENT

The Leader wished all in attendance a Happy New Year but noted that he like everyone else, had been hoping for a better start to the new year than the situation that was currently being faced. The Leader noted that a new more transmissible variant of Covid-19 was now in circulation across the country and was sadly now in Rotherham. The Leader advised that the virus was spreading rapidly and stated that 20% of confirmed cases in the Borough were now being linked to the new strain of the virus, compared to just 2% in December.

The Leader noted that the National Lockdown measures that had been reintroduced across the whole of the country from Tuesday, 5th January, in an attempt to try and reduce the transmission of Covid-19 were set to be reviewed on 15th February and noted that the regulations expired on 31st March. The Leader advised that the situation was very concerning and detailed the measures, including staying at home as much as possible, that were required to try and bring the virus back under control.

The Leader also noted the challenges that the closure of schools would bring for school staff, parents and students. The Leader noted that support for businesses impacted by the pandemic would continue to be offered both nationally and locally and advised that the Council would be encouraging all businesses to apply for support.

The Leader provided an overview of the current situation in Rotherham regarding the pandemic including information on cases and hospital admissions. The Leader advised that to reduce pressures on health services it was essential that everyone did their bit to keep each other safe. The Leader noted that, despite the challenges, that there was positive news with the arrival of vaccines and provided information on the vaccination programme in Rotherham.

The Leader noted his thanks to all Council staff who had worked to deliver services right across the Council during the pandemic. The Leader noted the annual staff awards that had taken place virtually in December and advised that it was now more important than ever to celebrate the work of public servants. The Leader advised that Deborah Thomson had been named as Employee of the Year for her work in rolling out IT provision and thanked her for all her work, work that had contributed to allowing the Council meeting being held to take place.

433. MINUTES OF THE CABINET MEETING

Resolved: - That the reports, recommendations and minutes of the meetings of the Cabinet held on 23rd November and 10th and 21st December, 2020, be received.

Mover:- Councillor Read

Second:- Councillor Watson

434. RECOMMENDATION FROM CABINET - HRA BUSINESS PLAN 2020/21

Pursuant to Cabinet Minute No.91 (2020/21) consideration was given to a report in respect of the Housing Revenue Account Business Plan 2021-22.

The report stated that the Housing Revenue Account (HRA) recorded all expenditure and income relating to the provision of Council housing and related services, and as such the Council was required to produce an HRA Business Plan that was reviewed annually to set out its investment priorities over a 30 year period. The report provided a detailed technical overview of the current position of the HRA Business Plan and detailed the reasons for proposed changes. It was noted that the report was to be considered alongside the subsequent report that detailed the proposed levels for Housing Rents, Non-Dwelling Rents, District Heating and Service Charges as well as the draft Housing Revenue Account Budget for 2021/22.

The report stated that since the last update that there had been no significant Government policy changes that affected the business plan, however it was noted that there had been some significant downward changes to CPI (Consumer Prices Index). It was noted that the proposed HRA Business Plan recognised the importance of continuing investment in new affordable homes and would continue to be amended and reported annually.

In introducing the report, the Cabinet Member for Housing noted that despite the challenges that the continuation of Right to Buy sales presented for the HRA Business Plan, the Council continued to be committed to delivering new affordable housing across the Borough. The Cabinet Member also noted the Council's continued commitment to, and continued success, in ensuring that all Council homes met or exceeded the national Decent Homes Standard. The Cabinet Member also noted the key themes and objectives of the plan that focussed on delivering housing growth across all tenure types, including shared ownership, and the replacement of homes lost to Right to Buy sales.

Councillor Turner asked how the size of the HRA budget compared to the size of the budget in previous years. The Cabinet Member advised that the budget would be slightly larger in 2021/22 due to the proposed

increase in the rents. Councillor B. Cutts noted the amount of development of housing on what had previously been agricultural land over time.

Councillor Cusworth welcomed the proposals and the focus on house building and the provision of new Council properties for social rent and asked for further information on how this was being enabled. The Cabinet Member noted the various innovative schemes and tenure mix that the Council was using to deliver more homes across Rotherham, including the successful programme of strategic acquisitions where the Council had purchased new properties from developers.

Councillor Watson noted that the Council's commitment to delivering new homes and building new Council rented properties was a political choice that had been taken in order to replace the homes lost to Right to Buy sales and to ensure that there were sufficient decent homes for Rotherham residents.

Councillor Carter noted his support for the delivery of new homes but stated that he would not be able to support the proposals due to the proposals for rents contained in the subsequent report on Housing Rents and Service Charges. The Cabinet Member noted that by voting against the HRA Business Plan that Councillor Carter would be voting against the delivery of new homes in Rotherham.

Resolved: -

- 1) That the 2021-22 Base Case Option 1 for the Housing Revenue Account Business Plan, as detailed in the report of the Strategic Director of Adult Care, Housing and Public Health, be approved.
- 2) That the housing growth budgets, as detailed at paragraph 1.6 of the report be reprofiled, to ensure that resources be available at the right time to deliver on the commitments as detailed in the Annual Housing Development Programme.
- 3) That the Housing Revenue Account Business Plan be reviewed annually in order to provide an updated financial position.

Mover: - Councillor Beck

Seconder:- Councillor Alam

435. RECOMMENDATION FROM CABINET - HOUSING RENT AND SERVICE CHARGES

Pursuant to Cabinet Minute No.91 (2020/21) consideration was given to a report that sought approval for the proposed values of the Housing Rents, Non-Dwelling Rents, District Heating and Service Charges as well as the draft Housing Revenue Account Budget for 2021/22.

It was proposed that in line with the Government policy on rents for social housing, that rents should be increased by 1.5% (CPI (as of September 2020 plus 1%) in 2021/22. It was noted that this would result in an average rent increase for social rented of £1.12 per week from £74.21 to £75.33 per week. It was noted that the increase in rent would increase rental income by approximately £1.1million that would then be used to support the ongoing maintenance and management of services for Council homes.

For non-dwelling properties, such as garages, garage plots, cooking gas supplies and communal facilities, it was proposed that ,in line with the Council's policy on fees and charges, that a 2% increase should be implemented in order to enable cost of supplying and managing these services to be covered. It was also proposed that there should be no increase in the charges for District Heating as it had been projected that the scheme would break even in 2021/22.

The Cabinet Member for Housing noted that only around one-third of tenants would pay the full increase in rents, with the rest being supported by being in receipt of full or partial Housing Benefit.

Councillor Jepson noted his support for the proposals and the Council's activity to provide more social rented homes to replace homes lost to Right to Buy sales.

Councillor Carter stated that the Council should not be increasing rents at a time when families across the Borough were facing tough financial times due the economic impact of the pandemic and advised that the Council should be freezing, not increasing rents at this difficult time.

Councillor Ellis stated her support for the proposals and the Council's commitment to providing decent homes for residents and noted that the pandemic had highlighted the importance of everyone having a safe and secure home. Councillor Watson noted that the activities detailed in the HRA Business Plan that had just been approved were dependent on the proposed rent increases, and as such stated that all Members who had supported the HRA Business Plan must also support the proposed rent and service charges. Councillor Watson emphasised that most tenants would not be impacted by the increase in rents due the support they received from Housing Benefit.

Councillor Mallinder stated her support for the replacement of homes lost to Right to Buy sales as social rented properties provided safe, secure and good quality housing to many people. Councillor Cusworth noted that the pandemic had created an increase of homelessness and asked how many people on the waiting list for a Council property were homeless. Councillors Steele and Walsh stated their support for the proposed rent increases and noted that the proposed rent increases were small but necessary in order to ensure that Council homes could continue to be maintained at a decent standard.

The Cabinet Member thanked Members for their support of the proposals. In response to Councillor Cusworth, the Cabinet Member advised that there were currently over 7,000 people on the waiting list for a Council property and noted that this showed the high level of demand that existed for decent homes at reasonable rents. In response to Councillor Carter, the Cabinet Member advised that the small rent increase was required in order to maintain homes to a decent standard and also to enable the delivery of sufficient decent homes in the long term. The Cabinet Member re-emphasised that only around one third of tenants would pay the full increase in rents, with the rest being supported by being in receipt of full or partial Housing Benefit.

Resolved: -

- 1) That dwelling rents be increased by 1.5% in 2021/22 in line with the Government policy on rents for social housing which allows rents to increase by the Consumer Price Index (CPI) (as of September 2020), plus 1%.
- 2) That shared ownership rents be increased by 1.6% in 2021/22 in line with the Government policy on rents for social housing which allows rents to increase by the Retail Price Index (RPI) (as of September 2020), plus 0.5%.
- 3) That charges for garages and parking spaces, communal facilities, cooking gas and the use of laundry facilities for 2021/22 be increased by 2%, in line with the Council's policy on fees and charges.
- 4) That the unit charge per Kwh for District Heating Schemes for 2021/22 remain unchanged at the level set by Council in December 2017.
- 5) That the Housing Revenue Account Budget for 2021/22 be approved.

Mover: - Councillor Beck

Seconder: - Councillor Alam

436. THRIVING NEIGHBOURHOODS - UPDATES FROM WARD COUNCILLORS

Further to Minute No. 55 of the meeting of the Cabinet held on 19th November, 2018, consideration was given to the annual Ward updates for Wingfield, Dinnington, Hellaby and Holderness as part of the Thriving Neighbourhood Strategy.

The Strategy signalled a new way of working for the Council both for Members and for staff and covered every Ward in the Borough delivered through Ward Plans developed with residents to address local issues and opportunities. Ward Members would be supported by the Neighbourhood

Team and would work with officers and residents from a range of organisations to respond to residents.

Councillors Allen, R. Elliott and Williams, on behalf of the Wingfield Ward, gave a review of what had taken place during 2019/20 together with the services necessary during the Covid-19 pandemic. Initiatives that had taken place in the Ward included:-

- An end of Term event for partners and local groups in February 2020 using the Spotlight Theatre facilities at Wingfield Academy
- A Christmas tree on the site of the old public hall in Greasbrough
- The Greasbrough Gala held on 12th October, 2019 in Greasbrough Park
- Isolation – a friendly bench purchased and situated in Greasbrough Park, supported the annual OAP Christmas party and reassurance visits undertaken with Neighbourhood Officers and PCSOs
- Work with 2 churches – St. Mary's and St. John's to bring about social events to bring communities together
- Events organised – Vintage afternoon tea (2nd November 2019), Remembrance Day Service (10th November, 2019), Summer Fayre (29th June, 2019)
- Anti-social behaviour – continued work with Housing and the Police on St. John's Green with new lighting and fencing due soon to increase the safety for the residents of the flats, work with Streetpride on clearing/cutting back on entrances to underpasses and painted to make them lighter and brighter to feel safer
- Work with Housing and their Commercial Estate Services to secure funding to demolish garages on Ochre Dike and refresh shop frontages and planting, acquire new business residents and the provision of a car park. This had reduced anti-social behaviour and provided a pleasant environment
- Young people – networking meeting to receive the results of the consultation exercise undertaken by Early Help and contributed to by over 300 young people. A basket swing had been purchased in accordance with their wishes and progress was being made on the requested Greasbrough Multi-Use Games Area
- Neighbourhood working - Partnership working had brought some good successes in the Ward. Honoured to host the international Nemesis project through the primary schools in the Wingfield Ward. The legacy project of this work would see a new SEND provision at Rockingham School
- Improvements would be sought for the area surrounding what would be the new Coach Road junction hopefully demolishing garages off Main Street and resurfacing, the making of a new car park and to introduce a new green corridor to link the entrance to Green Park to the recreation park and onwards to the new shared use pathway and cycle lane further along Fenton Road

- Further partnership working included the installation of a new toucan crossing on Fenton Road, reassurance visits and the removal of hedges and shrubs around Kimberworth Park Road to reduce anti-social behaviour and increase community safety
- Thanks to all the partners and the Neighbourhood Team

Councillors Mallinder, Tweed and Vjestica, on behalf of the Dinnington Ward, gave an update on their Ward priorities and welcomed the opportunity to thank the Neighbourhood Team and listed a number of initiatives that had taken place in the Ward and as a result the community were benefiting from:-

- Supporting communities to address the Covid-19 crisis
- Provision of support from the Ward budget to a number of local community groups including Laughton-en-le-Morthen Parish Council's project, the Dinnington Community Coronavirus Volunteer Group and Dinnington Salvation Army, in order to enable them to provide food and support to vulnerable residents
- Helping Hands – which included the delivering of meals
- Ward Members volunteering including a “befriender” through the Council's Rotherham Heroes Scheme and calling vulnerable residents through the NHS volunteer programme
- Prior to the pandemic, active engagement in work to save Rother Valley College both with residents in the form of a petition and with parents/partners
- Happy to Chat bench in Dinnington to encourage residents to talk to each other. St. Leonard's Church and the Council worked together to site the bench within the Church grounds
- Provision of an electric powered cycle for use by the local PCSO team in Dinnington
- Renewal and upgrading of playground facilities in conjunction with Laughton Parish Council
- Billy and Belinda bollards purchased and installed outside Laughton All Saints School
- Dinnington Town Football Club to bid for external funding to improve and develop their facilities
- Funded facilities for a U9s girls football team in Dinnington
- Supported Dinnington Bowling Club with storage facilities and new equipment
- Funded books for a new library at Dinnington Primary School
- Thanks to the Neighbourhood Team

The Mayor (Councillor Jenny Andrews), Councillors Brian Cutts and John Turner, on behalf of the Hellaby Ward, gave an update on their Ward priorities and listed a number of initiatives that had taken place in the Ward including:-

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- Hellaby Community Hall – supported the Parish Council in the refurbishment of the kitchen
- Hellaby Newsletter
- Community skips in Maltby and Hellaby
- Maltby – requested a path across a green to improve access to local transport and local shops. This was now completed and included pedestrian safety
- Supported the lowering of speed limits in Hellaby village and other road safety issues in Bramley and Maltby
- Local school requested support for library for the children to improve the reading of local children
- Electric bike purchased for local PCSO
- Supported local groups in the community and an event organised to bring everyone together to thank everyone for their hard work
- Work with Wickersley Parish Council on the project of a solar light system illuminating a well used path through a graveyard
- Reflective bollards on Morthen Road
- Help provided to the Austen Drive Allotment Society
- Community flower bed
- A new cooker for and decoration of The Lings – a very much used community group building
- St. Alban's Church, together with Wickersley Parish Council, purchased a new flagpole
- Thanks to the Neighbourhood Team and local PCSOs

Councillors M. Elliott, Pitchley and Taylor, on behalf of the Holderness Ward, gave an update on their Ward priorities and welcomed the opportunity to thank the Neighbourhood Working Group, staff and volunteers and listed a number of initiatives that had taken place in the Ward and as a result the community were benefiting from:-

- Supported S26 Covid-19 Community Support Group set up by a local resident to help the most vulnerable
- Offered Community Leadership to offer financial support to help with running costs and PPE as well as time in delivering prescriptions
- S26 Food Bank set up - received donations from local business, residents and Aston TARA
- Thanks to Aston-cum-Aughton Parish Council for their financial support and use of the community building
- Continued to carry out socially distanced walkabouts. Residents said their neighbourhood and environment was very important to them so continued to look at ways of making residents proud of where they lived with the provision of free compost bins across the Ward, provision of dog bins and community clean-up days in partnership with Housing and the Police
- The Police had continued to carry out regular speedwatch operations
- Community litter picks and residents organised their own small group litterpicks

- Gardening Competition open to all residents
- Support for the local bowling group to purchase construction materials to enable a self-build project which vastly improved their facilities
- Bowling Group provided lessons for some pupils from Springwood Academy
- To help encourage children into learning an approach had been made to Gullivers Theme Park who had generously offered half price tickets. Ward Members had purchased 80 tickets and awarded 10 tickets to each of the schools in the Ward. Each School had awarded their tickets as rewards e.g. good attendance, lucky dip and exceptional attitude to learning. The response had been amazing
- In conjunction with Aston Leisure Centre, young person's fitness sessions with a professional instructor organised as well as "mini-me" sessions for mothers and their young children
- Stride Out Aston which enables women of all abilities to enjoy running in a safe and supportive manner
- Replacement of Alexandra Park sign – Springwood Academy had been approached for their pupils to design the sign. The winner and runners up was invited to see the sign made up as the finished article
- Event held to recognise the volunteers in the Ward
- Thanks to the Ward Co-ordinator

Resolved:- That the Ward updates be received and the contents noted.

Mover:- Councillor Watson

Seconder:- Councillor Read

437.

MEMBERSHIP OF COMMITTEES, BOARDS AND PANELS

Pursuant to Minute No.339 consideration was given to a request to fill two vacant Labour Group seats on the Licensing Board and one vacant Labour Group seat on the Licensing Committee.

Resolved: -

- 1) That Councillor Stuart Sansome and Councillor Jayne Elliot be appointed to the Licensing Board.
- 2) That Councillor Jayne Elliot be appointed to the Licensing Committee.

Mover: - Councillor Read

Seconder: - Councillor Watson

438. STANDARDS AND ETHICS COMMITTEE

Resolved: - That the reports, recommendations and minutes of the meeting of the Standards and Ethics Committee held on 19th November, 2020, be adopted.

Mover: - Councillor McNeely

Seconded:- Councillor Clark

439. AUDIT COMMITTEE

Resolved: - That the reports, recommendations and minutes of the meeting of the Audit Committee held on 24th November, 2020, be adopted.

Mover: - Councillor Wyatt

Seconded:- Councillor Walsh

440. HEALTH AND WELLBEING BOARD

Resolved: - That the reports, recommendations and minutes of the meeting of the Health and Wellbeing Board held on 11th November, 2020, be adopted.

Mover: - Councillor Roche

Seconded:- Councillor Mallinder

441. PLANNING BOARD

Resolved: - That the reports, recommendations and minutes of the meetings of the Planning Board held on 5th and 26th November and 17th December, 2020, be adopted.

Mover: - Councillor Sheppard

Seconded: - Councillor Williams

442. LICENSING BOARD SUB-COMMITTEE AND LICENSING SUB-COMMITTEE

Resolved: - That the reports, recommendations and minutes of the meetings of the Licensing Board Sub-Committee held on 9th November and 1st, 7th and 15th December, 2020, be adopted.

Mover: - Councillor Ellis

Seconded: - Councillor Beaumont

443. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

(1) Councillor Cowles had once again read in the local paper that the Police and Crime Commissioner intended to increase the precept to pay for additional Police. The Police and Crime Commissioner had a department of 23 FTE's, so he asked could the Spokesperson explain briefly what measurable tangible benefit do these people along with the Police and Crime Panel contribute towards increasing the effectiveness of South Yorkshire Police?

Councillor Sansome pointed out that Councillor Cowles misunderstood the role of the Police and Crime Commissioner – which was set out in Legislation. The Police and Crime Commissioner:-

1. Produced a Police and Crime Plan which set out the priorities for the Force. The Plan was updated each year in line with any changing circumstances – such as changes in crime, the impact of the coronavirus.
2. Drew up, in conjunction with the Chief Constable, the annual budget for the Force and ensured that it balanced against funds available. These funds were Government grants (approximately 70%) and precept (approximately 30%). The precept was decided by the Police and Crime Commissioner, but only after consultation with Council Leaders, the Police and Crime Panel and the public.
3. Held the Chief Constable and the Force to account for the way they perform as a Force – for which the Police and Crime Commissioner needed evidence. He did that formally in a Public Accountability Board meeting which was open to the press and public, at which senior officers present reports, including a quarterly report on the performance of the Police in Rotherham district.
4. Commissioned services – such as Victim Support Services.
5. Used assets recovered from criminals to fund local groups across South Yorkshire who were all helping to reduce crime or anti-social behaviour.

All the above activity contributed in different ways in helping the Force to meet the objectives that the public would like to see in tackling crime and anti-social behaviour, supporting victims and the vulnerable, treating people fairly and making Rotherham a safe place.

All the above required staff. The Police and Crime Commissioner could 'hide' these costs by having staff on the payroll of the Force, but he chose to make everything he did as transparent as possible.

The Police and Crime Panel consisted of independent members and local Councillors from each of the four districts who once per month held the Police and Crime Commissioner to account on his performance. The meetings were held in public. Councillor Cowles's party, in at least one of its iterations, had a Member on it.

Councillor Cowles in his supplementary question confirmed he had not misunderstood what the Police and Crime Commissioner did. He referred to a meeting and discussion that had taken place before Christmas and the accountability and effectiveness of the Commissioner and the Panel.

The Police and Crime Commissioner still proposed to increase the precept, but failed to look at his own area to provide savings.

It was difficult to determine whether Police Officers that were recruited were operational and that, despite the Government putting more money into policing, South Yorkshire continued to have a higher crime rate. Councillors were still receiving complaints that the 101 service remained unsatisfactory and rather than the precept being increased further, it would be preferable to spend the increase in Council Tax in the area of Social Care and perhaps covering the cost of rent increases which had been debated earlier. It was, therefore, asked if the Police and Crime Commissioner was going to consult could the spokesperson please ask that he consult with Rotherham's Members.

Councillor Sansome shared the same frustrations about accountability and holding the Police and Crime Commissioner to account, but would indeed ask that the Police and Crime Commissioner provide evidence of savings and the precept details once these were known.

Councillor Cowles was urged, however, to contact his local policing team about crime in his Ward and escalate this to the District Commander in Rotherham if he remained dissatisfied.

(2) Councillor Napper asked with the 14.1% increase in the Police precept could the representative of the Police and Crime Panel advise how many more frontline Police Officers have been employed and how many officers have been lost over the same period of time and to which forces in South Yorkshire have the new officers been deployed to?

Councillor Sansome explained the increase in the Police precept was not yet known since it had not yet been set by the Police and Crime Commissioner. All the Police and Crime Commissioner knew at this stage was that if he was to support additional officers and keep the existing service going he could only do so with additional funding from the precept. The Government also recognised this and was allowing Police and Crime Commissioner's across the country to increase precepts by up to £15 on a Band D property. This would be a precept increase of about 7% - not 14.1%. Most properties in South Yorkshire, however, were in lower tax bands, mostly A and B.

The Government was also assuming in all its calculations that the precept would be set at the higher level. When the Government set out its plan to recruit more Police Officers and return South Yorkshire to the same level of Police Officers as there were under the last Labour Government, the maximum precept increase was required to make that happen.

If the Police and Crime Commissioner was able to fund additional officers there would be approximately 142 in the coming year.

Officers were deployed into each district according to a formula based mainly on population, but with some variance due to demand on the Force in that District and similarly like the previous question.

In a supplementary question Councillor Napper referred to the previous 14.1% increase, but sought information on how many police were recruited and employed and to where officers lost with redundancies etc. He was concerned about the 101 system and believed it was not working. He continued to experience problems in his own Ward with quad bikes and motorbikes and was frustrated with the apparent lack of action that the Police could take.

Councillor Sansome responded and confirmed that as a result of the 14% increase 90 additional officers had been requested. However, the Police and Crime Panel disagreed with the number and asked for additional numbers and this was increased to over one hundred more Police Officers.

There would always be natural wastage of officers, but it was important to maintain numbers. Whilst the Ward concerns about quad bikes were an issue, Councillor Napper, like Councillor Cowles, was advised to raise issues with local police officers and to escalate this to the District Commander if his concerns were not being addressed.

(3) Councillor R. Elliott explained he was informed the Police and Crime Panel had been asked to consider flexibility in policing and agree that PCSO's were moved around South Yorkshire as required. This would mean the transfer of PCSO's from Rotherham to Sheffield. This may have a detrimental effect on the crime figures in Rotherham and, therefore, was opposed to this suggestion. He asked would the Spokesperson oppose this proposal?

Councillor Sansome explained the deployment of PCSO's was an operational matter for the Chief Constable in consultation with District Commanders.

Some years ago, Neighbourhood Teams were disbanded and all uniformed officers became part of Response Teams, not related to neighbourhoods. Only PCSO's remained in neighbourhoods and this weakened the ability to respond quickly to incidents where someone with powers of arrest was needed.

There had since been a restoration of Neighbourhood Teams with Police Constables as well as PCSO's and the role of the PCSO in the new Teams was reviewed. In addition, with the expansion of Police Officer numbers, some PCSO's had sought to become Police Constables. There would be some moving around of PCSO's for these and other reasons.

The aim all the time was to strengthen the Neighbourhood Teams, but again to go back to the beginning deployment of PCSO's was a operational matter and not a political decision.

In a supplementary question Councillor R. Elliott asked that his feelings be fed back to the Police and Crime Panel as there were still insufficient Police Officers in Wards. The notion there was too many was ridiculous and pointed out many officers joined the ranks to serve in Rotherham. He asked, therefore, would the Spokesperson give his assurance to oppose any moves out of Rotherham and ensure the Police and Crime Panel did not accede to Sheffield.

Councillor Sansome reiterated the issues of moving Police Officers around the district was not a political decision, but operational by the District Commander. However, he would pass on concerns to the Police and Crime Commissioner, but also urged Councillor Elliott to make the District Commander aware of his concerns about the numbers of Police in Rotherham.

444. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRPERSONS

(1) Councillor Jepson asked would the Service look at increasing the funding available from their budget for the cleaning and maintenance of street furniture and allocating it to the area managers under the new zonal working system. This would enable all cleansing operations to be under the same Service area, better co-ordinated, improve the appearance of the Borough and the safety of its residents.

Councillor Allen explained any cleaning of street furniture that was necessary, and the installation of litter bins, was already undertaken by the Council's Zonal Teams.

However, the maintenance and installation of other street furniture, such as benches and bollards, was undertaken by Highway Services. This was due to the equipment and expertise required to undertake installation safely and to the required standard.

The Teams worked closely together and were all managed under the same Assistant Director for Community Safety and Streetscene Services.

The Council had delivered extra investment in Services to improve the safety and cleanliness of neighbourhoods over the last 2 years, including:-

- Investment in additional mechanical street sweepers across the Borough.
- £60,000 per year to allow scheduled weed control and cleansing to take place across the majority of the Borough's dual carriageways and arterial routes, once per year.

- £100,000 per year for an improved response to cleaning issues at the weekends.

At the same time, the additional capital investment that had been committed for bins would start to be delivered in the coming weeks, which should also help to improve the appearance of some street furniture.

In a supplementary question Councillor Jepson would like to see more pride being taken in the Borough and ensure that cleaning of signs, street name signs and street furniture were implemented. It just needed co-ordinated effort and a commitment from the Council and other interested parties. He himself would be happy to help out.

Councillor Allen gave an undertaking to organise a meeting once she had met with the Assistant Director with responsibility for that area. She would then facilitate discussions to see what could be arranged with the Zonal Team Managers and the logistics of such a task.

(2) Councillor Carter asked had the Council reduced the frequency of litter and dog waste bin collections during the pandemic, and what had the impact of this been?

Councillor Allen confirmed the Council had not reduced the frequency of litter or dog waste bin collections during the pandemic.

Like any Council or other public service, throughout the pandemic, the street cleaning teams had on occasions, suffered through staff absence due to illness and self-isolation. During the recent wintry weather, some street cleaning staff were also required to support gritting activities. Whilst this had sometimes impacted on services, the Cabinet Member was proud of the way the Service had been able to maintain the cleanliness of the Borough in this most difficult of times.

Councillor Carter was aware isolation was a big factor in the pandemic, but residents had noticed a visible deterioration in the street scene. He asked what had been the impact on the amount of waste being accrued in local areas and what additional measures was the Council taking to ensure local streets remained clean and tidy.

Councillor Allen concurred with the observations that there had been an increase especially in the amount of dog waste. This was an issue across the Borough and over the last few days this increase had not been quantified.

The Borough's country parks and green spaces had experienced an increased usage level, typically more relative to those seen in the summer months and as a result more waste was being deposited in containers than would normally be expected at this time of year.

(3) Councillor Carter asked what recent progress had been made on the Council's plan to become the Children's Capital of Culture?

Councillor Allen explained the Children's Capital of Culture would take place in 2025. Early work to develop the programme had continued throughout Covid-19 including early conversations and engagement with a range of children and young people's networks across Borough including:-

- Youth Cabinet;
- Children, Young People and Families Consortium;
- Children and Young People's Partnership Board; Young Inspectors;
- the formation of a Youth Curation Panel as part of a funded project through the Council's Museums, Arts and Heritage Service; and
- engagement through partners such as Gullivers, Grimm & Co and Imagine Rotherham (Local Cultural Education Partnership).

The outcome of this work had led to the development of a bid to Arts Council England which would be submitted later this month to fund the first phase of wider public engagement which had been co-designed with children and young people through the above process. A decision on funding was expected in April, 2021.

In a supplementary question Councillor Carter welcomed the investment into Children's Services, but believed many residents would not think the initiative to be laudable given the Council's credibility and history in this area. He asked, therefore, what events were planned around the launch to ensure this benefitted children and young people in future years.

Councillor Allen agreed there would always be people critical of the Council, but the Service had 5 years before it embarked on this project. Rotherham as a Borough had travelled a long way and unfortunately there would always be individuals who failed to see change. Rotherham was a forward looking positive authority and serious about becoming the Children's Capital of Culture. It was impossible to identify what events would take place, but this would be subject to public consultation and be determined by those discussions with young people over the next few years.

(4) Councillor Albiston referred to Rotherham stating it was a 'Child Centred Borough' and asked what evidence was there that this was a reality?

Councillor Watson confirmed 6 years ago one of the priorities in the Council Improvement Plan was for Rotherham to become a 'Child Centred Borough.' To oversee delivery of this vision, the Child Friendly Rotherham Board was established. This was a member-led working group and included a range of partners.

Child Friendly Rotherham (as it was known at that time) was underpinned by a whole-Council approach and involved agencies working outside of Children and Young People's Services. Initially the Board was particularly useful in ensuring that the voices of children and young people were influencing key developments within the Council at that time. However, this approach had now become business as usual with the needs of children receiving a high priority across all directorates and agencies in the Borough.

The question asked for 'evidence of this' - this could be a long list indeed, but some examples included:-

- The RMBC Year Ahead Plan 20/21. Under the 5 themes the Council has identified the following objective... *Children and young people are protected, safeguarded and able to achieve their potential.*
- The child-centred legacy continues with Young People Take Over Days in the Council Chamber taking place annually.
- Children and young people were routinely involved in the recruitment and selection of staff and senior leaders in the Council and through our award winning Young Inspectors, Services were also evaluated and inspected by children and young people.
- Children and young people have shaped the Cultural Strategy and continue to be involved in the Rotherham, Children's Capital of Culture initiative and the Reimagining Rotherham work, which in turn, informed the Town Centre Master Plan.
- Across our schools, particularly in the past few months, we have seen just how committed our staff and teachers are wanting nothing but the best for our children. We have seen teachers, Family Support Workers and Social Workers collaborating to support our most vulnerable children during the pandemic, with staff going above and beyond to deliver food parcels, Free School Meals, Uniforms and Laptops.
- Sticking with education, there was a collective ownership of all key educational priorities through the activity of Rotherham Education Strategic Partnership, this brings all phases of education, Multi-Academy Trusts, Local Authority and educational partners together to support a child-centred approach to education outcomes for our children.
- There is a range of high quality childcare in the Borough to meet parent's needs – 98.1% of all Ofsted registered Early Years provision is judged Good or Outstanding (compared to 96.2% nationally).
- Take-up of early education was promoted to support improved outcomes for Rotherham children and take-up of 2 year old's early education was consistently high with over 80% of eligible children taking up a place.
- A package of support was in place to ensure that children with Special Educational Needs could access childcare and early education places with their peers without delays.

- At Key Stage 5 in 2019, the Rotherham 'A' Level or equivalent pass rate (A*- E grades) was 99.0%. The national pass rate reported on the BBC news website shows that the overall A*-E pass rate has remained at 97.6% showing the Rotherham LA average is 1.4% above the national average

In September 2019, the Rotherham Safeguarding Children Board (RLSCB) transitioned into the Rotherham Safeguarding Children Partnership (RSCP). This was a further example of agencies, Health, Police and the Council working in a child-centred way to keep children safe.

A Peer Challenge led by the Yorkshire and Humber Association of Directors of Children's Services in March 2020 confirmed that there was longstanding and collective ownership of the SEND agenda in Rotherham again evidencing the commitment to a child-centred approach.

Child-centred was about all children in the Borough, but for the vulnerable and less fortunate the Council could take some comfort that it had a workforce that was child-centred and a Directorate that was rated Good by Ofsted. Children's Services had come a long way in 6 years. The most recent Ofsted Focused Visit in October 2020 reaffirmed that the Council was continuing to improve and reported that "Strong and effective multi-agency partnerships enabled the early identification of vulnerable children and that Early Help Services and Children's Social Care were integrated, promoting positive working relationships and a clear understanding of thresholds."

Throughout the pandemic the most vulnerable children had continued to be prioritised and seen. In Early Help over 7,000 visits to children took place between the 2 national lockdowns with a further 5,000 taking place virtually.

Likewise, in Social Care in person visits had been prioritised since the commencement of the pandemic and between March and October 2020 over 23,000 in person visits were undertaken by Social Workers with only just over 1,800 being undertaken virtually. Since October reliance on virtual visits by Social Workers had further reduced and Social Worker staff continued to prioritise face-to-face interaction with children, young people and their families/carers.

Councillor Watson genuinely believed that there was plenty of evidence that Rotherham was a Child-Centred Borough.

In a supplementary question Councillor Albiston, whilst welcoming the detail, believed the actions were what she would expect from a functioning Local Authority delivering specialist services to children. She thanked staff who went above and beyond, but failed to see in the evidence with the capital culture work what difference things had made. With child poverty levels growing and youth provision shrinking what

evidence could be provided to prove Rotherham was a Child-Centred Borough.

Councillor Watson pointed out Rotherham was undertaking a significant number of actions that other local authorities were not doing. This was clearly evidenced in meetings with local authority colleagues and it was argued that the Year Ahead Plan focused on children.

Child poverty was a national issue and influenced by Government policies, especially around Child Benefit and Universal Credit.

(5) Councillor Cowles referred to Worcester Council having increased their share of council tax, £5m towards Social Service provision, this equated to a £33 increase for the average Band D household in the area, providing that other parts of the tax were not increased. He asked had the Council considered this approach to supporting Social Services?

Councillor Alam confirmed Worcester City Council was a District Council, with no Social Care responsibilities.

Worcestershire County Council, who did have Social Care responsibilities, was consulting on their 2021/22 budget proposals. They were proposing a 2.5% Council Tax increase (1.5% basic and 1.0% ASC precept). This would raise them £6.2M. Last year they increased the levy by 2% and the council tax by 1.99%, reportedly spending the money across Social Care and other Services.

That kind of combination of an increase in both Council Tax and the Social Care levy was the same approach that Rotherham took and Councils across the country have done the same thing.

Rotherham had invested significantly in Social Care Services in recent years. The current year's budget (2020/21), agreed at Council in February, 2020, included a Council Tax and Adult Social Care precept total increase of 2.99%. This was less than the increase in Worcestershire, but it raised an additional £3.2M income, so considerably less than the equivalent rise in Worcestershire would raise.

In a supplementary question Councillor Cowles indicated that if he was given a choice he would opt to supplement Social Care provision. In the current climate this got his vote every time, so asked if the Cabinet Member would look into the issue as to how much could be raised and provide him with the figure.

Councillor Alam confirmed if Rotherham raised Council Tax by 2.5% this would not raise the £6.2 m figure like Worcester. This would be less than £2.8 m and would depend on how many properties were in a specific banded area. However, he was happy to look into this further and provide the figures in writing.

(6) Councillor John Turner explained when he first joined the Council a significant number of Labour Councillors in the Chamber seemed to be sporting trade union badges. He asked did any of those receive any monetary sponsorship or assistance from those unions?

The Leader confirmed there was a legal requirement for any Member to ensure that any payment or provision of any other financial benefit was recorded in their register of interests and this included the receipt of any payment or financial benefit from a trade union.

In a supplementary question Councillor Turner believed this to be more of a regular allowance towards their expenses when taking on the job in the first place.

The Leader to his knowledge knew of no-one who received that regular income from a trade union, but pointed out that if it did occur this must be recorded in a Member's Register of Interest.

(7) Councillor Jones asked could the Cabinet Member explain what the purpose of a pre-planning application was and why there was an "air of secrecy" around them?

Councillor Lelliott explained the Council's Statement of Community Involvement (2019) actively encouraged anyone considering applying for planning permission to enter into 'pre-application' discussions with the Planning Department as it offered significant potential to improve both the efficiency and effectiveness of the planning application system and improve the quality of planning applications. It would also identify, at an early stage, those schemes that were contrary to planning policy and likely to be refused. This was helpful to the applicant, the Council and the wider community.

In a supplementary question Councillor Jones referred to 2 specific instances - one in relation to a petrol site to expand into flats where Ward colleagues had been advised not to share information with the public. The second one - RB2019/0968 was for the development of 3 x 5 storey blocks of flats on the Masbrough Chapel site. Development would require all the bodies to be exhumed and due to the history the site was of significant interest. He believed whilst the Local Authority had expressed some concerns, the development be positively viewed. He, therefore, asked if the Cabinet Member for Finance was aware of the £80k outstanding charge for clearance of the old chapel and whether as part of the weekly planning update these applications could also be included.

Councillor Lelliott asked Councillor Jones to share this information with her and she would discuss his concerns with the Planning Service and respond in writing. She did point out that the pre-application service was available to developers and full details were on the Council's website.

(8) Councillor Cusworth asked what preparations have the Council made for the winter weather and did the Council have sufficient salt stocks for a bad winter?

Councillor Hoddinott confirmed rock salt was stored in a purpose-built salt barn at Hellaby Depot. The barn held 4,500 tonnes of salt at the beginning of the season and a further 2,000 tonnes of rock salt was stored at Scotch Springs Depot near Maltby. That was a lot of salt and more than enough salt for a normal/bad winter. However, if required additional salt was procured during the season.

The service could be delivered 24 hours a day 7 days a week during the winter period to ensure the roads were kept safe. The Council had 40 qualified drivers working in shifts, with a Supervisor and a Winter Manager to support them.

The Council had 10 gritting routes, covering over 400 miles roads and more than 50% of the total road network. The routes prioritised roads that were important to the free flow of traffic i.e. main roads and other well used classified roads, bus routes, and access roads to hospitals and fire stations. When snowfall was expected and the main routes were clear, then action was taken to address estate roads, with the priorities for action being the areas where people were most at risk, i.e. sheltered housing, and footways near hospitals and schools. Available resources were distributed in accordance with the location of snowfall.

To give a sense of scale, following the recent snowfall events, the Highways Winter Service team have worked around the clock to keep roads safe and so far this year, over 1,000 tonnes of salt had been used.

The Council could also deploy hand salting teams to clear snow and ice from pedestrianised areas, footways and footpaths in town centres, older people centres, accesses to hospitals and steep gradients when conditions required. Teams from across Streetscene Services, including street cleaning and grounds maintenance staff supported this activity. The team also prioritised salting at the vaccination and Covid-19 testing sites.

(9) Councillor Jones asked was the mining of minerals for temporary or permanent use classed as permitted development and if so what were the restrictions?

Councillor Lelliott confirmed Part 17 of Schedule 2 of The Town and Country Planning (General Permitted Development) Order 2015 set out the permitted development limitations for mining and mineral exploration. There were a multitude of mining operations allowed through Class A to Class M and a number of restrictions imposed but which were too lengthy and complex to describe here. The Legislation could be made available should it be required. Any development that did not comply with the

limitations of the permitted development allowances would require planning permission.

In a supplementary question Councillor Jones confirmed he had read the Legislation and under permitted development material could be removed on a temporary basis and must be restored after the development was complete. He asked, therefore, why was Grange Landfill using agriculture land which was not in a planning permitted area for the purpose of storing sandstone for hardcore and compound base to reinstate a piece of land without appropriate planning permission. He asked would the Cabinet Member be pursuing an obvious breach of planning.

Councillor Lelliott explained if there was evidence that could be provided she was happy to meet with Planning and Enforcement Officers.

(10) Councillor Sansome asked did the Leader agree with him that despite 11 years of failed Tory Industrial policy and local mismanagement, the very recent announcement of investment at Liberty Rotherham, was the sign of light at the end of what has been a very painful road for our local steel industry?

The Leader confirmed this was excellent news that Liberty was investing £60M in Rotherham to double its steel output in the town to 1M tonnes a year. Production had already increased in Rotherham following a £20m investment in 2018 and new products have been launched – this further investment was testament to confidence in the future of steel making in Rotherham. It was not only good news in terms of the future for Liberty, but good news for the supply chain, jobs in the local area and the UK as a whole.

In a supplementary question Councillor Sansome referred to the policy from previous owners who reduced job numbers and production lines and asked if the Leader would join him in paying tribute to local community leaders, Members of Parliament, John Healey and Sarah Champion.

The Leader supported Councillor Sansome and was aware that work behind the scenes was enormous and sadly rarely made the news. There was a team of people working very hard to support Rotherham steel making industry and this was a step in the right direction.

(11) Councillor Cowles referred to an article in the paper, 'Costs shock for 19 pauper funerals'. It was his understanding that where possible costs were recovered from the estate of the deceased, otherwise the Council stood the cost. The article gave the impression cost recovery had simply been delayed, but as these were pauper funerals, surely cost recovery was less likely rather than likely?

Councillor Roche explained the eligibility for a public health funeral was not entirely based upon an ability to pay, those with no known next of kin, or no-one able/willing to take this responsibility were also eligible.

Therefore, estate claims could cover the whole cost and the Council's administrative fee.

The term 'pauper funeral' was misleading and could lead to assumptions that they were carried out based on an ability to pay.

Costs incurred by the Council varied each year for a variety of reasons. The number of funerals funded did not correlate to the level of income either, it was always dependent upon the individual situation and settlement of the person's estate.

In a supplementary question Councillor Cowles asked if there was a shortfall in the cost of the funerals surely this money could be transferred from the Dignity contract. He, therefore, suggested that any future negotiations with the company include this area and for cost recovery to be part of the contract funding.

Councillor Roche would discuss this with the Cabinet Member with responsibility, but point out it was a legal requirement that Public Health were responsible for these type of funerals. It was not clear whether funding could be reclaimed or not.

(12) Councillor Jones believed the Cabinet Member would be well aware that Grange Landfill's operating times were between 7.00 a.m. and 6.00 p.m. Monday to Friday so could the Cabinet Member explain how the Council planned to light the roadway for winter use to make it safe or was there any plans to alter that roadway?

Councillor Hoddinott confirmed Grange Landfill was not operating at this time and it was hoped they never would.

There were no plans for the Council to install lighting or to alter the access road to the Grange Landfill site and would not like to see the Council facilitate making access.

In a supplementary Councillor Jones pointed out that Millmoor Juniors were not the not sole users of the access road as this was also a public footpath. If the roadway was to be lit or if it could not be achieved would the Cabinet Member ask the operators to restrict their operations to the hours of daylight.

Councillor Hoddinott explained the access road to Grange Landfill site was on land owned by the Council and the owner of the tip was granted a right of way over the land. The Council had a duty not to obstruct the use of the way, but it had no duty to maintain the access route in a useable condition. The access road was not part of the public adopted highway. The maintenance and safety of the road was, therefore, the responsibility of the users of the road and the operator had a legal duty to operate safely and to take steps to ensure the safety of others using the access road, such as Millmoor Juniors Football Club.

Any breach of safety by the operator on the road would be regulated by the Health and Safety Executive, and any breaches or concerns that have been reported have been passed on to them for investigation. It was understood that, following an investigation in late 2019 recommendations were made. Any breaches of these agreed safety measures would be reported to the Health and Safety Executive.

(13) Councillor Carter asked how many businesses that were registered at a sole trader's home address had applied for the Additional Restrictions Grant?

Councillor Alam confirmed that 30 applications had been received to date from sole traders running their business from home.

In a supplementary question Councillor Carter asked how was that in comparison to other Councils in the area.

Councillor Alam confirmed no benchmarking had been undertaken, but 9 businesses had been paid £500 each via the Council's discretionary scheme, with a total grant value of £4,500.

Six were being processed, with the remaining 15 currently rejected, though all rejection cases were kept open allowing the applicant to provide further supporting evidence.

(14) Councillor Carter asked how many businesses that were registered at a sole trader's home address had received the funding for the Additional Restrictions Grant, how much had been given out and what reasons had unsuccessful businesses been given for being denied the funding?

Councillor Alam explained 30 applications had been received to date from sole traders running their business from home.

Nine have been paid £500 each via the Council's discretionary scheme, total grant value of £4,500 and 6 were being processed.

Fifteen had not yet provided the necessary evidence to allow payment.

Rejections so far have been due to lack of supporting evidence provided with the claim. In these cases the Council had informed the businesses what needed to be provided to enable the claim to be considered.

In a supplementary question Councillor Carter asked for more detail to be given so that residents were aware what sort of evidence was required to get this grant, how this could be demonstrated and what supporting evidence was acceptable.

Councillor Alam explained by way of example in relation to these particular types of applications, businesses must be able to:-

- demonstrate financial hardship which was believed to relate to Covid-19 and/or the resulting Government-imposed restrictions on economic activity, either directly or indirectly. For this the Council require evidence of a fall in income by providing one of the following:
 - comparative sales figures for impacted and non-impacted months
 - bank statements showing fall in sales income
 - sales ledgers
 - booking/order documents.
- evidence significant ongoing business costs such as:
 - bank statements showing the payment of fixed costs
 - invoices for rental or lease of services/equipment/goods
 - invoices for professional licenses/memberships
 - evidence of significant premises costs that are business related (for example utility bills in relation to an extension on a property that is solely for business use).

(15) Councillor B. Cutts confirmed that in 2020 in Rotherham the Borough had lost through demolition 2 legally protected Listed Buildings so asked when was it expected the original Maltby Grammar School to be demolished?

Councillor Lelliott explained the Council had not approved the full demolition of any legally protected Listed Buildings within the last 12 months. Where partial demolitions had happened these had been to later additions to the buildings, thus protecting the special character of the Listed Buildings.

The Old Maltby Grammar School building was not a legally Listed protected Building. Maltby Academy Trust were developing plans to remodel part of the building which would involve partial demolition with the remainder of the building being refurbished.

No buildings had been built on the football pitches/sports fields at Maltby Academy.

In a supplementary question Councillor B. Cutts referred to Listed Buildings being leased onto another person without advising them they were Listed Buildings as an excuse to getting them demolished and he queried how many of these demolitions resulted in extensions on sports fields.

A response was to be provided in writing, but in consultation with Councillor B. Cutts a written response was not required.

(16) Councillor Brookes referred to the ECO scheme which mandated Councils to engage with energy suppliers to ensure that private residents with low income/particular vulnerability to the cold such as sufferers of COPD, could benefit from free installation of efficient heating. She asked for an update on how the scheme was progressing and how residents could benefit before March, 2022?

Councillor Beck confirmed the Energy Company Obligation ECO3 scheme commenced in December, 2018 and would run until 31st March, 2022.

The Council engaged with the scheme from its outset and published a statement of intent on its website.

In 2019, 7 installers were engaged completing 587 measures.

In 2020, 15 installers were engaged, who were able to cover a wide range of ECO measures including loft and cavity wall insulation, room in the roof insulation, underfloor insulation as well as boiler installations. A number of the companies were South Yorkshire based, providing much needed employment in the area. Despite lockdowns as a result of Covid-19 the 15 installers had carried out 2,151 measures, with 2,110 being boiler replacements, often supplemented with an additional measure of underfloor insulation. Additionally, there were over 500 cavity wall insulation installations and over 300 roof insulations.

In 2021 there have been 39 measures installed 3 being wall insulation and the rest boiler replacements.

In a supplementary question Councillor Brookes asked, given the much higher number of people than national average with COPD and effects of the coronavirus, would the Cabinet Member give an extra push in the current year to ensure this great scheme was utilised as it was there to help vulnerable people.

Councillor Beck 100% concurred with Councillor Brookes. He explained that initially there was an issue with the suppliers having to be registered with the scheme. He would be discussing this with the Director of Housing on how this scheme could be promoted further before it came to an end next year.

(17) Councillor Cowles asked for confirmation that only 0.08 hectares of the 0.24 hectares or the old Primark site in the town centre were proposed to be used as the new green space and was the remaining area away from the High Street set to remain closed and unused?

Councillor Lelliott confirmed the scheme would comprise 0.08 hectares of new green space on the 0.24 hectare site. The green space, which would be on the frontage of the former Primark site, was intended as a temporary use and there would be a pocket park pending a comprehensive redevelopment of the site as a longer term plan.

The remaining elements of the site were to be cleared and remediated and left as brownfield land, significantly enhancing the viability of this site, ready for a future redevelopment. This area would be mostly screened from view and be secured with no public access for health and safety reasons due to the level changes present on the site. The scheme also included an 'opening up' of Snail Hill.

In a supplementary question Councillor Cowles referred to the planning statement which included 3 food, and at the rear of the green space, waste bins which could attract vermin. This was not a project looking for funding, but money looking for a project and this was taxpayers money that should not be wasted.

This temporary scheme had a maximum life of 5 years yet it was not part of the overall masterplan and the building not one identified for demolition. He asked why was this building identified, the overall cost (including the cost of the building, land and development of green space) and how much would be written off after 5 years.

Councillor Lelliott pointed out there were people asking for action on the Primark building even as a temporary measure and there were some dissents on when schemes should and should not be developed.

Despite the dissents from some the Cabinet Member was confident in the development of the Primark site and believed it reach its fruition.

Councillor Lelliott took the opportunity to highlight some of the developments already in the town centre including:-

- £10.5m University Centre Rotherham Campus.
- A £12m upgrade and refurbishment of Rotherham Interchange.
- A partner selected and planning permission secured for key development at Forge Island.
- Essential flood defence and enabling infrastructure completed on Forge Island.
- Completion of a fish pass allowing the return of salmon migrating to their traditional spawning grounds upstream of Rotherham.
- Construction underway of 171 new homes at Wellgate Place, Westgate Riverside and Millfold Rise.
- Improvements to public realm – starting on Bridgegate which was now nearing completion – other schemes to follow.
- Private investment underway – Conversion of 6 buildings to create 62 new homes in the Georgian grade II listed Westgate Chambers and the conversion of the historic George Wright Building into Rotherham's first boutique hotel (also Grade II listed).
- Successful Future High Street Fund Bid.

This gave developers the confidence to invest in Rotherham.

(18) Councillor Carter asked with home working more prevalent and the stay at home order in force, what plans did the Council have to support residents who were at risk of fuel poverty because they were being advised to isolate, but did not qualify for Winter Fuel payments?

Councillor Alam confirmed the Council had earmarked £250k of Covid Winter Grant Scheme Funding to support residents struggling with utility costs and debt. This scheme was detailed within the Covid Winter Grant Cabinet report, approved on 10th December, 2020.

In a supplementary question Councillor Carter asked while the grant was welcome, how far would this spread over this period of time throughout the Borough and how was this going to be publicised to make sure residents knew about it. This was a real issue for some residents moving forward with working from home and having extra utility costs.

Councillor Alam confirmed work was taking place with the community sector and the community hub. The Leader had also issued a number of press statements to engage residents in looking at this support mechanism and through the debt and appeals process. Central Government was being encouraged to look at this national issue when some people were having to decide whether to eat or heat their property and the Leader was actively liaising through the City Region with Ministers on how to support food poverty.

(19) Councillor M. Elliott explained following his recent re-subscription to the brown bin service, he had received last year's bin sticker and calendar, closely followed by an e-mail informing him to ignore it with the 2021/2022 information being posted out in March. He asked if this had been a Borough-wide error?

Councillor Hoddinott confirmed this was not a Borough-wide error and affected only a small number of properties.

In the first week of January the service identified around 90 properties who had received last year's bin sticker in error, after subscribing for the 2021 to 2022 Garden Waste Collection Scheme. As soon as officers identified the mistake the residents who were affected were contacted immediately.

(20) Councillor B. Cutts asked if a local list of heritage assets had yet been completed as it was last stated being underway in 2018?

Councillor Lelliott explained the Council recognised the benefits of a local list of heritage assets and the support this had from local bodies, such as the Rotherham Civic Society, and there was a commitment to do this work. As a first step, the priority work in relation to heritage had been the Buildings at Risk Strategy and Register, and this had been the primary focus to date. The Buildings at Risk Strategy and Register was programmed to seek Cabinet approval in Autumn this year, following

which work would commence on the production of a local list of heritage assets. This detail would also be sent in writing.

(21) Councillor Jones referred to how in several meetings the Cabinet Member had stated that the GLL Site was unique, the only one of its kind and the Council had a good working relationship with the Environment Agency. He asked did the Cabinet Member still stand by those statements?

Councillor Hoddinott explained the Council was opposed to this landfill site and that since the Council unanimously passed a motion in January, 2017, to ask the Environment Agency to revoke the Environmental Permit for Grange Landfill site, every possible avenue had been explored to prevent the site from reopening.

That had included making significant representations to the Environment Agency and to the Secretary of State, to support the Council to prevent significant impacts on local people or the wider environment should the site begin to accept waste again.

The nature of the Planning Permission that was in place for the site dating from 1958, a time well before proper regulation of landfill sites was in place, and prior to the development of residential and leisure activities in the local area. The historic planning permission had very few restrictions, conditions or controls within it, and even though the permission was very old and took no account of the current environment around the site, the Council had no legal powers to insist that the operator applied for new planning permission.

Officers had searched across the country for sites of a similar nature and had not found any others that were in a similar situation. It was, therefore, believe that this situation was unique and should be dealt with as a special case by the Secretary of State.

With that in mind the Council had made multiple written representations to the Secretary of State asking for intervention in these exceptional circumstances. To date the Secretary of State had declined to intervene.

The Council was required to maintain working relationships with the Environment Agency and working in partnership across a whole range of environmental and regulatory matters. Whilst robust representations have been made to the Environment Agency in terms of Grange Landfill site, Officers had maintained professional relationships at all times.

In a supplementary question Councillor Jones referred to evidence the Action Group had in their possession that this site was not unique and that the Environment Agency had been re-permitting another site if not more. The exact number of sites was subject to a Freedom of Information request. In corresponding with the Environment Agency they were advising a consultancy for the site owner on steps to take to re-permit the

site considering these new revelations. He asked did the Cabinet Member still feel the partnership was as open and transparent as the Environment Agency was treating the Council as fools as they had the public.

Councillor Hoddinott had not seen the information that Councilor Jones had. The site was still regarded as unique and the circumstances required intervention, but the Cabinet Member stood by the relationship with the Environment Agency and that a professional relationship would be maintained. She still did not agree the Environment Agency should have permitted this site.

(22) Councillor John Turner referred to it previously being the professional practice for the Council to publish the curriculum vitae of serving Councillors and asked if this practice had been stopped?

The Leader could not recall this ever being the case and there was no current requirement for a Councillor to specifically publish a curriculum vitae in relation to their affairs as a Councillor.

All the required personal information relating to a Councillor, that one might expect to be made available through a document such as a CV, was available on the Councillor's pages on the Council's website.

In a supplementary question Councillor Turner historically believed it was required at that time that Councillors published their CV to display worthiness to take up a position of Councillor. He did not know why this practice was stopped.

The Leader was unable to give any further information.

(23) Councillor Jones indicated that considering the botched, covert investigation into the Borehole fiasco at Droppingwell, could the Cabinet Member explain the agreement that was made in 2017 between the Council and the site owner not to prosecute them for trespass onto Council land including the large scale damage to the site.

Councillor Hoddinott confirmed there was no record of any agreement between the Council and Grange Landfill Ltd in terms of any matters relating to trespass or damage to Council land in 2017.

In a supplementary question Councillor Jones referred to a report the operator claimed to have entered the site in April 2017 and October 2019 and reinstated the same borehole BH5 after being told not to drill on public land. He asked why had the Council not pursued action for trespass and further damage to the site.

Councillor Hoddinott explained that where there had been trespass the Council had issued warnings to Grange Landfill. Last year steps were taken so that Grange Landfill could not damage the green space with a

turning circle and the Council had put a gate and barriers to prevent further damage.

(24) Councillor Carter asked due to the current lockdown and school closures, what work had the Council undertaken to identify pupils without laptops, tablets, and adequate internet at home to allow them to fully participate in schoolwork remotely.

Councillor Watson explained the Covid-19 pandemic had highlighted a distinct level of digital poverty across disadvantaged communities across the UK and the recent move to remote learning in schools as part of the national lockdown may enhance this further for a number students/families in Rotherham. RMBC had raised this issue as a key area needing additional support for Rotherham students with both the DfE and Regional Schools Commissioner and further resources were being sought to be cascaded to schools to minimise the impact on students.

In May 2020, the Local Authority worked with schools, Virtual School, Social Care Services and other stakeholders to identify 990 children who met the DfE criteria for issue of a laptop/tablet/access to the internet via a portable device. All 990 laptops/tablets were received in June, 2020 and had all been distributed to the schools the children attended along with any portable devices required to secure internet access. By July, 2020 all these devices had been configured to school networks and systems and had been distributed to the identified children.

Following the roll out of these devices in phase 1, a further phase was introduced by DfE which invited schools directly to identify additional pupils who would benefit from a laptop/tablet to support remote learning. The Local Authority enhanced the communication around this and encouraged schools to make use of this offer. Most schools identified additional children who would benefit, and the majority had received the additional devices, a few schools were reporting that devices were outstanding and DfE have advised deliveries were imminent.

A further round had now been introduced open to secondary phased education and would shortly be available to primary phased education to submit applications for additional resources.

Should a child not have appropriate IT access they fell under the guidance of critical/vulnerable workers and had a legal right to access education across the national lockdown. This was also applicable should a child not have an appropriate learning space in their own home, if this criterion was met, they could also legally access education in schools. Should isolated cases of children who needed IT be brought to the attention of Council Officers these were followed up with the respective school.

In a supplementary question Councillor Carter pointed out that whilst most students were getting laptops some were still outstanding meaning students were entitled to go into school to ensure they could access education. He asked, therefore, how many students were taking up the offer to go into school, how many schools were responding to this and facilitating normal learning or facilitating provision similar to initial lockdown in March and when could it be expected that all these children who needed the text support delivery to access education. It was a worry that children could be in a disadvantaged household and end up missing out on valuable learning which could be detrimental.

Councillor Watson could not give exact numbers on who had not received a device so would need to get back to Councillor Carter on this as this was facilitated through schools not the Council.

Schools were coping well, but some teachers struggling at the moment as there were more children attending school than in the initial lockdown. Some schools were operating at 70% capacity which meant it may be impossible to operate social distancing. However, the majority were doing a tremendous job of delivering real and virtual lessons. Once more exact details were known these would be sent through to Councillor Carter.

(25) Councillor Albiston asked how many children and young people did not have the necessary equipment to participate in remote learning, e.g. laptops and access to the internet?

Councillor Watson could not give a definite number, but gave his assurance that schools had worked hard to minimise this issue in recent months and as outlined in response to the previous question. In addition to the new stocks of devices issued under the DfE scheme, schools had their own stocks of laptops/tablets for IT lessons in schools, so these were also currently being utilised where necessary and appropriate to enhance the remote learning offer for pupils at this present time. Should isolated cases be brought to the attention of Council Officers these were followed up with the respective school.

However, the presence of IT access/online/remote learning mechanisms could be confirmed as being in place from 59 IMTs since September where schools were asked to provide evidence of IT access and remote learning for students in self-isolation (which also included several larger Trusts – so it was clear that there was broadly a mechanism in place across the Borough) and examples of exceptional practice e.g. Flanderwell/St Alban's (DSAT) model/WPT model/White Woods model/JMAT model. School leaders had committed to sharing examples of good practice in collaboration with other schools which have been cascaded through schools' updates. Where schools had identified issues with not having appropriate IT, the Council escalated to DfE to seek support to make sure schools got support with additional IT needed in the shortest possible timescales.

In a supplementary question Councillor Albiston was concerned about how children with SEN had access to IT equipment to participate in remote learning at home, how they would meet the criteria and how could a recovery strategy be developed around children going forward if the Council had no idea of the number of children who did not have access to educational equipment to support their education.

Councillor Watson pointed out every effort was made to identify those students in need with support through Social Care and Early Help. If a student was identified under the guidance as vulnerable and had a right to access school, this needed to be balanced under the current restrictions. From information provided by the academy chains children had been identified that needed devices and some were still outstanding. However, everyone involved was striving to ensure everyone was picked up.

Question 26 would be responded to in writing as Councillor Cowles was not in attendance.

(27) Councillor B. Cutts asked had there been any further consideration given to the Standards Board meetings being webcasted?

The Leader explained whilst there was no Legislation that indicated the Standards Board meetings must be held in private there was an underlying necessity for all personal and exempt information to be received and heard in private and the Council needed to ensure any witnesses at meetings could be assured that the Council was respecting these principles.

This had been subject to discussion at the Constitution Working Group as the Monitoring Officer had advised that given witnesses and Members who were subject to complaints may provide sensitive/personal information etc. it would not be advisable to hold these meetings in public.

In a supplementary question Councillor B. Cutts emphasized the importance of recording these meetings and the anomaly of not doing so and asked why there was no further progress on this.

The Leader confirmed there were no proposals to ensure Standards Board hearings were webcast and there were no plans to change the current arrangements.

(28) Councillor Jones referred to one of the Environment Agency's recommendations from the report was for the operator to ask RMBC for permission to re-drill a new borehole to replace the one alleged to have been vandalised by members of the public on Council land. He asked would the Cabinet Member be giving this permission and if so why?

Councillor Hoddinott explained the Council had not received a request for permission to place a borehole on Council land from the operator, so no decision had been made. She would be happy to hear his view on what the decision should be.

In a supplementary question Councillor Jones pointed out it was his belief that to drill a hole without asking permission was illegal and would be trespass and from his point of view the Council should not be giving the permission. He believed the Council needed to bear this in mind and inform the Environment Agency that the site must operate within safety limits. The borehole had been removed at the lowest point of the site with the most contaminates and if the Council believed it should give permission for this borehole to be reinstated, it was asked that the Council consult with all the patrons of the site including the Action Group, football club and people who walked through the park. It was important that the Council took a stance on this.

Councillor Hoddinott appreciated this would be a difficult decision and took points on board.

(29) Councillor Napper made reference to the residents who lived in bungalow complexes with community centres and paying for the use and upkeep but being unable to use them due to the pandemic. He asked would these residents be compensated in some way for not being able to use them while still paying for the upkeep?

Councillor Beck explained the Council did not expect tenants to pay for neighbourhood centres when they were unable to use them through no fault of their own. Therefore, for those tenants who ordinarily directly paid the communal facility charge for neighbourhood centres, the Council had arranged for the charge to be credited to their rent account, in effect refunded in full. This would continue until such time that the centres could be re-opened safely.

In a supplementary question Councillor Napper referred to residents whose homes were heated via the district centres like the one at Elizabeth Park where residents had been without heating for a month.

Councillor Beck confirmed he would take this issue up separately with Councillor Napper.

(30) Councillor Jones referred to it being suggested that to comply with HSE legislation around the use of the access road, Millmoor Juniors would have to give up some of their 24/7/365 access rights to the site, to allow lorries access to the site. He asked what was the outcome of this discussion?

Councillor Hoddinott explained neither Council Officers, nor herself, have any knowledge of the suggestion that Millmoor Juniors would have to give up any of their access rights in order to allow vehicles to access the Grange Landfill site.

In a supplementary question Councillor Jones asked for a point of information about the Council holding discussions and whether the Cabinet Member would ask other patrons of other parks to give up their privilege of access to line pockets of a private business and asked if this would be challenged.

Councillor Hoddinott was as frustrated as Councillor Jones about time and effort put in find ways to stop this tip from happening. Neither the Action Group or the Council had been able to stop it so far after years of trying. The Cabinet Member still believed the Council should plead a special unique case and had asked the Secretary of State to stop the tip and would continue to press the case. With the environmental protections and operating hours safety concerns not being regulated through the old planning permission, the Council found this a ludicrous situation which was why the Government were being asked to use their power to intervene.

(31) Councillor Cusworth asked how was the Council working with Rotherham schools to ensure vulnerable children and children of key workers could attend school when needed?

The Deputy Leader confirmed the Council had facilitated a series of well attended 'Teams' sessions for school leaders during the first week of term in relation to the rapidly changing situation and evolving DfE guidance and the expectations on schools. These sessions have been well received by schools as a supportive system and would be run on a regular basis.

A regular communications process had been established since March, 2020 to ensure schools were kept up-to-date with evolving guidance.

The Council was monitoring the position in relation to attendance of vulnerable children and working with schools/settings to ensure the most appropriate arrangements were in place in relation to individual children who were classed as vulnerable.

Schools were fully aware of the wider categorisation of critical workers and were working hard to ensure as many requests as possible to attend school were accommodated. There were several points of clarity that schools required and it was anticipated that once DfE clarity was provided that specific points would be clear.

Where individual cases of a child not being able to access a school place were alerted to the Local Authority, Officers would contact the respective school leaders in an attempt to resolve.

The provision of "Home to School" transport arrangements remained stable and available vehicle, driver and passenger assistant resources had not been impacted. The Service was currently maintaining an uninterrupted bus/taxi routing schedule and were responding to requirements that were communicated to the Service.

To maintain attendance levels, Home to School transport workers coming into contact with Service users, would be encouraged to use the lateral flow Covid testing facility to minimise the risk of further spread, in line with the roll out of mass testing in schools.

(32) Councillor Albiston asked given children and young people had and would be disproportionately affected by the pandemic (across health, education, poverty etc.), what immediate and longer term plan had the Council got to mitigate these impacts?

Councillor Watson explained throughout the pandemic Children and Young People's Services had worked closely with partners from Health, Education and the Voluntary Sector to deliver services to children, young people and families that would help to mitigate the negative impact of the pandemic on children and young people.

The effectiveness of the work in Rotherham was externally scrutinised by Ofsted when they undertook a monitoring visit in October 2020. The findings of the focused inspection visit were summarised in a letter which was published on the Ofsted website. The letter was positive in respect of the work undertaken by the service and highlighted that *Rotherham Children's Services reacted rapidly and effectively to the COVID-19 pandemic in the early months of 2020*. The letter further notes that *strong and effective multi-agency partnerships enabled the early identification of vulnerable children. Senior leaders, managers and staff have effective oversight of children and young people who need to be safeguarded and supported*.

Government policy was that vulnerable children should continue to attend school during wider education closures; this policy was being supported by education providers across the Borough and school attendance was encouraged by the Social Care, Early Help and Inclusion workforce who were supporting families. As with the 2020 lockdown, the new national lockdown would limit the access to education for a large number of children and young people with an impact on the wider holistic support and social interaction that supported children's wellbeing. Schools were supporting all children and young people through delivery of a virtual offer and targeted outreach support to the most vulnerable children who were not in school; this included the provision of food or vouchers to families entitled to Free School Meals.

Children and Young People's Services delivered the *Wellbeing for Education Return* programme during the autumn term through a joined up approach with partners; the training and support package was well

received by attendees and further cascaded to the school workforce. Feedback was that colleagues appreciated the focus on staff wellbeing with a recognition that resilient staff were best able to support children to be resilient. The Council had worked closely with schools throughout the pandemic and there was consensus that the Rotherham Covid education response was a key priority for the Rotherham Strategic Education Partnership (RESP).

At the current time, using data from 1st April to 30th November, referrals to Early Help and Social Care were not significantly higher than this time last year. Due to the pandemic there was significant gap in education data for 2020. Children and Young People's Services monitored available performance data monthly and had worked collaboratively with the Department of Education throughout the pandemic and would continue to do so in order that services could be mobilised quickly in response to any emerging local or national concerns.

In a supplementary question Councillor Albiston asked would the Deputy Leader commit to the development of a child anti-poverty strategy and if not why not.

Councillor Watson agreed he would.

(33) Councillor Cusworth asked how important had partnership working been for the Council, and how well had it worked in helping RMBC deal with the Covid-19 pandemic?

Councillor Roche confirmed the role of partners and the harnessing the positive sense of place and collective spirit to combat the pandemic had been key to supporting the Council's response thus far.

The Council had worked hard in engaging partners and had strengthened links to the situation. The Local Government Association recognised the work of Rotherham's Health and Wellbeing Board and used its partnership working as an example of good practice.

The role of the voluntary sector had been crucial in supporting communities, the creation of the Rotherham heroes had supported the Community Hub offer for Clinically Extremely Vulnerable people and VAR/REMA have helped shape the response alongside statutory partners. From military planners supporting the creation of testing stations, to pharmacists responding to the flu vaccination approach to mitigate the impacts of winter, all public bodies have stepped up to the plate and done their bit for Rotherham. The strong foundations built over the preceding few years to build effective partnerships had paid dividends, from the Chamber of Commerce and the Rotherham Together Partnership to the Rotherham Health and Social Care Integrated Care Partnership, all organisations have come together to support the Borough.

COUNCIL MEETING - 13/01/21

Work was ongoing to support businesses impacted through the lockdown via grants and the Health and Social Care system was working closely to distribute the vaccination programme which would be key to supporting the recovery effort. Work was also taking place with national partners like Age Concern and others.

445. URGENT ITEMS

There were no urgent items.

Councillor Dominic Beck – Cabinet Member for Housing Services

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 E-mail: dominic.beck@rotherham.gov.uk

 Email the Council for **free** @ your local library!

Ref	Direct Line:	Please Ask For
DB/EJH	01709 823566	Councillor Beck

 20th January 2021

Mr R Felstead

By email

Dear Mr Felstead,

Council 13th January 2021

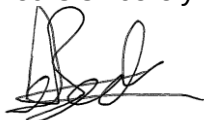
Further to the supplementary question you raised in the 13th January Council meeting relating to the financial performance of the Willmott Dixon schemes and abnormal costs.

Please find below the latest confirmed abnormal costs for Town Centre Sites project.

Abnormal cost category	Total
Site Prep / Stabilisation / Cut & Fill	1,320,359
Demolition	200,658
Attenuation	177,233
Construction detail to Stepped units	233,193
Contaminated Waste	67,663
Gas Membrane	57,331
Foundations	1,482,129
Capping Layer	75,260
Ventilation	429,093
Sprinklers	183,742
Service void to lightweight steel frame	71,492
Substation	20,969
Retaining Structures	1,109,238
Total	5,428,362

Finally, if you have any further questions relating to any of the financial elements of the scheme or anything else, please don't hesitate to email these to me at any time if you feel this would be more expeditious in receiving the answers you require than necessarily waiting for a meeting to come around.

Yours sincerely


Councillor Dominic Beck - Cabinet Member for Housing Services

Councillor Saghir Alam – Cabinet Member Corporate Services and Finance

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SA/EJH		23566	Councillor Saghir Alam

Councillor Cowles

26th January 2021

By email allen.cowles@rotherham.gov.uk

Dear Councillor Cowles

Council Meeting – 13th January 2021

During the last council meeting you asked a question regarding Social Care Precept which I confirmed I would respond to separately.

The Provisional Local Government Finance Settlement for 2021/22 includes the ability for councils to raise up to a maximum 3% adult social care precept on council tax over the two years 2021/22 and 2022/23. Councils have the flexibility as to how they might want to phase any increases in the precept across the two years, so for example councils could raise 0% in 2021/22 and 3% in 2022/23 or 1% in 2021/22 and 2% in 2022/23 or any other combination within the maximum 3% over the two years.

Each 1% of adult social care precept would raise £1.1m additional council tax income. If the Council chose to apply the maximum 3% adult social care precept in 2021/22 this would therefore raise an additional £3.3m of annual council tax income from 2021/22 onwards. However, if the Council chose to apply the maximum 3% precept, but in stages across 2021/22 and 2022/23, then the full amount of the additional council tax income of £3.3m wouldn't be achieved until 2022/23. A 1% increase in 2021/22 would raise £1.1m in that year, a 2% increase would raise £2.2m.

The Council's decisions on council tax and adult social care precepts have no bearing on the decisions that parish councils and the police and crime commissioner make on their precepts on council tax. Parish councils and the police and crime commissioner are free to set their own precepts within the respective council tax referendum principles that the Government applies to them.

Once their precepts have been set, the parish councils and the police and crime commissioner notify the Council of their precept amount and the Council has a legal obligation, as the council tax billing authority, to add the cost of the precepts to council tax bills and to collect the council tax on behalf of the preceptors. The Council then passes on to the preceptors the amount of council tax income as required by their precepts.

Please let me know if you need anything else.

Yours sincerely



Councillor Saghir Alam - Cabinet Member for Corporate Services and Finance

**Councillor Denise Lelliott – Cabinet Member for Jobs
and the Local Economy**

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Councillor Denise Lelliott

01st February 2021

Cllr Ian Jones

Ian.Jones@rotherham.gov.uk

Dear Councillor Jones

Council Meeting – 13 January 2021

During the above meeting you asked a question if pre application information could be shared on the weekly list.

Pre application enquiries are not applications for planning permission and do not appear on Part 1 of the planning register (the weekly list). Developers are encouraged to enter into pre application discussions with the Council prior to committing to submitting a planning application in order to understand the constraints and issues surrounding a particular site or type of development and more often than not are at very early stages of concept. The discussions can often be before a site has been acquired and can be commercially sensitive in nature and are not in the public domain.

However, prior to submitting a planning application and depending upon the scale, nature and potential impact of the development proposal on the local community, the Council advises that developers carry out their own pre-application public consultation which could be through a public meeting, an exhibition, or other forms of community involvement.

Yours sincerely,



Councillor Denise Lelliott

Cabinet Member – Jobs and the Local Economy

Councillor Saghir Alam – Cabinet Member Corporate Services and Finance

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Councillor Carter

20th January 2021

By email adam.carter@rotherham.gov.uk

Dear Councillor Carter

Council Meeting – 13th January 2021

During last week's meeting you asked a question regarding the additional Covid-19 Restrictions Grant which I confirmed that I would respond to separately.

I can confirm that the discretionary scheme is targeted at businesses that have seen a reduction in income since the tiered Covid-19 restrictions came into force, from October 14th. Though, as the scheme is discretionary the Council can consider any business that suffered lost income during the first national lockdown, providing that they fall within the scheme criteria.

I hope above information adequately answers your question.

Yours sincerely



Councillor Saghir Alam
Cabinet Member for Corporate Services and Finance

Councillor Denise Lelliott – Cabinet Member for Jobs and the Local Economy

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Councillor Denise Lelliott

1st February 2021

Cllr B Cutts

4 St Albans Way

Wickersley

Rotherham

S66 1AD

Dear Councillor Cutts

Council Meeting – 13 January 2021

With reference to the verbal response I gave to your question on a local list of heritage assets submitted to the above meeting, I provide some further detail below.

A local list of heritage assets ("local list") identifies those assets that are not protected by statutory national designations but are of local heritage interest, contributing to the sense of place and history of the local area. Preparing a local list means that the significance of heritage assets on the list is given due consideration by the Local Planning Authority, when change is being proposed.

The Council's Local Plan indicates that a local list will be produced and maintained by the Council and sets out in policy the criteria that will apply to those heritage assets on the list when determining planning applications. The Local Plan does not include a timetable to produce a local list, nor is this required by Government.

The Council has had to prioritise heritage work, this has meant that work on the Buildings at Risk Strategy and Register has been the main focus to date. This is the priority advised by Historic England, as these registers can help direct resources to save Listed Buildings at risk of loss. This work has been postponed recently due to the pandemic, with the heritage officer reassigned to other duties for several months. Work has now restarted and the Buildings at Risk Strategy and Register is programmed to be considered by Cabinet later in 2021, although a specific date has not yet been set. Once the Buildings at Risk Strategy and Register has been approved, the Council can allocate resources to the production of a local list.

Some preliminary work on a local list has been completed, by producing technical information on buildings of local importance in Wickersley to support the Parish Council in producing their draft Neighbourhood Plan. This work can be expanded with material provided by the Rotherham Civic Society to form the basis of a draft local list for the borough.

To try to accelerate work on a local list, officers have also recently worked with South Yorkshire colleagues on the submission of a local list funding bid to central Government. If successful, this would enable the South Yorkshire Archaeology Service to appoint a specialist to work with the four South Yorkshire authorities on a local list for the County. The bid includes provision of an online local list that will also encourage the public to submit and comment on proposed additions to the list.

At time of writing the outcome of the funding bid has not yet been announced by the Government.

Yours sincerely,



Councillor Denise Lelliott
Cabinet Member – Jobs and the Local Economy

Councillor Gordon Watson – Cabinet Member Children & Young People's Services and Neighbourhoods

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Councillor Gordon Watson

Councillor Carter

26th January 2021

By email adam.carter@rotherham.gov.uk

Dear Councillor Carter

Council Meeting – 13th January 2021

During the above meeting you asked a number of supplementary questions relating to schools' responses to Covid-19 which I agreed to follow up in writing.

How many students are taking up offer to go into schools?

Across this national lockdown the indication is that we are seeing increased attendance across a number of student groups in comparison to the first national lockdown in March 2020, to support your query I have sought to give you a breakdown across a number of cohort groups.

- The overall attendance across Rotherham education settings is circa 18% of the whole cohort in school, this primary phase attendance level is on average 25%, Secondary phase ranging between 6-8%, Special School are seeing circa 45% attendance levels and Pupil Referral units 40% - 45% attendance levels.
- Attendance across identified critical worker groups and those identified as vulnerable groups is outlined, circa 50% of children and young people with a social worker are in attendance in school, circa 45% of students that are eligible to attend because they have an Education, Health and Care Plan are in attendance in school, 15% of the Free School Meals student cohort is in attendance and 70-75% of eligible children of critical worker children are accessing the school place made available to them.

What is the councils view on how schools are responding and are they doing normal learning in school?

The evidence base garnered from work across the school system is that all schools have taken supportive steps to make sure the legal entitlement to remote learning is in place for all students, Schools continue to adapt to the challenges of a mixed economy of delivering in school and remote learning. This is a challenge, but from the continued work between the council and schools we are working collectively to mitigate any challenges or escalate key issues to the DfE.

When can we expect all these children who need tech support to take delivery to allow them to be able to access education?

- The DfE has confirmed that all primary and secondary schools can now access their updated allocation of digital devices including laptops, tablets and Wi-Fi dongles. Orders and deliveries from this scheme have been processed. The indications from schools is that the supply chain from this scheme has improved and schools are taking delivery of devices. Infant schools which sit outside this DfE scheme have raised concern around the ability of their cohort of students to benefit from this project and the council in partnership with other regional Local Authorities have escalated this within the DfE.
- Localised solutions to the digital poverty challenges which sit across this pandemic are also in motion and a number of local businesses are working closely with the council and partner organisations to provide further IT solutions to children who are remote learning from school. This community led approach is aiming to support schools in the short term to have a further allocation of Laptops for all school so students can benefit and we are extremely grateful in Rotherham for this support from local business leaders.

I hope above information adequately answers your question.

Yours sincerely



Councillor Gordon Watson

Cabinet Member Children & Young People's Services and Neighbourhoods

Councillor Denise Lelliott – Cabinet Member Jobs and the Local Economy

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Councillor A Cowles

15th January 2021

By email allen.cowles@rotherham.gov.uk

Dear Councillor Cowles

Council Meeting – 13th January 2021

I am sorry that you had to leave last week's meeting before you had the opportunity to ask your question. Please find below a written response:

“With regard to the town centre re-development costs could you please confirm the level of contribution to the costs by Muse developments. Either as a monetary value or percentage?”

Muse will be investing approximately £30m in the redevelopment of Forge Island. The exact sum will not be known until construction works are tendered. The council has committed approximately £7.6m to the site, including funding to undertake flood defence works and site acquisitions which would have been necessary regardless of the development.

I hope above information adequately answers your question.

Yours sincerely



Councillor Denise Lelliott
Cabinet Member Waste, Jobs and the Local Economy

Councillor Dominic Beck – Cabinet Member Housing Services

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Councillor Dominic Beck

Councillor Napper

26th January 2021

By email alan.napper@rotherham.gov.uk

Dear Councillor Napper

Council Meeting – 13th January 2021

During the above meeting you asked a question relating to the heating system at the Elizabeth Parkin Centre which I agreed to follow up in writing.

The Elizabeth Parkin Centre, at Longfield Drive, had a heating repair carried out in autumn last year due to a fault with a fan on the commercial boiler. A fan was fitted in October 2020 from Engie's supplies to one of the Vaillant boilers at the centre; Boiler 2.

Engie have ordered additional supplies from their national merchants to ensure they have a spare fan to fit, should this part be required again in the future. The fitting of the fan to the boiler was carried out within 28 days from the repair being raised.

The Elizabeth Parkin Centre is not currently identified as an essential centre and has therefore been closed, with minimal heating, since June 2020. With the centre not being used since June, the repair was not therefore prioritised as an urgent or emergency repair.

Engie have been requested to increase their stock of commercial, non-domestic boiler parts following this repair, to try to ensure that any delays in the supply chain do not impact on the turnaround of the repair.

I hope above information adequately answers your question.

Yours sincerely



Councillor Dominic Beck

Cabinet Member Housing Services

Committee Name and Date of Committee Meeting

Council – 03 March 2021

Report Title

Petitions

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Sharon Kemp, Chief Executive

Report Author(s)

Debbie Pons, Governance Advisor
01709 22054 or debbie.pons@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

This report provides Members with a list of all petitions received by Rotherham MBC since the last Council meeting held on 13th January, 2021 and details which petitions will be presented by members of the public at this Council meeting.

No petitions have been submitted since the previous Council meeting that meet the threshold for consideration by the Overview and Scrutiny Management Board. Similarly, no petitions have met the threshold to require a debate at the Council meeting.

This report is submitted for Members' awareness of the items to be presented to the Council meeting.

Recommendations

1. That the report be received.
2. That the Council receive the petitions listed at paragraph 2.2 of the report and lead petitioners be entitled to address the Council for a total period of five minutes in accordance with the Council's Petition Scheme.
3. That the relevant Strategic Directors be required to respond to the lead petitioners as set out by 17th March, 2021.

List of Appendices Included

None

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

Yes

Exempt from the Press and Public

No

PetitionsPetitions

1. Background

- 1.1 The Council refreshed its Petition Scheme in May 2019, following its introduction in 2010 after legislative changes requiring local authorities to respond to petitions. Whilst the Localism Act 2011 repealed that statutory requirement, the Council has maintained its commitment to responding to issues raised by local people and communities in respect of matters within the Council's remit.
- 1.2 The current Petition Scheme sets thresholds for various routes that petitions can take though the decision making process:-
- Up to 20 signatures – not accepted as a petition.
 - 20 to 599 signatures – five minute presentation to Council by Lead Petitioner and response by relevant Strategic Director.
 - 600 to 1,999 signatures – five minute presentation to Council by Lead Petitioner and referral to Overview and Scrutiny Management Board for review of the issues, followed by response by the Chair of Overview and Scrutiny Management Board setting out their findings and recommendations.
 - 2,000 signatures and above – five minute presentation to Council by Lead Petitioner followed by a 15 minute debate of the petition by the Council, followed by response by relevant Strategic Director on behalf of the Council.
- 1.3 This report is submitted for information to detail the number of petitions received since the previous Council meeting held on 26 February 2020 and the route that these petitions will take through the Council's decision making processes.

2. Key Issues

- 2.1 Since the last Council meeting held on 13th January, 2021, no petitions have been received that would require a debate by the Council or referral to the Overview and Scrutiny Management Board.
- 2.2 The following e-petitions have been received which meet the threshold for presentation to the Council meeting and for a response to be issued by the relevant Strategic Director:-

Subject	Number of Valid Signatures	Lead Petitioner	Strategic Director to respond
Prevent vehicles going the wrong way down a one way system and to enforce the Access Only Guidance.	97 signatures	Mr. P. DeVeaux	Regeneration and Environment

To request the NCA to open a line of investigation into those individuals, organisations, partners, agencies or others identified during the investigation and to determine if charges should be brought against them, without further delay.	21 signatures Plus a further 325 paper signatures and a further petition on Change.org - http://chnng.it/hHWV9Ddc	Councillor A. Cowles	Children and Young People's Services
To request the Council install residential parking only on Mortain Road and Lymister Avenue with time limits of 6.00 a.m. to 6.00 p.m. Monday to Friday.	38 signatures	Mr. T. Kelsall	Regeneration and Environment

- 2.3 In accordance with the provisions of the Council's Petition Scheme, a response will be issued to the Lead Petitioner by 17th March, 2021.

3. **Options considered and recommended proposal**

- 3.1 This report is submitted for information and Members are recommended to note the content and resolve that the petitions received be administered in accordance with the provisions of the Council's Petition Scheme.

4. **Consultation on proposal**

- 4.1 This report is submitted for information in order to detail the petitions received by the Council since the previous Council meeting held on 13th January, 2021. There are no consultation issues directly associated with this report.

5. **Timetable and Accountability for Implementing this Decision**

- 5.1 Under the provisions of the Council's Petition Scheme, Strategic Directors are accountable for the provision of responses to petitions received by the authority. The scheme provides for responses to be issued to the lead petitioner following the Council meeting. As a customer service standard, the Council has committed to responding to petitions within ten working days of the Council meeting.

6. Financial and Procurement Advice and Implications

- 6.1 There are no financial or procurement implications directly associated with this report.

7. Legal Advice and Implications

- 7.1 There are no legal implications directly associated with this report.

8. Human Resources Advice and Implications

- 8.1 There are no human resources implications directly associated with this report.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 Whilst there are petitions listed for presentation that have implications for children and young people, there are no implications for either children and young people or vulnerable adults directly arising from this report.

10. Equalities and Human Rights Advice and Implications

- 10.1 There are no specific equalities or human rights implications directly associated with this report.

11. Implications for Ward Priorities

- 11.1 There are no direct implications on ward priorities arising from the petitions referred to earlier in this report.

12. Implications for Partners

- 12.1 There are no known implications for partners arising from the petitions referred to earlier in this report.

13. Risks and Mitigation

- 13.1. As this report is submitted for information, there are no risks associated with the presentation of information in respect of petitions received.

14. Accountable Officers

Craig Tyler, Head of Democratic Services

*Report Author: Debbie Pons, Governance Advisor
01709 22054 or debbie.pons@rotherham.gov.uk*

This report is published on the Council's [website](#).

THE CABINET
25th January, 2021

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Beck, Hoddinott, Lelliott, Roche and Watson.

Also in attendance Councillor Steele (Chair of the Overview and Scrutiny Management Board)

97. DECLARATIONS OF INTEREST

There were no declarations of interest.

98. QUESTIONS FROM MEMBERS OF THE PUBLIC

(1) Mr .Thirlwall referred to the numerous questions he had asked at Council and Cabinet over the last year regarding registration of interests and, in particular, Councillor Cutts. He had received a letter from the Chair of the Standards and Ethics Committee and from a legal officer at Rotherham Metropolitan Borough Council (RMBC) explaining why the recording of registration of interests in the case of Councillor Cutts had been delayed. Mr. Thirlwall was not satisfied with this explanation and asked the Leader to facilitate a meeting between the two of them, the Chair of the Standards and Ethics Committee, the Chief Executive, the legal officer and the Head of Democratic Services. Mr. Thirlwall also asked the Leader to confirm if a Cabinet Member had been deemed not fit for purpose.

Responding to the latter point first, the Leader explained that he did not know what that related to but that all Cabinet Members had his full support. Regarding the registration of interest point, the Leader explained that it was a matter for the Standards and Ethics Committee and their legal advisors and it would not be appropriate for him as Leader to interfere. He did, however, confirm that he would speak to the Chair regarding the possibility of a meeting and appropriate attendees at the meeting.

In his follow up question, Mr. Thirlwall explained that he did not believe the matter to be a Standards issue but a process issue with either Democratic Services, Legal Services or the Monitoring Officer. He queried whether Councillors were able to update registration of interests on behalf of other Councillors and the process for the registration of the Rotherham Democratic Party group. Mr. Thirlwall stated that if the registration process was flawed then the Party did not exist, and Councillor Cowles should not be receiving an allowance as Leader of that Party.

In response, the Leader confirmed that the matter regarding Councillor Cowles had been dealt with in previous questions and did not relate to the registration of interest query. Mr. Thirlwall had received all of the information available on the matter and there was no other information available. The Leader confirmed he would write to Mr. Thirlwall once he had spoken to the Chair of the Standards and Ethics Committee regarding the proposed meeting.

99. MINUTES OF THE PREVIOUS MEETING

It was noted that the word "Hearing" in the third paragraph of Minute 92 of 21st December, 2020, Cabinet Minutes should be "Heating."

Resolved:- That the Minutes of the Cabinet meeting held on 10th December, 2020, and the Minutes of the Cabinet meeting held on 21st December, 2020, including the above correction, be approved as a true and correct record of the proceedings.

100. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

101. COVID-19 UPDATE

Consideration was given to the report which provided an update on how the Council was responding to the COVID-19 global pandemic. Proposals were outlined which sought to introduce a Self-Isolation Support Payment Scheme. Attached to the report at Appendix 1 was a timeline of key COVID-19 announcements. The Leader introduced the report and gave details on the proposed Local Self-Isolation Support Payment.

The Local Self-Isolation Support Payment would broadly follow the same principles of the Government's Self-Isolation Support Payment Scheme but would not be based on financial hardship. The criteria for the payment was as follows:

- Have been told to stay at home and self-isolate by NHS Test and Trace, either because they have tested positive for Coronavirus or have recently been in close contact with someone who has tested positive. They should have a unique NHS Test and Trace ID number that they have to provide for the application process.
- Started a period of self-isolation on or after the 25th January, 2021.
- Have not been able to access the Government's Self-Isolation Support payments or discretionary payments.
- Are employed or self-employed; and
- Are unable to work from home and will lose income as a result.

The payments were for £250 and were to be funded from the Contain Outbreak Management Fund, with a maximum allocation of £100k to potentially fund 400 applications.

The Chief Executive provided an update on the COVID-19 situation in Rotherham. Since the last update a new national lockdown had come into effect. The infection rate number for Rotherham was stable but still high. The Council continued to support the most vulnerable and the Community Hub had been operational throughout the pandemic to enable this. Five vaccination sites were operational across the Borough and Primary Care Networks were responding well to the demand.

The Strategic Director Finance and Customer Service provided an update on the funding provided from Government. The funding had been increased for the Test and Trace Support Fund from £136k to £327k, however, based on applications received, £279k of that had already been granted. That left £48k which would pay another 96 claims. The Discretionary Fund had increased to £120k but £86.5k had already been spent, leaving £33.5k which would fund another 67 claims. Officers were clear that funding from the Government would run out quickly which emphasised the need for the additional Local Self-Isolation Support Payment.

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board was fully supportive of the recommendations. Cabinet Members also expressed their support for the additional support payment and urged residents to continue following the rules.

Resolved:-

1. That the proposed Local Self-Isolation Support Payment be approved with an initial budget of up to £100k if demand requires it; funded from the Contain Outbreak Management Fund.
2. That the discretionary Self-Isolation Support Payment Fund be topped up by up to £100k if demand requires it; funded from the Contain Outbreak Management Fund.
3. That authority be delegated to the Strategic Director of Finance and Customer Services to adjust the allocations provided to the discretionary scheme and the Local Self-Isolation Support Payment Scheme, between the schemes, as demand requires.
4. That Cabinet note the ongoing impacts of COVID-19, including local outbreaks.
5. That Cabinet note the arrangements in place to respond to COVID-19.

102. NOVEMBER FINANCIAL MONITORING

Consideration was given to the report which set out the financial position of the Council as at the end of November 2020 and was based on actual costs and income for the first 8 months of 2020/21 and forecast for the remainder of the financial year.

Financial performance was a key element within the assessment of the Council's overall performance framework and essential to achievement of the objectives within the Council's Policy Agenda. As such, this was the fourth financial monitoring report of a series of reports for the current financial year which would continue to be brought forward to Cabinet on a regular basis.

As at November 2020, the Council had a forecast year-end overspend of £23.6m on the General Fund which was mitigated in part by the Government's provision of COVID-19 Emergency Support Grant and Sales, Fees and Charges Income Compensation, providing a net forecast outturn of £0.9m overspend. There would be one further period for a grant claim in relation to COVID-19 income lost compensation later in the year and it was anticipated that this further grant would cover the remaining £0.9m forecast overspend. As such, the Council expected to deliver a broadly balanced budget outturn.

Cabinet Members welcomed the monitoring report. This report had been considered by the Overview and Scrutiny Management Board as part of the pre-scrutiny process who were in support of the recommendations.

Resolved:-

1. That the current General Fund Revenue Budget forecast of £0.9m overspend be noted.
2. That it be noted that actions will continue to be taken to mitigate the forecast overspend and that a balanced financial outturn is envisaged.
3. That the Capital Programme update be noted.

103. QUARTERLY HOUSING DEVELOPMENT UPDATE

Consideration was given to the report which provided an update on the progress of the Housing Development Programme which had been agreed by Cabinet in September 2020. The Programme listed a range of Housing Revenue Account (HRA) sites to be developed for housing and potential strategic acquisitions. Since the September report, further external funding opportunities had arisen which would enable bids to be submitted and agreements to be entered into with the Sheffield City Region, to draw down grant resources.

The report set out the progress on each of the recommendations approved by Cabinet in September 2020 along with new issues and next steps. Paragraph 1.8 of the report detailed other highlights since the September report which included:

- Completion of the Site Clusters Programme (217 homes in Canklow, Maltby, Dinnington and East Herringthorpe)
- Completion of The Bellows in Rawmarsh (58 homes)
- Demolition of Millfold House and excellent progress with other housing sites in Rotherham Town Centre
- Contracts entered into and works commenced on Chesterhill Avenue and Whinney Hill (Dalton and Thrybergh) for the construction of 237 new homes
- Approval of the 2021-22 HRA Business Plan on 21st December 2020 which identifies circa £114m of investment to support future housing growth.

It was purposed that 2 sites, Netherfield Court and York Road car park, be transferred from the General Fund Asset Register to the HRA so that HRA resources could be expended on site preparation works and for match funding. Work was also being undertaken on Town Centre developments where the majority of properties would be available for affordable rent.

The Cabinet Member for Housing confirmed that a seminar would be held for Ward Members alongside Member consultation in February on potential sites. Residents would be consulted via the Planning process, but the Strategic Housing and Development Service had also worked with the Neighbourhood Service to assist with disseminating information about development in localities, identifying alignment with Ward priorities.

The Cabinet Member for Jobs and Local Economy thanked officers across Housing and Regeneration for working together to bring these developments forward.

Resolved:-

1. That progress made with the 2020/21 housing development programme be noted.
2. That authority be delegated to the Assistant Director of Housing, in consultation with the Cabinet Member for Housing and the Section 151 Officer, to enter into a Brownfield Housing Fund agreement with the Sheffield City Region where this will serve to increase the number of new homes delivered in Rotherham.
3. That the appropriation of Netherfield Court and York Road car park (both in Eastwood) from the General Fund to the HRA, be approved.

4. That a change to 6 monthly rather than quarterly update reports, be approved.

104. COMMUNITY ENERGY SWITCHING SCHEME

Consideration was given to the report which recommended moving forward with an alternative internally delivered Community Energy Switching Scheme as no compliant bids had been received following the completion of the tender on 4th November, 2020. The Scheme, if approved, would be implemented to launch in March 2021 and would be open to all Rotherham residents with the aim to reduce the number of households paying high tariffs for gas and electricity and reduce fuel poverty.

The development of a Community Energy Switching Scheme was first approved by Cabinet on 17th December, 2018. Following an Official Journal of the European Union (OJEU) procurement process to identify a potential partner in 2019, Robin Hood Energy was the successful bidder and awarded the contract. However, in December 2019, they could not agree to the specification under the terms of the procurement process and so the contract could not be awarded. Robin Hood Energy have since stopped trading.

On 20th July 2020, following changes to the specification and terms and conditions, Cabinet approved an OJEU procurement process to identify a potential partner to develop a Community Energy Switching Scheme. The tender was launched on 4th September, 2020, and bids had to be submitted by 9th October, 2020. Only one bid was received from a company that did not provide the service required and did not have the supply license necessary. The bid was evaluated and deemed to be a non-compliant bid.

The Cabinet Member explained that local workshops and support groups would be set up once the current Covid restrictions were removed to assist residents with the Scheme. The Scheme would focus on supporting residents to:

- Identify a reduced utility tariff and change to a new supplier using OFGEM accredited comparison websites.
- Promote energy efficiency for Rotherham residents and provide support to access available grants to reduce energy consumption such as the Government Green Homes Grant voucher scheme.

The report had been considered by the Overview and Scrutiny Management Board (OSMB) as part of the pre-decision scrutiny process. The Board were fully supportive of the recommendations but suggested the name of the scheme be reviewed in order to ensure it was accessible to residents. OSMB also requested information on the number of residents in receipt of the district heating scheme.

Resolved:

1. That an internally delivered Community Energy Switching Scheme is implemented to launch in March 2021.
2. That the name of the Scheme be reviewed in order to ensure that it is both accessible to residents and clearly matches the objectives of the scheme.
3. That information on the number of residents in receipt of the district heating scheme be circulated to members of the Overview and Scrutiny Management Board.

105. BT PROPOSALS TO PERMANENTLY REMOVE THE PUBLIC PHONE BOX AT BOSTON CASTLE GROVE, MOORGATE AND 42 PHONE BOXES ACROSS THE BOROUGH

Consideration was given to the report which detailed the final decisions made by BT in relation to the removal of 42 payphones across the Borough and the removal of the telephony service from the phone box on Moorgate Road, at the junction with Boston Castle Grove, Rotherham. The proposals were considered having regard to the guidance published by Ofcom and also assessed against the Council's locally derived criteria which were outlined in paragraph 2.1 of the report. The final decisions were shown in Appendix 5 to the report.

BT had notified the Council of their proposal to remove the phone boxes on 29th June, 2020. The consultation had been extended by 90 days to 30th October, 2020.

The decision had been made to remove 16 phone boxes and the local veto was applied to the remaining phones in the consultation. Under the local veto, BT must continue to maintain those public phone boxes and call equipment. It was decided that the telephony equipment would be removed from the phone box on Moorgate Road. This would allow the Start-a-Heart 24:7 charity to apply to BT under the "Adopt a Kiosk" scheme. Start-a-Heart intended to install a defibrillator in the kiosk that would be available to the public 24 hours a day.

Both decisions were made in line with Ofcom requirements, and BT and the Secretary of State had been informed.

Resolved:-

1. That Cabinet notes the final decisions made on the 42 payphones proposed for closure by BT as shown in Appendix 5.
2. That Cabinet notes the final decision consenting to the closure of the telephony service at the payphone on Moorgate Road, at the junction with Boston Castle Grove, Rotherham S60 2BQ.

106. MODERN SLAVERY TRANSPARENCY STATEMENT - ANNUAL REFRESH

Consideration was given to the report which provided an update in relation to the activity of the Council and its partners in seeking to both address and prevent modern slavery. The Council had passed a resolution to adopt the Co-operative Party Charter against Modern Slavery on 25th July, 2018, and there had been subsequent reports to Cabinet in October 2018 and June 2019. The report also introduced a refreshed transparency statement for 2021.

Appendix 2 to the report showed that the Council had achieved full compliance in a number of areas with other requirements remaining on track. Procurement staff had been trained and advice and guidance had been developed for contract and commissioning officers.

Between 1st April 2019 and 30th September 2020 there had been 28 referrals from Rotherham into the National Referral Mechanism. The Council were working with South Yorkshire Modern Slavery Partnership to develop its reporting and recording processes. The Cabinet Member explained that it was positive that 28 referrals had been identified as it showed the procedures that were in place were working effectively. Work was being undertaken to further implement the Charter with particular focus on the right of contracted workers to join a Trade Union.

Resolved:-

1. Cabinet note the progress against commitments made.
2. Cabinet approve the refreshed transparency statement for publication.

107. DOMESTIC ABUSE SERVICES

Consideration was given to the report which sought approval to enter into a market engagement process, followed by a competitive procurement process, for domestic abuse support services. Domestic Abuse remained a key priority for the Council and its partners through the Safer Rotherham Partnership (SRP.) The current service contract would end on 30th September, 2021.

The new system would establish a new delivery model for victims of Domestic Abuse and would offer a seamless service for victims, increased focus on prevention and early intervention alongside improving access to information and support. It would be supported by additional funding for Domestic Abuse support of £150k per year, bringing the total commissioning value to £660k per annum. The new system would combine 2 existing support service contracts and allow the Council to be more flexible to meet the needs of all communities, including ethnic minorities, refugees, same sex relationships and transgender.

The refuge provision was to be recommissioned immediately which would maintain current provision as a minimum. The Cabinet Member explained that the refuge had been retained despite budget cuts.

There was currently a Bill in Parliament that sought to address Domestic Abuse issues, and this would be monitored and implemented if passed into law.

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board was fully supportive of the recommendations and requested that the Council be able to review outcomes and the methods of delivery of the contract throughout its lifetime to ensure it remained fit for purpose. The Board also requested that the results of the pre-market engagement exercise, due to be completed by the end of May 2021, be circulated to Members of the Improving Lives Select Commission. The Commission also wanted the opportunity to feed into the development of the outcome-based service specification for Domestic Abuse support services.

Resolved:-

1. That the 2 Domestic Abuse Support Services be combined into a single contract and subject to a competitive procurement process to establish a new delivery model, for an initial contract period of 3 years with an option to extend by a further 2 years (total 5 years).
2. That the Refuge Service will be commissioned in the immediacy, for a 2 year period, with an option to extend by a further 1 year period (total 3 years) as a single contract maintaining current provision as a minimum and with an outcome focussed specification, which is focussed on meeting the needs of victims and survivors of Domestic Abuse and ensures a female-only refuge space.
3. That an outcome-based specification is co-produced for Domestic Abuse Support services in line with the key issues detailed in section 2, ensuring appropriate engagement with the Cabinet Member and the Council's Improving Lives Select Commission.

4. That authority is delegated to the Strategic Director of Adult Care, Housing and Public Health and Strategic Director for Regeneration and Environment to enter into the contract with the successful organisation following the procurement process.
5. That the Independent Domestic Violence Advocates staff employed by the Council are proposed to be retained in the employment of the Council and the Service will be integrated with Commissioned Services, providing seamless support for victims.
6. That Cabinet support the objective to recommission the Services by March 2022 and further support the seeking of an extension of the Support Service contracts to continue the current service delivery up to September 2022 at the latest to enable effective mobilisation.
7. That the contracts made with providers for Domestic Abuse Support Services should enable the Council to review outcomes and the methods of delivery at key intervals throughout the lifetime of the contracts in order to ensure that the Services provided remained fit for purpose.
8. That the results of the pre-market engagement exercise, due to be completed by end May 2021, be circulated to Members of the Improving Lives Select Commission.
9. That the Members of the Improving Lives Select Commission have the opportunity to feed into the development of the outcome-based service specification for Domestic Abuse Support Services.

108. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Consideration was given to the circulated report, the contents of which were included as part of the relevant items and the details included accordingly.

109. DATE AND TIME OF NEXT MEETING

Resolved:-

That the next virtual meeting of the Cabinet be held on Monday, 15th February, 2021, at 10.00 a.m.

THE CABINET
15th February, 2021

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Beck, Hoddinott, Lelliott, Roche and Watson.

Also in attendance Councillor Steele (Chair of the Overview and Scrutiny Management Board)

110. DECLARATIONS OF INTEREST

Councillor Lelliott declared an interest in Minute 116. As it was a pecuniary interest, Councillor Lelliott left the meeting and took no part in the discussion or vote on this item.

111. QUESTIONS FROM MEMBERS OF THE PUBLIC

(1) Mr. Thirlwall referred to the previous question he had asked at Cabinet, where he had requested that a meeting take place between himself, the Leader, the Chair of the Standards and Ethics Committee, the Chief Executive and other officers in relation to the Register Of Interests (R.O.I) by the Rotherham Democratic Party. He explained that the Leader had declined to hold this meeting and had responded by letter. As such Mr. Thirlwall asked for specific answers to the following individual questions:

- a. Councillors B. Cutts, Turner and Reeder should have informed the Council in March 2020 that they had changed from the Brexit Party to the Rotherham Democratic Party. Why did it take until October 2020 to update their R.O.I's?
- b. It was brought to the Leader's attention at the October 2020 Council meeting. Why did it take a further 7 days to alter Councillors B. Cutts and Turner's R.O.I and around 30 days to alter Councillor Reeder's? Why were they not they altered on the same day?
- c. Councillor McNeely had informed Mr. Thirlwall that the reason the R.O.I's were not changed was due to Covid problems and internet issues. What were the problems with the internet?
- d. Why could Councillor B. Cutts not amend his details via the internet when he was able to attend Microsoft Teams meetings?
- e. Due to Covid, Councillor B. Cutts was unable to drop off his revised R.O.I at the Town Hall. Why could he not post it? Or drop it off at Riverside or outside the lockdown period? He had previously not registered his change from UKIP to the Brexit Party or registered properties he owned. This was before the pandemic.

- f. It is the individual responsibility of Members to update their R.O.I. If the changes can be done by a third party with the consent of the individual Member, is the consent recorded?
- g. If it could be changed by a third party, why was it not done in March 2020?
- h. If consent to a third party can be given over the phone, can the change not be requested over the phone and if so, eliminate the need for a third party?
- i. How did some Members of the Rotherham Democratic Party manage to update their R.O.I's but not others?
- j. Mr. Thirlwall accepted that changing the Party name was not a pecuniary interest but questioned if the Independent Person was correct in saying that only pecuniary interests needed to be recorded? If so, why have the other options on the R.O.I form, especially the reference to political parties? When did the Independent Person assume the authority to change Council policy decisions?
- k. The Independent Person has advised that if the breach had been corrected, it did not require further investigation. Was the Independent Person saying that the 28 days stipulated in law does not apply and if so why is it included in the legislation?
- l. What legal training and qualifications in municipal law does the Independent Person have or was he relying on the advice from the legal officer?
- m. Can the Councillors be made to register their political interests on their R.O.I form?

Mr. Thirlwall did not expect the Leader to answer all of these questions and, as such, again requested a meeting to discuss the matter. Mr. Thirlwall also confirmed that he was looking deeper into the claim that a Cabinet Member was "not fit for purpose."

The Leader explained that the Council's Procedure Rules stated that a member of the public could ask one question with the possibility of a supplementary at the discretion of the Chair. As Mr. Thirlwall had asked numerous questions, the Leader confirmed that Legal Services would respond in writing.

112. MINUTES OF THE PREVIOUS MEETING

Resolved:-

That the minutes of the previous meeting of the Cabinet held on 25th January, 2021, be approved as a true and correct record of the proceedings.

113. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

114. DIGITAL STRATEGY

Consideration was given to the report which outlined the Council's Digital Strategy. It highlighted the work undertaken already and illustrated how the Council planned to use digital technologies to become more modern and efficient. It would also help provide self-service access to and delivery of Council services and contribute to improving outcomes for local residents and the wider Borough.

The previous Digital Strategy covered the period 2016-2019 and therefore needed a refresh. Achievements of the previous Strategy included single case management system implementation to support Children and Adult Services; the development of the Rotherham Health record; a refreshed website and 'Your Account' service; free Wi-Fi within a large number of Council buildings; provision for increased internet speed; deployment of 'GovRoam' and the implementation of Microsoft Teams to facilitate remote working.

The new Strategy was based around four inter-connected themes:

- Digital Collaboration
- Digital Customer Service
- Digital Borough
- Digital Workforce

It aimed to maximise the use of digital technology; work with partners, suppliers and other organisations to join-up and integrate services; strive towards become a 'smart city'; design digital services to be accessible regardless of age, disability, ethnicity or skill level and promote and increase digital inclusion.

Capital investment had already been earmarked towards realising the Strategy aims but the impact and prioritisation of resources in response to COVID-19 had stalled the development of the Strategy and subsequent investment in the current financial year. The funding was assumed to roll-forward.

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board was fully supportive of the recommendations and requested that a progress report be brought back to OSMB in February 2022 for review.

Resolved:-

1. That the Digital Strategy is approved.

2. That the investment already approved towards the Strategy's delivery is noted.
3. That the management and governance arrangements are endorsed.

That a progress report on the implementation of the Digital Strategy be brought to the February 2022 meeting of the Overview and Scrutiny Management Board.

115. DECEMBER FINANCIAL MONITORING

Consideration was given to the report which set out the financial position of the Council as at the end of December 2020 and was based on actual costs and income for the first 9 months of 2020/21 and forecast for the remainder of the financial year.

Financial performance was a key element within the assessment of the Council's overall performance framework and essential to achievement of the objectives within the Council's Policy Agenda. As such, this was the fifth financial monitoring report of a series of reports for the current financial year which would continue to be brought forward to Cabinet on a regular basis.

As at December 2020, the Council had a forecast year-end overspend of £22.2m on the General Fund which was mitigated by planned savings the Council had been able to deliver in year, the Government's provision of COVID-19 Emergency Support Grant and Sales, Fees and Charges Income Compensation. As a result, the Council expected to deliver a balanced budget position or slight underspend at financial outturn 2020/21. It was, however, noted that the impacts of the latest national lockdown were still to be fully defined.

The Council had been allocated £741k of funding to support the setup, training and implementation of additional rapid testing of staff in care homes, and to support testing visiting professionals. 80% of the Fund had been distributed as per the guidance. The remaining 20% (£148k) had to be used to support the care sector to operationally deliver rapid testing and was to be allocated at the Council's discretion. It was proposed that the Fund be used to support care homes and other providers that were experiencing an outbreak to ensure that they had the resources and equipment to administer the Lateral Flow Device (LFD) testing. The Fund would also support smaller care homes to implement LFD testing as they may face higher costs compared to larger homes and to enable other settings such as home care, supported living and extra care that are eligible to rollout LFD testing. The discretionary element would be allocated based on an assessment of the emerging risks and in line with the wider testing strategy.

Resolved:-

1. That the current General Fund Revenue Budget forecast of £0.5m, underspend be noted.
2. That it be noted that actions will continue to be taken to ensure that a balanced financial outturn is delivered.
3. That the proposed use of the Rapid Testing Fund allocation as set out in Paragraphs 2.47 and 2.48 be approved.
4. That the Capital Programme update be noted.

116. ANNUAL RENEWAL APPLICATIONS FOR BUSINESS RATES DISCRETIONARY RATE RELIEF

Consideration was given to a report in respect of the renewal applications for the award of Discretionary Business Rate Relief for a variety of organisations and premises. The report was submitted in accordance with the Council's Discretionary Business Rates Relief Policy, which had been approved by Cabinet on 12th December, 2016. Appendix 2 to the report set out the Business Rates Discretionary Relief Renewals for 2021/22.

Resolved:-

That Cabinet approve the applications for Discretionary Business Rate Relief for the organisations listed in Appendix 2 of this report and in accordance with the details set out in Section 6 to this report, for the 2021/22 financial year.

117. BUDGET & COUNCIL TAX 2021-22 AND MEDIUM-TERM FINANCIAL STRATEGY UPDATE

Consideration was given to a report on the Council's proposed Budget and Council Tax for 2021/22, based on the Council's Provisional Local Government Finance Settlement for 2021/22, budget consultation and the consideration of Directorate budget proposals through the Council's formal Budget process alongside a review of the financial planning assumptions within the Medium Term Financial Strategy (MTFS).

In setting the proposed 2021/22 budget, Cabinet was asked to recommend to Council an increase of 1.99% in the Council's basic Council Tax and an Adult Social Care precept of 1.0%. The report proposed the revenue budget for 2021/22, an updated Capital Programme to 2023/24 and the updated MTFS to 2022/23.

At page 104 paragraph 2.6.8 of the report, the reference to the Adult Social Care precept should have said 1% not 2% and £1.1m not £2.2m and this would be corrected for the Budget and MTFS report to Council.

Members of the Cabinet highlighted specific areas of investment in the forthcoming budget and reflected on what had been delivered against the existing financial strategy of the Authority.

Councillor Hoddinott referred to an amendment required to the fees and charges schedule. She explained that the bulky waste charges have been simplified and that there will no longer be any distinction between Category A waste and Category B waste. The Category B charges therefore needed amending in the schedule to reflect this ahead of reporting to Council.

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board was fully supportive of the recommendations and thanked Cabinet Member and Officers for their attendance at the OSMB meeting. The Chair raised concerns about the fact that savings targets had not been reached in the 2020/21 budget. The Leader echoed these concerns whilst explaining that it could not be helped due to the Pandemic. It was expected that these savings would be delivered going forward.

Resolved:-

That Cabinet recommend to Council

1. Approval of the Budget and Financial Strategy for 2021/22 as set out in the report and appendices, including the proposed budget adjustments and investments, a basic Council Tax increase of 1.99% and an Adult Social Care precept of 1.0%.
2. Approval of the updated Medium Term Financial Strategy (MTFS) to 2022/23, including the carry forward of the 2020/21 £4m budget contingency and £3.5m Treasury Management Savings in a Budget Strategy Reserve.
3. Approval of the Reserves Strategy as set out in Section 2.8 noting that the final determination of Reserves will be approved as part of reporting the financial outturn for 2020/21.
4. To note and accept the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 2.12).
5. To note the consultation feedback from the public and partners following public consultation on the Council's budget for 2021/22 which took place from 5th January, 2021 to 26th January, 2021 (Section 4).

6. Approval of the proposed increases in Adult Social Care provider contracts as set out in Section 2.4.
7. Approval of the investment proposals set out in Section 2.7 and Appendix 2.
8. Approval of the Council Fees and Charges schedules for 2021/22 attached as Appendix 7.
9. Application of the Business Rates Reliefs as set out in Section 2.9, in line with Government guidance.
10. Approval of the proposed Capital Strategy and Capital Programme as presented in Section 2.10 and Appendices 3A to 3F.
11. Approval of the Treasury Management matters for 2021/22 as set out in Appendix 4 of this report including the Prudential Indicators, the Minimum Revenue Provision Policy, the Treasury Management Strategy and the Investment Strategy.
12. Approval of the Flexible use of Capital Receipts Strategy 2021/22 (Appendix 5).
13. Approval to transfer any 2020/21 revenue outturn position underspend into the Council's reserves, to be held within the Budget Contingency Reserve.
14. Approval to transfer any 2020/21 un-ringfenced COVID-19 funding balances into the Council's reserves to meet COVID-19 related pressures and costs in 2021/22.
15. Approval that the Capital Programme budget continues to be managed in line with the following key principles:
 - (i) Any underspends on the existing approved Capital Programme in respect of 2020/21 be rolled forward into future years, subject to an individual review of each carry forward to be set out within the Financial Outturn 2020/21 report to Cabinet.
 - (ii) In line with Financial and Procurement Procedure Rules 6.17 and 13.9, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme on an ongoing basis.

- (iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.

118. SOCIAL VALUE ANNUAL REPORT

Consideration was given to a report which provided an update on progress and achievements since the adoption of the Council's Social Value Policy in October 2019. The report also made recommendations for the next steps of embedding social value within the Council and working with partners and suppliers together with a better understanding of local markets and innovative developments driven by research and networking. The Policy focussed on:

- Building on the first year of operation through the Social Value Portal and better understanding of local markets.
- Social Value by Design – embedding Social Value into the core processes of commissioning both within the Council and working in partnership.
- Community Wealth Building and Anchor Networks – innovations and developments in the local economy across a range of stakeholders.
- Priority Actions for the coming year.

Since the adoption of the Policy in October 2019, 2 critical areas of development had been undertaken. These were the implementation of the Social Value Portal to support the evaluation, measurement and ongoing monitoring of social value commitments for the procurement of all contracts with a value below £100k and the adoption of a Social Value Charter with a commitment by partners to pursue Social Value.

The Council was using the Social Value Portal to capture and measure the nature and amount of Social Value achieved through Council contracts. This had been operational for one year during which time 18 procurement exercises and awards of contracts had been achieved as part of what was an ongoing programme as existing contracts expired and other one-off projects as identified.

Resolved:-

That Cabinet:

1. Note the progress achieved with procurement through the Social Value Portal in the first year of operation of the Social Value Policy.
2. Receive a further procurement progress report when the second year of operation is complete.

3. Note the research work and findings around local markets and suppliers, building the knowledge base.
4. Agree the strategic approach to “Social Value by Design” to embed existing best practice within the Council including the production of a Social Value Commissioning Toolkit.
5. Support the approach to Community Wealth Building as set out in this report with priority actions for the year ahead taking forward:
 - i) Real Living Wage accreditation.
 - ii) Achieving Social Value aligned to working towards “Excellent” under the Equality Framework for Local Government.
 - iii) Progressing the Rotherham Together Partnership Social Value Charter into the development of Anchor Networks.
 - iv) Work with the Mayoral Combined Authority to promote and develop Social Value for the Sheffield City Region.
6. Agree to hold a workshop event in the summer of 2021 to explore further Community Wealth Building options.
7. Support engagement in the CLES (Centre for Local Economic Strategies) Community Wealth Building Centre of Excellence.

119. REVISIONS TO THE HOUSING ALLOCATION POLICY AND THE STRATEGIC TENANCY POLICY

Consideration was given to the report which proposed further adjustments to the Council’s Housing Allocation Policy which had been in place since October 2014 and the Strategic Tenancy Policy had been approved by Cabinet in December 2012.

The adjustments had been proposed as a result of lessons learned over the past 12 months and the outcomes of a recent benchmarking exercise within the sub-region. As such, the Policy would be refined and would allow for further improvements in how the Council helps those in greatest housing need. The proposed amendments would also ensure that the Council’s Policy reflected the Government’s taskforce recommendations to accommodate people faced with rough sleeping and consider the steps required so they remain off the street permanently, thus preventing repeat homelessness. The changes would also ensure that the Council could respond appropriately to changing demand so that households were considered for the most appropriate type of accommodation.

The proposed changes were shown in Appendices 1 and 2 and detailed in paragraphs 2.2 to 2.26 of the report. The key changes were:

- Changes to ensure that children were considered for appropriate homes
- Changes to assist with homelessness assessments
- Changes to ensure local homeless people are given greater preference
- Changes to reduce the number of categories in Band 1
- Changes to amend time limits
- Changes to ensure new, purpose built, older persons accommodation is let to older people
- Changes to stop repeat homelessness

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board fully supported the recommendations.

Resolved:-

1. That Cabinet note that the Housing Allocation Policy has been reviewed and updated in line with current legislation.
2. That Cabinet approve the updated Housing Allocation Policy as attached in relation to changes to eligibility criteria and outlined at 3.1 to 3.14.
3. That Cabinet approve the updated Strategic Tenancy Policy as attached in relation to issuing of fixed term tenancies to new tenants of specialist housing and outlined at 3.15.

120. AMENDMENT TO THE HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY (VEHICLE LICENCE PLATES)

Consideration was given to the report which summarised the outcome of an additional public consultation regarding the issuing of vehicle licence plates following the approval of a new Hackney Carriage and Private Hire Licensing Policy in March 2020.

Following the original consultation, an additional change had been requested by licensed drivers, trade representatives and the Council's Licensing Board which proposed that vehicle licence plates be issued for the duration of the licence rather than for the duration of a vehicles compliance check. As this had not been discussed through the original consultation, it was recommended that a further public consultation be conducted. The COVID-19 pandemic had delayed the consultation but a decision was taken to commence with an online consultation rather than a face-to-face consultation.

Under the current Policy, all licensed vehicles had to undergo regular compliance checks, the number of which were determined by the age of the vehicle. Licence plates were issued for the duration of the check,

meaning that 237 vehicles were issued 2 licence plates per year and 639 vehicles were issued 3 licences plates per year. Respondents to the consultation believed that this requirement was no longer necessary due to changes in the administration of the Licensing Service. The Council was now able to send out automatic reminders to drivers that their compliance check was due and to report whether a vehicle had attended their compliance check. As such it was possible to issue just one plate a year.

This proposal would create a more efficient process for drivers but also create significant efficiencies within the Licensing Service, reducing the number of face-to-face interactions in Riverside House by 1,515 per year. It would also reduce the cost to the trade by £28,785 per annum and reduce the amount of non-recyclable plastic going to landfill by 112 square metres.

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board fully supported the recommendations.

Resolved:-

That Cabinet agree to the amendment of the Hackney Carriage and Private Hire Licensing Policy 2020-2023 by reducing the frequency of issuing vehicle licence plates to yearly.

121. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Consideration was given to the circulated report, the contents of which were included as part of the relevant items and the details included accordingly.

122. DATE AND TIME OF NEXT MEETING

Resolved:-

That the next virtual meeting of the Cabinet be held on Monday, 22nd March, 2021, at 10.00 a.m.

Select report type
Council

Committee Name and Date of Committee Meeting

Council – 03 March 2021

Report Title

Budget and Council Tax 2021/22 and Medium Term Financial Strategy

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Judith Badger, Strategic Director of Finance and Customer Services

Report Author(s)

Rob Mahon, Head of Corporate Finance
01709 854518 or rob.mahon@rotherham.gov.uk

Ward(s) Affected

All

Report Summary

This report proposes the Council's Budget and Council Tax for 2021/22, based on the Council's Final Local Government Finance Settlement for 2021/22, budget consultation and the consideration of Directorate budget proposals through the Council's formal Budget process alongside a review of the financial planning assumptions within the Medium Term Financial Strategy.

In setting the proposed 2021/22 budget, Cabinet has recommended to Council, an increase of 1.99% in the Council's basic Council Tax and an Adult Social Care precept of 1.0%.

This report proposes the revenue budget for 2021/22, an updated capital programme to 2023/24 and the updated Medium Term Financial Strategy (MTFS) to 2022/23

Recommendations

That Council

1. Approves the Budget and Financial Strategy for 2021/22 as set out in the report and appendices, including the proposed budget adjustments and investments, a basic Council Tax increase of 1.99% and an Adult Social Care precept of 1.0%.
2. Approves the updated Medium Term Financial Strategy (MTFS) to 2022/23, including the carry forward of the 2020/21 £4m budget contingency and £3.5m Treasury Management Savings in a Budget Strategy Reserve.

3. Approves the Reserves Strategy as set out in Section 2.8 noting that the final determination of Reserves will be approved as part of reporting the financial outturn for 2020/21.
4. Notes and accepts the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 2.12).
5. Notes the consultation feedback from the public and partners following public consultation on the Council's budget for 2021/22 which took place from 5th January 2021 to 26th January 2021 (Section 4).
6. Approves the proposed increases in Adult Social Care provider contracts as set out in Section 2.4.
7. Approves the investment proposals set out in Section 2.7 and Appendix 2.
8. Approves the Council Fees and Charges schedules for 2021/22 attached as Appendix 7.
9. Approves the application of the Business Rates Reliefs as set out in Section 2.9, in line with Government guidance.
10. Approves the proposed Capital Strategy and Capital Programme as presented in Section 2.10 and Appendices 3A to 3F.
11. Approves the Treasury Management matters for 2021/22 as set out in Appendix 4 of this report including the Prudential Indicators, the Minimum Revenue Provision Policy, the Treasury Management Strategy and the Investment Strategy.
12. Approves the Flexible use of Capital Receipts Strategy 2021/22 (Appendix 5).
13. Approves the transfer of any 2020/21 revenue outturn position underspend into the Council's reserves, to be held within the Budget Contingency Reserve.
14. Approves the transfer of any 2020/21 un-ringfenced Covid funding balances into the Council's reserves to meet Covid related pressures and costs in 2021/22.
15. Approves that the Capital Programme budget continues to be managed in line with the following key principles:
 - (i) Any underspends on the existing approved Capital Programme in respect of 2020/21 be rolled forward into future years, subject to an individual review of each carry forward to be set out within the Financial Outturn 2020/21 report to Cabinet.

(ii) In line with Financial and Procurement Procedure Rules 6.17 and 13.9, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme on an ongoing basis.

(iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.

16. Approves the Statutory Resolution of Council Tax for 2021/22 as set out in Appendix 6, incorporating precept figures as advised from the South Yorkshire Police and Crime Commissioner, South Yorkshire Fire and Rescue Authority and the Town and Parish Councils within the Borough.

List of Appendices Included

Appendix 1	Council Tax Base 2021/22
Appendix 2	Proposed Revenue Budget Investments
Appendix 3A	Proposed Capital Investments Summary
Appendix 3B	Capital Investment Proposals
Appendix 3C – 3F	Capital Programme 2020/21 to 2023/24
Appendix 4	Prudential Indicators and Treasury Management and Investment Strategy 2021/22 to 2023/24
Appendix 5	Flexible use of Capital Receipts Strategy 2021/22
Appendix 6	Budget 2021/22 - Net Budget Requirement to be met by Council Tax Statutory Resolution
Appendix 7	Fees and Charges Proposals 2021/22
Appendix 8	Background to the Budget & Financial Strategy
Appendix 9	Budget Consultation 2021/22
Appendix 10	Initial Equality Screening Assessment (Part A)

Background Papers

- Council Tax Base 2021/22 – Officer Delegated Decision record
- Housing Rents 2021/22 – Cabinet 21 December 2020, Council 13 January 2021
- Housing Revenue Account Business Plan 2020/21 – Cabinet 21 December 2020, Council 13 January 2021
- Final Local Government Financial Settlement – 17 December 2020
- Budget and Council Tax 2020/21 and Medium Term Financial Strategy – Council 26 February 2020
- Review and Update of the Medium Term Financial Strategy – Cabinet 23 November
- December Financial Monitoring Report – Cabinet 15 February 2021
- Mid-Year Treasury Management and Prudential Indicators Monitoring Report 2020/21 – Audit Committee 19 January 2021
- CIPFA – The Prudential Code for Capital Finance in Local Authorities 2011 (as amended 2012) and related Guidance Notes 2013

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Overview and Scrutiny Management Board – 10 February 2021

Cabinet – 15 February 2021

Council Approval Required

Yes

Exempt from the Press and Public

No

Budget and Council Tax 2021/22

1.	Background
1.1	This section of the report incorporates the following financial matters related to the Budget and Financial Strategy for 2021/22, together with an updated Medium Term Financial Strategy to 2022/23.
1.2	Local Context
1.2.1	The Council has faced a considerable challenge during 2020/21 in its response to the global pandemic. The impact of COVID-19 has seen a significant shift in how the Council has been able to provide services and functions to residents. The Council has worked at a national, regional and local level to respond to the COVID-19 emergency and to ensure that critical services are delivered and that the most vulnerable residents are supported. The impact of the COVID-19 emergency has seen significant financial pressures for the Council due to additional expenditure and lost income and the delayed delivery of planned savings and cost reductions. Whilst these financial pressures will largely be covered in year by financial support grants from Government, the long term financial impact of COVID-19 and financial support available to the Council remain uncertain and therefore a key challenge.
1.2.2	In addition, in common with councils across the country, significant pressures remain in social care budgets. This budget reflects the delays in the planned cost reduction within social care services, caused primarily by the need to respond to COVID-19, but it also recognises that those costs must still be reduced over the short and medium term.
1.2.3	The Council remains committed to protecting the most vulnerable children and adults and to delivering improved value for money but has to ensure that social care services are delivered within the financial envelope set within this budget. The additional social care resources provided within the Finance Settlement for 2021/22 are welcome, but this level of additional funding still falls well short of the national social care funding gaps as calculated by the Local Government Association. There is still therefore the need for the Council to transform the delivery of social care services in order to maintain effective service provision within the available funding.
1.2.4	Since the introduction of austerity measures in 2010, the Council has made savings in excess of £200m in response to the significant reductions in Central Government funding. The two-year budget for 2019/20 and 2020/21 set at Council in February 2019 and reviewed during 2020/21 required £34m of budget savings and cost reductions to be delivered to meet estimated funding gaps over the two years, including savings that had been agreed in previous years for delivery across this timescale. Delivery of over £16m of these savings and cost reductions will have been completed by the end of the current financial year.
1.2.5	This means that the Council still has to deliver a total of £18m of agreed budget savings across the timeline of this 2021/22 budget and the MTFs,

	mostly from the transformation in delivery of social care services. A summary of the £18m savings is shown below : - Adult Social Care £5.8m - Children's Social Care £8.9m - Regen & Environment – savings on operational budgets £1.8m - Customer Services & Digital Programme efficiencies £1.6m - Total £18.1m
1.2.6	The expected financial outturn position for 2020/21 has been taken into account along with the level of reserves and opportunities to manage risk within the budget. The final position for reserves however will not be known until after the financial year end.
1.2.7	The current financial position (2020/21) highlights the significant financial challenges which the Council continues to face, largely as a result of demand for social care services and the impact of COVID-19. Also, the ongoing uncertainty in relation to future Government funding settlements requires caution to be taken regarding ongoing investment decisions. As such, while the proposed budget does allow for a small amount of investment in enhanced services over the year ahead the revenue investment proposals, as described in section 2.7, are included within the 2021/22 budget as investments for one year only and are removed for 2022/23.
1.3	Revenue Budget Position 2020/21
1.3.1	The December revenue financial monitoring position that was reported to Cabinet on 15th February 2021, shows a forecast year-end overspend of £22.2m on the General Fund, this is mitigated by planned savings the Council has been able to deliver in year, the governments provision of COVID-19 emergency support grant and Sales, Fees and Charges Income Compensation. As a result the Council expects to deliver a balanced budget position or a slight underspend as at the financial outturn 2020/21, however, it should be noted that the impacts of the latest national lockdown are still to be fully defined.
1.3.2	Within the Children's and Young People's Services Directorate the Looked After Children number at the time of this budget forecast was 616, which is in excess of the budget profile of 557 for this period. The variance of 59 includes a number of LAC placements that are delayed in the court processes and inability to discharge children from care. The forecast overspend is £7.7m.
1.3.3	The Adult Care Housing and Public Health Directorate is forecasting an overspend of £3.7m. Included within the £3.7m forecast overspend is the Covid-19 impact for the service. COVID-19 is estimated to have a net cost impact of £6.7m after factoring in government grants provided to support Covid-19 related expenditure. This includes: £1.1m for personal protective equipment; £1.7m due to delayed budget savings and £3.9m of placement costs due to additional demand and the increased costs of providing care (reduced from £4.4m in September due to increased Health income).

1.3.4	Regeneration and Environment Directorate is forecasting an overspend of £9.1m due to significant pressures on the services ability to generate income from sales, fees and charges, leisure PFI fees and significant additional cost impacts as a result of the COVID-19 pandemic. In addition there have been significant pressures in waste management due to additional pressure on the service caused by people spending more time at home.
1.3.5	Both Finance and Customer Services and Assistant Chief Executives Departments are forecasting balanced budgets.
1.4	Final Local Government Finance Settlement 2021/22
1.4.1	The Government published details of the Provisional Local Government Finance Settlement on 17 th December 2020, and the Final Local Government Settlement on 10 th February 2021. The Strategic Director - Finance and Customer Services submitted the Council's response to the final settlement consultation, within the deadline for responses of 15th January 2021.
1.4.2	The key headlines from the Settlement are:
	• The basic Council Tax referendum principle for 2021/22 is 2% i.e. a maximum increase of 1.99%. • In addition, social care authorities will be able to increase their Council Tax by up to 3% (over the basic referendum threshold of 2% referred to above) by means of an Adult Social Care Precept. The 3% maximum Adult Social Care Precept can be levied across 2021/22 and 2022/23 financial years, so any amount of the 3% Precept not levied in 2021/22 can be carried forward to be applied in 2022/23. • Final allocations for a Social Care Support Grant announced after the Spending Round 2020 are now confirmed in the Final Settlement. The Council's allocation for 2021/22 is £8.393m continued from 2020/21, plus an additional payment of £2.509m. • The final allocations for the New Homes Bonus have been published for 2021/22. The threshold over which the bonus is paid will remain at 0.4%. However, 2021/22 allocations will be for one year only. There will be no legacy payments in future years, pending a Government review of New Homes Bonus. • Introduction of a new unringfenced Lower Tier Services Grant in 2021-22, which will allocate £111 million to councils with responsibility for services such as homelessness, planning, recycling and refuse collection and leisure services. • The figures published for Revenue Support Grant and Business Rates are in line with indications from the Spending Round. The Public Health Grant allocations have not yet been issued at the time of publishing this budget report.
1.4.3	The main elements of funding received from Government are in the form

of the Settlement Funding Assessment. This is Government Grant in the form of Revenue Support Grant (RSG) and Business Rates Top-up grant. As part of the Assessment, councils retain 49% of locally collected business rates. Details of this local funding are set out later in this report. Details of the Government Grant allocations are set out in the Table 1 below.

Table 1 – Settlement Funding Assessment – Government Grants

	2020/21	2021/22	Difference
	£'000	£'000	%
Revenue Support Grant	15,100	15,183	0.5
Business Rates Top Up	29,415	29,415	0
Final Settlement – Government Funding	44,515	44,598	0.2

1.4.4 In addition, the Government compensates councils for years in which they apply an indexation cap, (below the annual increase in the Retail Price Index), on Business Rates and the associated Top-up Grant. The additional Top-up Grant provided by a Section 31 Grant for under-indexation in 2021/22 is £317k to take the actual Top-up increase to 1.1% in line with the September 2020 RPI increase.

1.4.5 As in 2019 the Government Spending Round 2020 set out proposed public sector spending plans for one year only (2021/22). Consequently, as in 2020/21 the 2021/22 Local Government Finance Settlement is also a single year Settlement. Also delayed are the Business Rates reset, the move to 75% Rates Retention and the implementation of the Fair Funding review. It is hoped that the delayed multi-year Spending Review which is now planned for 2021, will address the continued and significant pressures in Adults and Children's social care that local authorities are still seeing. Until the Government's proposals in relation to public spending in general and local government resources are published, however, there still remains uncertainty about the future funding model.

1.4.6 The Settlement also provided some more details of the grant support to be provided by Government for losses of council tax and business rates income due to Covid impact. A Local Council Tax Support Grant is to be provided to councils in 2021/22 in recognition of the likely increased costs of providing local council tax support next year due to Covid impact. A Local Tax Income Guarantee scheme will compensate councils for 75% of irrecoverable losses of council tax and business rates income incurred in 2020/21. Calculations of losses will be done after the financial year-end 2020/21 and Government indicates that the grant will be paid by January 2022. This grant will mitigate some of the impact that the losses will have on the collection fund, which would otherwise be felt within the Council's budget setting for 2022/23.

1.4.7 Government have also confirmed a total of £1.55 billion in unringfenced

	funding to meet expenditure pressures in 2021/22, distributed using the COVID-19 Relative Needs Formula. In addition, the Sales, Fees and Charges Irrecoverable income scheme will be extended to cover the first 3 months of 2021/22. Government have indicated that Councils should not anticipate any further funding to support pressures in 2021/22.
1.4.8	Dedicated Schools Grant (DSG)
1.4.9	The Council also receives funding to deliver education in Rotherham, the Dedicated Schools Grant (DSG). The DSG (£272.8m) is split into four blocks and each block is determined by a national funding formula: In 2021/22 the Teachers Pay and Pensions Grants which were previously separate grant allocations have now been included within the DSG individual blocks, with schools receiving the funding within their DSG allocation.
1.4.10	• The Schools Block for 2021/22 is £211.3m and is allocated to mainstream schools and academies in the Borough based on pupil numbers taken from the October 2020 census with funding calculated by separate primary and secondary units of funding, plus an amount based on historical information for growth, premises and mobility. The Primary unit of funding is £4,525.65 and the Secondary unit is £5,997.26. In 2021/22 the School's Block now includes Teachers Pay and Pensions Grants that were previously separately allocated. • The Early Years Block is £17.9m and the majority of the spend is allocated for two, three and four year olds in schools, private, voluntary and independent organisations. The hourly rate per pupil has increased from £4.38 to £4.44 for three & four year olds and £5.28 to £5.36 for two year olds. • The High Needs Block is £42.2m and is used to fund pupils who require specialist education. There is a sustained national increase in the number of young people with complex learning difficulties and disabilities. • Requirement for specialist school provision for pupils with special educational needs and difficulties (SEND) has increased, creating further pressure on the system nationally. Within Rotherham, the number of children and young people that are receiving additional support via an Education, Health and Care (EHC) Plan has almost doubled since 2014. • Due to the number of EHC plans this has led to financial pressures on the High Needs Block in Rotherham and to address the cost pressures the local authority has implemented a three year financial recovery plan. • The HNB funding is calculated by the following : ○ A basic entitlement per pupil, using pupils who attend special

	schools and academies in the local authority, and; ○ A historic spend factor plus proxy indicators of deprivation, health and disability and low attainment relating to the 2-18 year old population. • The Central Services Block (£1.37m) comprises of funding for ongoing statutory responsibilities of the local authority.
1.4.11	Schools Pupil Premium
1.4.12	The Schools Pupil Premium is additional funding provided to schools, the value of which is based on 3 elements detailed below. • The Department for Education has announced that the Disadvantaged Pupil Premium rate will remain the same for 2021/22 as 2020/21, that is, for Primary Pupils £1,345 and for Secondary Pupils £955. Disadvantaged Pupil Premium is paid for all pupils who claim free school meals, or who have claimed free school meals in the last six years. • The Pupil Premium Plus, which is paid for every pupil who has left Local Authority care through adoption, a special guardianship order or child arrangement order, will also remain protected at £2,345 per pupil. • The Service Premium, for every pupil with a parent serving in the Forces or who is retired on a Ministry of Defence pension will continue at £310 for the 2021/22 financial year.
1.4.13	Additional Grants to Schools
	• Universal Infant Free School Meals Grant supports schools in delivering the legal requirement to offer free school meals to all infant pupils. Each meal taken by an eligible child currently attracts £2.34 • Year 7 Numeracy and Literacy Catch up premium is an allocation for each pupil underachieving as recorded on census. • PE and Sport Premium for Primary schools is used for the engagement of all pupils in regular physical activity. • Devolved Formula Capital Grant is funding allocated to schools to help maintain and improve the condition of school buildings and grounds.
2.	Budget 2021/22 and Medium Term Financial Strategy to 2022/23
2.1	Background and Budget Approach
2.1.1	The two-year budget for 2019/20 and 2020/21 set at Council in February 2019 and reviewed during 2020/21 required £34m of budget savings and cost reductions to be delivered to meet estimated funding gaps over the two years, including savings that had been agreed in previous years for delivery across this timescale. Delivery of over £16m of these savings and cost reductions will have been completed by the end of the current

	financial year. However, whilst recognising the COVID impact on savings delivery, as noted above, it is still anticipated that the remaining agreed savings and cost reductions, £18m, can be delivered as planned, but over a longer timescale, with most, but not quite all, of them being delivered by 2022/23. It is expected that of the remaining savings and cost reductions to be delivered, £12.5m will be outstanding at the end of 2021/22, reducing to £4.5m by the end of 2022/23. This updated profile is incorporated into the updated MTFS for 2022/23.
2.1.2	The Council continues to face significant financial pressures, particular in respect of social care which are described in section 1.3 above and are set out in the latest financial monitoring report presented to Cabinet on 15 th February 2021.
2.1.3	Since 2011, the Council has had to make savings of over £200m, including the savings for 2020/21, and has reduced its headcount by approximately 1,800 staff (over 1,100 full time equivalent staff), whilst minimising the tax burden on households as much as possible when real term incomes for Rotherham residents have not been increasing.
2.1.4	The ongoing financial challenges faced by the Council are similar to those of other local authorities. The financial pressures faced by local authorities are largely as a result of previous reductions to Government funding, increased demand for social care services as a result of a growing population and the impact of inflation.
2.1.5	This budget challenge means that the Council must be responsible in its budget setting approach, prioritising investment and savings proposals that best contribute to the Council's priorities and the needs of Rotherham's residents, and ensure that best value is demonstrated across the breadth of Council services.
2.1.6	However, whilst the Council has inevitably become smaller in size, the strategy for the future continues to ensure that the Council is bigger in influence. This means that the Council's role will continue to change. Stronger civic leadership, greater collaboration, integration and shared services with other public services, will continue to be pursued where beneficial. It also means an approach that builds on individual and community assets to enable people to live more independently for longer with the support of their family, social networks and local neighbourhood resources as set out in the Thriving Neighbourhoods Strategy. It also means a clear focus and prioritisation of resource.
2.1.7	In the last three years, the Council has changed the way in which it works with other agencies in order to implement these changes. Despite the financial pressures, the Council focus on delivering better services, focussed on the priorities set by the public, will continue.
2.1.8	It is also important to underline the spending level of the Council despite the previous funding cuts. With a current proposed revenue budget of £236m in 2021/22 together with proposed capital expenditure of £163m, the Council will remain a key lever for growth and investment in

	Rotherham and the wider Sheffield City Region. The challenge is to ensure the sustainability of the Council to deliver against the Council's stated priorities. This means making carefully considered investment and savings decisions through to 2023. The Capital Programme which has been updated within this report includes a total of £497m of planned capital investment across the current year and up to 2023/24.
2.1.9	This budget strategy is set against the particular demand pressures and cost challenges facing Rotherham. Residents are living longer, but with more long term conditions which is stretching already squeezed health and social care budgets. Rotherham's schools are performing well but this is placing strain on the school budgets and much work has been done and continues to develop a sustainable approach for the dedicated schools grant budget which has also been under increasing pressure, particularly with regard to the High Needs funding block.
2.1.10	The particular challenges which the Council has to take account of within its budget and financial strategy are summarised in Appendix 8.
2.2	Budget 2021/22 & re-profiling of planned savings
2.2.1	Following the outcome of the spending review and financial settlement, Government have only provided the Council with a one-year funding settlement. As such, the Council is setting out the budget for 2021/22 and a re-profile of planned savings across 2021/22 and 2022/23. The approach is to reflect the Council's ability to set a balanced budget position for 2021/22 whilst indicating the requirement to re-profile the planned delivery of savings. Whilst recognising the Covid impact on savings and cost reductions delivery as noted above, it is still anticipated that the remaining agreed savings and cost reductions, (£18m), can be delivered as planned, but over a longer timescale, with most, but not quite all, of them being delivered by 2022/23. It is expected that of the remaining savings and cost reductions to be delivered, £12.5m will be outstanding at the end of 2021/22, reducing to £4.5m by the end of 2022/23. This updated profile is incorporated into the updated MTFS for 2022/23.
2.2.2	There are some timing issues associated with the delivery of some savings and also some budget pressures which the budget proposals seek to address. The principle remains that the approved Directorate savings will be delivered, either in the way originally proposed or by variations where required, approved by Cabinet, with most but not quite all of the savings delivered by 2022/23.
2.2.3	Further details of the Council's proposed budget for 2021/22 and the Medium Term Financial Strategy to 2022/23 are set out in Section 2.6 later in this report.
2.3	Fees and Charges
2.3.1	The Council has a policy to increase fees and charges to ensure that services which the Council provides are kept in line with increases in the

	cost of providing those services. The Medium Term Financial Strategy agreed at Council in February 2020 included an assumed increase in fees and charges of 2%, for 2021-22. The updated Medium Term Financial Strategy agreed at Cabinet in November 2020 maintained that position
2.3.2	All Income Budgets for Fees and Charges which are determined by the Council have been uplifted by 2.0% except where an exception has been proposed. The majority of these exceptions relate to the following issues: • impact of Covid-19 pandemic, with services significantly impacted during 2020/21 leading to a need to freeze prices for 2021-22 to maintain custom. • A need to freeze charges to attract new customers • Statutory rules that set the charge rates, preventing any increase being made • Other proposals to freeze charges The following exemptions are proposed. • Rother Valley Country Park – Price freeze to reflect 2 year closure, due to blue green algae and Covid-19. • Civic Theatre – Price freeze to encourage return of custom following Covid forced closure. • Events Team Rotherham Show parking and event applications - Price freeze to encourage return of custom following Covid-19 forced closures. • Parking Services - Price freeze to encourage visitors to the town centre, ahead of the major developments planned in future years. • Parking Services - Free off-street parking in the town centre on Saturdays. • Market Service - Price freeze to encourage return of custom following Covid forced closure. • School Meals - 2% increase to be applied from September 2021 due to existing contractual arrangements.
2.3.3	The above exceptions have been taken into account within the proposed budget. Any alternative decisions will therefore, have a financial impact on the Councils Budget. The financial impact of the proposals to freeze some fees and charges and delay the implementation of the school meals increase is £116k.
2.4	Independent Adult Care Sector Provision
2.4.1	The Council consults with providers each year to assess the fees it pays for care. The information informs the proposed fees the Council pays providers, which are approved as part of this report. A detailed review has been completed taking account of a significant number of responses from care providers from across a range of services and client groups. The following paragraphs provide a summary of the issues facing different segments of the market as well as the proposed fee uplifts as a result of the consultation.

	Residential and Nursing Care Homes										
2.4.2	There are a total of 33 independent sector care homes contracted to support older people in Rotherham. They provide a range of care types.										
2.4.3	The independent sector care home market in Rotherham supplies 1,664 beds and approximately 35% are financially supported by the Council. There has been a significant shift in the market from a historical position of the Council being the dominant purchaser. This is part of a long term strategy to support as many people as possible to be independent and remain in their own homes. To illustrate, the number of new admissions for Council funded residents has decreased from 401 in 2015/16 to 294 in 2019/20.										
2.4.4	The pressures that the older people’s care home market faces are well documented and are highlighted below: • The lack of nurses and enhanced terms and conditions of employment (pay, pensions, workplace support) offered by the NHS are a challenge for the independent sector market who are not able to compete to attract qualified nurses to work in care homes. • High cost of agency nurses. • The National Living Wage will increase by 2.2% to £8.91 in April 2021. • Increasing care requirements of residents for acute periods resulting in an intense demand on staff resource. • A high degree of staff turnover within the sector results in a significant number of recruitment processes and the costs associated with this. • Ongoing additional costs because of Covid 19 such as the increased use of personal protective equipment and staffing costs.										
2.4.5	The following table details the proposed fees for 2021/22. The total increase in fees aims to address the current costs of delivery and provide funding for inflation in 2021/22. This forms part of the Council’s plan to increase fees in the older people’s care home market over the next few years. The additional cost would be £737k per annum based on current activity. This approach aims to ensure a sustainable price for the different types of residential care that the Council purchases.										
	<table><tr><td>2020/21 Proposed Fees</td><td>Residential</td><td>Residential EMI</td><td>Nursing Care*</td><td>Nursing EMI*</td></tr><tr><td>Rotherham</td><td>£504</td><td>£526</td><td>£518</td><td>£575</td></tr></table> *Excluding Funded Nursing Care element	2020/21 Proposed Fees	Residential	Residential EMI	Nursing Care*	Nursing EMI*	Rotherham	£504	£526	£518	£575
2020/21 Proposed Fees	Residential	Residential EMI	Nursing Care*	Nursing EMI*							
Rotherham	£504	£526	£518	£575							
	Independent Sector Provision – Home Care										
2.4.6	The purpose of a home care and support service is to enable people to										

	remain living at home for as long as possible. The availability of quality home care services is key to supporting people's independence at home in the communities they know. During 2019/20 the Council procured a new model of home care and support. A competitive tender process was undertaken with Rotherham Clinical Commissioning Group with the aim of delivering a high-quality integrated home care and support service. The new arrangements commenced on 1 April 2020. The new model provides personalised service delivery against agreed outcomes. Reablement principles are applied to maximise people's independence and provider reviews contribute to adjustments to care packages that both benefit the individual and increase opportunity for cost efficiency for the Council. The revised home care model complements the operating model for Adult Care and follows the intermediate care and reablement pathway considering whole system requirements.
2.4.7	Following the tender exercise 1st April 2020, a total of 13 providers were appointed to the arrangement (Flexible Purchasing System) with nine Tier 1 providers, one Tier 2 provider, two specialist Learning Disability providers and one specialist Unpaid-Carers Support service. In December 2020 an additional provider was appointed to Tier 2 to support Winter Pressures making a total of 14 home care and support providers. Approximately 17,000 planned home care hours per week are commissioned for 1,300 people receiving the service. The largest cohort in receipt of home care is older people who form 83% of the total recipients of contracted home care.
2.4.8	A high percentage of the running cost to home care providers is associated with staff recruitment, training, and travel. • The 2.2% National Living Wage increase from £8.72 to £8.91 from 1 April 2021 will influence other pay costs for providers and hence overall contract costs to the Council. • Travel costs include payment to care workers for travel time and fuel cost which remain high. • The turnover rate for independent sector domiciliary care services is around 33% per annum, which is associated recruitment process costs. The application of an inflation uplift is required to sustain a high-quality home care and support service that will provide an appropriate, skilled, competent, compassionate workforce. The Council recognises the need to consider fee levels over the medium term for this sector to ensure the sustainability of services.
2.4.9	Providers were paid at the tendered rates in 2020/21 with a weighted

	average hourly rate for Tier 1 providers 2020/21 of £16.58. It is proposed that a 2.99% inflation uplift is applied to the rates tendered in 2020/21 at a total cost of £409k. The total increase in fees aims to address the current costs of delivery and provide funding for inflation in 2021/22. This forms part of the Council's plan to increase fees in the home care market over the next few years, subject to the Government Spending Review.								
	Independent sector provision – Learning Disability								
2.4.10	The Council currently provides financial support to 768 learning disabled people who are accessing 1,383 placements/services with an aging demographic and increased complexity from young people transitioning into the services.								
2.4.11	The Council's strategic direction is for people with a Learning Disability to remain in their own home and communities as long as possible. This will require some current provision to be replaced by, increasing the uptake of Community Services, greater use of Shared Lives and Key Ring Schemes, developing more options for Supported Living (particularly core and cluster provision) and alternative Day Opportunities.								
2.4.12	In terms of Residential and Nursing care, and Supported Living providers, there are a total of 45 independent care and support services contracted with the Council and registered with the Care Quality Commission, who support people with a Learning Disability in Rotherham. The costs of services reflect bespoke provision to meet individual needs and have arisen incrementally creating a range of accommodation costs and hourly rates. However, due to pressures such as the increase in the National Living Wage, it is proposed to uplift fees to ensure the continued sustainability of services. The fee uplift for each service is shown below. Additional funding is available to support service sustainability on a targeted basis, including where providers have identified additional cost because of the pandemic. The total funding for learning disabled Residential, Support Living and Day Care is £1.1m. <table border="1"> <thead> <tr> <th>Learning Disabilities</th><th>Percentage uplift</th></tr> </thead> <tbody> <tr> <td>Supported Living</td><td>1.96%</td></tr> <tr> <td>Residential Care</td><td>1.7%</td></tr> <tr> <td>Day Care</td><td>1.88%</td></tr> </tbody> </table>	Learning Disabilities	Percentage uplift	Supported Living	1.96%	Residential Care	1.7%	Day Care	1.88%
Learning Disabilities	Percentage uplift								
Supported Living	1.96%								
Residential Care	1.7%								
Day Care	1.88%								
2.4.13	It is proposed to increase the allocation within personal budgets for payment of Personal Assistants through Direct Payments to ensure compliance with the National Living Wage from 1 April 2021 (proposed to be £8.91 per hour). This will increase funding in the light of wage pressures and relevant legislation and it is hoped that the role will continue to be a career option for people with the right skills to support individuals to live independently.								
2.4.14	Recognising that a significant proportion of people in receipt of Direct Payments exercise choice to directly purchase Home Care and Support and Day Care from a range of providers at varying levels of costs, it is								

	proposed to apply a 1.93% increase to the personal budgets, reflecting the increase in the National Living Wage from 1 April 2021. This will continue to support the wider home care market, ensuring that choice is available outside of the Council commissioned services.																																				
2.5	Council Tax Proposals for 2021/22																																				
2.5.1	The Council is proposing to increase its own Council Tax (i.e. excluding Parish, Fire and Police precepts) by 2.99%, comprising a 1.99% increase in the basic rate of Council Tax and a 1% Adult Social Care Precept.																																				
2.5.2	The Government have confirmed that the basic referendum principle for 2021/22 is 2% i.e. a maximum 1.99% increase in the basic rate of Council Tax. Social Care authorities will also be able to increase their Council Tax by a Social Care precept of up to 3% (over the basic referendum threshold of 2%). Therefore, the total that the Council <u>could</u> increase Council Tax by is 4.99%, through a 3% Social Care precept increase and 2% on the basic referendum threshold.																																				
2.5.3	A 2.99% increase on the tax levied in 2021/22 would mean a Band D Council Tax (for the Rotherham Council element only) of £1,614.58. Details of the proposed increases on all Council Tax bandings are set out in Table 2 below. Table 2 – Council Tax Bands and Amounts (Rotherham Council element only) <table><tr><th>Council Tax Band</th><th>2020/21 £</th><th>2021/22 £</th><th>Number of Band D Equivalent Properties</th></tr><tr><td>A</td><td>1,045.14</td><td>1,076.39</td><td>27,277</td></tr><tr><td>B</td><td>1,219.33</td><td>1,255.79</td><td>14,719</td></tr><tr><td>C</td><td>1,393.52</td><td>1,435.19</td><td>11,786</td></tr><tr><td>D</td><td>1,567.71</td><td>1,614.58</td><td>8,259</td></tr><tr><td>E</td><td>1,916.09</td><td>1,973.38</td><td>5,173</td></tr><tr><td>F</td><td>2,264.48</td><td>2,332.18</td><td>2,378</td></tr><tr><td>G</td><td>2,612.86</td><td>2,690.97</td><td>1,103</td></tr><tr><td>H</td><td>3,135.43</td><td>3,229.17</td><td>65</td></tr></table>	Council Tax Band	2020/21 £	2021/22 £	Number of Band D Equivalent Properties	A	1,045.14	1,076.39	27,277	B	1,219.33	1,255.79	14,719	C	1,393.52	1,435.19	11,786	D	1,567.71	1,614.58	8,259	E	1,916.09	1,973.38	5,173	F	2,264.48	2,332.18	2,378	G	2,612.86	2,690.97	1,103	H	3,135.43	3,229.17	65
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2.5.4	The budget for 2021/22 also takes account of a planned use of £1.5m of surplus from the Council’s Collection Fund for Council Tax. This is a direct result of the Council continuing to achieve a high performance in collecting Council Tax and minimising cumulative arrears. However, it is considered that the continuing Covid 19 economic pressures on the Borough into 2021/22 are likely to have a negative effect on the in-year Council Tax collection rate. Consequently a 96% in-year collection rate has been used for the 2021/22 taxbase rather than the 97% rate used for the 2020/21 taxbase calculation.																																				
2.5.5	The proposed increase will help to support the delivery of valuable frontline services, particularly services for vulnerable children and adults																																				

	at a time when demand for these services continues to increase.
2.5.6	As required by legislation (the Local Government Finance Act 1992) this Budget Report to Council includes a Statutory Resolution of Council Tax setting out details of the proposed Council Tax calculations for 2021/22 for the Council and including the precepts from the South Yorkshire Police and Crime Commissioner, South Yorkshire Fire and Rescue Authority and the Town and Parish Councils; as advised to the Council.
2.5.7	The annual determination of the Council Tax Base, which is a technical based calculation, is delegated by Council to the Strategic Director – Finance & Customer Services (Section 151 Officer), in consultation with the Leader of the Council and the Chief Executive. The Council's Tax Base for 2021/22 has been determined as 70,760.52 Band D equivalent properties, after adjusting for the anticipated rate of collection, the impact of the Council's Local Council Tax Support Scheme and discretionary discounts and exemptions for empty properties and second homes.
2.5.8	The Council's current Local Council Tax Support Scheme was approved by Council on 24 th January 2018. The Council is not making any changes to this scheme for 2021/22.
2.5.9	Based on the number of properties in the Tax Base and the proposed increase in Council Tax by 2.99%, this will generate a total Council Tax of £114.2m available to support the Council to fund services in 2021/22. Details of the Council Tax Base for 2021/22 are set out in Appendix 1.
2.6	Proposed Revenue Budget 2020/21 and Medium Term Financial Strategy to 2022/23
2.6.1	The Council's Medium Term Financial Strategy (MTFS) sets out a framework for understanding the challenges the Council faces and supports corporate planning. It helps the Council to shape its finances over the medium term by examining the projected resources available to meet the priorities as set out in its Council Plan.
2.6.2	The Council undertook a complete review of its Medium Term Financial Strategy during 2019/20 which was included within the Budget and Council Tax 2020/21 report to Cabinet and Council in February 2020. The Plan set out details of the financial challenges faced by the Council over the medium term to 2022/23.
2.6.3	An update of the MTFS was submitted to Cabinet in November 2020.
2.6.4	The MTFS has been updated again to 2022/23, to reflect the outcomes of the Spending Review 2020 and the Final Local Government Finance Settlement 2021/22 and the budget proposals set out in this report. It includes funding and expenditure projections up to the 2022/23 financial year which show an expected funding gap of £2.4m on current service activity. However, future Government funding allocations beyond 2021/22 are dependent on the outcomes of the multi-year Spending Review to be undertaken in 2021.

2.6.5	The Council will therefore continue to monitor and review the MTFS accordingly. The outcomes from the Government reviews and the estimated impact on the Council’s funding, when available, will be presented to Cabinet and Council later in 2021.																														
2.6.6	Taking into account Government funding notified for 2021/22 within the Final Local Government Finance Settlement, estimates of Government funding for future years based on the Spending Round 2020, and the Council’s own resources, the proposed budget for 2021/22 and an updated MTFS over the following two years is set out below in Table 3.																														
2.6.7	The Final Settlement confirms Social Care Support Grant funding of £8.393m for the Council for 2021/22 plus and additional funds of £2.509m. The proposed budget for 2021/22 allocates this funding for Social Care services.																														
2.6.8	The Council’s proposed 1% Adult Social Care Precept on Council Tax for 2021/22 will generate additional Council Tax income of £1.1m which is being allocated to the 2021/22 Adult Social Care budget.																														
	Table 3 - Budget and MTFS 2021/22 to 2022/23																														
	<table><tr><td><u>Resources</u></td><td>2021/22</td><td>2022/23</td></tr><tr><td></td><td>£000</td><td>Estimated</td></tr><tr><td><u>Government Funding</u></td><td></td><td>£000</td></tr><tr><td>Revenue Support Grant</td><td>15,183</td><td>15,365</td></tr><tr><td>Business Rates Top-Up Grant</td><td>29,415</td><td>29,827</td></tr><tr><td>S31 Grant as compensation for Multiplier Cap on Top-Up Grant</td><td>1,492</td><td>1,492</td></tr><tr><td>New Homes Bonus</td><td>577</td><td>169</td></tr><tr><td>Public Health Grant</td><td>16,673</td><td>16,873</td></tr><tr><td>Housing Benefit and Local Council Tax Support Administration</td><td>1,238</td><td>1,238</td></tr><tr><td>Social Care Support Grant</td><td>8,393</td><td>8,494</td></tr></table>	<u>Resources</u>	2021/22	2022/23		£000	Estimated	<u>Government Funding</u>		£000	Revenue Support Grant	15,183	15,365	Business Rates Top-Up Grant	29,415	29,827	S31 Grant as compensation for Multiplier Cap on Top-Up Grant	1,492	1,492	New Homes Bonus	577	169	Public Health Grant	16,673	16,873	Housing Benefit and Local Council Tax Support Administration	1,238	1,238	Social Care Support Grant	8,393	8,494
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Social Care Support Grant additional funds	2,509	2,539
iBCF additional funding 2019/20	2,605	2,636
Lower Tier Services Grant	354	358
Spending Review future funding estimate	0	1,100
Total Government Funding	78,439	80,091
<u>Council Resources</u>		
Retained Business Rates	36,206	36,300
S31 Grants as compensation for Government determined business rates reliefs	5,269	5,343
Council Tax Collection Fund – annual review and use of surplus	1,500	1,500
Council Tax and Adult Social Care Precept	114,249	118,841
Total Council Resources	157,224	161,984
Total Resources	235,663	242,075
<u>Expenditure</u>	2021/22	2022/23
	£000	Estimated £000
Baseline Budget at 2020/21 pay and prices	233,333	233,333
Adjust for non-recurring budgets and savings from 2020/21	-5,146	-5,146

Other MTFS/Budget adjustments agreed within MTFS Strategy	-1,076	-1,315
Provision for pay, price and fees and charges income inflation	6,467	12,924
Adult Care – care transitions and transforming care	703	1,553
Impact on treasury management budget of earlier years MRP reprofiling	3,182	3,182
Continuation of crisis support after use of funds set aside	-	100
Adult Social Care demand	1,557	2,300
Home to School Transport - further demand	200	200
Agreed Capital Investment to 2023/24 – financing costs	1,729	3,010
Budget savings and cost reductions, variations to delivery profile across MTFS period	3,850	-4,150
Adult Care – enhanced discharge cover with NHS partners	1,500	1,500
Use of savings and funds within Budget/MTFS Strategy : - Treasury Management Strategy Savings - Use of Budget Contingency	-8,500 -4,000	-3,000 0
Revenue Investment proposals (Appendix 2)	1,864	0
Total Expenditure Budgets	235,663	244,491
Gap	0	2,416
* Notes : (i) The amounts of Public Health Grant and Housing Benefit and Local		

	Council Tax Support Administration are estimated based on spending Round 2020, pending the Government confirming the allocations for 2021/22. (ii) the iBCF funding allocations up to 2018/19 are included within the Adult Services net budget as grant funding, based on use of the allocations agreed with Rotherham Clinical Commissioning Group.																		
2.6.9	As Table 3 indicates there is at present a budget gap for 2022/23 of £2.4m, however, at this point given that government have not confirmed the financial settlement for 2022/23 it is too early to start to propose adjustments to the budget for this year. Instead the focus of the Councils Revenue Budget and Medium Term Financial Strategy will remain on the delivery of the current planned savings and cost reductions over the MTFS period.																		
2.6.10	Set out below in Table 4 is the proposed Net Revenue Budget for 2021/22 including the Directorate Cash Limit Budgets utilising the available resources and based on approval and implementation of the proposed budget included within this report and detailed above in Table 3.																		
	Table 4 Net Revenue Budget by Directorate <table border="1"> <thead> <tr> <th></th><th>Proposed Budget 2021/22</th></tr> <tr> <th></th><th>£'000</th></tr> </thead> <tbody> <tr> <td>Adult Care, Housing & Public Health</td><td>84,310</td></tr> <tr> <td>Children & Young People's Service</td><td>62,382</td></tr> <tr> <td>Regeneration & Environment Services</td><td>45,364</td></tr> <tr> <td>Finance, Customer Services</td><td>19,450</td></tr> <tr> <td>Assistant Chief Executive</td><td>6,904</td></tr> <tr> <td>Central Services</td><td>17,253</td></tr> <tr> <td>TOTAL NET REVENUE BUDGET</td><td>235,663</td></tr> </tbody> </table>		Proposed Budget 2021/22		£'000	Adult Care, Housing & Public Health	84,310	Children & Young People's Service	62,382	Regeneration & Environment Services	45,364	Finance, Customer Services	19,450	Assistant Chief Executive	6,904	Central Services	17,253	TOTAL NET REVENUE BUDGET	235,663
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2.6.11	The proposed Central Services budget (£17.2m) shown in the table above includes the following key budgets and provisions: • Levies – Integrated Transport Authority, Coroners, Environment Agency, Apprentice (£11.8m) • Capital Financing (£12.0m) • Budget Contingency and Treasury Management Savings carried forward from 2020/21 (cr £7.5m) • PFI Grants (cr £3.6m) • Inflation provision for pay, price and fees and charges, (£6.5m) which will be allocated to Directorates during 2021/22																		

	Capitalisation and other accounting adjustments (cr £2.0m)																																																																														
2.7	Proposed Revenue Budget Investment																																																																														
2.7.1	Following consideration of the Council's overall financial position for 2021/22 and the Medium Term, a number of revenue budget investment priorities are proposed for 2021/22 as summarised below in Table 5. These proposals totalling £1.864m are set out in detail in Appendix 2. Given the current gap in 2022/23 a cautious approach has been taken and the investments are therefore being proposed for one year only at the current time. Table 5 Proposed Revenue Budget Investments <table><tr><th colspan="3">Directorate Investment Options</th></tr><tr><th>Directorate</th><th></th><th>2021/22 £'000</th></tr><tr><td></td><td>Every child making the best start</td><td></td></tr><tr><td>CYPS1</td><td>Additional support for Youth Work</td><td>50</td></tr><tr><td>CYPS2</td><td>Expansion of Family Group Conferencing (FGC)</td><td>130</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td>A strong community in a clean, safe environment</td><td></td></tr><tr><td>R&E1</td><td>Additional street cleansing and grounds maintenance (Streetpride)</td><td>489</td></tr><tr><td>R&E2</td><td>Planning Enforcement</td><td>44</td></tr><tr><td>R&E4</td><td>Events that bring people together</td><td>118</td></tr><tr><td>R&E5</td><td>Licensing Service</td><td>150</td></tr><tr><td>R&E6</td><td>Pollinator Friendly Grounds Maintenance Pilots</td><td>42</td></tr><tr><td>R&E7</td><td>Boroughwide Tree Planting – Engagement Programme</td><td>50</td></tr><tr><td>R&E8</td><td>Restoration of Libraries Book Stock Budget</td><td>50</td></tr><tr><td>ACX2</td><td>Climate change data & research officer</td><td>49</td></tr><tr><td>ACX3</td><td>Community Leadership Fund uplift</td><td>59</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td>Leaving no one behind through Covid and beyond</td><td></td></tr><tr><td>R&E3</td><td>ADVANCE careers support programme</td><td>150</td></tr><tr><td>ACX1</td><td>Kickstart scheme placements at the Living Wage</td><td>102</td></tr><tr><td>ACX4</td><td>Tackling Food Poverty</td><td>100</td></tr><tr><td>FACS1</td><td>Digital Inclusion</td><td>50</td></tr><tr><td>FACS2</td><td>Reducing customer call waiting times</td><td>122</td></tr><tr><td>FACS3</td><td>Support the delivery of the Customer and Digital Programme</td><td>109</td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td>Total Investment Options</td><td>1,864</td></tr></table>	Directorate Investment Options			Directorate		2021/22 £'000		Every child making the best start		CYPS1	Additional support for Youth Work	50	CYPS2	Expansion of Family Group Conferencing (FGC)	130					A strong community in a clean, safe environment		R&E1	Additional street cleansing and grounds maintenance (Streetpride)	489	R&E2	Planning Enforcement	44	R&E4	Events that bring people together	118	R&E5	Licensing Service	150	R&E6	Pollinator Friendly Grounds Maintenance Pilots	42	R&E7	Boroughwide Tree Planting – Engagement Programme	50	R&E8	Restoration of Libraries Book Stock Budget	50	ACX2	Climate change data & research officer	49	ACX3	Community Leadership Fund uplift	59					Leaving no one behind through Covid and beyond		R&E3	ADVANCE careers support programme	150	ACX1	Kickstart scheme placements at the Living Wage	102	ACX4	Tackling Food Poverty	100	FACS1	Digital Inclusion	50	FACS2	Reducing customer call waiting times	122	FACS3	Support the delivery of the Customer and Digital Programme	109					Total Investment Options	1,864
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2.8	Reserves and Balances within the Council's Budget Strategy																																																																														
2.8.1	The Council's balance of corporate reserves as at 31 st March 2020 was																																																																														

	£34.1m. This is £2m more than anticipated when the 2020/21 budget report was approved, following a more favourable financial outturn in 2019/20. This was due to the identification of additional savings from Central Services budgets, additional government funding and use of capital receipts flexibility, which meant that only £1.2m of the £3.2m budget contingency set aside from reserves needed to be utilised for that financial year, in addition the Council's General Fund Minimum balance was increased to £20.7m as planned.
2.8.2	Following a review of all the Council's reserves and specific commitments against those reserves, a refresh of the Reserves Strategy was agreed within the 2019/20 Budget and Council Tax report which added those reserves no longer required to the Council's Minimum General Fund Balance and retained a smaller number of Corporate Reserves which can be used more flexibly if/as required. This approach has continued with further rationalisation of Corporate Reserves.
2.8.3	In 2019/20 as part of the Governments response to the Covid-19 pandemic, the Council began to receive un-ringfenced Covid-19 support grants. As these were not fully utilised in 2019/20, they were carried forward within the Councils accounts as part of a Covid-19 Grants Reserve. It is proposed that any unspent, un-ringfenced Covid-19 grants will continue to be carried forward in this way to support anticipated Covid-19 related costs and pressures during 2021/22. In addition, any ringfenced, specific Covid-19 grants that remain unspent at the outturn of 2020/21, will be carried forward, terms and conditions allowing, within the Council's "Grant Received In Advance".
2.8.4	Following a further review of the Strategy, taking into account the financial outturn for 2019/20, the forecast financial outturn for 2020/21, the following updated Strategy is proposed: • Increase the Council's General Fund Minimum Balance to £25.0m by 2020/21 as agreed within the 2020/21 budget. This represents 10.6% of the Council's proposed net budget for 2021/22. • The £4m budget contingency would not be used in 2020/21 and there will also be a £3.5m Treasury Management saving. These two benefits will be carried forward to support the 2021/22 budget, a new reserve will be created for this purpose. • Retain two Corporate Reserves. The Corporate Reserves are proposed to be retained as: ○ Transformation (to support invest to save initiatives) ○ Business Rates (to cover risk on business rates appeals) • Carry forward any unspent ringfenced and unringfenced Covid-19 support grants as indicated in section 2.8.3.
2.8.5	To reach this position the Council's General Fund Minimum Balance will be increased by £4.3m, following the agreed transfer of £4.3m into reserves in 2020/21 as part of the approved two-year budget for 2019/20 to 2020/21. In addition, savings of £3.5m from the Treasury Management Strategy 2020/21 would not need to be used to balance the 2020/21

	outturn and so those savings can be carried forward to support the 2021/22 budget. The Council's £4m budget contingency built into the 2020/21 budget, would also not be used in 2020/21 and the benefit carried forward to support the 2021/22 budget.																																																												
2.8.6	Taken alongside the Council's proposed budget for 2021/22 and the MTFS to 2022/23, this reserves position is considered to be sustainable for the medium term. Future decisions on reserves would then continue to be taken as part of the annual budget setting process.																																																												
2.8.7	The table below summarises the reserves balances over the medium term and includes the budgeted transfer to reserves of £4.3m in 2020/21 to the General Fund Minimum Balance. The transfer of £3.5m Treasury Management Strategy savings from 2020/21 and the 2020/21 £4m budget contingency will be used to create a £7.5m Budget Strategy Reserve. The £7.5m Budget Strategy Reserve is planned to be used, as part of the Medium Term Financial Strategy to support the 2021/22 budget.																																																												
	<table><tr><th colspan="4">Table 6 – Forecast Balances of Reserves</th></tr><tr><th></th><th>Balance at 31st March 2020 £000</th><th>Projected Balance at 31st March 2021 £000</th><th>Projected Balance at 31st March 2022 £000</th></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>General Fund Minimum Balance</td><td>20,700</td><td>25,000</td><td>25,000</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Corporate Reserves</td><td></td><td></td><td></td></tr><tr><td>Transformation</td><td>4,070</td><td>4,070</td><td>4,070</td></tr><tr><td>Business Rates</td><td>4,000</td><td>4,000</td><td>4,000</td></tr><tr><td>PFI – Education (Schools)</td><td>1,429</td><td>-</td><td>-</td></tr><tr><td>Corporate Revenue Grants Reserve</td><td>1,166</td><td>1,066</td><td>1,066</td></tr><tr><td>Budget Strategy 2021/22</td><td>-</td><td>7,500</td><td>-</td></tr><tr><td>Budget Contingency</td><td>2,013</td><td>2,013</td><td>2,013</td></tr><tr><td>Housing Transformation Fund</td><td>702</td><td>702</td><td>702</td></tr><tr><td>Total</td><td>13,380</td><td>19,351</td><td>11,851</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Table 6 – Forecast Balances of Reserves					Balance at 31st March 2020 £000	Projected Balance at 31st March 2021 £000	Projected Balance at 31st March 2022 £000					General Fund Minimum Balance	20,700	25,000	25,000					Corporate Reserves				Transformation	4,070	4,070	4,070	Business Rates	4,000	4,000	4,000	PFI – Education (Schools)	1,429	-	-	Corporate Revenue Grants Reserve	1,166	1,066	1,066	Budget Strategy 2021/22	-	7,500	-	Budget Contingency	2,013	2,013	2,013	Housing Transformation Fund	702	702	702	Total	13,380	19,351	11,851				
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	Total General Fund Minimum Balance and Corporate Reserves	34,080	44,351	36,851
2.9	Business Rates Reliefs			
2.9.1	The Government announced additional business rates reliefs measures that apply with effect from 1 April 2020. The Government has confirmed that it will continue to reimburse local authorities for the actual cost to them under the business rates retention scheme of the relief that falls within the definitions of Government guidance. Details of the reliefs are set out below:			
2.9.2	<u>Business Rates Retail Discount</u> The Government announced in the Autumn Budget 2018 a business rates retail discount scheme for occupied retail properties with a rateable value of less than £51,000 in each of the years 2019-20 and 2020-21. The value of the discount was set at one third of the bill applied after other mandatory and discretionary reliefs. The value of the discount was 50% and it includes music venues and cinemas with a rateable value of less than £51,000. At the time of writing this report Government had not confirmed that this relief would continue into 2021-22.			
2.9.3	Also, at the time of writing this report Government had also not confirmed if the 100% Retail, Hospitality and Leisure reliefs, that were awarded for 2020/21 due to the impact of the Covid-19 pandemic, will be repeated in 2021/22. Should Government announce either of these retail reliefs, the Council will implement them in line with Governments guidance, with revised business rates bills issued, if required.			
2.9.4	<u>Local Newspapers</u> A business rates relief for local newspapers was introduced by the Government in April 2017 for a period of 3 years. The relief provides a £1,500 discount for office space occupied by local newspapers. This is limited to one discount per local newspaper title and per property. The Government has determined that the relief will continue for a further 5 years until 31 March 2025.			
2.9.5	<u>Business Rates Rural Relief</u> The doubling of Business Rates Rural Rate Relief was introduced by the Government in 2017/18. However, the relevant primary legislation hasn't been changed and councils have been asked to use their local discount powers to grant the reliefs in line with Government guidance. The Council has done this for 2017/18 to 2020/2021 and it is proposed to continue the same arrangement for 2021/22.			
2.9.6	It is recommended that these business rates reliefs are applied for 2021/22 in line with Government guidance. In addition, should			

	Government extend the current 100% rates relief for Retail, Hospitality, Leisure and Childcare Nurseries into 2021/22, or introduce other rates reliefs, the reliefs will be applied in line with Government guidance.																																	
2.10	Capital Strategy/Capital Programme Update																																	
2.10.1	The Capital Strategy and proposed Capital Programme to 2023/24, which sets out the Council’s future capital investment plans, will ensure that investment decisions are clearly aligned with the Council’s strategic priorities and vision for Rotherham. Pending the Spending Review 2021 and information on Government capital allocations beyond 2023/24, the Capital Programme is not being extended out to 2024/25 at this stage.																																	
2.10.2	The Council’s Capital Strategy and Capital Programme to 2023/24 was approved by Council in February 2020 within the Budget and Council Tax 2020/21 Report.																																	
2.10.3	The Financial Outturn 2019/20 report approved by Cabinet in July 2020 set out an updated Capital Programme taking into account slippage on capital schemes during 2019/20 which was mostly re-profiled into future years.																																	
2.10.4	Further individual new capital projects already approved during 2020/21 are incorporated into the updated Capital Programme which is set out in Appendices 3C to 3F.																																	
2.10.5	This report proposes a number of further additions to the Capital Programme to 2023/24 which are set out in Appendix 3A. It is proposed that these schemes will be added to the Council’s Capital Programme following Council approval. The amendments proposed have all been identified as Priority Capital Investments and are summarised below. Table 7 Proposed Capital Budget Investments <table><tr><th>Directorate</th><th>New Capital Proposal</th><th>Corporate Resource Required £'000s</th></tr><tr><td>CYPS</td><td>Capita Server Upgrade</td><td>15</td></tr><tr><td>R&E</td><td>Country Parks Masterplan & essential building works at Ulley</td><td>350</td></tr><tr><td>R&E</td><td>Proposed demolition of the commercial units at 86-102 Wellgate Rotherham</td><td>200</td></tr><tr><td>R&E</td><td>Strategic Acquisitions Fund</td><td>1,000</td></tr><tr><td>R&E</td><td>Corporate Decarbonisation</td><td>1,000</td></tr><tr><td>R&E</td><td>Manvers Footbridge</td><td>350</td></tr><tr><td>R&E</td><td>Steadfolds Lane Retaining Wall</td><td>225</td></tr><tr><td>R&E</td><td>West Bawtry Road Embankment</td><td>300</td></tr><tr><td>R&E</td><td>Borough-Wide Tree Planting Programme</td><td>350</td></tr><tr><td>R&E</td><td>Maintenance, Repair & Casework - Parks & Green Spaces</td><td>200</td></tr></table>	Directorate	New Capital Proposal	Corporate Resource Required £'000s	CYPS	Capita Server Upgrade	15	R&E	Country Parks Masterplan & essential building works at Ulley	350	R&E	Proposed demolition of the commercial units at 86-102 Wellgate Rotherham	200	R&E	Strategic Acquisitions Fund	1,000	R&E	Corporate Decarbonisation	1,000	R&E	Manvers Footbridge	350	R&E	Steadfolds Lane Retaining Wall	225	R&E	West Bawtry Road Embankment	300	R&E	Borough-Wide Tree Planting Programme	350	R&E	Maintenance, Repair & Casework - Parks & Green Spaces	200
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	R&E	Play Equipment Replacement Programme	100
	R&E	Waterloo Kiln Preservation	35
	R&E	Street Lighting Concrete column replacements - Main routes and primary distributor roads	740
	R&E	Handheld Equipment Grounds Maintenance Equipment	75
	R&E	The 6 major Flood Alleviation Schemes design/approvals work to pre-construction stage	5,800
	R&E	Towns and Villages Improvement Fund	4,000
	R&E	Pedestrian Crossings	120
	R&E	Delivery of the Future High Street Fund	4,155
	AC&H	Relocation of the Reach Service	1,600
		Total	20,615
2.10.6	Priority Capital Investment – General Fund A number of new capital schemes are being proposed for inclusion into the Capital Programme 2020/21 to 2023/24. A list of the new schemes is provided at Appendix 3A, along with a summary view of the scheme business case. These new proposals will be funded by £20.615m of corporate resources, with the revenue implications of this built into the Council’s proposed Budget and Treasury Management Strategy.		
2.10.7	The proposed Programme also includes two further additions to the total level of corporate resources used to fund the capital programme, these are listed below. • Increase budget provision for Town Centre New Housing project, £1.217m (including a contingency of £240k). • Provision for a CYPs invest to save scheme, £140k, for the procurement of vehicles to support the in house children’s residential provision.		
2.10.8	The proposed Programme also includes Government Capital Grant allocations up to 2023/24. These allocations are either as already announced by the Government, or on an estimated basis for years where the Government has not as yet indicated the value of the allocations.		
	Housing Revenue Account (HRA)		
2.10.9	The Housing Revenue Account Capital Programme has also been updated to 2023/24, in line with the updated HRA Business Plan approved by Cabinet on 21st December 2020 and Council on 13th January 2021. HRA capital programme information is set out in Appendices 3E and 3F.		
	Capital Strategy		
2.10.10	The Capital Strategy will deliver a Capital Programme that is affordable		

	and sustainable and contributes to the Borough’s economic growth. It will also ensure that the Council is able to fully contribute to the delivery of the SCR Strategic Economic Plan and maximise the potential for securing capital funding from the SCR.																																																																																		
2.10.11	The revenue impact of the Capital Strategy is reflected in this report and the prudential borrowing requirement arising from the Capital Programme is reflected in the Prudential Indicators and Treasury Management and Investment Strategy.																																																																																		
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2.10.12	Subject to approval of all the proposed additions to the capital programme, the Council's four year capital programme will be set at £496.976m, split between general fund £295.128m and HRA £201.848m. The table below indicates the split of the capital programme across the Council’s Directorates.																																																																																		
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2.10.13	Appendices 3C & 3E shows how the Council proposes to fund the projects and changes to the Capital Programme for which approval is being sought, together with the funding of the existing approved Capital Programme projects. As indicated above, the Council’s Revenue Budget and Medium Term Financial Strategy contains provision for the revenue implications of the Capital Programme including prudential borrowing costs.																																																																																		
2.10.14	The Council held £4.5m of General Fund capital receipts and £12.4m of																																																																																		

	Right to Buy (RTB) receipts as at 31st March 2020. In addition, the Council anticipates further capital receipts to be generated across the Capital Programme period 2020/21 to 2023/24. The total amount of capital receipts planned to support the proposed General Fund Capital Programme including flexible use is £12.7m. The planned use of HRA receipts within the HRA programme is £23.0m, this is based on the continuing sale of properties under RTB, and private sales generated through the Councils new build housing schemes.																																																																																				
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2.10.16	The Council's funding strategy in respect of the Capital Programme will be based on the following key principles: (i) Capitalisation opportunities will be maximised, where accounting rules allow. (ii) The Government's capital receipts flexibilities will be maximised to fund revenue transformational expenditure, with an indicative £2m of capital receipts. As a general principle, capital receipts will be earmarked to minimise revenue costs. (iii) All decisions on capital financing are delegated to the Council's Section 151 Officer as agreed by Council.																																																																																				
2.11	Treasury Management Issues																																																																																				
2.11.1	Treasury Management is the management of the Council's cash flows, its banking, money market and capital transactions, the effective control of																																																																																				

	risks associated with these activities and the pursuit of optimum performance associated with those risks.
2.11.2	The Treasury Strategy has associated Prudential Indicators (PIs) which have to be approved by Council prior to 1 st April each financial year in order to comply with the various statutory frameworks within which the treasury function has to operate.
2.11.3	The Prudential Code requires the Council to approve and monitor a minimum number of PI's in order to inform the capital decision making process and support capital investment decisions. These PIs are mandatory.
2.11.4	The Capital Finance Regulations 2008 require the Council to approve a Minimum Revenue Provision (MRP) statement which sets out the methods the Council will use to determine the appropriate amount of MRP to charge against the revenue budget.
2.11.5	The Treasury Management Strategy is integral to the overall Budget Strategy and to the management of the Capital Programme.
2.11.6	Details of the Treasury Management issues are contained in Appendix 4.
2.12	Report of the Strategic Director - Finance and Customer Services (the Council's Responsible Financial Officer)
2.12.1	Section 25 of The Local Government Act 2003 requires the 'Chief Financial Officer' (The Strategic Director - Finance & Customer Services at Rotherham Council) to report to Council on the following matters in making decisions on the budget and financial strategy: • the robustness of the estimates made for the purposes of the calculations; • the adequacy of the proposed financial reserves.
2.12.2	In addition, it is recognised as good financial management for the Council to identify target levels for reserves and balances that are based on a thorough understanding of its needs and risks.
2.12.3	The contents of this budget and financial strategy report is the mechanism by which positive assurances are made by the Strategic Director - Finance & Customer Services about the adequacy of the proposed financial reserves.
2.12.4	The Strategic Director - Finance & Customer Services gives her assurance that the budget estimates for 2021/22 are robust overall when considered in conjunction with the budget proposals identified in the report, the reserves strategy and medium term financial projections. Whilst the Council continues to face significant financial pressures in respect of social care and the uncertainty brought about by the COVID-19 pandemic it has demonstrated, in recent years, an ability to manage such

	challenges. Along with managing year on year cost pressures within overall budgets, it has developed a robust medium term financial strategy which has included rebuilding reserves levels to create a more sustainable financial platform for the future.
2.12.5	This assurance is predicated on Directorates progressing all necessary activity to get their budgets back on track during 2021/22, including delivering planned savings and cost reductions agreed in previous budgets, in particular: • Reducing the number of exceptionally high cost placements and also reducing the unit cost of placements, within Children's Social Care. Also significantly increasing the number of foster care placements in line with budgeted plans. • Successful management of the demand pressures in Adult Social Care within the budget allocated and delivering a reduction in unit cost through ensuring appropriate care and support is in place in accordance with the service development programme. • A successful resolution to the budget pressures within the Regeneration and Environment Directorate which require the Directorate to identify actions to ensure that services can be provided within the available funding envelope.
2.12.6	The key fundamental principles of the report's recommendations which the Strategic Director - Finance & Customer Services has considered in giving this assurance are: • That the budget strategy for 2021/22 is approved as set out in the report. • That Directorates manage their finances within the clearly defined cash-limits approved as part of this budget. Whilst the budget risk is recognised, Strategic Directors must bring forward options to mitigate any cost overruns in accordance with Financial Procedure Rules in order that formal decisions can be made where necessary. • That Council approves the updates to the Medium Term Financial Strategy to 2022/23 and agrees to the proposals to manage a balanced budget in 2021/22. • That the revised Reserves Strategy is approved which will see the General Reserves Minimum Balance increased to £25.0m by 31st March 2021 as agreed within the 2020/21 budget. However, it is not to be called upon for further purposes save in exceptional circumstances with the agreement of the Leader of the Council, Chief Executive and the Strategic Director - Finance & Customer Services and approved by the appropriate body of the Council in accordance with the Constitution.
2.12.7	The reserves position will need to be kept under review to ensure that the

	Council maintains a robust budget and sound financial base.
2.12.8	The Council continues to operate in a tight financial climate by continuing to exercise tight spending controls including the application of stringent recruitment and procurement controls. However, there are significant cost overruns taking place and this needs to be stemmed if the Council is to remain financially stable and sustainable. Therefore, consideration will be given to any further measures that can be taken to ensure that spending is contained within budget.
2.12.9	Within the current financial climate, effective and carefully planned use of reserves is ever more critical to the Council's ability to maintain a robust balanced budget whilst delivering its budget objectives to protect the most vulnerable people and those in need.
2.12.10	Achieving budget savings of the magnitude that the Council has had to deal with and substantially still needs to deliver, whilst seeking to protect priority services as far as possible, requires a significant amount of service and financial planning. This can only be done effectively with the support of an integrated strategic approach to the level and use of the Council's reserves.
2.12.11	In considering the overall robustness of the budget proposals for 2021/22, account has been taken of the degree of transformation required in some areas and the time it will take to deliver some of the savings over the period. This has been recognised within the 2021/22 budget, but it is essential that delivery of the budget savings and cost reductions agreed within the two-year budget for 2019/20 and 2020/21 are completed. The continuing implications of COVID-19 on the Council's financial position will need to be closely monitored to minimise cost to the Council whilst maximising the impact of government grant support available.
3.	Options considered and recommended proposal
3.1	These are set out in Section 2 above.
4.	Consultation on proposal
4.1	From 5 th January 2021 to 26 th January 2021, the Council held an online consultation which provided broad information on income and expenditure as well as a link to the February 2020 Budget Report. The Council also consulted individually with key partners.
4.2	The Council's Overview and Scrutiny Management Board (OSMB) considered this report including the outcomes of the consultation at its meeting on 10th February 2021. The report on the consultation is attached at Appendix 9.
4.3	With regard to the proposed changes to the Capital Strategy and Capital Programme, consultation has taken place with elected Members and officers engaged in capital projects across Directorates.

5.	Timetable and Accountability for Implementing this Decision
5.1	The Council is required to set its annual budget by no later than 10th March each year. Strategic Directors are responsible for ensuring the delivery of savings proposals within their Directorate Cash Limit approvals.
5.2	Where appropriate, detailed Implementation Plans will be drawn up and maintained to ensure close monitoring of savings delivery or providing early warnings if there is a potential for the savings not to be achieved. In this instance this will provide maximum opportunity to identify potential remedial actions to be identified and implemented to maintain spend within the approved budget limit.
6.	Financial and Procurement Advice and Implications
6.1	The financial implications are set out in detail in Section 2 above.
6.2	In summary, the report recommends a 1.99% increase in the basic rate of Council Tax (excludes precepting bodies) and a 1% Adult Social Care Precept on Council Tax. The report proposes a General Fund Revenue Budget for the Council for 2021/22 of £236m.
6.3	It should be noted that the proposed revenue budget includes: • Provision for pay awards and contractual inflation • In line with Council policy, it is expected that any other inflationary pressures will be contained within Directorate Cash Limit budgets. • Income inflation – All Income Budgets for Fees and Charges which are determined by the Council have been uplifted by 2.0% except where an exception has been proposed.
6.4	Any revenue implications from the Approved Capital Programme are fully reflected in the Council's 2021/22 Revenue Budget, its Medium Term Financial Strategy and the Prudential Indicators and Treasury Management and Investment Strategy.
6.5	All procurement activity (revenue and capital) must be procured in compliance with the Public Contracts Regulations 2015 (as amended) and the Council's own Financial and Procurement Procedure Rules. Consideration will be given through the Council's pre-procurement activity to determine the most appropriate route to market along with all associated implications that need to be addressed either through the tender process and/or resulting contract which is awarded.
6.6	Treasury Management forms an integral part of the Council's overall financial arrangements. The assumptions supporting the capital financing budget for 2021/22 and for the future years covered by the MTFS of the Council have been reviewed in light of the current economic and financial

	conditions and the revised future years' Capital Programme.
6.7	The proposed Treasury Management and Investment Strategy is not forecast to have any further revenue consequences other than those identified and planned for in both the Council's 2021/22 Revenue Budget and approved MTFS.
7.	Legal Advice and Implications
7.1	When setting the budget, the Council must be mindful of the potential impact on service users. In particular, Section 149 of the Equality Act 2010 imposes an obligation on Members to have due regard to protecting and promoting the welfare and interests of persons who share a relevant protected characteristic (age; disability; gender re-assignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation). Case law has clarified that there is no obligation on a local authority to carry out an equality impact analysis of the high level strategic budget setting process. Once the budget has been set and as spending decisions are made service by service, and as policies are developed within the constraints of the budgetary framework, proposals will be further considered by Members and will be subject to an appropriate and proportionate assessment of any equality implications.
7.2	In coming to decisions in relation to the revenue budget and Council Tax the Council has various legal and fiduciary duties. The Council is required by the Local Government Act 1992 to make specific estimates of gross revenue expenditure and anticipated income leading to the calculation of the council tax requirement and the setting of the overall budget and Council Tax. The amount of the council tax requirement must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget.
7.3	In exercising its fiduciary duty the Council should be satisfied that the proposals put forward are a prudent use of the Authority's resources in both the short and long term; that the proposals strike a fair balance between the interests of Council Tax payers and ratepayers on the one hand and the community's interests in adequate and efficient services on the other; and that they are acting in good faith for the benefit of the community whilst complying with all statutory duties. Officers have addressed the duty to strike a fair balance between different elements of the community and the interests of Council Tax and Business Rate payers in developing the budget proposals set out in this report.
7.4	All capital projects require input from Legal Services in relation to contracts. The Council must ensure that robust contractual arrangements are put in place, specifications are clearly defined, and it is clear which project risks are the responsibility of the Contractor and which remain with the Council. This is to avoid potential contractual disputes and limit the financial impact on the Council arising from them.
7.5	It is a requirement that changes to the Council's prudential indicators are approved by Council.

7.6	It is also a requirement that the Council's Minimum Revenue Provision Policy Statement for each financial year is approved by Council.
8.	Human Resources Advice and Implications
8.1	Since 2010 the Council has reduced its headcount by 2037 and FTE by 1121.
9.	Implications for Children and Young People and Vulnerable Adults
9.1	As detailed within Section 2.
9.2	The Budget proposals continue to support and protect the most vulnerable children and adults in Rotherham and the income generated from the 1% Adult Social Care Precept on Council Tax will be directly allocated to the Adult Social Care budget.
10.	Equalities and Human Rights Advice and Implications
10.1	No further direct implications beyond those set out within the Budget and Council Tax report 2021/22.
11	Implications for Ward Priorities
11.1	Set out within the budget proposals included in the report.
12	Implications for Partners
12.1	Where the Council is working with partner organisations on specific proposals, for example in Health, the Police and other government agencies, these proposals have been developed in conjunction with these organisations.
13	Risks and Mitigation
13.1	To any extent that approved budget savings or compensating mitigations are not achieved, this will require a drawdown on reserves. The reserves strategy shows that there is a sufficient balance of reserves to mitigate overall budget risk, however, a continued call on the reserves over and above that planned over the medium term would be financially unsustainable.
13.2	The Capital Programme is funded through a number of sources: Prudential borrowing, capital grants and contributions, revenue contributions and capital receipts. There is a potential risk that the future years funding from Government Grants and external sources may vary from that estimated.
13.3	Financial Services work closely with Project Managers and the Corporate Property Unit, to monitor project expenditure and performance.

	Improvements that are being introduced to the Capital Programme governance arrangements and enhanced reporting requirements will ensure that Members will receive early notice of any specific project issues. This will enable early intervention to take place to bring projects back on timetable and cost, or if necessary, agree an additional capital programme funding approval. Where elements of the Programme are reliant on future grant funding, future projects will be continually reviewed to match the programme against funding availability.
13.4	The proposed Treasury Management and Investment Strategy seeks to minimise the risks inherent in operating a Treasury Management function during these difficult economic and financial conditions.
13.5	Operational Treasury Management guidelines will continue to be kept in place and reviewed to ensure they are appropriate given the circumstances faced, supported by regular monitoring to ensure that any risks and uncertainties are addressed at an early stage and hence kept to a minimum.
14	Accountable Officers
	Judith Badger, Strategic Director - Finance and Customer Services Graham Saxton, Assistant Director - Financial Services

Approvals obtained on behalf of Statutory Officers:-

	Named Officer	Date
Chief Executive	Sharon Kemp	Click here to enter a date.
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	23/02/21
Head of Legal Services (Monitoring Officer)	Bal Nahal	01/02/21

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This report is published on the Council's [website](#).

COUNCIL TAX BASE 2021/22

Appendix 1

BAND D EQUIVALENT PROPERTIES

	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total	Adjustment for estimated collection rate	Total (after adjustment for estimated collection rate)
Anston	435.18	1,102.83	435.89	381.29	399.16	208.29	72.25	5.73	3,040.62	121.62	2,919.00
Aston	1,168.30	1,342.24	689.15	614.42	535.09	121.26	26.67	1.00	4,498.13	179.93	4,318.20
Bramley	599.15	409.63	649.70	433.82	209.85	20.20	6.30	1.00	2,329.65	93.19	2,236.46
Brampton Bierlow	586.78	163.64	120.82	292.11	129.66	1.40	1.70	-	1,296.11	51.84	1,244.27
Brinsworth	721.28	1,190.13	346.51	146.82	14.07	2.90	-	-	2,421.71	96.87	2,324.84
Catcliffe	287.67	121.36	85.01	43.99	1.20	2.20	-	-	541.43	21.66	519.77
Dalton	1,121.20	383.25	579.42	227.79	253.27	27.80	11.30	1.00	2,605.03	104.20	2,500.83
Dinnington	1,106.28	378.93	338.17	456.39	110.43	54.76	16.70	2.00	2,463.66	98.55	2,365.11
Firbeck	6.30	20.58	15.27	11.30	36.32	33.94	22.50	-	146.21	5.85	140.36
Gildingwells	2.30	0.82	2.40	6.30	12.40	18.40	1.70	-	44.32	1.77	42.55
Harthill	151.09	82.34	96.09	112.84	104.78	105.62	53.75	-	706.51	28.26	678.25
Hellaby	28.65	180.12	24.18	16.30	9.50	-	-	-	258.75	10.35	248.40
Hooton Levitt	3.35	5.56	1.80	3.75	15.60	17.00	6.30	1.00	54.36	2.17	52.19
Hooton Roberts	5.76	2.10	8.03	13.75	27.11	15.23	8.06	-	80.04	3.20	76.84
Laughton	86.87	54.65	42.45	109.93	81.50	72.30	26.70	-	474.40	18.98	455.42
Letwell	0.74	2.10	0.90	4.50	20.50	21.70	21.23	-	71.67	2.87	68.80
Maltby	2,224.58	678.85	668.00	583.55	102.98	31.02	38.80	2.00	4,329.78	173.19	4,156.59
Orgreave	22.13	160.79	23.07	2.00	-	1.40	-	-	209.39	8.38	201.01
Ravenfield	96.02	103.87	290.76	239.94	212.57	103.13	15.80	-	1,062.09	42.48	1,019.61
Thorpe Salvin	10.20	8.92	12.24	31.55	41.94	59.67	40.47	2.50	207.49	8.30	199.19
Thrybergh	615.20	63.50	55.63	59.08	40.12	42.29	22.50	-	898.32	35.93	862.39
Thurcroft	957.26	438.42	340.01	314.70	69.36	41.63	21.78	-	2,183.16	87.33	2,095.83
Todwick	28.53	66.78	81.24	249.35	140.20	60.30	49.98	2.00	678.38	27.14	651.24
Treeton	387.26	201.18	35.52	167.95	94.70	17.70	1.70	2.00	908.01	36.32	871.69
Ulley	8.61	7.40	12.36	7.61	13.00	13.70	6.70	-	69.38	2.78	66.60
Wales	803.55	435.44	425.68	254.73	128.30	74.86	22.10	2.00	2,146.66	85.87	2,060.79
Waverley	41.87	243.80	306.73	361.76	153.56	5.80	-	-	1,113.52	44.54	1,068.98
Wentworth	35.55	101.13	111.25	104.81	104.80	65.72	42.33	6.00	571.59	22.86	548.73
Whiston	337.11	362.75	343.73	129.37	202.82	94.67	51.30	4.00	1,525.75	61.03	1,464.72
Wickersley	190.87	704.14	616.11	281.90	370.42	436.33	309.22	2.00	2,910.99	116.44	2,794.55
Woodsetts	58.14	190.25	133.33	94.00	55.94	36.10	31.90	10.00	609.66	24.39	585.27
Parished	12,127.78	9,207.50	6,891.45	5,757.60	3,691.15	1,807.32	929.74	44.23	40,456.77	1,618.29	38,838.48
Un-Parished	16,286.01	6,124.91	5,385.77	2,845.58	1,697.44	670.08	219.32	23.00	33,252.11	1,330.07	31,922.04
TOTAL	28,413.79	15,332.41	12,277.22	8,603.18	5,388.59	2,477.40	1,149.06	67.23	73,708.88	2,948.36	70,760.52

Proposed Revenue Budget Investments

Directorate Investment Options		
Directorate		2021/22 £'000
	Every child making the best start	
CYPS1	Additional support for Youth Work	50
CYPS2	Expansion of Family Group Conferencing (FGC)	130
	A strong community in a clean, safe environment	
R&E1	Additional street cleansing and grounds maintenance (Streetpride)	489
R&E2	Planning Enforcement	44
R&E4	Events that bring people together	118
R&E5	Licensing Service	150
R&E6	Pollinator Friendly Grounds Maintenance pilots	42
R&E7	Boroughwide Tree Planting – Engagement Programme	50
R&E8	Restoration of Libraries Book Stock Budget	50
ACX2	Climate change data & research officer	49
ACX3	Community Leadership Fund uplift	59
	Leaving no one behind through Covid and beyond	
R&E3	ADVANCE careers support programme	150
ACX1	Kickstart scheme placements at the Living Wage	102
ACX4	Tackling Food Poverty	100
FACS1	Digital Inclusion	50
FACS2	Reducing customer call waiting times	122
FACS3	Support the delivery of the Customer and Digital Programme	109
Total Investment Options		1,864

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : CYPS

Investment

Reference:	CYPS1

2021/22 £'000
50

Proposal Description	Additional support for Youth Work

Details of Proposal (what will be achieved)	In last year's budget, the Council committed an additional £70,000 per year to deliver more universal Youth Work across the borough. This proposal will strengthen this activity by employing three (18.5 hour) Band F Outreach and Engagement Workers to coordinate, plan and quality assure the universal youth offer in each of the three localities (North, South and Central) through our existing Centres and the Voluntary Sector youth offer. The investment would be used to ensure consistent quality and safeguarding standards across youth work and will enable work with key agencies and youth work providers to develop and deliver a borough wide, positive activities programme in a variety of settings. As a result of the national lockdown from 23rd March 2020 young people and youth work has been significantly impacted by the pandemic and subsequent restrictions. When things can return to how they once were, the additional capacity will better enable the development of a coordinated youth offer for young people, incorporating places to go and things to do.

Director Responsible for Delivery	Suzanne Joyner

Proposed Revenue Budget Investments

Cabinet Portfolio Holder	Cllr Gordon Watson

Finance Business Partner	Neil Hardwick

Implications on other Services (identify which services and possible impact)	The need has been identified for a person to help coordinate, plan and evaluate the Youth Offer in each of the three locality areas of the borough to provide in partnership with other providers in the sector. These posts will provide the capacity whilst acting as a key 'link' person to the voluntary agencies, parish councils and uniformed and faith-based provision to ensure consistent quality and standards are in place.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : CYPS

Investment

Reference:	CYPS2

2021/22 £'000
130

Proposal Description	Expansion of Family Group Conferencing (FGC)

Details of Proposal (what will be achieved)	A Family Group Conference (FGC) is a decision-making meeting in which a child's wider family network come together to make a plan about the future arrangements for the child, as an alternative to local authority care. FGCs are a process in which parents, children and members of the wider family produce a plan that addresses concerns and uses the families or friends own skills, strengths and personal knowledge to resolve difficulties. In RMBC we have a small team comprising of a coordinator and 3 FT practitioners. The request is for an additional x3 Band G Practitioners (North, South, Central) to double the capacity and enable the team to work with more families. Plus, a Band D Business Support (FT) to support the coordination. Band D x1 £24,583 Band G x3 £105,318 (x3) Total amount requested £130k* *Per annum (top of the scale) with on-costs Current Capacity Rotherham already has an existing FGC offer in place, with a small team of 4 x FTE Facilitators and 1 x FTE Coordinator.

Proposed Revenue Budget Investments

	Expected Outputs: The additional capacity would allow us to target adolescents coming into care of the local authority. The 2019 Children's Commissioner report showed how the profile and needs of children in care has changed over the last five years, driven by a growing share of older children and teenage care entrants who have more complex needs and potentially more expensive living arrangements. The report shows that adolescents are six times more likely than children under 13 to be living in residential or secure children's homes, and nearly half are living in privately-run accommodation. The number of teenagers in England (aged 13 or over) in care rose by 21% between 2012/13 and 2017/18, while the number of 0-5 year olds fell by 15%. In Rotherham, adolescents currently account for 40% of the LAC cohort. Illustrative cost savings benefits of FGC (taken from Daybreak Family Group Conferencing, children on the edge of care Research report July 2017) showed over a 6 month period, depending on children's pathway, the cost for a child who remained living with their parents was £1,598, compared to £17,557.66 when looked after by LA. This cost can be much higher for some children, with often poor outcomes particularly for older teenage children. As well as anticipated financial benefits, we would expect the impact to include: • Reduction in looked after children, particularly older teenagers • timely decisions, and reduction in the duration of care proceedings (where initiated), thus reducing social care and court costs • children remain with extended family as a priority when this is in their best interests • effective advocacy for children and young people • children have a voice in decision making about themselves • no delay in court processes caused by late potential placements coming forward, or due to conflict with the local authority • secure placements

Proposed Revenue Budget Investments

	Our primary focus for FGC expansion in Rotherham would be: Reducing the need for becoming looked after, for children aged 15 and above Where family needs are escalating and indicate that they will be registered on a Child Protection Plan: *The FGC would be offered to the family prior to the first conference. A child who is at risk of entering the looked after system, via the Public Law Outline Panel Section 20 where there is a plan for a return home

Director Responsible for Delivery	Suzanne Joyner
Cabinet Portfolio Holder	Cllr Gordon Watson
Finance Business Partner	Neil Hardwick

Implications on other Services (identify which services and possible impact)	FGC is an evidence-based approach to preventing families and children from entering the care system. We secured in 2020/21 £230k (over 2 yrs.) from the DfE Supporting Families: Investing in practice fund. A combination of the existing Team, the expansion through the investment opportunity and pooling the DfE resource will create the required capacity to address the needs of complex families before they enter the care system. An expansion would allow us to embed the FGC approach across the wider partnership and build capacity in communities through our public and voluntary sector partners such as the Rotherham United Community Foundation Trust, YWCA, Barnardo's, YMCA, JADE, REMA, Clifton Learning Project, to deliver and embed consistency of approach across the wider children's workforce and shift services to a lower cost early intervention and prevention, family and community based model.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : Regeneration and Environment

Investment

Reference:	R&E1

2021/22 £'000

489

Proposal Description	Additional street cleansing and grounds maintenance (Streetpride)

Details of Proposal (what will be achieved)	The service proposes four additional zonal cleansing teams, two teams dedicated to the central zone and one further team in the North and Southern zones working to support the delivery of street cleaning and grounds maintenance services. Increased resources within the zonal grounds maintenance and street cleansing structure will further enhance the cleansing regimes in high footfall areas and on main routes. This work will include litter picking, hand sweeping and weed removal. The additional resource will deliver a significant improvement in the cleanliness of these areas and also improve access for pedestrians and cyclists. The condition of existing on highway cycle routes in Rotherham is varied with remedial maintenance needed in a number of locations, potentially discouraging cycling along a number of routes. Current maintenance budgets do not allow for a comprehensive maintenance regime for the existing cycle network. It is proposed to renew the majority of the lining. cut back vegetation, remove weeds and cycle routes would be swept where required. This will contribute towards providing a well maintained and attractive cycle network to encourage cycling, which is a high priority within Rotherham and also Sheffield City Region. In line with the Council's zonal structures, the resources

Proposed Revenue Budget Investments

	will be flexible and be able to the delivery of local ward priorities where resources allow.

Director Responsible for Delivery	Paul Woodcock

Cabinet Portfolio Holder	Cllr Sarah Allen/ Cllr Emma Hoddinott/ Cllr Denise Lelliott

Finance Business Partner	Richard Young

Implications on other Services (identify which services and possible impact)	Enhance ability to support Neighbourhoods and Enforcement services in key delivery objectives. Additional resource will be required within the Highways Service in order to undertake additional maintenance along cycle routes.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : R&E

Investment

Reference:	R&E2

2021/22 £'000

44

Proposal Description	Planning Enforcement

Details of Proposal (what will be achieved)	The costs to the Council to run the planning service have been reduced from £1.2m in 2010/2011 to £63,809 in 2019/2020 through restructures within Development Management and Planning Policy and the efficiency gains achieved by moving to a paperless document management system. As the reporting of planning breaches is made ever easier through electronic communications, there has been an increase in enforcement requests received and therefore a need to look at resources to address this. Demonstrable need Benchmarking has been undertaken with neighbouring Authorities to assess the level of resources currently available. This clearly demonstrates that Rotherham's planning enforcement resource is significantly lower than that of our near neighbours. Quantifiable Impact The provision and recruitment of a new planning enforcement officer will allow the service to be much more responsive to enforcement cases and achieve the standards as set out in the recently adopted 'Enforcement Plan'. Whilst most people will follow due process and obtain planning permission before starting work, there are a number of people, either through ignorance or an acceptance of risk, choose to ignore planning rules and carry out unauthorised work. The only recourse that the Council has against this is through the enforcement of planning regulations which requires specialist knowledge

Proposed Revenue Budget Investments

and experience. Without providing adequate resources, the Council does not have the capacity to deal with the level of cases that are received which can ultimately lead to unauthorised works becoming lawful due to the passage of time. Any unreasonable delays are therefore likely to result in a negative impact on the reputation of the Council and its planning service.

Direct enforcement action also leads to the generation of income through the submission of planning applications which seek to regularise unauthorised developments and, as such, there is a direct correlation between the employment of additional staff and the income that can be generated, notwithstanding the improvement to reputation that would occur with a properly resourced enforcement team. In 2019 a total of 51 applications were submitted because of such intervention, with these applications generating a total additional income of £27,605.

Most planning permissions are granted subject to conditions which would otherwise make a development unacceptable and it is the role of the enforcement service to investigate any breach of condition and determine whether it is expedient or not to pursue formal enforcement action. This is in addition to complaints about development not being carried out in accordance with approved plans and any development that is being undertaken without first obtaining planning permission.

The number of cases received has risen during the last year and the planning enforcement team are struggling to keep on top of the workload. This will be compounded by the loss of the consultant enforcement officer who has been employed recently by virtue of a £50,000 Government grant which was secured last year.

Year	Cases
2013	295
2014	295
2015	274
2016	367
2017	308
2018	287
2019	369
2020	473

Potential Impact

The enforcement team are embedded within Development Management, a team which has gone through transformational change in recent years to utilise modern technology to release efficiency gains resulting in

Proposed Revenue Budget Investments

	a streamlined and effective service. Over the past few years though, the enforcement resources have reduced to a level that is now well below the work that is being generated and it is projected that when the current temporary consultancy contract ends at the end of this year, a back log of work will grow exponentially. The reporting systems have been updated such that the workloads can now be identified and prioritised and an enforcement plan produced and adopted that gives a clear statement about how the service will react to notifications of a breach of control and the timescales which it endeavours to achieve with each case. A review of the workflow has streamlined procedures, but as reporting methods get easier (email, online forms, telephone etc), coupled with a general increase in reported breaches, it is clear that an additional experienced planning enforcement officer is required in order to keep on top of the volume of work. If the planning enforcement team is not adequately resourced, the workload backlog will increase as the number of cases being received outstrips the resources that are able to deal with the volume. This will have a knock-on effect to the credibility of the planning service and an implicit message that people can carry out unauthorised works with no penalty as no action will be taken by the Council to rectify matters. This will undoubtedly jeopardise the reputation of the Council.

Director Responsible for Delivery	Paul Woodcock
Cabinet Portfolio Holder	Cllr Denise Lelliott
Finance Business Partner	Jonathan Baggaley
Implications on other Services (identify which services and possible impact)	It is expected that this proposal will require support from Legal Services.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : R&E

Investment

Reference:	R&E4

2021/22 £'000

118

Proposal Description	Events that bring people together

Details of Proposal (what will be achieved)	Following a review of the Council's current events offer, this investment will enable: • The creation of an additional post and new structure for the Events Team bringing additional resource and expertise to the team • A more sustainable delivery model for Rotherham Show as the headline signature event • The opportunity to refresh the core events programme to focus on fewer but larger scale and higher-quality Signature events; building civic pride and enabling placemaking, events unique to Rotherham and distinctive to its identity, providing scale and setting ambition, with a focus on a high-quality Christmas programme • the provision of a Connected Communities Events Grants Fund to support and develop community event organisers, with the intention of creating events that are community focused and aim to create moments for different communities to come together share their traditions and interests • Continuation of the team's existing roles with Council services required to lead on the delivery of the events that they currently lead and to fund these events from within their own service budgets This investment aligns with the Rotherham Plan objectives, and is intended to support the Council's own Building Stronger Communities Strategy. In light of the current Coronavirus situation, the revenue ask has been reduced proportionately to allow a part year delivery in the second half of 2021/22.

Proposed Revenue Budget Investments

Director Responsible for Delivery	Paul Woodcock
Cabinet Portfolio Holder	Cllr Sarah Allen
Finance Business Partner	Richard Young
Implications on other Services (identify which services and possible impact)	The review identified that a number of other services take on the delivery of events, often without a specific budget, leading to increased budget pressure and strain on the staff resources of those services. These services include: • Democratic Services – currently delivering Civic Events • Policy & Performance – currently delivering equalities events • Community Safety – currently supporting the delivery of community led events

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : R&E

Investment

Reference:	R&E5

2021/22 £'000
150

Proposal Description	Licensing Service

Details of Proposal (what will be achieved)	Following government intervention the Council revised all of its Licensing Policies and, in particular, introduced a significantly more robust regime to Private Hire and Hackney Carriage Licensing. This Policy has, in the main, been very successfully implemented and enforced. It has become clear over the last few years however that the demands on the service remain very high, and there is a continued need for more proactive work with licensees to develop the licensed trades, and to ensure that all licensees are adhering to Policy. Having reviewed the licensing structure the proposal is to increase the level of resources as follows: • 1 FTE Principal Licensing Officer – to support Licensing Board and Committee more directly, provide additional capacity for training and development and support the development of stronger partnership arrangements. • 1 FTE Licensing Enforcement Officer – to provide additional enforcement and investigatory capacity, and enhance our proactive inspection regimes. • 1 FTE Administrative Support Officer – to provide additional administrative support to the process for applications and reviews.

Director Responsible for Delivery	Paul Woodcock

Cabinet Portfolio Holder	Cllr Hoddinott

Proposed Revenue Budget Investments

Finance Business Partner	Richard Young

Implications on other Services (identify which services and possible impact)	It is expected that this proposal will require support from Legal Services.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : R&E

Investment

Reference:	R&E6

2021/22 £'000
42

Proposal Description	Pollinator Friendly Grounds Maintenance Pilots

Details of Proposal (what will be achieved)	The Year Ahead Plan set out the ambition for the development of more pollinator friendly approaches to grounds maintenance in Rotherham. The service has set out four main strands to the development of our approaches, including proposed pilots of a number of different approaches over the next year. This includes: 1. Identifying areas to be designated as zero or significantly reduced grounds maintenance areas. 2. Identify areas to be maintained annually, on a reduced schedule compared to the current. 3. Development and pilot approaches for additional areas of seeding with pollinator seed material, resulting in more wildflower swathes across the borough on an annual basis. 4. Engage with the Council's landscape design team to include pollinator friendly approaches as part of larger suitable projects. To achieve the above objectives above would require the following budget investments: • Staff to undertake seeding and maintenance of areas, including works identified to increase biodiversity of locations. This is estimated to require 2 Full Time Equivalent Operatives for 4 months to undertake seeding and maintenance - £17K • Commission an Ecological Survey to develop a pollinator friendly plan and to support the pilot approach. This is estimated at £10K • Additional materials, including vehicle hire, traffic management and labour are estimated at £15k. The total financial proposal for this pilot, in revenue terms,

Proposed Revenue Budget Investments

	is therefore £42k. It should be noted that the resource implications are high level estimates and could change based on the development of a plan delivered by an ecologist or appropriate individual.

Director Responsible for Delivery	Paul Woodcock
Cabinet Portfolio Holder	Cllr Allen
Finance Business Partner	Richard Young
Implications on other Services (identify which services and possible impact)	None

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : R&E

Investment

Reference:	R&E7

2021/22 £'000
50

Proposal Description	Boroughwide Tree Planting – Engagement Programme

Details of Proposal (what will be achieved)	The Council's proposed capital investment will ensure 500 trees are planted across the borough, but it is anticipated that this amount would double through the match funding that this investment would lever in from other sources. A dedicated engagement officer with support budget will: • Engage communities in the tree planting activities • Develop education programmes working with schools and community groups • Educate the general public about the importance of trees to our environment, working to increase understanding and reduce complaints from local residents This funding would create one temporary post at Band E (£25k) with a small operating budget to support events, marketing and engagement activities.

Director Responsible for Delivery	Paul Woodcock

Cabinet Portfolio Holders	Councillor Allen

Finance Business Partner	Richard Young

Implications on other Services	Emergency Planning – Trees absorb and intercept water reducing the stress on storm water drains and they also

Proposed Revenue Budget Investments

(identify which services and possible impact)	improve soil quality ensuring that more water is held in the ground as opposed to creating areas of surface flooding and run off. Regulatory Services – Planting of trees is proven to improve air quality and reduce pollution creating safer environments for residents across the borough. Public Health - Research has shown that residents living within sight lines of trees show significant improvement in public health and wellbeing, including reducing recovery times from mental health and stress related illnesses. Neighbourhoods – Studies have shown that tree planting scheme work towards building a sense of ownership and pride in communities, supporting efforts to reduce crime and improve community cohesion.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : R&E

Investment

Reference:	R&E8

2021/22 £'000
50

Proposal Description	Restoration of Libraries Book Stock Budget

Details of Proposal (what will be achieved)	It is proposed that the Stock Management budget which was reduced in this financial year is restored. In 2018/19 and 2019/20 the opening budget was £263k, however in 20/21 this was reduced to £213k. In light of the most recent action plan for Rotherham Libraries and Neighbourhood Hubs 2020-2022, which will improve libraries and place them in the heart of the communities, it is important we have the appropriate budget to make this libraries vision a reality. Libraries' recent public consultation evidenced that 88% of respondents agreed with retaining library sites and investing within libraries; restoring the book stock budget will support this. Alongside the current £1.4m capital investment to refurbish sites along with £500k in ICT improvements, it is important we have a healthy stock budget to support both libraries' vision and this level of investment, ensuring stock is replenished and meets community needs. During the first lockdown the service saw an increase in the number of new library members wishing to access the e-service offer, the e-book monthly spend was therefore, increased in order to improve the offer. It was anticipated this would be a short-term solution, however if the budget was restored, the monthly spend increase would continue. This proposal will restore the budget back to £1 per head of population of Rotherham.

Proposed Revenue Budget Investments

Director Responsible for Delivery	Paul Woodcock
Cabinet Portfolio Holder	Cllr Sarah Allen
Finance Business Partner	Richard Young
Implications on other Services (identify which services and possible impact)	None

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : Assistant Chief Executive

Investment

Reference:	ACX2

2021/22 £'000
49

Proposal Description	Climate change data & research officer

Details of Proposal (what will be achieved)	The proposal is to employ a climate change data and research officer (Band J full time) to support work in line with the Climate Change Emergency motion adopted by Council in October 2019. There is a need for a specific post to support the climate change agenda and to ensure that the future milestones associated with this theme are based on appropriate research and relevant information. There is currently no dedicated resource for this agenda in the Policy, Performance and Intelligence (PPI) Service. The proposal is to support year 1 of a multi- year programme of work to provide the expertise and capacity to drive forward the delivery of the carbon action plan. Therefore, it would be a flexible resource with analytical and project management skills. The focus for Year 1 would be to assist in baselining work which will enable the council to identify the most appropriate and relevant actions needed to impact the net zero target. This would involve: - • Identifying national, regional, and local climate change data sets and analysing the data to develop an internal baseline (2030 net zero target) and external baseline (2040 net zero target). • Identifying key public and private stakeholders across the borough and developing external networks. • Supporting internal and external stakeholders to identify climate change mitigation actions and plans.

Proposed Revenue Budget Investments

	• Liaising with key stakeholders and Council climate champions to develop emission projections and identify methods of mitigation. This will support the ongoing delivery of the Councils carbon action plan and progress towards the council's net zero targets.

Director Responsible for Delivery	Jo Brown

Cabinet Portfolio Holder	Councillor Allen

Finance Business Partner	Nikki Kelly

Implications on other Services (identify which services and possible impact)	A significant part of the climate change agenda is delivered by the Regeneration Directorate and this officer would work closely with the Directorate and with climate champions across the Council.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate: Assistant Chief Executive

Investment

Reference:	ACX3

2021/22 £'000
59

Proposal Description	Community Leadership Fund uplift

Details of Proposal (what will be achieved)	An investment in ward members individual Community Leadership Fund (CLF) budgets that will further enhance the ability to delivery ward priorities and build community resilience and capacity. The proposal is to increase each ward members CLF by £1,000. The May local elections will see a reduction in elected members from 63 to 59. Assuming these elections will take place, the total investment required will be £59,000. If the elections do not take place during the ongoing COVID19 pandemic, the number of current members will remain at 60. This investment will support delivery of the Thriving Neighbourhoods Strategy and will devolve further decision making down to ward members. The allocation of the additional CLF will support the delivery of ward plans which set out the priorities for each ward and have been developed with residents and local partners and stakeholders. It will also contribute to the outcomes in the Year Ahead Plan by putting communities at the heart of everything we do and building local resilience and capacity. This investment will give ward members the opportunity to provide additional support to grassroots community-based organisations so that they can continue to respond to the impacts of the pandemic.

Director Responsible for Delivery	Jo Brown

Proposed Revenue Budget Investments

Cabinet Portfolio Holder	Councillor Watson
Finance Business Partner	Nikki Kelly
Implications on other Services (identify which services and possible impact)	The Thriving Neighbourhoods Strategy is a corporate priority and different council services may be called upon to support the delivery of specific ward projects as needed.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate : R&E

Investment

Reference:	R&E3

2021/22 £'000

150

Proposal Description	ADVANCE careers support programme

Details of Proposal (what will be achieved)	Rotherham is experiencing substantial increases in the number of people claiming Universal Credit as a result of the impact of Covid-19. There remains a substantial number of workers who are furloughed and at risk of redundancy. ADVANCE is a programme which offers bespoke careers and education information, advice and guidance to individuals wanting to progress in their careers, and to employers wanting to develop and support their workforce. This scheme fills a key gap in the current offer to individuals, as it offers careers support to those already in work and seeking to upskill or change career. This is critical as we currently have a substantial number of people designated as in-work, but who are currently furloughed and at risk of redundancy at the end of the scheme. This scheme would therefore target those people who are generally active in the workforce but now find themselves at risk. Furthermore, the scheme will target groups of people who are being disproportionately affected. The scheme will also indirectly support unemployed people by signposting those who are out of work to other available programmes and support packages. The scheme will also work with local employers to ensure their staff are supported to explore alternative careers, access training and development to mitigate further increases in job losses. The investment in ADVANCE would provide local resources to enable Rotherham residents access to the

Proposed Revenue Budget Investments

	scheme, which is currently available to residents in Barnsley, Doncaster and Sheffield. The proposed Council funding of £150k per year, will be matched by a further £225k from ESF to establish a team of 3 posts to deliver the project, in liaison with the wider network of Advance staff in place across the city region. The ADVANCE programme would also be targeted at specific sectors, including work taster sessions, employer insights and open days. In Doncaster, these have been aimed at the public sector, manufacturing, engineering, rail, logistics, digital, education, construction and finance sectors, but a locally operated scheme could select the sectors that are most relevant for Rotherham residents and businesses, enabling people to explore new careers in growing sectors, and moving on from those worst-hit by Covid-19.

Director Responsible for Delivery	Paul Woodcock
Cabinet Portfolio Holder	Denise Lelliott
Finance Business Partner	Richard Young
Implications on other Services (identify which services and possible impact)	None

Proposed Revenue Budget Investments

Budget Investment Option 2021/22

Directorate : Assistant Chief Executive

Investment

Reference: ACX1

2021/22
£'000

102

Proposal Description

Kickstart scheme placements paid at the Living Wage.

Details of Proposal
(what will be
achieved)

The government Kickstart scheme is designed to provide paid work placements for young people aged 16 – 24 who are in receipt of Universal Credit and at risk of long term unemployment. The Council has identified a potential 89 placements which could benefit local residents who are eligible for the scheme, and this investment will allow the places to be paid in line with the Council's Living Wage policy.

Under the scheme a Kickstart placement can only be offered if the proposed placement is for a minimum of 25 hours a week, has a duration for six months, and starts before the end of December 2021. In addition, the council is required to provide support to the individual which will help them secure ongoing employment once the placement has finished. The scheme suggests that support provided should be in relation to CV development and interview skills as a minimum.

Government funding is provided to cover costs of placements at the relevant minimum wage for the age of the young person on the placement.

The Council (delegated to Assistant Director of HR & OD) has agreed that all placements will be paid at the Band A equivalent salary of £9.43 per hour, in line with the Council's agreement with recognised trade unions to implement the Real Living Wage. This will mean an additional cost as set out below:

	Age 16-17	Age 18-20	Age 21-24	Band A
National	£4.55	£6.45	£8.20	£9.43

Proposed Revenue Budget Investments

	Minimum Wage payable per placement (per hour)				
	Weekly salary - 25 hours per week (refunded via scheme)	£113.75	£161.25	£205.00	£235.75
	Total salary cost per placement @ 25 hours/week over 6 months (refunded via scheme)	£2957.50	£4192.50	£5330.00	£6129.50
	Additional total cost if paid at Band A minimum hourly rate	£3172.00	£1937.00	£799.50	
An analysis of the likely age demographic breakdown of candidates has been undertaken to more accurately assess additional costs. 16 and 17 years olds can claim UC only in very specific circumstances e.g. limited capability for work, caring responsibilities, is a parent, is pregnant or does not have parental support. For that reason, less than 1% of active jobseeker UC claimants are 16 – 17 year. Rotherham Job Centre have also said that 16 – 17 years olds are a negligible proportion of active jobseekers in the borough. Nationally, there are 4 times as many claimants between 20-24 than under 20. Therefore, we have costed out filling all placements at 30% (18 – 20) and 70% (21 – 24). Based on filling all 89 placements that would cost £52K for the proportion of 18 to 20 years old and £50K for 21 to 24 year old recruits – a maximum investment required of £102K We do not yet know the demand for placements and the likely proportion that we may be able to fill.					

Director Responsible for Delivery

Jo Brown

Proposed Revenue Budget Investments

Cabinet Portfolio Holder	Councillor Alam
Finance Business Partner	Rob Mahon
Implications on other Services (identify which services and possible impact)	None

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate: Assistant Chief Executive

Investment

Reference:	ACX4

2021/22 £'000
100

Proposal Description	Tackling Food Poverty

Details of Proposal (what will be achieved)	The proposal will take forward and develop further approaches to supporting people in crisis and tackling food poverty, building on learning from responses to the COVID 19 emergency. The proposal will support two sets of activity, building on experience gained during the COVID 19 emergency, and delivered through the Council's partnership working with crisis support partners. The first will be to extend the provision of non-food stock to be included with crisis food parcels. The provision of food continues as part of the current SLA. Non-food stock (personal hygiene; sanitary products etc.) has proved invaluable as part of the COVID 19 response. The second will be to support activity in community organisations to evolve the "social supermarket" and similar models, sometimes referred to as "food pantries". The social supermarket model has recently been supported by the Council working with the Crisis Support partners, through a small grant from the Local Authority Emergency Assistance Grant for Food and Essential Supplies, to Rotherham Timebuilders based at Rotherham Minster. This model is about working to prevent people facing food poverty and reduce the number of people having to turn to crisis support. Funding for this approach is likely to attract leverage of external funding targeted at innovative work. Th funding profile would be: • Non-food stock - £40,000 • Social Supermarket and similar models - £60,000

Proposed Revenue Budget Investments

Director Responsible for Delivery	Jo Brown
Cabinet Portfolio Holder	Councillor Allen
Finance Business Partner	Nikki Kelly
Implications on other Services (identify which services and possible impact)	No direct implications. Other services do benefit from be able to refer people for crisis support.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate: Finance and Customer Services

Investment

Reference:	FCS1

2021/22 £'000
50

Proposal Description	Digital Inclusion

Details of Proposal (what will be achieved)	Digital exclusion continues to be an issue in some age groups and sections of the community. This proposal will join up across existing Council strategies, providing additional capacity to reach those in greatest need of support in accessing digital services. Both the Council's Library Strategy 2021 – 2026, approved by Cabinet in October 2020, and the currently draft Digital Strategy, due to be presented to Cabinet in February 2021, identify the need for work around digital inclusion. The Library Strategy sets out "Increased digital inclusion: in addition to providing free access to the internet in order to help people get online and assisted digital support, the service will work with partners in order to offer digital training to service users." Along with the draft Digital Strategy stating "Working with education, our partners and voluntary sectors to facilitate, support and develop a programme of digital inclusion initiatives to encourage citizen to gain digital skills, confidence and motivation to unlock the benefits of being online and digitally connected." Digital exclusion is also a factor in community embedded poverty. Digital exclusion findings, whilst not specifically related to Rotherham, do illustrate that digital exclusion remains, as can highlighted from key findings, based on 2018 ONS data: • Internet non-users amongst adults in Yorkshire and Humber equates to 12%

Proposed Revenue Budget Investments

	• Those that do not possess the 5 basic digital skills is slightly below the national average at 19%. • Over half of all adult internet non-users are over 75 years old. • A little over 22% of the working age economically inactive population is an internet non-user. The most common reasons for not having internet are: • A perceived lack of need (64%), • Lack of skills (20%), • Access to (12%), • Cost barrier (8%) • Privacy or security concerns (7%) This proposal will provide some additional capacity, and potentially equipment where needed, to enhance planned digital inclusion activity, especially through libraries and with a real focus on outreach work to VCS and faith organisations that can engage those most digitally excluded in the community.

Director Responsible for Delivery	Judith Badger
Cabinet Portfolio Holder	Leader, Councillor Read (Customer Services Portfolio), Cllr Alam (Finance & Customer Services Directorate)
Finance Business Partner	Nikki Kelly

Implications on other Services (identify which services and possible impact)	This budget investment option supports policy activity led by ACX in relation to tackling poverty and exclusion and working with the communities and the VCS. The actions will cut across directorates, Regeneration and Environment in relation to the Library Strategy, and Finance and Customer Services in relation to the Digital Strategy.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate: Finance & Customer Services

Investment

Reference:	FCS2

2021/22 £'000
122

Proposal Description	Reducing customer call waiting times

Details of Proposal (what will be achieved)	Five additional Customer Service Representatives (Band D) are required to increase call answering capacity and reduce customer waiting times; whilst work continues to increase channel shift and reduce call demand. Appetite for online services is increasing. Over the six month period (Apr to Oct), more than 104k digital forms were completed; 76% of them by customers self-serving online. There is clear evidence that more and more people are moving to digital - where it works easily and effectively for them - and it is anticipated that this method of contact and service delivery will continue to increase as more services are moved on line. For those unable to self-serve, providing 'assisted access' remains a key priority for the Customer Services team. Whilst the number of people needing this support is expected to reduce over time, demand through the Corporate Contact Centre currently remains high; averaging at around 11k enquiries per week. As a result, despite average wait times being lower than a year ago there is: • A consistently high level of calls queuing throughout core business hours; • 'Record high' waiting times that can be in excess of 40 mins during peak hours; • High call abandonment rates resulting in customers making repeat calls; • A generally poor customer experience caused by lengthy waiting times; • A significant increase in customer complaints and multiple reports of customer dissatisfaction; • Customers in emergencies not always being able

Proposed Revenue Budget Investments

	to quickly make reports; During the first national lockdown period a number of services were suspended resulting in lower demand and an average call wait time of around 2 mins. As restrictions eased, call demand and average wait times have steadily increased. The current average call wait time is 6 mins which is an improvement on the pre Covid-19 average of 11 mins; although the current suspension of face to face customer service means that staff who usually work in Riverside House reception have been taking calls in the contact centre which has helped increase capacity. As Covid restrictions are eased in 2021/22 some of those staff taking calls will revert to face support – assisted digital, booking system, etc. Nevertheless, some customers are receiving a poor experience as a result of excessive wait times. Their frustrations are often directed at front line staff which has contributed to an increase in the number of staff reporting concerns about work pressure, stress and general discontent. The appointment of an additional 5FTE CSR's is expected to have a positive impact to the number and speed of calls answered allowing digital engagement to further increase and the need for assisted access to fall. The continued roll out of Customer & Digital improvements is also expected to identify opportunities to reduce avoidable contact and failure demand both of which should have a positive impact on contact centre performance.

Director Responsible for Delivery	Judith Badger
Cabinet Portfolio Holder	Leader (Customer Services Portfolio), Cllr Alam (Finance & Customer Services Directorate)
Finance Business Partner	Nikki Kelly
Implications on other Services (identify which services and possible impact)	Impacts will be positive. There are currently delays for services when receiving reports. Exasperated customers often contact services directly as a result of not being able to speak to Customer Services and this leads to complaints and puts strains on internal relationships. Increased resource on the front line will reduce the number of customer service related issues other services have to deal with which will allow them greater time to focus on their key activities.

Proposed Revenue Budget Investments

Budget Investment Option 2021/22
Directorate: Finance & Customer Services

Investment

Reference:	FCS3

2021/22 £'000	
109	

Proposal Description	Support the delivery of the Customer & Digital Programme

Details of Proposal (what will be achieved)	The objective of the Customer & Digital programme is to deliver a Customer Service model that provides high quality services in a modern, efficient and joined up way so that all customers, regardless of circumstance, have access to the services they need and receive a consistently positive experience. The programme has already successfully delivered a number of key objectives; such as the implementation of a redesigned website, case management system and 8x8 telephony platform. In addition, a wide range of projects have already been completed in support of the delivery of Customer & Digital, Back Office Efficiencies (Budget Saving options FCS5 & RE1). To date £662k savings have been achieved. A further £1.8m is to be delivered split across 21/22 and 22/23. Whilst projects can vary in terms of size and complexity, each have a critical reliance on a number of key roles. It is becoming increasingly difficult to secure this expertise due to the expanding nature of the programme, increased demand for digital development, and changing customer expectations and behaviours; much of which has also become more pronounced during the Covid-19 crisis. Additional resources are therefore required in order to pick up the pace with which service redesign activities can be completed and digital solutions implemented, whilst at the same time ensuring the Customer Service team's ability to react to and support more business as usual digital developments/improvements, is not compromised at the expense of project work or vice versa.

Proposed Revenue Budget Investments

	The funding is for: • 1FTE Business Analyst (Band I) • 1 FTE Digital Designer (Band G) • 1 FTE Customer Services Development Officer (Band F) 1 FTE Business Analyst (Band I): To undertake work shadowing, information gathering, process mapping and value streaming. These essential tasks draw out the opportunities for improvements and efficiencies, thereby evidencing project viability and post implementation benefits. 1 FTE Digital Designer (Band G) To design and build complex end to end digital processes, and case management workflow; also creating effective dynamic web content, branding and styling that is accessible, user-friendly and allows customers to complete tasks with minimal effort. 1FTE Customer Services Development Officer (Band F) To build the front-end web forms for customers to 'self-serve' and for Customer Services to complete when providing assisted access.

Director Responsible for Delivery	Judith Badger
Cabinet Portfolio Holder	Leader (Customer Services Portfolio), Cllr Alam (Finance & Customer Services Directorate)
Finance Business Partner	Nikki Kelly

Implications on other Services (identify which services and possible impact)	Impacts will be positive. Digital appetite is growing across the authority. Service departments are becoming more aware of the benefits of end to end process redesign and workflow management through the Council's new case management software. Whilst this is positive in terms of stimulating ideas, current resource challenges are making it more and more difficult to carry out any form of scoping work in a timely manner. The appointment of an additional business analyst would reduce the potential risk that these opportunities become lost and/or services grow disheartened/frustrated due to delay in work commencing. In terms of the Digital designer and Customer Services

Proposed Revenue Budget Investments

	Development Officer, the additional two posts will increase the speed with which digital processes can be designed, created and delivered; keeping up the pace of the digital production line once service redesign activities have identified the 'to be' model. These posts also afford the team additional flexibility in terms of better balancing the challenges of 'business as usual' demand which is often both unpredictable and reactive.

Proposed Capital Investments Summary 2020/21 to 2023/24								
	2020/21 £'000s	2021/22 £'000s	2022/23 £'000s	2023/24 £'000s	Corporate Resource Required £'000s	Existing Corporate Resources £'000s	Match Funding £'000s	Total Budget £'000s
<u>Priority Capital Investment – General Fund</u>								
Children and Young People's Services								
Capita Server Upgrade	0	15	0	0	15			15
Regeneration and Environment								
Country Parks Masterplan & essential building works at Ulley	0	350	0	0	350			350
Proposed demolition of the commercial units at 86-102 Wellgate Rotherham	0	200	0	0	200			200
Strategic Acquisitions Fund	0	1,000	0	0	1,000			1,000
Corporate Decarbonisation	100	900	0	0	1,000			1,000
Manvers Footbridge	25	350	0	0	350	25		375
Steadfolds Lane Retaining Wall	25	225	0	0	225	25		250
West Bawtry Road Embankment	50	300	0	0	300	50		350
Borough-Wide Tree Planting Programme	0	150	200	0	350			350
Maintenance, Repair & Casework - Parks & Green Spaces	0	100	100	0	200			200
Play Equipment Replacement Programme	0	50	50	0	100			100
Waterloo Kiln Preservation	0	35	0	0	35			35
Street Lighting Concrete column replacements - Main routes and primary distributor roads	0	740	0	0	740			740
Handheld Equipment Grounds Maintenance Equipment	75	0	0	0	75			75
The 6 major Flood Alleviation Schemes design/approvals work to pre-construction stage	0	1,750	2,200	1,850	5,800			5,800
Towns and Villages Improvement Fund	0	1,000	3,000	0	4,000			4,000
Pedestrian Crossings	0	120	0	0	120			120
Delivery of the Future High Street Fund		1,000	1,155	2,000	4,155			4,155
Adult Care and Housing								
Relocation of the Reach Service	0	800	800	0	1,600			1,600
Total Capital Investment Proposals	275	9,085	7,505	3,850	20,615	100	0	20,715

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Capita Server Upgrade	Capital Expenditure	0	0.015	0	0	0.015
Directorate	Capital Funding	0	0	0	0	0
CYPS	Net (Corporate Resources)	0	0.015	0	0	0.015
Following market testing and research into other systems to record education records, a recommendation is being brought forward to renew the Capita contract. Other options available do not create any savings to the Council and do not create any additional functionality to benefit the services that currently use Capita. The Capita user group has looked at other options available and the offer as part of the review. In line with the recommended renewal of the capita contract and movement to updated versions of the system, the server requires replacement / upgrade to ensure ongoing functionality. The server was last upgraded in 2017 and to progress to the current relevant versions of the system requires the server upgrade to be completed.						
Outputs and Outcomes						
The capita system is used for all education records and information and covers statutory functions such as, Children Missing Education for tracking, Admissions and Appeals, Elective Home Education, Exclusions, Transport, SEND. The system also generates statistical analysis for statutory reports to DfE, Ofsted and other stakeholders,						
Financial Implications						
Any upgrades to the server are outside of the contract and without capital funding will create a budget pressure on the CYPS budget.						
Risks						
Without the upgrade, the system will be out of date and unable to advance to the upgraded capita version, creating record retention and data storage issues impacting significantly on service delivery, accuracy of records, and out of date information leading to breaches of GDPR and other legislative requirements.						

Capital Investment Proposals

Project	Capital Budget (£m)	20/21	21/22	22/23	23/24	Total
Country Parks Masterplan & essential building works at Ulley	Capital Expenditure	0	0.350	0	0	0.350
Directorate	Capital Funding	0	0	0	0	0
Regeneration and Environment	Net (Corporate Resources)	0	0.350	0	0	0.350
Thrybergh Country Park Thrybergh Country Park will mark its 40th anniversary in 2022. The site is much-loved by a loyal local population but has become dated in appearance and over the years different products and services have been added to the site creating a confused and disjointed offer. Over the last 12 months the service has undertaken a research and development project to better understand the current offer, interrogate the financial model, research the customer base and develop recommendations for the future. The service is seeking funding to buy-in design and landscaping expertise. Ulley Country Park The current Visitor Centre and Club House at Ulley Country Park was built in 1974 with an expected lifespan of 25 years – it is now 46 years old and severely damaged. The building is currently in a poor state and poorly designed to meet the needs of its current customer base and new opportunities which would grow the park as a visitor destination. Due to the level of deterioration in the building it is likely to fail a number of health and safety tests such as an annual Fixed Wire Test and there are leaks in the roof and guttering. Should the building fail these tests it would not be allowed to open and would likely fall into a further state of disrepair. A quote was obtained to ascertain the cost of repairs and refurbishment of the existing building which were estimated at £250,000-£300,000 and would only extend the life of the building by an estimated 2-3 years given the material damage to the structure. Options were also explored for the repurposing of the Reservoir Keeper's Cottage but due to its nature as a dwelling its spaces would not be suitable for the types of activities required by the current and future audiences. The service is seeking funding to: • Undertake essential maintenance to the building to enable continued operation for up to two years • Procure the services of an architect to develop detailed design and feasibility plans for a new purpose built, environmentally conscious facility • Undertake consultation and obtain planning consent • Undertake any initial groundworks and preparatory works ahead of full constructions						
Outputs and Outcomes						
Thrybergh Country Park Thrybergh Country Park (TCP) was opened in 1982 as a winter nature reserve and summer water sports centre. However, changes in the offer at TCP have led to changes on site being made 'organically' and without a masterplan and vision for the site as a whole. The new masterplan will focus on children and families and play a major role in the borough's aspirations for the Children's Capital of Culture forming new partnerships with schools to interpret the natural world and encourage environmental protection through better understanding. The plan will also contribute heavily to the Council's Climate Emergency Action Plan through education programmes and the natural management of the site. The investment required will allow Green Spaces to initiate development of a spatial rethink of the park and development of a						

Capital Investment Proposals

landscape masterplan to enable further consultation with Members, residents, schools and children and young plan to develop a full masterplan for the site in time for its 40th anniversary. The development of a new masterplan will contribute to the following areas of the Year Ahead Plan:

- Thriving Neighbourhoods
- Better Health & Wellbeing
- Hope and Confidence in Rotherham
- Equalities and Social Justice (cross cutting theme).

Ulley Country Park

RMBC must have an effective, good condition estate that is suitable for the services provided by the Council.

The creation of a new purpose-built centre on site would enable the following outcomes:

- A rewarding future for adults with learning disabilities as part of the catering function on site
- Secured rental income from Ulley Sailing Club and Newman School
- Continued provision of an active Sailing Club which has provided training facilities for Olympic athletes alongside family sailing setting aspirational targets for others starting out in the sport.
- Continued provision of facilities for Wickersley School & Sports College for students from across a number of schools within the Wickersley Academy Trust and beyond.
- Continued and increased opportunities for fundraising supported by the Friends of Ulley Country Park who have raised in excess of £80,000 for the site
- Retention of the prestigious Green Flag Award through sustained and increased community engagement

Financing Implications

Green Spaces does not hold any existing budgets for the work required.

The development and masterplans for these important countryside sites will include new opportunities for future income generation and increased secondary spend. The creation of a clear masterplan will also enable the service to bid for external funding to support the delivery of the ambitions set out in the masterplan

Risks

Failure to identify a budget and demolish the subject properties will: -

- Lead to the continued blight on the surrounding area
- No opportunities for redevelopment/increased housing numbers
- Require the backlog maintenance issues to be addressed which would result in an increased pressure.

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Proposed demolition of the commercial units at 86 -102 Wellgate Rotherham.	Capital Expenditure	0	0.200	0	0	0.200
Directorate	Capital Funding	0	0	0	0	0
Regeneration and Environment	Net (Corporate Resources)	0	0.200	0	0	0.200
Like many towns, Rotherham is facing a significant and sustained challenge to its retail function. There is a consensus that the retail core of Rotherham Town Centre is too large and widely spaced. As a result, retail units such as those on Wellgate have suffered in recent years with many of the units persistently suffering from void periods or the ones that are occupied often having rent arrears. This has led to a lack of investment and the subject properties have fallen into a state of significant disrepair with no long-term future for commercial/retail use. The location of these properties is on one of the main arterial routes into the town centre and adjacent to the site known as 'Henley's Garage' which is currently under redevelopment to provide 54 new residential units by January 2022. As such this parade of units is considered a blight on the improving area and consideration has now been given to looking at alternative uses.						
Outputs and Outcomes						
It is considered that the demolition and redevelopment of the site for residential purposes would complement the ongoing development of Henley's and the wider town centre area. However, there is a substantial viability gap in bringing any scheme to the market in terms of the demolition costs and it is considered that the site would not be brought forward for development without intervention. The marketing of the site on a cleared basis, bridges the viability gap and would make the site a much more attractive proposition for development. The site is not currently identified within any current plans the Council have for residential redevelopment in the wider town centre area. Therefore, the units that would be brought forward, if funding was made available, would be additional to current pipeline schemes and would make a positive contribution to the 2,000 homes that the Council aims to see delivered within the town centre. Although a full development appraisal has yet to be undertaken, it is considered feasible that the site could support the development of a block of 20+ affordable apartments similar to those on the adjoining Henley's site. The anticipated programme for housing delivery, should demolition take place, is three years. This is consistent with the recent experience on the adjacent Henley's Garage site, where design work commenced in January 2019 and completion is expected in January 2022.						

Capital Investment Proposals

Financial Implications

Undertaking redevelopment of this site will not only remove a parade of aging and obsolete properties that are no longer viable as part of the commercial portfolio and which pose a blight to other regeneration activities within the area; but will also assist the Council in meeting its ambitions to deliver 2000 new homes in the town centre.

Backlog maintenance for the units has been estimated at circa £603k based on the stock condition survey undertaken in 2017. In pursuing a timely demolition, these costs would be largely avoided. Furthermore, there is no current identified budget to address the identified backlog maintenance issues.

The bid for is for £200k, which based on previous estimates is considered adequate to cover the costs for both the demolition and any potential site abnormalities.

It should be noted that Asset Management have recently submitted a bid for 'One Public Estate' monies, via their 'Land Release Fund' Programme to fund the demolition of these properties. However, it is not certain funding will be made available to Rotherham Council for this purpose and no indication as to whether or not the bid has been successful is expected before February 2021.

Risks

Failure to identify a budget and demolish the subject properties will: -

- Lead to the continued blight on the surrounding area
- No opportunities for redevelopment/increased housing numbers
- Require the backlog maintenance issues to be addressed which would result in an increased pressure.

Five units in the parade have been long term voids and the four remaining properties were tenanted.

Capital Investment Proposals

Project	Capital Budget (£m)	20/21	21/22	22/23	23/24	Total
Strategic Acquisitions Fund	Capital Expenditure	0	1.000	0	0	0
Directorate	Capital Funding	0	0	0	0	0
Regeneration and Environment	Net (Corporate Resources)	0.000	1.000	0	0	1.000
A programme to allow the Council to swiftly and positively react to strategic acquisitions and development opportunities as and when they may arise, as investments to support regeneration, housing and economic recovery following the impacts of Covid-19 Pandemic. There are a number of opportunities to acquire assets that may arise and the Council has the ability to consider a much longer term view of acquisitions, such as looking at long term capital appreciation or long term land assembly.						
Outputs and Outcomes						
The ability to carry out strategic acquisitions would be beneficial to the work required to build on the momentum that the implementation of the Masterplan is having on the regeneration of the town centre, for example, the recent acquisition of 11-13 High Street (Primark) by acquiring both occupied and vacant retail units, where there is strong acquisition case. Strategic acquisitions would facilitate regeneration across the Borough, with such acquisitions to be considered as and when they arise, dependent upon market conditions. This funding would be for an initial year, with further consideration to extend afterwards.						
Financial Implications						
Completed acquisitions could provide the opportunity to bring in additional revenue income depending on the scheme, though such acquisitions would be primarily for long term capital appreciation or site amalgamation/land assembly. Once the operational and maintenance costs have been factored in the income could be utilised to reduce budget pressures. New assets will bring with them operational and maintenance costs, and potential income streams, currently unknown.						
Risks						
The usual risks associated with acquisition, such as voids period, demand and market fluctuations. There is the long term risk that capital values and rental returns can fall as well as rise. These risks can be mitigated by utilising a sound financial methodology and testing through business cases and financial analysis.						

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Corporate Decarbonisation	Capital Expenditure	0.100	0.900	0	0	1.000
Directorate	Capital Funding	0	0	0	0	0
Regeneration and Environment	Net (Corporate Resources)	0.100	0.900	0	0	1.000
The Council presently consumes 18 million kWh of electricity within its operational buildings and street lighting over which it has control over both consumption and the supplier (year to November 2019), at a cost of £2.8M PA. Consumption almost doubles to 35 million kWh if all sites are included that have access to the Council's purchasing framework, for example LA / Co-funded schools and Academies using the Facilities Management Service Agreement. There is an opportunity for the Council to pilot the development of its own renewables generating assets (e.g. Solar, PV and Wind Turbine) to meet this consumption on an investment basis, with the savings generated representing a financial return, whilst meeting Climate Emergency de-carbonisation objectives. The Council owns a number of land assets which may be suitable for locating renewables electricity generating plant. Alternatively, the investment case may still work if alternative sites, on or off the Borough have to be procured.						
Outputs and Outcomes						
A number of smaller scale projects have been carried out to generate Green Electricity with over 200kWp of output recently added to RMBC buildings saving £17,400 in year 1. It is estimated that a further 20MW is required to meet the demand of the operational estate and street lighting (2019 levels). To meet this demand, large scale projects of ground mounted solar PV and wind turbines would be considered, along with battery storage options to absorb peak output and supply energy when needed. There is an ongoing project to accurately profile the demand to inform how much battery storage capacity will be required once the baseload is satisfied and output needs to be optimised by time shifting the renewable output through battery storage. This project is for a £1M / 1MW 'Proof of Concept' scheme to demonstrate the process and returns available and inform the decision to scale this up to c20MW.						
Financial Implications						
Seed funding for consultancy, pre-planning and full planning applications Estimated cost ceiling for delivery including grid connection - £1M based on £1/MW capacity installed. Current BEIS estimates for large scale Solar PV in 2020 is £45/MWh output which equates to £400,000 /MW capacity installed. For a smaller scheme like this, the final price is expected to fall between £0.4M and £1M with the cost of grid connection being a significant factor. Potential annual electricity savings						

Capital Investment Proposals

Risks
Expenditure may be incurred at feasibility stage but result in no suitable sites being developed. Sites may be suitable but prove uneconomic due to electrical grid constraints. However, sites are being considered that may offer the opportunity to sell energy to adjacent high consumers through a private connection thus providing a fall-back opportunity of income generation for the Council. Energy prices may fall, reducing the financial impact of the project, however the carbon savings will be assured. Technical issues may reduce or halt output and hence returns. This can be mitigated by including management, service and maintenance commitments into the project delivery.

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Manvers Footbridge	Capital Expenditure	0.025	0.350	0	0	0.375
Directorate	Capital Funding	0.025	0	0	0	0.025
Regeneration and Environment	Net (Corporate Resources)	0	0.350	0	0	0.350
Manvers Way Footbridge is a cable-stayed steel bridge carrying a footpath across A633 Manvers Way, Wath-upon-Deane. It was constructed in 1996 as part of the Manvers Colliery regeneration. It connects a sports field and the Wath residential area on the south side to the country park on the north side. The overall span is 35m and the bridge deck is supported by 8 high tensile steel cables connected to an A-frame pylon. A Principal Inspection of the bridge was carried out in March 2019 to determine the condition of the bridge. This included a paint survey by a specialist inspection company. The report concluded that the existing paint system over the entire bridge is in poor condition with substantial areas having failed completely. It was estimated at the time of this report that with the current condition of the paint material (with no repairs having taken place), that the paint system may last another 3-5 years.						
Outputs and Outcomes						
The works proposed are to remove the existing paint system depending on the degree of failure and to provide a new paint system over the entire structure including the pylon, steel deck elements, stay cables and metal parapets. In order to paint the deck elements it will be also be necessary to remove and reinstate the timber deck. The design has been funded by Transportation Infrastructure Services in 2020/21. The bridge will be returned to its original condition with a further 25 life expectancy of the protection system ensuring that the facility continues to be available for all users.						
Financial Implications						
The estimated capital expenditure required for the scheme is £375,000, with £350,000 being sought from capital resources in 2021/22.						
Risks						
If repairs are not carried out, then the structure will be exposed to the elements which eventually will cause the bridge to be at risk of closure or failure. Any such event could require significant urgent repairs to be implemented at short notice. A contingency has been built into the estimated capital expenditure required to allow for unexpected events.						

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Steadfolds Lane Retaining Wall	Capital Expenditure	0.025	0.225	0	0	0.250
Directorate	Capital Funding	0.025	0	0	0	0.025
Regeneration and Environment	Net (Corporate Resources)	0	0.225	0	0	0.225
Steadfolds Lane retaining wall is understood to have collapsed following heavy rain in November 2019 although it is not visible from the carriageway due to the set back and raised nature of the carriageway above natural ground levels. The section of wall at risk is on the northern side of the carriageway. It is approximately 17m long and the section requiring work extends approximately 5m into the field north of the road and comprises broken stone walling, hedgerow and previously retained material. The retained embankment at the site is considered to have been constructed between 1903 and 1929 when Steadfolds Lane was realigned and raised above the surrounding fields. The flow of water from the slip mass indicates the presence of groundwater within the embankment. As the site walkover survey was undertaken after a prolonged period of dry, hot weather, the presence of the water flow indicates that a consistent flow of water may be present within the embankment. Transportation Infrastructure Service has funded a geotechnical report and ground investigation in 2020/21. It is proposed to rebuild the retaining wall and construct a new culvert beneath the carriageway.						
Outputs and Outcomes						
Preservation of critical road infrastructure, avoiding the need to fund emergency and larger scale costs should a significant structural failure take place requiring emergency response if left unattended. Economic benefits derived from the avoidance of disruption to public highway and local travel needs for business, leisure and public travel demand. A new retaining wall and culvert ensuring Steadfolds Lane remains open to all traffic.						
Financial Implications						
The estimated capital expenditure required for the scheme is £250,000, of which £225,000 is sought from corporate resources with £25,000 scheme development work funded by LTP.						
Risks						

Capital Investment Proposals

The damaged area will be exposed to the winter weather. This may cause the crest to move back towards the carriageway, although the verge width is currently sufficiently great to prevent damage to the carriageway in normal circumstances. However, continued ravelling may cause adjacent sections of the retaining wall to become unstable, potentially causing additional incidents and lengthening the total area at risk. Other areas of the retaining wall may also be at risk of failure where groundwater flows are present within the embankment. Any such failure event could require significant urgent repairs to be implemented at short notice in order to avoid closure. A contingency has been built into the estimated capital expenditure required to allow for unexpected events and the uncertainty at this stage of the proposed design solution.

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
West Bawtry Road Embankment	Capital Expenditure	0.050	0.300	0	0	0.350
Directorate	Capital Funding	0.050	0	0	0	0.050
Regeneration and Environment	Net (Corporate Resources)	0	0.300	0	0	0.300
The above site is located on the A631 West Bawtry Road, Rotherham, approximately 150m east of the A631 Rotherway Roundabout. The A631 West Bawtry Road is a dual carriageway located approximately 3km south of Rotherham town centre. A landslip failure occurred on the northern cutting slope following severe rain in November 2019 that caused the activation of the Council's emergency plan. A footpath / cycleway and the adjacent A631 eastbound carriageway are located at the toe of the slope, with Canklow Woods, an area of densely vegetated woodland, located at the crest. The cutting slope is vegetated with grass and some small shrubs. As an interim measure, two 'benches' were installed, approximately 1.0-1.2m high and 1.0m-1.5m wide and, a 0.5m-1.0m wide gap is present between the slope base and where the concrete barriers have been installed (at the inner edge of the footpath/cycleway). Highways have funded a geotechnical study and options report, and transportation infrastructure will fund site investigation in 2020/21 to develop options for a permanent repair likely to be a rockfill or retaining wall together with additional drainage, which would be registered as a highway structures asset.						
Outputs and Outcomes						
Preservation of critical road infrastructure, avoiding the need to fund emergency and larger scale costs should a significant structural failure take place requiring emergency response if left unattended. Economic benefits derived from the avoidance of disruption to public highway and local travel needs for business, leisure and public travel demand. A new retaining wall or similar structure ensuring that all users can continue to use this section on A631 West Bawtry Road.						
Financial Implications						
The estimated capital expenditure required for the scheme is £350,000, of which £300,000 is sought from corporate resources with the remainder from LTP.						
Risks						
If repairs are not carried out, then the embankment will be exposed to the elements which eventually will cause further collapse putting at risk the users of the footway/cycleway and possibly the carriageway of the A631. Any such event could require significant urgent repairs to be implemented at short notice in order to avoid closure. A contingency has been built into the estimated capital expenditure required to allow for unexpected events and the uncertainty at this stage of the proposed design solution.						

Capital Investment Proposals

Project	Capital Budget (£m)	20/21	21/22	22/23	23/24	Total
Borough-Wide Tree Planting Programme	Capital Expenditure	0	0.150	0.200	0	0.350
Directorate	Capital Funding	0	0	0	0	0
Regeneration and Environment	Net (Corporate Resources)	0	0.150	0.200	0	0.350
A two-year borough-wide tree planting programme to enable the Council to meet targets set out in the Climate Emergency Action Plan. Tree loss is expected to accelerate in the next few years owing to Ash Dieback disease which is expected to affect most Ash trees in Rotherham, with some removals already taking place this year. This expected tree loss has been identified in the Council's Corporate Risk Register. A Borough-Wide Tree Planting Programme would enable a strategic approach to delivering against the Council's Climate Emergency Action Plan, which has committed to increasing tree cover in Rotherham National Government has made a commitment in the 25-year Environment plan to plant 11 million trees across the country including 1 million trees in urban settings. This proposal will enable Rotherham to contribute towards the delivery of this target, whilst also improving biodiversity, tree cover and air pollution levels across the borough. Although the Council has recently secured funding from both the Green Recovery Challenge Fund and Trees for Cities this will only enable planting in a very small area of the borough. Additional investment in a targeted programme would enable the service to undertake proactive tree planting on a much larger scale with greater effects.						
Outputs and Outcomes						
Capital investment in a Borough-Wide Tree Planting Programme would secure: • A minimum of 500 new trees across the borough • There are a number of match funding schemes in operation and, if successful, bids to these programmes could double this amount • A contribution to support the management and maintenance of trees for the first two years Increasing the number of trees across the borough will have the following environmental benefits: • The amount of carbon sequestered by trees. On average an individual tree over the course of its lifespan can sequester one tonne of carbon. • Trees help to cool the air of urban areas by reducing the urban heat island effect. • Trees help with flood alleviation as they intercept rainfall and improve soil conditions increasing water carrying capacity. • Trees provide shade to protect people from harmful ultra-violet rays. • Strategically planted trees slow vehicles on roads that has the knock-on effect of lower petrol use and exhaust fumes being produced. • Trees provide habitat for a myriad flora and fauna.						

Capital Investment Proposals

This programme will also contribute to a number of other Council Priorities including:

- Rotherham Joint Health and Wellbeing Strategy - Developing high quality and well-connected built and green environments; Increasing the number of residents who feel safe in their community; Reducing crime and antisocial behaviour in the borough; Increasing opportunities for people in Rotherham to use outdoor space for improving their health and wellbeing
- Rotherham Core Strategy: Rotherham's network of Green Infrastructure assets, including the Strategic Green Infrastructure Corridors will be conserved, extended, enhanced, managed and maintained throughout the borough; The Council will conserve and enhance Rotherham's natural environment. Biodiversity and geodiversity resources will be protected and measures will be taken to enhance these resources in terms of nationally and locally prioritised sites, habitats and features and protected and priority species.

Planting of trees meets the Rotherham Council Year Ahead Plan's cross cutting strand of embedding climate impact into all other themes, by increasing carbon sequestration and thereby offsetting carbon emissions.

Financial Implications

Green Spaces does not currently have a tree planting budget and therefore, outside of grant funded projects, does not have a proactive tree planting programme which is resulting in a net loss of the Council's tree stock and the various benefits that are provided to our residents.

Risks

A net reduction in tree stock not only goes against the aspiration of central government to see an increase in tree cover in our towns and cities but it will also lead to an increase in other negative effects as a result of their loss. The presence of trees is strongly linked to:

- Improved physical and mental health of people living adjacent them.
- Reduced crime levels in residential neighbourhoods.
- Increased carbon storage in the bodies of the trees.
- Improved air quality from the removal of air pollutants by the trees.
- Reduced water run-off and flooding occurrence as a result of trees intercepting water and improving soil structure (increasing the level of water held in the land).
- Increased biodiversity from the trees themselves and the habitats they provide for various flora and fauna.
- Increased property values
- Stronger community cohesion.

Capital Investment Proposals

Project	Capital Budget (£m)	20/21	21/22	22/23	23/24	Total
Maintenance and Repair - Parks & Green Spaces	Capital Expenditure	0	0.100	0.100	0	0.200
Directorate	Capital Funding	0	0	0	0	0
Regeneration and Environment	Net (Corporate Resources)	0	0.100	0.100	0	0.200
A programme of proactive maintenance and repair across parks and green spaces is required to address the effects of anti-social behaviour, vandalism, wear and tear, improving the quality of our spaces and increasing local pride. Across the service maintenance and repair budgets are stretched and there are parks that have become worn through general wear and tear, weather damage or anti-social behaviour. Throughout the year the service also receives a high volume of Member and MP Casework from residents raising specific issues which could range from antisocial behaviour to off-road bikes. In each case a solution is found but brings an additional pressure to the revenue budgets as these enquiries cannot be predicted at the start of the year and can range in cost from £500 up to £5,000 for new gates, fencing, boulders and tree management. As there is no allocated budget to support this work the service has on occasion been unable to provide a solution to these issues. Green Spaces manages three Country Parks, 12 urban parks and 45 woodlands alongside smaller community pocket parks, the Council's tree stock and a range of play equipment. Throughout the National lockdown the service has been maintained and parks and green spaces have seen a huge rise in visitors which the service hopes to maintain. Whilst it is encouraging to see more resident being outdoors and active in line with the Cultural Strategy goals, it does bring increased pressure to the service in terms of managing the general maintenance and repair of sites.						
Outputs and Outcomes						
Capital investment over two years will allow the service a budget to undertake a programme of general maintenance and repair across its portfolio including: • Replacement of worn fencing • Replacement of rusted gates • Proactive management of trees and hedges • Replacement of pavements • Repair of damage across sites caused by weather, wear and tear and antisocial behaviour In addition to the programme of proactive maintenance this investment will also create an opportunity for the service to respond to reactive casework from Members and MP to support enquiries and issues raised by residents. These requests are in the majority for physical improvements to prevent or discourage anti-social behaviour affecting residents in a specific ward. The service would like to be able to respond more favourably to more of these requests as relatively small investments can significantly improve the quality of life for residents. The investment meets a number of the Year Ahead Plan themes but especially meets the theme Hope and Confidence in Rotherham with the focus on local people feeling more connected to their community and that people trust the Council to deliver on its commitments as well as developing a positive environment.						

Capital Investment Proposals

Financial Implications
Green Spaces does not have specific budgets for casework requests, and maintenance and repair budgets only allow for the very minimum of works to be undertaken to make sites safe rather than to proactively care for these sites. The financial implication of this is a pressure on Revenue budgets each year in the region of £30,000 across the service. Capital investment would allow the service to not only reduce this pressure over the following two years but to also proactive maintain sites which is likely to reduce the volume of requests from casework, further reducing the likelihood of a pressure on budgets.
Risks
Not investing in casework support could have the following risks: • Reduced physical and mental health of people living adjacent to affected green spaces. • Increased crime levels in residential neighbourhoods. • Reduced property values • Weaker community cohesion. • Reputational damage to the Council • Loss of confidence from investors and funding bodies • Loss of accreditation e.g., Green Flag Award

Capital Investment Proposals

Project	Capital Budget (£m)	20/21	21/22	22/23	23/24	Total
Play Equipment Replacement Programme	Capital Expenditure	0	0.050	0.050	0	0.100
Directorate	Capital Funding	0	0	0	0	0
Regeneration and Environment	Net (Corporate Resources)	0	0.050	0.050	0	0.100
The Green Spaces service manages 35 play areas across the borough which incorporate everything from Multi-Use Games Areas (MUGAs), traditional play equipment such swings, roundabouts and slides, infant cycle courses, large scale bespoke adventure playgrounds and outdoor gym equipment. The service revenue budgets are very limited and allow for general repair where there is a health and safety concern. With visitor numbers to parks and green spaces continuing to rise the play equipment across the borough is seeing high volumes of use and in some cases is starting to become worn. Currently the budget does not allow for replacement equipment which has often been delivered through S106 contributions. Where this has not been possible and play equipment has become unfit for use, it has to be removed. The Council's Green Spaces Strategy highlights the need for every child to live within 400m (5 minutes' walk) of a good quality equipped play area. Play is important for the mental and physical development of children and the service would like to replace rather than remove equipment to encourage play and exercise across the borough.						
Outputs and Outcomes						
There are 35 play areas across Green Spaces of which 30 have not benefitted from external funding for five years or more. These sites have become worn and as such are under-used and attract greater levels of vandalism and anti-social behaviour. A two-year programme of replacement could replace the equipment in all of these areas with the current staff resources in the team. The programme would include: • A minimum of thirteen play areas improved per year for two years (sites listed below) • Investment in modern play equipment ranging from small play areas in pocket parks to infant cycle course and adventure play areas • Appropriate safety testing and accreditation Investment in play sites across the borough would contribute to the following areas of the Year Ahead Plan: • Thriving Neighbourhoods • Better Health & Wellbeing • Hope and Confidence in Rotherham • Equalities and Social Justice (cross cutting theme).						

Capital Investment Proposals

Financing Implications
Green Spaces has an annual play maintenance revenue budget of £50,000 which over the last ten years has significantly reduced from £140,000 in 2011 due to budget pressures and the need for the Council to make savings. This budget allows priority works to keep equipment safe or to remove unsafe equipment, but not to renew damaged or worn equipment. Whilst funding through developer contributions (S106) is commonly sought, this funding is not always focussed where it is needed due the geographical limitations of this form of funding and as such there are a number of play areas with limited opportunity for repair and replacement. As parks and green spaces continue to see a rise in visitor numbers, we expect play areas to see increased usage and therefore increased wear and tear which the budget would not be able to sustain. We also propose an increase in the revenue budget to ensure planned, preventative maintenance is carried out effectively.
Risks
Not investing in replacement equipment carries the following risks: • Reduction in the numbers of play areas across the borough leading to decreased physical activity among children and young people • Health and safety risks as equipment erodes due to higher volumes of use • Reduced property values • Weaker community cohesion • Reputational damage to the Council through an inability to deliver on the Green Spaces Strategy commitments to play and the Cultural Strategy goals of getting more people, more active, outdoors and creative, more often • Loss of confidence from investors and funding bodies • Loss of accreditation e.g., Green Flag Award

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Waterloo Kiln Preservation	Capital Expenditure	0	0.035	0	0	0.035
Directorate	Capital Funding	0	0	0	0	0
Regeneration & Environment	Net (Corporate Resources)	0	0.035	0	0	0.035
Remedial work is required imminently to the external structure of the Kiln to remove self-set saplings and moss which are causing damage to both the external and internal structure. A new management plan is required for the site to give detailed breakdown of the work to repair the structure with current costs. A report was commissioned in 2010 but this is now outdated and only includes Waterloo Kiln and not the surrounding site. Rotherham Council has been working closely with Historic England, to develop the site by setting up a community management model, recruiting volunteers and developing long term interpretation for the site. Although the Kiln is not at risk it is likely that Historic England will move its status from vulnerable to Heritage At Risk in 2021. It urgently requires some immediate external remedial work and a long-term management plan on further improvement works required for the structure and surrounding site. Historic England have raised concerns that the condition of the structure has deteriorated and is currently on a watching brief due to both its regional, national and international significance and the work required. They have agreed to fund 50% of a development plan for the site. The Waterloo Kiln dates from 1815 and is named after Britain's famous victory at the Battle of Waterloo, on Sunday 30th June 1815. As a rare survival of the Rockingham Works, and the only bottle kiln surviving in Yorkshire, it is of both regional, national and international significance. During the second half of the eighteenth century the pottery produced fine earthenware, developing the fine, translucent porcelain known as Rockingham between 1826 and 1842. The monument survives as a series of standing, buried and earthwork remains which are managed by RMBC. - Waterloo kiln (used for firing or glazing) which is a Grade II* Listed Building - A series of ponds, which provided the large quantities of water required by the pottery, survive surrounded and contained by clay and earthen embankments.						
Outputs and Outcomes						
The remedial works to the kiln will include structural works to reduce the likelihood of the kiln being added to the Heritage at Risk Register comprised of: • Principal Design/Project Management • Condition/Structural Survey • Ecological Survey • Investigation Work • Structural Inspection • Archaeological grounds assessment with Scheduled Monument Consent						

Capital Investment Proposals

The management plan will include:

- External repairs to the structure to repair cracks and remove self-seeded saplings
- Works to the opening to replace the door and improve the brickwork.
- Works to the floor which could enable the structure to be used for future events and engagement as at Catcliffe Cone

The investment in the above will:

- Provide immediate repair to the external structure of the internationally significant Grade II* listed Kiln.
- Provide a detailed management plan that can be used to apply for future funding to repair the structure.
- Improve RMBC reputation with regards to restoration of the borough's historic sites and setting example to other owners of historic properties in the borough
- Provide opportunity to improve relationships with local communities around site with the possibility of developing future projects around community development
Significantly increase engagement and programming across all heritage sites and builds on the capital investment given to Keppel's Column.
- Open up opportunity to develop further partnerships and future projects around site with Wentworth Woodhouse

This project would contribute to the Thriving Neighbourhoods and Hope & Confidence themes of the Year Ahead Plan.

Financial Implications

Additional funders have been researched, however due to the location of the site regular engagement numbers on site are too low for alternative income streams to undertake these initial works. However, funding has been secured from Historic England to match fund the cost of the Management Plan.

The costs are as follows:

- Remedial work to remove the saplings and moss £10,700 (including scaffolding and labour and materials to remove saplings)
- Management plan £13,500 which includes surveys (Full cost is £27K but 50% of this is funded by Historic England). This cost is based on previous reports completed for other sites
- RMBC management fees £5,655
- Contingency £3,700

Total capital request is £33,555

Risks

Capital Investment Proposals

Risks associated with not investing are:

- Continued risk to reputation of RMBC with regard to maintenance of the building and to local resident's properties
- Loss of funding from Historic England and future funding for other historic sites
- Further loss of reputation of Culture Sport & Tourism around Heritage Sites Maintenance which could impact on heritage audience engagement
- Legal implications of further structural damage/collapse of the historic building adjacent to private land

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Street Lighting Concrete column replacements – Main routes and primary distributor roads.	Capital Expenditure	0	0.740	0	0	0.740
Directorate	Capital Funding	0	0	0	0	0
Regeneration & Environment	Net (Corporate Resources)	0	0.740	0	0	0.740
There are approximately 37,000 street lighting columns across the Borough and around 8,000 of these columns are on main routes and primary distributor roads.						
The columns on these routes are a mixture of steel columns and concrete columns. The steel columns were installed within the last 35 years, however the concrete columns would have been installed prior to the installation of steel units, i.e. more than 35 years ago. The indicative life span of concrete columns is approximately 30-35 years, so the majority, if not all, of the remaining concrete columns are approaching or have exceeded their life span.						
An independent inspection of the concrete columns on main routes was carried out in 2019 and a small number were advised to be replaced immediately. These works were carried out immediately. The report also advised the Council to repair / replace a further 507 units within the next 1-2 years and to carry out a further inspection on 2,073 units 3 years after first inspection.						
This proposal is therefore to replace the above 507 units in 2021/22 at a cost of £740,000.						
Outputs and Outcomes						
Benefits - Mitigate the risk of failing units on the main traffic routes. - Increase the life span of the street lighting asset. Reduce the need for future visual and structural inspection of these units.						
Financial Implications						
The estimated cost to replace the concrete columns on main routes and primary distributor roads is approximately £738,900 and the breakdown of these costs is shown in the Table 1 below.						
Table 1	Number	Cost Per Item	Overall Cost			
Replacement of 8m Units on Primary distributor roads	216	£1,400	£302,400			

Capital Investment Proposals

Replacement of 10m units on Primary routes.	291	£1,500	£436,500	
Total			£738,900	

Risks
• There is a risk that the concrete columns could deteriorate to an extent that they become unsafe and become a danger to users of the highway. • There is a risk that replacement costs will rise making any future programmes more expensive.

Capital Investment Proposals

Project	Capital Budget (£m)	20/21	21/22	22/23	23/24	Total
Handheld Equipment Grounds Maintenance Equipment	Capital Expenditure	0.075	0	0	0	0.075
Regeneration & Environment	Capital Funding	0	0	0	0	0
Overview	Net (Corporate Resources)	0.075	0	0	0	0.075
The Grounds Maintenance Service currently operates handheld equipment powered by petrol engines. The life expectancy of this equipment is two to three years and these items have now completed their third year of operation. Equipment such as this vibrates and has high noise levels during operation. The items therefore have the potential to cause injury to staff using them for prolonged periods of time. This equipment is in a category of machines which have one of the highest prevalence of Hand Arm Vibration in users, which is reportable to the Health and Safety Executive should an employee be found to have the condition. Staff using this equipment require monitoring annually for the condition and, the older equipment becomes, the greater the risk of injury to staff. The level of exposure when operating this equipment means that the service must also adopt inefficient ways of working to minimise the amount of time that staff use the equipment, within the manufacturer's guidance. The programme will therefore look to replace these items of equipment with electric versions. These are becoming more reliable and robust as technology has been developed. They also have a much lower level of vibration and therefore do not expose staff to the risks of Hand Arm Vibration and noise.						
Outputs and Outcomes						
Benefits • Management of staff wellbeing and safety. • Reduction of petrol fuelled equipment, reducing need to carry petrol and store it. • Ability to use equipment for longer periods of time.						
Financial Implications						
The replacement equipment is estimated to cost £75K. The unit costs of the devices are very similar to the existing devices, and the overall process will see a reduction in the revenue related costs associated with fuel and general maintenance.						

Capital Investment Proposals

Risks
If this equipment is not purchased operative exposure to vibration will continue at the current levels. Replacement will therefore mitigate the risk of injury to staff and show commitment to reducing exposure to our operatives, reducing any risk of intervention by the Health & Safety Executive. If the equipment is not purchased the service will be unable to maximise productivity due to reduced productive hours when operating these high risk items.

Capital Investment Proposals

Project	Capital Budget (£m)	20/21	21/22	22/23	23/24	Total
The 6 major Flood Alleviation Schemes design/approvals work to pre-construction stage. Excludes Construction costs of £46.2m.						
	Capital Expenditure	0	1.750	2.200	1.850	5.800
Regeneration & Environment	Capital Funding	0	0	0	0	0
Overview	Net (Corporate Resources)	0	1.750	2.200	1.850	5.800
This £5.8m capital scheme proposal will contribute to ultimately reduce the risk of flooding at a number of locations across the borough, through a number of Flood Alleviation Scheme (FAS) projects. Delivery of these projects can only be achieved through substantial capital investment, and this must be made up of a combination of both RMBC capital funding and external funding from partners. The June 2007 and November 2019 floods caused widespread disruption and impacts across many areas of the borough, with the November 2019 event resulting in: • Flooding of 38 strategic roads (and many more local roads), rail and tram/train networks (including Rotherham Central and Parkgate stations) – this severely impacted the ability of residents, businesses, workers and emergency responders to travel across the borough • 151 residential properties suffered internal flooding or were unliveable – many more were flooded below floorboards • 277 businesses were directly impacted and 92 businesses were indirectly impacted with many more with accesses cut off • Various other impacts across the borough including pumps being successfully deployed to Catcliffe, evacuation of 80 individuals to a Reception Centre at Rotherham Town Hall, 30 schools being closed and 4250 sandbags being deployed To reduce the risk of this occurring again, significant capital investment is required. Sheffield City Regional Mayoral Combined Authority (MCA) has been engaging with the UK Government since the November 2019 floods to seek to secure funding for £271m of FAS works across South Yorkshire, which is comprised of 27 individual projects. This request has been termed the “South Yorkshire Priority Flood Programme” by the MCA. This South Yorkshire wide programme includes 6 projects to be led by RMBC (with total costs in brackets): • A: Rotherham to Kilnhurst FAS (£24m) • B: Parkgate & Rawmarsh FAS (£14m) • C: Whiston Brook FAS at Whiston (£4m) • D: Eel Mires Dike FAS at Laughton Common (£3m) • E: Catcliffe permanent pumping station (£5m) • F: Culvert renewal programme (£2m)						

Capital Investment Proposals

If this £5.8 million investment is made by the Council, the schemes will require an estimated £46.2 million to see them through to completion. To date no funding from government for the above schemes has been confirmed.

The Council proposes to fund pre-construction design/approvals work to get projects to a “shovel ready” status and therefore support future funding allocations to complete the work. This will support the Council’s case for future funding, should it arise. External funding can be targeted from partners such as the Environment Agency (EA), Sheffield City Region Mayoral Combined Authority (MCA), Network Rail (NR) and Department for Transport (DfT).

The above projects were first reported on to the full Improving Places Select Committee (IPSC) on 6th February 2020, and a subsequent update was provided to the IPSC sub-group for flood alleviation on 30th November 2020.

Outputs and Outcomes

The over-arching outcome is to reduce the risk of widespread flooding across the borough, as experienced in both the June 2007 and November 2019 flood events. This would have the following community wide benefits:

- Reduced flood risk to people, property, businesses and infrastructure – resulting in a safer and more climate resilient borough
- Support to economic development and regeneration in the Town Centre and nearby employment areas – resulting in a more resilient local economy
- Improvements to the ecological and amenity value of the river corridor and nearby areas – resulting in an improved place for people to live and work

To achieve the above outcomes ultimately requires all of the 6 projects listed above to be developed to a ‘shovel ready’ status (and subsequently to full delivery). This initial work will deliver design development work and a number of external approvals to be obtained. It will facilitate construction of these complex projects on land that primarily owned by third parties and not RMBC.

Once ‘shovel ready’ status is achieved, it is more likely that external funding for ‘shovel ready’ schemes could be drawn upon to deliver construction works, and support the concept of “no community being left behind”.

Financial Implications

The financial implications are for £5.8m of RMBC capital funding for pre-construction funding only, spread over 3 years, as set out below:

Cost type	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Total
Pre-construction design and approvals	£1.75m	£2.20m	£1.85m	£0m	£0m	£0m	£5.8m
Construction works (see notes below)	£3.0m	£3.6m	£0m	£14.3m	£18.9m	£6.4m	£46.2m

Capital Investment Proposals

Total	£4.75m	£5.8m	£1.85m	£14.3m	£18.9m	£6.4m	£52.0m	
1. Construction costs are included for illustrative purposes only – the year by year funding is subject to change depending on when funding from partners can be made available 2. £6m of funding has already been secured for advanced phases of the £24m RKFAS project – this is due to be constructed in 2021/22 and 2022/23 3. £0.6m is being discussed with Network Rail for advanced phases of the £14m Parkgate & Rawmarsh FAS – this is due to be constructed in 2022/23 4. Further external funding would be sought from partners to reduce the RMBC pre-construction burden upon RMBC – for example, requests would be made to the Yorkshire Regional Flood and Coastal Committee for “Local Levy” funding for part of the pre-construction costs 5. Further external funding would be sought from partners for the construction works, and achieving “shovel ready” status significantly improves the likelihood of this funding being made available, particularly when discussions are held with partners during the pre-construction development of a scheme								
Risks								
1. Continued flooding in the interim period before projects are completed, and the associated investigation and recovery process 2. Risk that shovel ready schemes still do not attract sufficient funding to take the works through to completion 3. Resource availability within the specialist external supply chain limits the progress of the schemes 4. Non acceptance of proposed construction works by third parties resulting in delays to the progress of the schemes 5. Changes to scheme extents and engineering requirements as a result of unforeseen circumstances (e.g. poor ground conditions, services, landowner requirements, environmental works etc) 6. Increased costs (pre-construction and/or construction) associated with the above								

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Towns and Villages Improvement Fund	Capital Expenditure	0	1.000	3.000	0	4.000
Directorate	Capital Funding	0	1.000	3.000	0	4.000
Regeneration and Environment	Net (Corporate Resources)	0	1.000	3.000	0	4.000
Outside of the main town centre, Rotherham has a number of villages and townships that have commercial centres. In many of these, the physical infrastructure has not received investment for a number of years. Attractive village and town centres are critical to the wellbeing of the communities who live near to them and use them regularly. They are also key to ensuring that the areas feel welcoming and provide a commercial offer, in order to support businesses and the economic development of communities. This significant capital fund proposes to invest in the physical improvement of a number of villages.						
Outputs and Outcomes						
The investment is proposed to deliver scalable public realm improvements in local villages and townships. This could include (but are not limited to): • Improvement of shrub beds to make them easier to maintain, and to create more communal areas. • Improvements to pavements, both in terms of maintenance and layout, to improve the look and feel of village and town centres. • Provision or replacement of street furniture, such as benches, planters, railings to improve the feel of the place, and encourage enhanced use. • Replacement of street lighting columns or improvement to lighting to make places feel safe and secure. The specific proposals for areas would be developed with local Elected Members as the scheme progressed, with initial expressions of interest being sought from Elected Members in localities with town/village centres.						
Financial Implications						
The scheme is scalable according to the available budget. The initial proposal seeks £4m over three years, with spend being 'backloaded' to years one and two, in order to allow time to develop proposals.						
Risks						

Capital Investment Proposals

There is a risk that the number of identified town/village centres means that the funding may not deliver significant enough improvements. A robust prioritisation/bid process will be developed to mitigate that risk.

There is a risk that other agreed funding, such as litter bin replacement, will need to be delivered alongside these proposals to ensure consistency of design. This will be mitigated by ensuring that any proposals seek to engage across services, to bring together improvements.

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Pedestrian Crossings	Capital Expenditure	0	0.120	0	0	0.120
Directorate	Capital Funding	0	0	0	0	0
Regeneration and Environment	Net (Corporate Resources)	0	0.120	0	0	0.120
This proposal is for a continuation of additional funding for pedestrian crossings as provided in recent years. The Council receives frequent requests for provision of additional pedestrian crossings. Requests are subject to a rigorous site assessment process to demonstrate feasibility based on user numbers by type of user eg young person, elderly, disability and so on along with the nature of the road, traffic and any local circumstances.						
Outputs and Outcomes						
Having a fund in place would provide certainty once schemes become viable and attain priority status thus saving time and resource as well as enabling swifter delivery of solutions for local benefit and improved safety.						
Financial Implications						
Pedestrian crossings vary in value depending on site conditions and design standards used (such as type and complexity of signals, number of crossing points, whether refuges are needed etc). This is considered to be the minimum funding requirement for the principle of a pre-approved budget to be effective.						
Risks						
No additional risks have been identified. Pedestrian crossing schemes are governed by a rigorous service procedure to determine scheme need and benefits. Other value for money risks are controlled via compliance with corporate procurement requirements.						

Capital Investment Proposals

Project	Capital Budget (£m)	21/22	22/23	23/24	24/25	Total
Delivery of the Future High Street Fund	Capital Expenditure	5.133	9.763	12.772	2.317	29.985
Directorate	Capital Funding (FHSF Grant/Match profile)	(1.752)	(3.884)	(6.674)	(1.521)	(13.831)
	Existing Corporate Match	(2.381)	(4.724)	(4.098)	(0.796)	(11.999)
Regeneration and Environment	Net (Corporate Resources)	1.000	1.155	2.000	0.000	4.155

The Council submitted a Future High Streets Fund (FHSF) bid totalling £31,487,623 to deliver -

- Redevelopment of Markets (Library/Community Hub/Food Court/Public Realm)
- Creation of high-quality Riverside Gardens linking the Forge Island Redevelopment with the Town centre
- Safe and Smart Streets – public realm works in the town centre
- Grimm and Co redevelopment at Talbot Lane

The bid included £11,999,601 of Council capital from the Town Centre Investment Fund and £1,171,999 of grant from other sources to draw down £18,316,024 from the FHSF to deliver the programme

On 26 December 2020 the Council was notified of an in principle FHSF grant offer of £12,660,708.

The proposal is for the Council to achieve savings on the markets redevelopment by reducing the amount of office space in the scheme and provide additional capital of up to £4,155,000 to allow the programme to be delivered. There is a reasonable prospect of some additional match funding being forthcoming from other sources which would reduce the draw on RMBC funding, however at the current time that external funding cannot be guaranteed and therefore cannot be used to confirm delivery of the scheme with MHCLG.

The alternative is to remove and reduce further elements from the programme. This will reduce the outputs and outcomes and require recalculation of the benefit cost ratio. There is a significant risk with this approach that as a result the reduced programme will not deliver sufficient FHSF outputs to meet the Fund's value for money threshold and the whole programme is therefore at risk of not being funded.

NB the profile of the programme is subject to change. The original programme profile was predicated on full FHSF grant. A revised profile and timing will need to be agreed with MHCLG.

Capital Investment Proposals

Outputs and Outcomes	
The programme objectives are Objective 1: Diversify and enhance the quality of the town centre, Objective 2: Significantly increase the town's appeal to residents, regular users and visitors (particularly families), Objective 3: Provide a more attractive investment proposition, Direct Outputs are: - • 30,746 sq. ft. retail space renovated • 24,019 sq. ft. commercial space renovated • 12,396 sq. ft. commercial space delivered • 37017 sq. ft. public realm improved • 131,277 sq. ft. public realm created/improved • 146540 sq. ft. retail space impacted • 57307 sq. ft. vacant retail impacted • 11797 sq. ft. D1 space created	
Financial Implications	
A Council investment of up to £4.155m over 3 years is expected to attract a Future High Street Fund Grant of £12.66m and additional public and private co-funding of over £1.17m. £11,999,601 is already committed from the Town Centre Investment fund.	

Capital Investment Proposals

Risks
Development and construction risks – the FHSF programme has been developed to full business case stage with support for project development and costing from an experienced and qualified team, including project manager, architect, structural engineer, services engineer and landscape architect. The team has prepared the scheme concept, the programme and phasing strategy, the procurement plan and cost plan for successful delivery of the scheme. However, with a building such as Rotherham markets and a complex redevelopment of this nature there is an inherent risk that additional cost could be incurred.

Capital Investment Proposals

Project	Capital Budget (£m)	2020/21	21/22	22/23	23/24	Total
Relocation of the Reach Service	Capital Expenditure	0	0.800	0.800	0	1.600
Directorate	Capital Funding	0	0	0	0	0
Adult Care, Housing & Public Health	Net (Corporate Resources)	0	0.800	0.800	0	1.600

Reach Day Service is a specialist autism specific service offering a wide range of adult therapeutic activities across two sites; the Elliott Centre which caters for individuals with profound needs and behaviours that challenge, and Maple Avenue which is for the more able people who can access community facilities and link in to work experience and social networks.

The Elliott Centre, Badsley Moor Lane, Rotherham

The Council's current occupation of the Elliott Centre is by way of a periodic tenancy, the original lease agreement having expired a number of years ago. However, an agreement in principle has recently been reached the landlord (NHS Prop-Co) for a new 2-year tenancy. Under the terms of the proposed new tenancy the landlord will have the benefit of a 9-months break clause, which can be triggered for any reason. Therefore, should notice be served the Council would have to vacate within the 9-month period.

The Service have also identified a number of other prevailing issues with the Elliott Centre and determine that the location would not be suitable for continued long term occupation:

- The Centre forms part of the wider Badsley Moor Lane site that would be described as a 'Campus'. This term relates to situations where a number of learning disability services are being delivered, often on hospital or ex hospital grounds.
- Two large bordering plots of land are up for sale and re-development and this uncertainty around the premises is causing substantial anxiety amongst parents, carers and of the people who attend the service.
- The NHS bungalows immediately adjacent to the Centre are currently vacant and have been subject to vandalism and anti-social activities. Due to shared facilities with these empty properties, there continues to be recurrent operational issues with utility supplies leading to service disruption.

Maple Avenue, Maltby, Rotherham

Is a large two storey property, red brick construction under a pitched tiled roof, located within a predominantly residential area in Maltby. Whilst the location is easily accessible for the people of Maltby, the design and layout of the building are not ideal for service provision: -

- The building is accessed via steep steps, is domestic in proportion having narrow corridors on both floors which poses limits on who can use the building.
- The fire escape on the first floor consists of an external metal staircase.
- There are limited toilet facilities and no access to changing facilities on the ground floor.
- Poor ventilation throughout.

Capital Investment Proposals

- The garden is on different levels and is sloping.
- The building is in need of full refurbishment.
- No separate staff room to allow staff to take a break.
- Very limited parking facilities.

Outputs and Outcomes

Currently there are no other suitable alternative service providers within the local area for the majority of people using Reach. Should no alternative long term accommodation requirements be implemented there is a risk that services outside the borough would need to be considered, which would be hugely disruptive to service users and their families and have a significant financial impact on a budget that is already under pressure.

Reviewing the long term accommodation requirements for the Service, presents an opportunity to bring the two user groups and staff teams, from Elliott and Maple, together in the one building which will facilitate a better all-round service and lead to a reduction in service and building revenue running costs. It offers the opportunity to co-develop a new improved service in partnership with attendees and their families.

Creating a new site for this service presents opportunity for the development of a provision to support other people who require complex building-based services. The needs of future service users need to be considered along with some people who currently attend Addison therefore feeds into the My Front Door (MFD) programme

Financial Implications

By working with Asset Management; Adult Care, Housing & Public Health have devised a building specification for alternative premises that would meet the accommodation requirements for the two elements of the service, whilst also providing a degree of 'future-proofing' to ensure the new property continues to meet Service requirements long term.

Options for alternative premises are either (a) new build provision or (b) refurbishment of existing Council building. It should be noted that an extensive search of properties available on the open market has been undertaken but has not yielded any suitable options.

Please note that the information provided below is based on the specification provided by Adult Services and can only be considered 'broad brush' estimates at this stage, a detailed financial appraisal is yet to be undertaken.

Capital costs: -

- New build - Capital costs for a newly built facility are estimated at circa £2.1m. However, it should be noted that this relates to build costs only and does not factor in potential acquisition costs if there is a need to purchase a site or the foregoing of a potential capital receipt if a suitable Council site was identified.
- Refurbishment – Capital costs for a refurbishment are estimated at circa £1.5m based on the specified area required.

Capital Investment Proposals

It should be noted that £500k capital funding has previously been allocated for the relocation of the service to another building and to cover costs to upgrade facilities and make them compliant with this type of specialist service. However, it is not now deemed possible to refit another building to meet the needs of this service and nothing suitable has come on the market in the last 2 years. This is now considered insufficient to address the need for a new build provision but can be 'deducted' from the total capital requirements identified above. Therefore, the new capital ask is for £1.6m (£2.1m - £500k).

Risks

The proposed new tenancy of the Elliot Centre contains a break clause for the Council and landlord, which if triggered would mean that the Council would need to vacate the premises within 9-months.

The future of the wider Badsley Moor Lane site is uncertain, and several neighbouring properties have been sold or are vacant and falling into a state of disrepair. This combined with a large sell-off of bordering land is in turn causing anxiety amongst service users, their parents, and carers.

If suitable long-term accommodation cannot be identified there is a risk that services from outside the Borough would need to be considered, which would be hugely disruptive to service users and their families and place a significant financial burden on the Council.

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Current Year	2021/22	2022/23	2023/24	Total Project
	Budget £	Budget £	Budget £	Budget £	Budget £
Adult Care & Housing	4,824,617	6,611,393	12,652,824	6,129,512	30,218,346
Assistant Chief Executive	423,558	210,000	210,000	210,000	1,053,558
Children & Young Peoples Services	12,415,563	13,842,147	4,508,023	6,572,629	37,338,362
Finance & Customer Services	8,876,179	7,648,019	3,203,931	10,523,000	30,251,129
Regeneration & Environment	46,997,519	72,069,519	52,552,753	24,647,267	196,267,058
Total	73,537,436	100,381,078	73,127,531	48,082,408	295,128,453

Funding:

Funding Stream	Current Year	2021/22	2022/23	2023/24	Total Project
	Budget £	Budget £	Budget £	Budget £	Budget £
Grants And Contributions	29,105,708	50,237,788	31,892,768	13,838,400	125,074,664
Unsupported Borrowing	37,863,073	46,545,577	38,615,763	33,615,008	156,639,421
Revenue Contribution	178,000	173,000	176,000	179,000	706,000
Flexible Use of Capital Receipts	2,000,000	2,000,000	0	0	4,000,000
Usable Capital Receipts	4,390,655	1,424,713	2,443,000	450,000	8,708,368
Total	73,537,436	100,381,078	73,127,531	48,082,408	295,128,453

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project		
						Budget £	Budget £	Budget £	Budget £	Budget £		
Adult Care & Housing	Adult Services	Adult Services	Adults Grants Unallocated	CUZBUN	Adults Grants Unallocated	446,735	0	0	1,856,512	2,303,247		
				Sub-Service Total		446,735	0	0	1,856,512	2,303,247		
			Assistive Technology	CU0700	Assistive Technology Equipment	680,000	680,000	680,000	680,000	2,720,000		
				Sub-Service Total		680,000	680,000	680,000	680,000	2,720,000		
			REWS Equipment	CU0701	REWS Capital	190,000	190,000	190,000	190,000	760,000		
				Sub-Service Total		190,000	190,000	190,000	190,000	760,000		
			Specialist Equipment	CU0107	SALSE Provision	14,000	0	0	0	14,000		
				CU0108	Conway Crescent F&F	90,882	0	0	0	90,882		
				CU0503	Webroster & associated equipmt	0	16,593	17,091	0	33,684		
				Sub-Service Total		104,882	16,593	17,091	0	138,566		
			Service AreaTotal			1,421,617	886,593	887,091	2,726,512	5,921,813		
			Service Total			1,421,617	886,593	887,091	2,726,512	5,921,813		
			Neighbourhood Capital Programm	Fair Access to All	Aids and Adaptations (Private	CNF103	Adapts - OTHERS - Private Majr	1,028,000	0	0	0	1,028,000
						CNF104	Adapts - LOT1 - Private Majr	384,500	0	0	0	384,500
	CNF105	Adapts - LOT2 - Private Majr				351,500	0	0	0	351,500		
	CNF204	Adapts - LOT1 - Private Minr				200,000	0	0	0	200,000		
	CNF205	Adapts - LOT2 - Private Minr				233,000	0	0	0	233,000		
	CNFBUN	Private Adapts Bud Unall				0	2,197,000	2,197,000	2,197,000	6,591,000		
	Sub-Service Total					2,197,000	2,197,000	2,197,000	2,197,000	8,788,000		
	Service AreaTotal					2,197,000	2,197,000	2,197,000	2,197,000	8,788,000		
	Neighbourood Regeneration & Re	Affordable Housing		CPD001	Housing Delivery GF	0	250,000	250,000	0	500,000		
				Sub-Service Total		0	250,000	250,000	0	500,000		
		Extra Care Housing		CPZBUN	Extra Care Housing Scheme	0	2,000,000	8,000,000	0	10,000,000		
				Sub-Service Total		0	2,000,000	8,000,000	0	10,000,000		
		Monksbridge Demolition		CP0401	Monksbridge, Dinnington	0	71,800	0	0	71,800		
				Sub-Service Total		0	71,800	0	0	71,800		
		Service AreaTotal			0	2,321,800	8,250,000	0	10,571,800			
		Service Total			2,197,000	4,518,800	10,447,000	2,197,000	19,359,800			
	Neighbourhood Improvements - N	Neighbourhood Improvements Non		Furnished Homes CPTL	CPA001	Furnished Homes New CPTL	1,134,000	1,134,000	1,134,000	1,134,000	4,536,000	
					CPA002	Furnished Homes Replace CPTL	72,000	72,000	72,000	72,000	288,000	
			Sub-Service Total		1,206,000	1,206,000	1,206,000	1,206,000	4,824,000			
			N'bourhood Grants Unallocated	CPXBUN	N'Hoods Grants Unallocated	0	0	112,733	0	112,733		
				Sub-Service Total		0	0	112,733	0	112,733		
			Service AreaTotal			1,206,000	1,206,000	1,318,733	1,206,000	4,936,733		
		Service Total			1,206,000	1,206,000	1,318,733	1,206,000	4,936,733			
		Directorate Total			4,824,617	6,611,393	12,652,824	6,129,512	30,218,346			
		Assistant Chief Executive	Democratic Services	Democratic Services	Democratic Services	CPC008	Capt'l Inv't Ward Anst wdsetts	12,666	10,500	10,500	10,500	44,166
						CPC009	Capt'l Inv't-Ward - Dinnington	7,886	10,500	10,500	10,500	39,386
	CPC010					Capt'l Inv't-Ward - Wales	10,464	7,000	7,000	7,000	31,464	
	CPC011					Capt'l Inv't-Wd-Brinwth/catffe	12,023	0	0	0	12,023	
CPC012	Capt'l Inv't-Ward - Holderness					10,552	0	0	0	10,552		
CPC013	Capt'l Inv't-Ward - RotherVale					10,165	7,000	7,000	7,000	31,165		
CPC014	Capt'l Inv't-Ward - Keppel					10,007	10,500	10,500	10,500	41,507		
CPC015	Capt'l Inv't-Ward - Roth West					10,603	10,500	10,500	10,500	42,103		
CPC016	Capt'l Inv't-Ward - Wingfield					14,906	0	0	0	14,906		
CPC017	Capt'l Inv't-Ward - Bostn Ctle					17,820	10,500	10,500	10,500	49,320		
CPC018	Capt'l Inv't-Ward - Roth East					2,220	10,500	10,500	10,500	33,720		
CPC019	Capt'l Inv't-Ward - Sitwell					10,082	10,500	10,500	10,500	41,582		
CPC020	Capt'l Inv't-Ward - Hooper					10,003	10,500	10,500	10,500	41,503		
CPC021	Capt'l Inv't-Ward - Swinton					14,940	0	0	0	14,940		
CPC022	Capt'l Inv't-Ward - Wath					11,105	7,000	7,000	7,000	32,105		
CPC023	Capt'l Inv't-Ward - Rawmarsh					10,478	0	0	0	10,478		
CPC024	Capt'l Inv't-Ward - Silverwood					15,738	0	0	0	15,738		
CPC025	Capt'l Inv't-Ward - Valley					13,406	0	0	0	13,406		

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project
						Budget £	Budget £	Budget £	Budget £	Budget £
				CPC026	Capt'l Inv't-Ward - Maltby	9,903	0	0	0	9,903
				CPC027	Capt'l Inv't-Ward - Hellaby	13,686	0	0	0	13,686
				CPC028	Capt'l Inv't-Ward - Wickersley	13,905	0	0	0	13,905
				CPC029	Hellaby & Maltby West	0	7,000	7,000	7,000	21,000
				CPC030	Maltby East	0	7,000	7,000	7,000	21,000
				CPC031	Thurcroft & Wickersley South	0	7,000	7,000	7,000	21,000
				CPC032	Aughton & Swallownest	0	7,000	7,000	7,000	21,000
				CPC033	Aston & Todwick	0	10,500	10,500	10,500	31,500
				CPC034	Brinsworth	0	7,000	7,000	7,000	21,000
				CPC035	Greasborough	0	7,000	7,000	7,000	21,000
				CPC036	Dalton & Thrybergh	0	7,000	7,000	7,000	21,000
				CPC037	Wickersley North	0	10,500	10,500	10,500	31,500
				CPC038	Bramley & Ravenfeild	0	7,000	7,000	7,000	21,000
				CPC039	Swinton Rockingham	0	7,000	7,000	7,000	21,000
				CPC040	Rawmarsh West	0	7,000	7,000	7,000	21,000
				CPC041	Kilnhurst & Swinton East	0	7,000	7,000	7,000	21,000
				CPC042	Rawmarsh East	0	7,000	7,000	7,000	21,000
				CXB101	Badsley More Lane Pr Comm Hub	181,000	0	0	0	181,000
				Sub-Service Total		423,558	210,000	210,000	210,000	1,053,558
				Service AreaTotal		423,558	210,000	210,000	210,000	1,053,558
				Service Total		423,558	210,000	210,000	210,000	1,053,558
				Directorate Total		423,558	210,000	210,000	210,000	1,053,558
				Children & Young Peoples Services	CYPS - RMBC	Other CYPS	Children & Families	CED900	Adaptations - Foster Care	661,835
CEL900	Early Education Place Grant	103,491	0					0	0	103,491
CER001	CYPS RESI PH I Pegasus Hse	59,712	0					0	0	59,712
CER002	CYPS RESI PH I Phoenix Place	60,000	0					0	0	60,000
CER003	CYPS RESI PH II Middle Lane	0	60,000					0	0	60,000
CER004	CYPS RESI PH II Kimberworth	345,000	0					0	0	345,000
CER005	CYPS RESI PH II Wath	345,000	0					0	0	345,000
CER006	CYPS RESI PH III - TBC1	0	418,300					0	0	418,300
CER007	CYPS RESI PH III - TBC2	0	418,300					0	0	418,300
CER008	In House Chld's Resi-vehicles	0	140,000					0	0	140,000
CERBUN	CYPS Resi Home Unallocated	0	293,400					0	0	293,400
Sub-Service Total		1,575,038	1,970,000					640,000	1,640,000	5,825,038
Service AreaTotal		1,575,038	1,970,000					640,000	1,640,000	5,825,038
Schools	Schools - Capitalised Enh	C0093N	Bramley S'side I.S. H'ting Fea			102,894	0	0	0	102,894
		C0117N	Minor Works Less than £10,000			16,793	0	0	0	16,793
		C0119N	Badsley Moor PS-Cladding&roof			157,705	0	0	0	157,705
		C0121N	Bramley S'side-Heat&Roof			5,175	0	0	0	5,175
		C0124N	Broom Valley Com P-Window&Vent			22,567	0	0	0	22,567
		C0127N	Rawmarsh Ryecroft - Heating			33,207	0	0	0	33,207
		C0130N	Thorpe Hesley Primary -Floors			3,793	0	0	0	3,793
		C0137N	Todwick Primary - Ceiling etc			62,507	0	0	0	62,507
		C0138N	Aughton Early Years - Boiler			39,900	0	0	0	39,900
		C0139N	Anston Park Jnr - Hall roof			50,000	0	0	0	50,000
		C0146N	Brinsworth Man Inf - Heat, flo			87,343	0	0	0	87,343
		C0148N	Newman Sch - Old Nurse WC ref			10,000	0	0	0	10,000
		C0149N	Newman Sch - change room refur			7,500	0	0	0	7,500
		C0153N	Rawmarsh Ryecroft - Curtain wa			24,031	0	0	0	24,031
		C0155N	Sitwell Inf School - new fire			32,051	0	0	0	32,051
		C0157N	St Mary's PRU - ext classroom			5,800	0	0	0	5,800
		C0158N	St Mary's PRU - Roof Lights			7,890	0	0	0	7,890
		C0160N	Thrybergh Rainbow - re-roof			16,450	0	0	0	16,450
		C0161N	Wales Pr - Emerge Light & Ceil			42,446	0	0	0	42,446

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project		
						Budget £	Budget £	Budget £	Budget £	Budget £		
				C0162N	Wales Pr - Heating	15,716	0	0	0	15,716		
				C0163N	West Melton J&I - Roof	19,169	0	0	0	19,169		
				C0166N	Aughton Early Years Fire Alarm	29,200	0	0	0	29,200		
				C0168N	Aston Fence Pri - New windows	7,746	0	0	0	7,746		
				C0169N	Broom Valley Com Pri - New Boi	90,332	0	0	0	90,332		
				C0170N	Brinsworth Manor In Sch Canopy	85,283	0	0	0	85,283		
				CENBUN	Capitalised Enhancements Unall	127,382	1,000,000	1,000,000	1,000,000	3,127,382		
				CENF02	CEN FWT Remedials CNTL CPTL	60,000	0	0	0	60,000		
			Sub-Service Total		1,162,880	1,000,000	1,000,000	1,000,000	4,162,880			
			Schools - Prims - Major	CE1005	New Central Prim School	32,495	0	0	0	32,495		
				CE1028	Waverley New Primary School	5,564,110	135,000	0	0	5,699,110		
				Sub-Service Total		5,596,605	135,000	0	0	5,731,605		
			Schools - PRUs	CE8902	Riverside (Catcliffe) PRU CPTL	79,835	0	0	0	79,835		
				Sub-Service Total		79,835	0	0	0	79,835		
			Schools - Secs - Major	CE5004	Aston Acad replace classrooms	593,441	3,691,175	0	0	4,284,616		
				CE5006	Rawmarsh High School Contrib	200,000	700,000	0	0	900,000		
				CE5BUN	Secondary Budget Unallocated	0	13,884	1,000,000	1,000,000	2,013,884		
				Sub-Service Total		793,441	4,405,059	1,000,000	1,000,000	7,198,500		
			Schools - Spcls - Major	CE7009	Hutton Park Pru	3,605	0	0	0	3,605		
				CE7010	Milton School SEND	394,583	0	0	0	394,583		
				CE7011	Wales High School SEND	429,371	0	0	0	429,371		
				CE7012	Brinsworth School SEND	10,000	240,000	0	0	250,000		
				CE7013	Thomes Rotherham College SEND	50,000	199,475	0	0	249,475		
				CE7014	Thrybergh SEND	16,933	0	0	0	16,933		
				CE7015	James Montgomery SEND	98,147	134,557	0	0	232,704		
				CE7016	Kelford SEND	54,008	0	0	0	54,008		
				CE7017	Hilltop SEND	137,157	0	0	0	137,157		
				CE7018	Willow Tree Academy SEND	70,000	0	0	0	70,000		
				CE7019	SEND PH III Dinnington College	771,000	0	0	0	771,000		
				CE7020	SEND PH III Dinnington Demolit	0	285,000	0	0	285,000		
				CE7021	SEND PH III Dinnington Adaptat	0	1,149,400	0	0	1,149,400		
				CE7022	SNED Ph III Newman Critical Ma	105,000	0	0	0	105,000		
				CE7023	SNED Ph III Newman Upper Schoo	0	2,975,092	0	0	2,975,092		
				CE7BUN	Special Budget Unallocated	77,996	0	0	0	77,996		
				Sub-Service Total		2,217,800	4,983,524	0	0	7,201,324		
				Schools PFI Life Cycle Program	CES900	Schools PFI Life Cycle Program	808,994	1,173,564	1,718,023	2,270,000	5,970,581	
					Sub-Service Total		808,994	1,173,564	1,718,023	2,270,000	5,970,581	
			Service AreaTotal		10,659,555	11,697,147	3,718,023	4,270,000	30,344,725			
			Service Total		12,234,593	13,667,147	4,358,023	5,910,000	36,169,763			
			DFC	DFC - RMBC	DFC - RMBC all	CEXBUN	DFCG Unallocated	180,970	175,000	150,000	662,629	1,168,599
						Sub-Service Total		180,970	175,000	150,000	662,629	1,168,599
					Service AreaTotal		180,970	175,000	150,000	662,629	1,168,599	
					Service Total		180,970	175,000	150,000	662,629	1,168,599	
					Directorate Total					12,415,563	13,842,147	4,508,023
	Finance & Customer Services	F&CS		F&CS	F&CS - REFCUS	CTR805	Transformation Projects Capitalisation	2,000,000	2,000,000	0	0	4,000,000
			Sub-Service Total			2,000,000	2,000,000	0	0	4,000,000		
			Service AreaTotal		2,000,000	2,000,000	0	0	4,000,000			
			Service Total		2,000,000	2,000,000	0	0	4,000,000			
		ICT	ICT 2	ICT 2	CTT208	Finl Systms Upgrdes-ICT2	232,224	100,000	80,000	0	412,224	
					CTT225	Fee Billing System Upgrade	0	0	40,000	0	40,000	
					CTT286	Iken Upgrade	1,250	0	0	0	1,250	
					CTT287	Planned print leased machines	2,660	0	0	0	2,660	
					CTT288	Fleet of MFD printers	226,600	409,268	198,931	0	834,799	
					CTT291	Social Care IT System - CNTL C	0	161,437	0	0	161,437	

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project		
						Budget £	Budget £	Budget £	Budget £	Budget £		
				CTT299	ContrOCC	75,000	0	0	0	75,000		
				CTT300	Audit Management System	0	30,000	0	0	30,000		
				CTT301	Legal Services - Ebundles	60,000	30,000	30,000	30,000	150,000		
				CTT302	Capita Server Upgrade	0	15,000	0	0	15,000		
				Sub-Service Total		597,734	745,705	348,931	30,000	1,722,370		
				Service AreaTotal		597,734	745,705	348,931	30,000	1,722,370		
				ICT Refresh	ICT Refresh	CTT109	EDRMS Roll Out	85,000	0	0	0	85,000
						CTT218	ICT Digital Strategy	162,000	1,472,589	500,000	800,000	2,934,589
						CTT219	Computer Refresh	1,025,584	1,022,000	1,025,000	1,278,000	4,350,584
						CTT220	Network Equipment Refresh Proj	700,000	1,078,414	630,000	630,000	3,038,414
						CTT221	Replacement of server equip	380,000	374,997	235,000	0	989,997
						CTT222	Telephony System Replacement	94,209	0	465,000	1,900,000	2,459,209
						CTT223	Hybrid Cloud Computing	74,354	120,666	0	1,750,000	1,945,020
						CTT224	Microsoft 365 Implementation	2,920,000	636,047	0	4,000,000	7,556,047
		CTT296	SY superfast broadband			464,677	197,601	0	0	662,278		
		CTT297	Libraries Network			372,621	0	0	135,000	507,621		
		Sub-Service Total				6,278,445	4,902,314	2,855,000	10,493,000	24,528,759		
		Service AreaTotal				6,278,445	4,902,314	2,855,000	10,493,000	24,528,759		
		Service Total				6,876,179	5,648,019	3,203,931	10,523,000	26,251,129		
		Directorate Total					8,876,179	7,648,019	3,203,931	10,523,000	30,251,129	
		Regeneration & Environment	Community Safety &Street Scene	Comm Safety Resilience & EP	Comm Safety Resilience & EP	CLC022	CCTV Upgrade&EnhanceCapability	350,000	0	0	0	350,000
						CLU020	CCTV Investment	10,538	0	0	0	10,538
						Sub-Service Total		360,538	0	0	0	360,538
						Service AreaTotal		360,538	0	0	0	360,538
				Network Management	Drainage	CGF005	Wath Flood Alleviation	14,883	0	0	0	14,883
						CGF012	Rotherham to Kilnhurst FAS	135,886	0	0	0	135,886
						CGF013	Maltby Surface Water FAS	11,274	0	0	0	11,274
CGF014	Eel Mires Dike FAS					11,972	0	0	0	11,972		
CGF015	Flood Alleviation (ERDF)					1,319,439	1,430,800	0	0	2,750,239		
CGF017	Flood Allev Sch pre con/de app					0	1,750,000	2,200,000	1,850,000	5,800,000		
Sub-Service Total						1,493,454	3,180,800	2,200,000	1,850,000	8,724,254		
Highways Delivery	CGR001				Carriageway Resurfacing	2,824,000	2,485,850	2,485,850	2,485,850	10,281,550		
	CGR008				20-24 Roads Programme	5,618,376	6,000,000	6,000,000	6,000,000	23,618,376		
	CGR010				Capitalisation Carriageways	233,257	500,000	500,000	500,000	1,733,257		
	CGR011				Multi Hog Works	302,121	300,000	300,000	300,000	1,202,121		
	CGR013				Cap Rights of way	33,888	34,000	34,000	34,000	135,888		
	CGR017				A6178 Sheffield Road	800,000	0	0	0	800,000		
	Sub-Service Total				9,811,642	9,319,850	9,319,850	9,319,850	37,771,192			
Parking Services	CGP001				TownCentre CarPark Improvement	254,000	0	0	0	254,000		
	CGP002				TownCentreCarParks-Pay&DisMach	130,000	0	0	0	130,000		
	CGY016				Wellgate Cpark Ret. Wall	40,200	0	0	0	40,200		
	Sub-Service Total				424,200	0	0	0	424,200			
Street Lighting	CGL005				St Lighting LTP	213,206	179,700	179,700	179,700	752,306		
	CGL007				Capitalisation Lighting	150,000	150,000	150,000	150,000	600,000		
	CGL008				Cap benches signs bollards	75,000	75,000	75,000	75,000	300,000		
	CGL009				Replace Obsolete Strt Lighting	40,000	40,000	40,000	40,000	160,000		
	CGL010				St Ligh Concrete col replace	0	740,000	0	0	740,000		
	CGY018				Safety Barriers Replacement	150,000	150,000	0	0	300,000		
	Sub-Service Total				628,206	1,334,700	444,700	444,700	2,852,306			
Service AreaTotal				12,357,502	13,835,350	11,964,550	11,614,550	49,771,952				
Regulation & Enforcement	Regulation & Enforcement			CN0100	Carhill Landfill Site	45,000	0	0	0	45,000		
				CN0105	Wath Landfill Site	7,400	0	0	0	7,400		
				Sub-Service Total		52,400	0	0	0	52,400		
				Service AreaTotal		52,400	0	0	0	52,400		

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project		
						Budget £	Budget £	Budget £	Budget £	Budget £		
		Street Scene Services	Community Delivery	CLC011	Cap damaged litter bins	8,000	8,000	8,000	8,000	32,000		
				CLC012	Equipment & Bins	395,562	0	0	0	395,562		
				CLC017	Litter Bin Strategic Review	726,000	342,000	100,000	42,000	1,210,000		
				CLC018	Street Scene Equip / Vehicles	90,000	305,000	0	0	395,000		
				CLC019	Street Scene - Zonal Working	0	118,000	0	0	118,000		
				CLC024	Handheld Equip Grounds M'ten	75,000	0	0	0	75,000		
				CLT001	BoroughWide Tree Planting Prog	0	150,000	200,000	0	350,000		
				Sub-Service Total		1,294,562	923,000	308,000	50,000	2,575,562		
			Corporate Transport	CGY013	Fleet Mgt System	18,631	0	0	0	18,631		
				CGY014	Fleet Mgt Vehicle Purchase	720,000	7,772,756	730,000	100,000	9,322,756		
				Sub-Service Total		738,631	7,772,756	730,000	100,000	9,341,387		
			Waste Management	CGY004	Bins	254,506	150,775	150,775	150,775	706,831		
				CGY017	Route Optimisation - ITS	31,500	11,700	11,700	11,700	66,600		
				CN0106	H'hold Waste Rec Cents-Valves	50,000	0	0	0	50,000		
				Sub-Service Total		336,006	162,475	162,475	162,475	823,431		
			Service AreaTotal					2,369,199	8,858,231	1,200,475	312,475	12,740,380
		Service Total					15,139,639	22,693,581	13,165,025	11,927,025	62,925,270	
	Culture, Sport & Tourism	Creative Prog and Engagement	CST Events	CLE001	Events Equipment - ITS	15,000	0	0	0	15,000		
				Sub-Service Total					15,000	0	0	0
			Green Spaces	CLA001	Allotments	50,000	50,000	0	0	100,000		
				CLC014	Clifton Park Dalben Tower	53,000	0	0	0	53,000		
				CLC015	RVCP Automated Parking	100,000	0	0	0	100,000		
				CLC016	RVCP Safety Boats	34,000	50,000	0	0	84,000		
				CLC020	GreenSpaces CarParks/Signs	50,000	0	0	0	50,000		
				CLC021	GreenSpaces CarPark Surfaces	50,000	160,000	0	0	210,000		
				CLC023	Ulley Country Park Bld Replace	0	350,000	0	0	350,000		
				CLD001	Treeton St Helen Church Yard	50,000	400,000	0	0	450,000		
				CLD002	Closed Church Yards	30,000	0	0	0	30,000		
				CLU012	Sanctuary Fields s106	1,667	0	0	0	1,667		
				CLU018	Barkers Park Changing Rooms Re	10,062	0	0	0	10,062		
				CLU021	CliftonPark GardenBldg Bar-ITS	25,000	0	0	0	25,000		
				CLU022	Barbers Ave Play Section106	1,905	0	0	0	1,905		
				CLU023	West Melton Park Play Sec106	2,917	0	0	0	2,917		
				CLU024	Manor Farm Rawsh Play Sec106	6,300	30,108	0	0	36,408		
				CLU025	Tennis Courts Wales PC Sec106	40,000	0	0	0	40,000		
				CLU026	Greasborough Rec MUGA	111,436	0	0	0	111,436		
				CLU027	Play Equip Replacement Prog	0	50,000	50,000	0	100,000		
				CLU028	RM&Casework-Parks & Green Sp	0	100,000	100,000	0	200,000		
				Sub-Service Total		616,287	1,190,108	150,000	0	1,956,395		
			Heritage Services	CLH004	Keppel's Column Preservation	51,140	410,270	0	0	461,410		
				CLH005	Waterloo Kiln Preservation	0	35,000	0	0	35,000		
				Sub-Service Total		51,140	445,270	0	0	496,410		
			Service AreaTotal					682,427	1,635,378	150,000	0	2,467,805
		Ops and Business Transformation	Libraries	CLL001	Brinsworth Library	7,552	0	0	0	7,552		
				CLL002	Strat Review of Libraries	0	298,000	2,682,000	0	2,980,000		
				CLL009	Lib&NeighHub-Greasbrough Lib	25,000	0	0	0	25,000		
				CLL010	Lib&NeighHub-Dinnington Lib	25,000	0	0	0	25,000		
				CLL011	Lib&NeighHub-Kimberworth Lib	29,000	0	0	0	29,000		
				CLL012	Lib&NeighHub-Wikersley Lib	46,000	0	0	0	46,000		
				CLL013	Lib&NeighHub-Mowbray Lib	64,000	0	0	0	64,000		
				CLL014	Lib&NeighHub-Wath Lib&NeighHub	104,000	0	0	0	104,000		
				CLL015	Lib&NeighHub-Kiveton Park Lib	210,187	0	0	0	210,187		
				CLL016	Lib&NeighHub-Swinton Lib	29,000	0	0	0	29,000		
				CLL017	Lib&NeighHub-Thurcroft Lib	107,400	71,600	0	0	179,000		

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project
						Budget £	Budget £	Budget £	Budget £	Budget £
				CLL018	Lib&NeighHub- ThorpeHesley Lib	114,000	0	0	0	114,000
				CLL019	Lib&NeighHub- Digital Screens	52,000	0	0	0	52,000
				CLL020	Lib&NeighHub-Brinsworth Open	21,566	0	0	0	21,566
				CLL021	Lib&NeighHub- Signage	28,000	0	0	0	28,000
				Sub-Service Total		862,705	369,600	2,682,000	0	3,914,305
			Registrars	CLD003	EastH'thorpe-Crem&Cem Lighting	12,000	0	0	0	12,000
				Sub-Service Total		12,000	0	0	0	12,000
			Service AreaTotal		874,705	369,600	2,682,000	0	3,926,305	
		Projects and Partnerships	Leisure and Sport	CLS004	Leisure PFI lifecycle	415,402	848,000	461,000	500,000	2,224,402
				CLS005	Herringthorpe AthleticsStadium	254,000	0	0	0	254,000
				Sub-Service Total		669,402	848,000	461,000	500,000	2,478,402
		Service AreaTotal		669,402	848,000	461,000	500,000	2,478,402		
		Service Total		2,226,534	2,852,978	3,293,000	500,000	8,872,512		
	Planning, Regen & Transport	Corp Property Unit	Corporate Property Cap Proj	CGF007	Holmes Tail Goit Pumping Stn	3,794,593	0	0	0	3,794,593
				CGF016	GOIT - Highway Bridge	376,892	0	0	0	376,892
				CSB001	LA Energy Saving Measures-ITS	435,383	100,000	0	0	535,383
				CSB002	Customer Digitalisation - AM	120,000	0	0	0	120,000
				CSB003	PittHouseWest RothVal-Drainage	45,200	0	0	0	45,200
				CSB004	REACH Relocation	0	1,300,000	800,000	0	2,100,000
				CSB005	Corporate Decarbonisation	100,000	900,000	0	0	1,000,000
				CSR003	Bailey House Condition	59,028	0	0	0	59,028
				CSR041	Vic Park-Drainage	20,000	0	0	0	20,000
				CSR057	All Saints Square Fountain	5,269	0	0	0	5,269
				CSR058	Various Resurfacing Works	72,284	0	0	0	72,284
				CSR059	Bailey Hse Extnl Works &Lights	119,619	0	0	0	119,619
				CSR061	Miscellaneous Minor Works	250,000	0	0	0	250,000
				CSR062	Market Stalls Project Work	4,963	0	0	0	4,963
				CSR064	Grafton/Cranworth Contact Cent	102,933	0	0	0	102,933
				CSR066	Oaks Lane Depot Refurb	8,420	0	0	0	8,420
				CSR069	Cranworth Hse Structural Works	50,000	0	0	0	50,000
				CSR072	Liberty House Refurb	23,489	0	0	0	23,489
				CSR073	Winterhill Early Help	12,000	0	0	0	12,000
				CSR074	Dinnington Youth Club	71,985	0	0	0	71,985
				CSR075	Addison DC Lighting	1,889	0	0	0	1,889
				CSR076	Rowan Centre Access Rd & CP	150,000	0	0	0	150,000
				CSR077	CivicTheatre Emerg Lighting	36,603	0	0	0	36,603
				CSR078	Waleswood Elec Pitches Work	5,633	0	0	0	5,633
				CSR079	Markets Flue Installation	16,837	0	0	0	16,837
				CSR080	St Barnabus Toilets	23,000	0	0	0	23,000
				CSR081	Civic Theatre - Fire Stopping	50,102	0	0	0	50,102
				CSR082	Civic Theatre - Fire Alarm	40,423	0	0	0	40,423
				CSR083	Liberty House Car Park	49,833	0	0	0	49,833
				CSR084	LibertyHouseBiometSysUpgrade	13,146	0	0	0	13,146
				CSR085	Oaks Day Centre Demo	161,137	0	0	0	161,137
				CSR086	Brinsworth Library Demo	20,000	0	0	0	20,000
				CSR087	Rawmarsh JSC - Re-roof Section	16,923	0	0	0	16,923
				CSR088	Waleswood - path to RVCP	150,000	0	0	0	150,000
				CSR089	ClifParkMus-RecepDesk&CaféFurn	15,000	0	0	0	15,000
				CSR090	Addison Day Centre - Fire Alar	25,300	0	0	0	25,300
				CSRBUN	Ops Buildings Cap Inv	1,548,990	2,010,000	2,010,000	2,010,000	7,578,990
				CSY001	Commercial Property Cap	393,839	75,000	75,000	75,000	618,839
				CSY002	RiversideHseRefurbishmentWorks	400,000	0	0	0	400,000
				CSY003	Demo of units 86-102 Wellgate	0	200,000	0	0	200,000
				CSY004	Strategic Acquisitions Fund	0	1,000,000	0	0	1,000,000

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project	
						Budget £	Budget £	Budget £	Budget £	Budget £	
				Sub-Service Total		8,790,713	5,585,000	2,885,000	2,085,000	19,345,713	
			Service AreaTotal		8,790,713	5,585,000	2,885,000	2,085,000	19,345,713		
		RIDO	Business Growth	CSE001	M'gateBusCent - BMS Renewal	25,000	0	0	0	25,000	
				CSE002	M'gateBusCent-Heat/CoolRenewal	180,000	185,000	0	0	365,000	
				CSE003	M'gateBusCent-ExtClad'gRenewal	0	55,000	0	0	55,000	
				CSE004	Bus Cents-Telephy/BbandRenewal	60,000	0	0	0	60,000	
				CSE005	M'gateBusCent-OfficeLightRenew	30,000	30,000	0	0	60,000	
				CSE006	CentBusCent-OfficeLightRenew	0	40,000	0	0	40,000	
				CSS001	Private-Twn Ctr Business Vit	45,679	0	0	0	45,679	
				CSS002	RMBC-Town Ctr Business Vit	12,768	0	0	0	12,768	
				Sub-Service Total		353,447	310,000	0	0	663,447	
				Inv & Economic Initiatives	CSA006	Acq. of Riverside Precinct	138,039	0	0	0	138,039
			CSA011		Land Aqu Millfold Hse&Henley G	13,000	0	0	0	13,000	
			CSA012		Town Centre Masterplan Imp	125,638	0	0	0	125,638	
			CSA013		Forge Island Flood Defence	2,620,097	294,350	0	0	2,914,447	
			CSA014		Forge Island Fish Pass	238,000	0	0	0	238,000	
			CSA015		Public Realm Phase 1	914,477	2,199,593	0	0	3,114,070	
			CSA016		HE Hub Acquisition	390,000	0	0	0	390,000	
			CSABUN		Town Centre Investment	3,308,878	204,478	4,188,043	0	7,701,399	
			CSC006		Bassingthorpe Farm	334,381	0	0	0	334,381	
			CSC007		Pithouse West Investigations	11,117	0	0	0	11,117	
			CSC008		Beighton Link Proj Growth Fund	277,958	0	0	0	277,958	
			CSC009		Century Phase II	500,000	2,570,670	0	0	3,070,670	
			CSC010		Bassingthorpe Farm Land Acq	908,750	0	0	0	908,750	
			CSHBUN		Future High Streets Fund	580,566	6,559,256	11,366,235	8,639,792	27,145,849	
			CSP008		Towns and Villages Imp Fund	0	1,000,000	3,000,000	0	4,000,000	
			CST001		9 - 13 High Street (Primark)	1,000,000	0	0	0	1,000,000	
			Sub-Service Total		11,360,901	12,828,347	18,554,278	8,639,792	51,383,318		
			Service AreaTotal		11,714,348	13,138,347	18,554,278	8,639,792	52,046,765		
			Transportation & Highways	Bridges	CGB023	Crinoline Bridge Repairs	49,534	0	0	0	49,534
					CGB024	Manvers Way Footbridge	0	350,000	0	0	350,000
					CGB026	Steadfolds Lane Retaining Wall	0	225,000	0	0	225,000
					CGB027	West Bawtry Road Embankment	0	300,000	0	0	300,000
					CGBBUN	Bridges unallocated	300,199	329,450	329,450	329,450	1,288,549
		Sub-Service Total			349,733	1,204,450	329,450	329,450	2,213,083		
		Connectivity		CGCBUN	Connectivity unallocated	200,000	341,000	341,000	341,000	1,223,000	
				Sub-Service Total		200,000	341,000	341,000	341,000	1,223,000	
		Local Safety Schemes		CGLBUN	Local Safety Schemes unallocated	678,000	375,000	375,000	375,000	1,803,000	
				CGW062	Cont pedxings job3 A633 High S	120,000	0	0	0	120,000	
				CGY015	Comm Aspects of Rd Sfty	300,000	150,000	0	0	450,000	
				CGY026	P'trian Crossing Cont Funding	0	120,000	0	0	120,000	
				Sub-Service Total		1,098,000	645,000	375,000	375,000	2,493,000	
		LSTF & Smarter Choices		CGSBUN	Smarter Choices unallocated	65,000	0	0	0	65,000	
				Sub-Service Total		65,000	0	0	0	65,000	
		Major Schemes		CGA012	A618 Growth Corridor Phase 2	376,892	0	0	0	376,892	
				CGA013	Parkway Widening ph2	4,000,000	23,000,000	13,160,000	0	40,160,000	
				CGA015	College Road NPIF	1,130,878	300,000	0	0	1,430,878	
				CGC047	A630 Pool Green Roundabout	58,833	0	0	0	58,833	
				CGG001	GreasVilliageCentreTrafficSigs	900,000	1,559,163	0	0	2,459,163	
				CGN055	A630 Sheffield Parkway widenin	172,715	0	0	0	172,715	
				CGS006	Traff Signal renewal Prog	422,913	300,000	0	0	722,913	
				CGY012	Clean Air Zones Elec Chrg Pts	20,482	0	0	0	20,482	
				CGY019	Broom Valley Rd Closure ATEF	30,000	0	0	0	30,000	
				CGY020	Ped Xings Imps Package ATEF	125,000	0	0	0	125,000	

Capital Programme General Fund 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project
						Budget £	Budget £	Budget £	Budget £	Budget £
			Network Management	Sub-Service Total		7,237,713	25,159,163	13,160,000	0	45,556,876
				CGN078	Bawtry Rd Bramley mor to ch In	89	0	0	0	89
				CGNBUN	Network Management unallocated	175,750	450,000	450,000	450,000	1,525,750
				Sub-Service Total		175,839	450,000	450,000	450,000	1,525,839
			Service AreaTotal		9,126,285	27,799,613	14,655,450	1,495,450	53,076,798	
		Service Total		29,631,346	46,522,960	36,094,728	12,220,242	124,469,276		
	Directorate Total					46,997,519	72,069,519	52,552,753	24,647,267	196,267,058
General Fund Total						73,537,436	100,381,078	73,127,531	48,082,408	295,128,453

Capital Programme HRA 2020/21 to 2023/24

Directorate	Current Year	2021/22	2022/23	2023/24	Total Project
	Budget £	Budget £	Budget £	Budget £	Budget £
HRA	51,748,631	62,324,127	44,811,260	42,963,823	201,847,841
Total	51,748,631	62,324,127	44,811,260	42,963,823	201,847,841

Funding:

Funding Stream	Current Year	2021/22	2022/23	2023/24	Total Project
	Budget £	Budget £	Budget £	Budget £	Budget £
Grants And Contributions	9,378,486	2,843,356	222,158	0	12,444,000
Usable Capital Receipts	5,785,884	12,828,209	3,458,006	928,198	23,000,297
Revenue Contribution	13,387,468	6,518,680	2,725,975	9,977,660	32,609,783
Major Repairs Allowance	23,196,793	35,400,882	22,058,025	19,308,315	99,964,015
Unsupported Borrowing	0	4,733,000	16,347,096	12,749,650	33,829,746
Total	51,748,631	62,324,127	44,811,260	42,963,823	201,847,841

Capital Programme HRA 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project	
						Budget £	Budget £	Budget £	Budget £	Budget £	
HRA	Neighbourhood Capital Programm	Fair Access to All	Aids and Adaptations (Public)	CJF303	Adapts - OTHERS - Public Major	549,000	0	0	0	549,000	
				CJF304	Adapts - LOT1 - Public Major	766,500	0	0	0	766,500	
				CJF305	Adapts - LOT2 - Public Major	773,500	0	0	0	773,500	
				CJF404	Adapts - LOT1 - Public Minor	150,000	0	0	0	150,000	
				CJF405	Adapts - LOT2 - Public Minor	143,000	0	0	0	143,000	
				CJFBUN	Public Adapts Bud Unallocated	0	2,382,000	2,382,000	2,382,000	7,146,000	
				Sub-Service Total		2,382,000	2,382,000	2,382,000	2,382,000	9,528,000	
			Service Area Total		2,382,000	2,382,000	2,382,000	2,382,000	9,528,000		
			Improving Council Housing	Asbestos	CJQ101	Asbestos-Testing & Removal	400,000	400,000	400,000	0	1,200,000
					Sub-Service Total		400,000	400,000	400,000	0	1,200,000
		District Heating		CJ0602	District Heating Conversions	50,000	0	0	0	50,000	
				CJTBUN	District Heating Bud Unallocated	0	50,000	50,000	0	100,000	
				Sub-Service Total		50,000	50,000	50,000	0	150,000	
		Electrical Board & Bond		CJJ301	Lot 2 - Board and Bond	50,000	0	0	0	50,000	
				Sub-Service Total		50,000	0	0	0	50,000	
		Environmental Programme		CJE214	Misc Enviro Projects (<£5k)	5,000	0	0	0	5,000	
				CJE236	Leverton Creation of parking	50,000	0	0	0	50,000	
				CJE238	Woodside Walk	2,858	0	0	0	2,858	
				CJE251	St Johns Green Precinct	84,427	0	0	0	84,427	
				CJE252	Woodland Drive	2,000	0	0	0	2,000	
				CJE255	Cedar Drive	7,503	0	0	0	7,503	
				CJE256	Plowmans Way	1,000	0	0	0	1,000	
				CJE261	Ochre Dike Environmental	35,345	0	0	0	35,345	
				CJE262	St Marys View, Munsbrough	7,685	0	0	0	7,685	
				CJE263	Glencairn Close Maltby	84,301	0	0	0	84,301	
				CJE264	Oak Close, Flanderwell Parking	15,060	0	0	0	15,060	
				CJE265	Fitzwilliam Street Swinton	116,211	0	0	0	116,211	
				CJE266	Ryton Close, Maltby Fencing	50,261	0	0	0	50,261	
				CJE267	Hilary Way Swallownest Parking	39,489	0	0	0	39,489	
				CJE268	St Marys Cres Swinton Parking	55,000	0	0	0	55,000	
				CJE269	Oaks Lane, Kimberworth Fencing	29,016	0	0	0	29,016	
				CJE270	Catherine Ave Swallownest	36,799	0	0	0	36,799	
				CJE271	Arcubus Avenue, Swallowest	80,000	0	0	0	80,000	
				CJE273	Brameld Road Rawmarsh	81,766	0	0	0	81,766	
				CJEBUN	Environmental Bud Unallocated	16,279	1,000,000	1,000,000	0	2,016,279	
				Sub-Service Total		800,000	1,000,000	1,000,000	0	2,800,000	
		External Insulation		CJN401	Thermal Improvments	500,000	1,000,000	1,000,000	0	2,500,000	
				Sub-Service Total		500,000	1,000,000	1,000,000	0	2,500,000	
		Garage Site Investment		CJ0806	Garage Sites	0	250,000	250,000	0	500,000	
				Sub-Service Total		0	250,000	250,000	0	500,000	
		General Structures		CJM301	Capital Structural Work	750,000	750,000	750,000	0	2,250,000	
				Sub-Service Total		750,000	750,000	750,000	0	2,250,000	
		IHMS (IT System)		CJ1003	ICT Hardware & Software	804,000	1,696,000	0	0	2,500,000	
				Sub-Service Total		804,000	1,696,000	0	0	2,500,000	
		Improving Council Housing		CJZBUN	Improving Council Housing	0	3,250,000	4,500,000	21,566,848	29,316,848	
				Sub-Service Total		0	3,250,000	4,500,000	21,566,848	29,316,848	
		Major Voids Capital Prog		CJC101	Lot 2 - Major Voids	1,250,000	1,250,000	1,250,000	0	3,750,000	
				CJC102	Mears - Major Voids	1,250,000	1,250,000	1,250,000	0	3,750,000	
				Sub-Service Total		2,500,000	2,500,000	2,500,000	0	7,500,000	
		Refurbishments		CJA102	Site Prelims	450,000	0	0	0	450,000	
				CJA119	Aston/Org/Swall Extnals Ph 1	1,650,000	0	0	0	1,650,000	

Capital Programme HRA 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project
						Budget £	Budget £	Budget £	Budget £	Budget £
				CJA120	Thrybergh Externals Phase 1	550,000	0	0	0	550,000
				CJA122	Soil Stacks	229,331	0	0	0	229,331
				CJA123	Beeversleigh Refurbishment	200,000	0	0	0	200,000
				CJA124	Manor Farm Externals	620,000	0	0	0	620,000
				CJA125	Kilnhurst Externals	1,145,000	0	0	0	1,145,000
				CJA126	Broom Valley Externals	700,000	0	0	0	700,000
				CJA127	Bramley Externals	270,000	0	0	0	270,000
				CJA128	Wickersley Externals	830,000	0	0	0	830,000
				CJA129	Rotherwood Cres Externals	269,136	0	0	0	269,136
				CJA130	Hurley Croft Externals	297,167	0	0	0	297,167
				CJA401	Mears - Internals	1,000,000	0	0	0	1,000,000
				CJA725	Sprinkler Systems	500,000	0	0	0	500,000
				CJA726	Communals	726,000	0	0	0	726,000
				CJA730	Dinnington FSB/RWG	207,000	0	0	0	207,000
				CJA731	The Lanes Roofing	1,000,000	0	0	0	1,000,000
				CJA732	Communal Walkways	200,000	0	0	0	200,000
				CJA733	Ridgeway maisonette/shops	150,000	0	0	0	150,000
				CJA734	FRA & Bin stores	500,000	0	0	0	500,000
				CJA735	Wingfld&Rockingham Communals	500,000	0	0	0	500,000
				CJA736	Green Lane Communals	400,000	0	0	0	400,000
				CJA801	Design & Appraisal	75,000	0	0	0	75,000
				CJABUN	Refurb Bud Unall	406,328	9,716,848	9,716,848	0	19,840,024
				CJB101	Windows/Doors & Fire Doors	300,000	0	0	0	300,000
				CJB102	Fire Doors Replacement	2,100,000	0	0	0	2,100,000
				CJR101	Community Centre Improvements	100,000	100,000	100,000	0	300,000
				Sub-Service Total		15,374,962	9,816,848	9,816,848	0	35,008,658
			Replacement of Central Heating	CJJ101	Lot 2 - Ad Hoc Boiler Repl'ts	1,300,000	1,300,000	1,300,000	0	3,900,000
				CJJ105	Lot 2 -Boilers Scheme 1	800,000	0	0	0	800,000
				Sub-Service Total		2,100,000	1,300,000	1,300,000	0	4,700,000
			Service Area Total			23,328,962	22,012,848	21,566,848	21,566,848	88,475,506
	New Housing Provision	MMC	CJP200	MMC Bungalows		1,952,014	0	0	0	1,952,014
				Sub-Service Total		1,952,014	0	0	0	1,952,014
		Site Clusters	CJP001	Site Cluster Braithwell		688,918	0	0	0	688,918
			CJP002	Site Cluster Rotherview Road 1		759,574	0	0	0	759,574
			CJP003	Site Cluster Rotherview Road 2		1,169,327	0	0	0	1,169,327
			Sub-Service Total			2,617,819	0	0	0	2,617,819
		SOAHP delivery	CJP008	Bellows Road SOAHP		838,085	0	0	0	838,085
			CJP009	Rothwell Grange SOAHP units		2,981,262	0	0	0	2,981,262
			CJP010	Braithwell Rd SOAHP Bungalows		816,893	0	0	0	816,893
			CJP012	SOAHP Bungalows - 4 units		210,000	0	0	0	210,000
			Sub-Service Total			4,846,240	0	0	0	4,846,240
		Strategic Acquisitions	CJ0124	St Acq Penny Piece Ln Nth Aton		440,212	0	0	0	440,212
			CJ0125	Highfield Farm 6 units		525,000	0	0	0	525,000
			CJG001	Phase 2 HRA Growth Programme		219,243	630,757	0	0	850,000
			CJG002	Phase 2 Eastwood		0	5,088,000	0	0	5,088,000
			CJG003	Phase 3 Housing Growth 22.23		0	2,290,000	2,290,000	0	4,580,000
			CJG004	Phase 3 Housing Growth 23.24		0	1,526,000	8,141,000	8,989,000	18,656,000
			CJH001	Phase 2 Acquisitions		1,118,000	4,928,000	0	0	6,046,000
			CJH002	Phase 3 Acquisitions		0	4,860,000	9,548,000	10,010,000	24,418,000
			Sub-Service Total			2,302,455	19,322,757	19,979,000	18,999,000	60,603,212
		Town Centre Development	CJP100	Millfold Site		4,193,292	5,888,553	495,642	4,019	10,581,506

Capital Programme HRA 2020/21 to 2023/24

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2021/22	2022/23	2023/24	Total Project
						Budget £	Budget £	Budget £	Budget £	Budget £
				CJP101	Sheffield Road Site	6,234,751	8,257,112	343,519	6,971	14,842,353
				CJP102	Henleys Site	3,891,098	4,460,857	44,251	4,985	8,401,191
				Sub-Service Total		14,319,141	18,606,522	883,412	15,975	33,825,050
			Service Area Total		26,037,669	37,929,279	20,862,412	19,014,975	103,844,335	
		Service Total		51,748,631	62,324,127	44,811,260	42,963,823	201,847,841		
	Directorate Total		51,748,631	62,324,127	44,811,260	42,963,823	201,847,841			
HRA Total						51,748,631	62,324,127	44,811,260	42,963,823	201,847,841

Prudential Indicators and Treasury Management and Investment Strategy 2021/22 – 2023/24

1. Purpose of the Report

To seek approval of the Treasury Management Strategy and the Investment Strategy.

2. Background

- 2.1 The Local Government Act 2003 and supporting regulations require the Council to 'have regard to' the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice and prepare, set and publish prudential indicators and treasury indicators that ensure the Council's capital expenditure plans are affordable, prudent and sustainable in the long-term.

The prudential indicators consider the affordability and impact of capital expenditure plans, and set out the Council's overall capital framework. Each prudential indicator either summarises the expected activity or introduces limits upon the activity, and reflects the underlying capital programme.

Within the overall prudential framework there is a clear impact on the Council's treasury management activity, either through borrowing or investment activity. As a consequence a Treasury Management Strategy is prepared which considers the effective funding of the capital expenditure decisions and complements the prudential indicators.

- 2.2 The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return. The Council is required to calculate its budget requirement for each financial year to include the revenue costs that flow from capital financing decisions.

This, therefore, means that increases in capital expenditure must be limited to a level whereby charges to revenue remain affordable within the projected income of the Council for the foreseeable future. These increased charges may arise from:

- increases in interest charges and debt repayment caused by increased borrowing to finance additional capital expenditure; and
- any increases in operational running costs from new capital projects.

- 2.3 Treasury management is, therefore, an important part of the overall financial management of the Council's affairs and is defined as:

“The management of the local authority’s investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”

Specific treasury indicators are prepared and included in the Treasury Management Strategy which requires Member approval.

The Council’s treasury activities are strictly regulated by statutory requirements and guidance, including;

- CIPFA Treasury Management Code
- CIPFA Prudential Code
- MHCLG Investment Guidance
- MHCLG Minimum Revenue Provision (MRP) Guidance

- 2.4 The Council’s Constitution (via Financial and Procurement Procedure Rules) requires the annual Treasury Management Strategy to be reported to Council outlining the expected treasury activity for the forthcoming 3 years. A key requirement of this report is to explain both the risks, and the management of the risks, associated with the treasury service. As a minimum a mid-year monitoring report is produced with a further report produced after the year-end to report on actual activity for the year.

Reports on Treasury matters are also required to be adequately scrutinised before being recommended to the Council and this role is undertaken by Audit Committee.

3. Key Issues

3.1 Overview

The Council’s 2020/21 Prudential Indicators and Treasury Management Strategy was approved by Council on 26th February 2020, whilst a Mid-Year report which updated the 2020/21 approved indicators was considered by Audit Committee on the 19th January 2021. This report provides an update for the period 2021/22 to 2023/24.

Section 3.2 of the report details the key elements of the Council’s Capital Expenditure Plans and associated Prudential Indicators. The Treasury Management Strategy (including the Investment Strategy) is detailed in Sections 3.3. Supporting detail is provided in the Appendices.

The Treasury Management Strategy has been drawn up taking account of advice from the Council’s treasury management advisors, Link Treasury Services Ltd.

This is a technical and complex report however the key messages are:

- Investments – the primary governing principle will remain security over return and the criteria for selecting counterparties reflect this. Cash available for

investment will remain low and investment yields are presently at historic lows, resulting in low returns.

- Borrowing – overall, this is estimated to increase year on year over the period covered by this report as the Council plans to incrementally reduce its under-borrowing position as part of managing its daily and long term liquidity position. New borrowing will only be taken up as current portfolio debt matures and where approved capital investment is to be financed by borrowing. For the financial year 2021/22 the Council will continue to utilise short term borrowing only, to enable significant revenue savings on interest to support the revenue budget position. This strategy has continued to be successful during 2020/21.
- Governance – strategies and risk are reviewed by the Audit Committee with continuous monitoring which includes the Mid-Year and Year End reporting.
- The underlying economic and financial environment remains difficult for the Council, foremost being the improving, but still challenging, concerns over investment counterparty risk. This background encourages the Council to continue maintaining investments short term and with low risk counterparties. The downside of such a policy is that investment returns remain low. This situation has been further exacerbated by the economic impact of the Covid-19 pandemic, that has seen the Bank of England base rate fall to 0.1%.

As the Council continues to utilise the short term borrowing market to generate interest rate savings as part of approved budget plans, the level of short term borrowing will continue to rise. As a result of this the Council increased its prudential indicator for borrowing volumes with a maturity date less than 12 months, to 50% of total borrowing as part of the 2020/21 Treasury Management Strategy. Whilst the Covid-19 pandemic has seen severe impacts to the global economy, its reduction in the base rate has also lead to a significantly reduced cost of short-term borrowing, enabling the Council to generate greater savings from its strategy.

- On 26th November PWLB made a significant change to their long-term borrowing rates decreasing them all by 1%. The key features of this change were to allow local authorities to access cheaper long term borrowing but under a more restrictive borrowing arrangement that would allow the PWLB to prevent borrowing for commercial investments. The PWLB will no longer lend to any local authority that has any plans to buy investment assets primarily for yield anywhere in their capital programme. The immediate impact of this decision has seen PWLB 50 year borrowing levels fall to 1.5% and below but with that short-term borrow falling, to as little as 0.3% for 3 months, for example. The Council keeps interest rates under constant review within its borrowing strategies and decisions on the mix of long-term and short-term borrowing.
- The Chartered Institute of Public Finance and Accountancy has recommended to the Government that implementation of IFRS 16 – Leases, should be further delayed in the public sector and it will now be introduced in 2022/23. This will ensure that public sector accounts will be aligned to the Whole of Government Accounts.

- The CIPFA revised 2017 Prudential and Treasury Management Codes require, for 2021-22, all local authorities to prepare an additional report, a capital strategy report, which will provide the following:
 - a high-level long term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services
 - an overview of how the associated risk is managed
 - the implications for future financial sustainability

The aim of the capital strategy is to ensure that all elected members fully understand the overall long-term policy objectives and resulting capital strategy requirements, governance procedures and risk appetite. The Council is currently working towards the implementation of a revised capital governance structure that will in turn enable the production of the required Capital Strategy.

3.2 **CAPITAL EXPENDITURE PLANS & PRUDENTIAL INDICATORS 2021/22 TO 2023/24**

3.2.1 **The Capital Expenditure Plans**

The Council's capital expenditure plans are summarised below and form the first of the prudential indicators. A certain level of capital expenditure is grant supported by the Government; any decisions by the Council to spend above this level will be considered unsupported capital expenditure. This unsupported capital expenditure needs to have regard to:

- Service objectives (e.g. strategic planning);
- Stewardship of assets (e.g. asset management planning);
- Value for money (e.g. option appraisal)
- Prudence and sustainability (e.g. implications for external borrowing and whole life costing);
- Affordability (e.g. implications for the council tax and rents)
- Practicality (e.g. the achievability of the Capital Programme).

The revenue consequences of capital expenditure, particularly the unsupported expenditure, will need to be paid for from the Council's own revenue resources.

This capital expenditure can be paid for immediately (by applying capital resources such as capital receipts, capital grants etc., or revenue resources), but if these resources are insufficient any residual expenditure will add to the Council's borrowing need.

- #### 3.2.2
- The key risks to the plans are that the level of Government support has been estimated and is therefore subject to change. Similarly some of the estimates for other sources of funding, such as capital receipts, may also be subject to change over this timescale. For example, anticipated asset sales resulting from the Council's on-going asset rationalisation programme may be deferred due to the on-going impact of the current economic & financial conditions on the property market.

3.2.3 The revised capital expenditure plans in the updated Capital Strategy and Capital Programme being presented within this report, are summarised in the table below.

It should be noted, that these represent the capital investment forecasts under traditional forms of financing and exclude assets acquired under PFI and finance lease arrangements which are a type of borrowing but which are budgeted for separately outside of the capital financing budget.

	2020/21 Estimated £m	2021/22 Estimated £m	2022/23 Estimated £m	2023/24 Estimated £m
Children and Young People's Services	12.415	13.842	4.508	6.573
Assistant Chief Executive	0.424	0.210	0.210	0.210
Adult Care & Housing	4.824	6.611	12.653	6.130
Finance and Customer Services	6.876	5.648	3.204	10.523
Regeneration and Environment	46.998	72.070	52.553	24.646
Capitalisation Direction	2.000	2.000	0.000	0.000
Total Non HRA	73.537	100.381	73.128	48.082
HRA	51.749	62.324	44.811	42.964
Total HRA	51.749	62.324	44.811	42.964
Total expenditure	125.286	162.705	117.939	91.046
Capital receipts	12.177	16.253	5.901	1.378
Capital grants, capital contributions & sources other capital funding	75.246	95.174	57.075	43.303
Total financing	87.423	111.427	62.976	44.682
Unsupported borrowing requirement for the year	37.863	51.279	54.963	46.365

3.2.4 **The Capital Financing Requirement (the Council's Borrowing Need)**

The Council's Capital Financing Requirement (CFR) is the total outstanding capital expenditure which has not yet been financed from either revenue or capital resources. It is essentially a measure of the Council's underlying borrowing need.

As can be seen in the table in 3.2.3 above, the latest revised estimated unsupported borrowing requirement over the period 2020/21 to 2022/23 based on the updated Capital Strategy and Capital Programme is £190.470m. This will be reflected in the year on year change to the CFR.

The CFR is then reduced by the amount the Council sets aside from revenue for the repayment of debt and other financing movements.

As explained in 3.2.3, in addition to the underlying borrowing need arising from the Council's capital investment programme, the overall CFR also includes other long term liabilities (OLTL) brought onto the Balance Sheet as a result of the recognition of Private Finance Initiative (PFI) and finance lease assets. This is a technical adjustment to recognise the underlying borrowing facility taken out by the PFI or finance lease provider and does not require the Council to take out any additional borrow in its own right.

The CFR projections for which approval is being sought are set out in the table below:

	2020/21 Estimated £m	2021/22 Estimated £m	2022/23 Estimated £m	2023/24 Estimated £m
CFR – General Fund	565.510	603.206	629.636	649.284
CFR – HRA	305.871	310.604	326.951	339.701
Total CFR	871.381	913.810	956.587	988.985
Movement in CFR	29.178	42.429	42.777	32.398
Of which:				
CFR – capital investment	747.891	793.307	839.704	876.181
OLTL	123.490	120.503	116.883	112.804
Movement in CFR represented by:				
Unsupported borrowing requirement for the year (table at 3.2.3 above)	37.863	51.279	54.963	46.365
Net financing need for the year for OLTL	-3.028	-2.987	-3.620	-4.079
Less Minimum Revenue Provision and other financing movements	-5.657	-5.863	-8.566	-9.888
Movement in CFR	29.178	42.429	42.777	32.398

3.2.5 Minimum Revenue Provision Policy Statement

3.2.5.1 The Council is required to pay off an element of the accumulated General Fund CFR each year through a revenue charge (the Minimum Revenue Provision - MRP). In addition, it is also allowed to make additional voluntary payments (VRP) where it is prudent to do so. Repayments included in annual PFI charges or finance lease payments are also applied as MRP. No MRP charge is currently

required for the HRA. The HRA charges depreciation on its assets, which is a revenue charge.

- 3.2.5.2 MHCLG Regulations require Council to approve an MRP Policy Statement in advance of each financial year setting out how it will discharge its duty to charge an amount of MRP which the Council considers 'prudent'.

The Strategic Director of Finance & Customer Services will, where it is prudent to do so, use discretion to review the overall financing of the capital programme and the opportunities afforded by the regulations to maximise the benefit to the Council whilst ensuring it meets its duty to charge a 'prudent' provision. To provide maximum flexibility the recommended MRP policy includes the use of the annuity method and the equal instalments method.

The wording of the proposed MRP Policy Statement for which Council approval is being sought is shown at Appendix A.

3.2.6 **Affordability Prudential Indicators**

Affordability prudential indicators are used to assess the affordability of the capital expenditure plans by reference to their impact on the Council's finances overall. The following indicators are proposed.

3.2.6.1 **Actual and Estimates of the ratio of financing costs to net revenue stream**

This indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream of the Council.

The estimates of financing costs include all current commitments, the proposals contained in the proposed 2021/22 Revenue Budget and updated future years' capital expenditure plans.

Ratio of financing costs to Net Revenue Stream				
	2020/21 Estimated %	2021/22 Estimated %	2022/23 Estimated %	2023/24 Estimated %
Non-HRA	5.81	5.31	5.47	5.31
HRA	15.90	16.80	17.13	17.33

3.2.6.2 **Estimates of the incremental impact of capital expenditure plans on Council Tax**

This indicator identifies the revenue costs associated with proposed changes to the capital programme compared to the Council's existing commitments and current plans.

Only schemes in the Council's approved capital programme are included in the indicators and there may be further schemes pending approval. Any additional approvals will normally have to be funded from unsupported borrowing as all identified available resources have been allocated. This would impact on the prudential indicators above.

The impact on Band D Council Tax, as shown in the table below, indicates the impact of the Council's capital expenditure plans as already budgeted for within the proposed Revenue Budget for 2021/22 and the Council's Medium Term Financial Strategy, and does not indicate additional requirements for Rotherham council tax payers.

Incremental impact of capital expenditure plans on the Band D Council Tax				
	Estimated 2020/21 £	Estimated 2021/22 £	Estimated 2022/23 £	Estimated 2023/24 £
Council Tax – Band D	11.31	41.68	90.76	119.68

3.2.6.3 Estimates of the incremental impact of capital expenditure plans on Housing Rent levels

Similar to the Council tax calculation, this indicator identifies the revenue cost of proposed changes in the housing capital programme compared to the Council's existing approved commitments and current plans expressed in terms of the impact on weekly rent levels. Given the latest HRA 30 Year Business Plan does forecast the use of new borrowing over the period due, there is an estimated impact on housing rent levels, as indicated in the table below.

Incremental impact of capital expenditure plans on Housing Rent levels				
	Estimated 2020/21 £	Estimated 2021/22 £	Estimated 2022/23 £	Estimated 2023/24 £
Weekly Housing Rent Levels	0.00	8.51	34.91	29.00

3.3 TREASURY MANAGEMENT STRATEGY 2021/22 – 2023/24

The Treasury Management Strategy covers:

- a) The Council's borrowing and investment projections (para. 3.3.1);
- b) The Council's estimates and limits to borrowing activity (para. 3.3.2 to 3.3.5);
- c) The expected movement in interest rates (para. 3.3.6);
- d) The Council's borrowing and debt strategy (para. 3.3.7);
- e) The Council's investment strategy (para. 3.3.8);
- f) Treasury Management prudential indicators and limits on activity (para. 3.3.9);
- g) Treasury performance indicators (para. 3.3.10); and
- h) Policy on the use of external service advisers (para. 3.3.12).

3.3.1 **Borrowing and Investment Projections 2021/22 – 2023/24**

The borrowing requirement comprises the expected movement in the CFR and any maturing debt which will need to be re-financed.

The effect on the treasury position over the next three years for the Council is shown in the table attached at Appendix B. The table also highlights the expected level of investment balances.

The ex-SYCC debt that the Council was administering on behalf of the other South Yorkshire authorities has been fully repaid in 2020/21 and therefore will no longer be included as part of the strategy.

3.3.2 **Limits to Borrowing Activity**

There are a number of key indicators to ensure the Council operates its activities within well-defined limits.

For the first of these, the Council needs to ensure that its total borrowing, does not, except in the short term, exceed the total of the CFR at the end of the previous year plus the estimated additional CFR for the current year (2020/21) and the following three financial years. This is designed to ensure that in the medium term, debt is only for a capital purpose. The purpose of including the estimated additional CFR for the following two financial years, is that it allows some flexibility for limited early borrowing for future years (para. 3.3.4).

The Strategic Director - Finance & Customer Services reports that the Council has complied with this indicator in the current year and does not envisage difficulties for the future (the table below refers). This view takes into account approved commitments and existing plans.

Whilst the forecast changes in the CFR assume significant reductions in the amount of under-borrowing by the Council, the actual change in the year-on-year level of under-borrowing will be determined by the Strategic Director – Finance and Customers Services, after consideration of all relevant factors in determining the appropriate strategy for borrowing levels within the Council's overall financial strategy.

	2020/21 Estimated £m	2021/22 Estimated £m	2022/23 Estimated £m	2023/24 Estimated £m
CFR – excl. OLTL	747.891	793.307	839.704	876.181
CFR – OLTL	123.490	120.503	116.883	112.804
Total CFR	871.381	913.810	956.587	988.985
Borrowing (loans outstanding)	714.930	765.881	820.779	867.144
Borrowing - OLTL	123.490	120.503	116.883	112.804
Total Borrowing	838.420	886.384	937.662	979.948
CFR less Borrowing (underborrowed)	32.961	27.426	18.925	9.037

3.3.3 The Overall Level of Borrowing

A further two prudential indicators control or anticipate the overall level of borrowing. These are:

- The Authorised Limit for External Debt
- The Operational Boundary for External Debt

3.3.3.1 The Authorised Limit for External Debt

The Authorised Limit represents the maximum amount an authority can borrow for capital and cash flow purposes. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Authorised Limit is set by the Council and any breach must be reported. The Government retains an option to control either the total of all councils plans, or those of a specific council, although no such Government control has yet been exercised.

The following Authorised Limit for RMBC is proposed, set at £20m above the Council's CFR:

Authorised Limit for External Debt	2020/21 Estimated £m	2021/22 Estimated £m	2022/23 Estimated £m	2023/24 Estimated £m
Borrowing	767.891	813.307	859.704	896.181
OLTL	125.960	122.913	119.221	115.060
Total	893.851	936.220	978.925	1,011.241

3.3.3.2 Separately, the Council was limited to a maximum HRA CFR through the HRA self-financing regime debt cap. This cap was removed in the Government's Autumn Budget 2018. The latest iteration of the HRA Business Plan requires additional borrowing to support the Growth Programme, and therefore there has been an increase in the HRA CFR. Therefore a prudent debt limit has been applied to the Council's HRA borrowing, allowing for their current need, plus £20m to enable a reaction to any significant development opportunity that arises.

HRA Debt Limit	2020/21 Estimated £m	2021/22 Estimated £m	2022/23 Estimated £m	2023/24 Estimated £m
HRA Debt Limit	335.871	340.604	356.951	369.701
HRA CFR	305.871	310.604	326.951	339.701
HRA Headroom (+)	30.000	30.000	30.000	30.000

3.3.3.3 The Operational Boundary for External Debt

This is the amount beyond which external borrowing (for capital and cash flow purposes) is not normally expected to exceed. Its purpose is to act as a tool for monitoring day to day treasury activity. Occasionally, for operational reasons it may be necessary to breach the limit. Temporary breaches are not a cause for concern but sustained breaches may be an indication that the Council is acting imprudently or experiencing major financial difficulty.

The Operational Boundary for which Council approval is being sought is set out in the table below.

Operational Boundary for External Debt	2020/21 Estimated £m	2021/22 Estimated £m	2022/23 Estimated £m	2023/24 Estimated £m
Borrowing	744.930	795.881	850.779	887.144
Other long term liabilities	123.490	120.503	116.883	112.804
Total	868.420	916.384	967.662	1,009.948

3.3.4 Policy on Borrowing in Advance of Need

The Council has some flexibility to borrow funds in advance for use in future years. The Strategic Director of Finance & Customer Services may do this under delegated powers where, for instance, a sharp rise in interest rates is expected, and so borrowing early at fixed interest rates will be economically beneficial or help meet budgetary constraints.

Whilst the Strategic Director of Finance & Customer Services will adopt a prudent approach to any such borrowing, where there is a clear business case for doing so, borrowing may be undertaken to fund the approved capital programme or to fund debt maturities.

Risks associated with any advance borrowing activity will be subject to appraisal in advance and subsequent reporting through the mid-year and annual reporting mechanism.

3.3.5 **Debt Rescheduling**

As short term borrowing rates will be considerably cheaper than longer term fixed interest rates, there may be potential opportunities to generate savings by switching from long term debt to short term debt. These savings will need to be considered in the light of the current treasury position and the value of the cost of debt repayment (premiums incurred).

The reasons for any rescheduling to take place will include:

- The generation of cash savings and/or discounted cash flow savings;
- Helping to fulfil the treasury strategy; and,
- Enhancing the balance of the portfolio (amending the maturity profile and/or the balance of volatility).

3.3.6 **Expected Movement in Interest Rates**

The Base Rate, currently 0.1%, underpins investment returns and is currently the lowest level on record. There remains a great deal of economic uncertainty affecting growth forecasts for the UK economy and the rate of inflation both of which are key factors influencing the Base Rate.

The uncertainty began initially due to the UK leaving the EU and the on-going issues in areas of the world economy which could result in weak growth or recession in the UK's main trading partners.

However, these events have been taken over by the Covid 19 pandemic and the economic consequences this has brought. The bank rate was lowered to 0.1% in March with the onset of the pandemic.

On 26th November 2020 the Public Works Loan Board (PWLb) made a significant change to their long-term borrowing rates decreasing them all by 1%. The key features of this changes were to allow local authorities to access cheaper long term borrowing but under a more restrictive borrowing arrangement that would allow the PWLB to prevent borrowing for commercial investments. The PWLB will no longer lend to any local authority that has any plans to buy investment assets primarily for yield anywhere in their capital programme. The immediate impact of this decision has seen PWLB 50 year borrowing levels fall to 1.5% and below but with that short-term borrow falling, to as little as 0.3% for 6 months, for example

The Council is currently under-borrowed as shown in 3.3.2. The delay in borrowing long-term reduces the cost of carrying borrowed monies when yields on investments are low relative to the borrowing rates. The highest return from the Money Market Funds currently is 0.023% and the Debt Management Office is

0.01% (which is further reduced as there is a cost of transfer). This clearly results in little to nothing in return for any surplus cash invested throughout the year.

The Council is currently utilising a strategy of borrowing only in the short term at very low cost and as a result are generating savings against the anticipated cost of borrowing. The Council is however, remaining vigilant and prepared to act on any increases in the base rate where we may need to begin to enter into long-term borrowing.

3.3.7 **Borrowing and Debt Strategy 2020/21 – 2022/23**

As shown in the table in 3.3.2, the Council is currently maintaining an under-borrowed position. This means that the CFR has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk remains relatively high as outlined above.

The uncertainty over future interest rates increases the inherent risks associated with treasury activity. As a result the Council will continue to take a prudent approach to its treasury strategy.

The Strategic Director of Finance & Customer Services, under delegated powers, will take the most appropriate form of borrowing depending on the prevailing interest rates at the time, taking into account the risks shown in the forecast above. It is likely shorter term fixed rates may provide lower cost opportunities in the short to medium term.

3.3.8 **Investment Strategy 2020/21 – 2022/23**

The primary objectives of the Council's investment strategy are:

- Firstly to safeguard the timely repayment of principal and interest (security);
- Secondly to ensure adequate liquidity; and
- Thirdly to produce an investment return (yield).

3.3.8.1 As part of this Strategy, Members need to consider and approve security and liquidity benchmarks in addition to yield benchmarks which are currently widely used to assess investment performance and have previously been reported to Members. The proposed benchmarks are set down in Appendix D.

3.3.8.2 The primary principle governing the Council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle the Council will ensure:

- It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with adequate security, and monitoring their security. This is set out in the Specified and Non-Specified investment sections of Appendix C.

- It has sufficient liquidity in its investments. For this purpose, it will set out procedures for determining the maximum periods for which funds may prudently be committed. These procedures also apply to the Council's prudential indicators covering the maximum principal sums invested as set out in Appendix D.

3.3.8.3 The Strategic Director of Finance & Customer Services will maintain a counterparty list in compliance with the criteria set out in 3.3.8.5 and will revise the criteria and submit them to Council for approval as necessary. These criteria are different to those which are used to select Specified and Non-Specified investments.

The rating criteria use the lowest common denominator method of selecting counterparties and applying limits. This means that the application of the Council's minimum criteria will apply to the lowest available rating for any institution. For instance, if an institution is rated by two agencies, one meets the Council's criteria, the other does not, the institution will fall outside the lending criteria. This is in compliance with the CIPFA Treasury Management Code of Practice.

3.3.8.4 Credit rating information is supplied by our treasury advisors on all active counterparties that comply with the criteria in section 3.3.8.5. Any counterparty failing to meet the criteria would be omitted from the counterparty list. Any rating changes, rating watches (notification of a likely change) and rating outlooks (notification of a possible long term change) are provided to officers almost immediately after they occur and this information is considered before any investment decision is taken.

3.3.8.5 The criteria for providing a portfolio of high quality investment counterparties (both Specified and Non-Specified investments) are:

- **Banks** – The Council will use banks which are rated by at least two rating agencies and have at least the following Fitch, Moody's and Standard and Poors' ratings (where rated):

	Fitch	Moody's	Standards & Poor's
Short-term	F1	P-1	A-1
Long-term	A-	A3	A-

To allow for the day to day management of the Council's cash flow the Council's bankers will also be retained on the list of counterparties if ratings fall below the above minimum criteria.

- **Building Societies** – the Council will use the top 20 Building Societies ranked by asset size but restricted to a maximum of 20% of the investment portfolio
- **Money Market Funds** – AAA (CNAV or LVNAV) – restricted to a maximum investment of £20m per fund. This has been increased from previous years in recognition that the Council is carrying greater levels of cash at any given period due to the extended short term borrowing strategy. The Council works

with its specialist Treasury Advisors to review and select appropriate MMF's to ensure that those selected are AAA rated and therefore highly secure, with cash available for withdrawal each day, therefore these are very low risk accounts.

- **UK Government** – Debt Management Office
- **UK Single Tier & County Councils** – (i.e. Metropolitan Districts, London Boroughs, County Councils, Unitary Authorities)

A limit of 35% will be applied to the use of Non-Specified investments within the investment portfolio, excluding day to day cash management through the Council's own bank.

Whilst the above criteria relies primarily on the application of credit ratings to provide a pool of appropriate counterparties for officers to use, additional operational market and sovereign information will continue to be applied before making any specific investment decision from the agreed portfolio of counterparties.

3.3.8.6 The time and monetary limits for institutions on the Council's Counterparty List are as follows and they include a proposed increase in the level of investments possible with any single Money Market Fund to £20m (these will cover both Specified and Non-Specified Investments):

	Fitch	Moody's	Standard & Poor's	Money Limit	Time Limit
Upper Limit Category	F1+/AA-	P-1/Aa3	A-1+/AA-	£20m	5 years
Middle Limit Category	F1/A-	P-1/A3	A-1/A-	£10m	364 days
Lower Limit Category *	All Building Soc's ranked 1 to 10 All Building Soc's ranked 11 to 20			£5m £1m	6 mths 3 mths
Debt Management Office	-	-	-	Unlimited **	6 months
Money Market Funds	-	-	-	£20m	n/a
UK Single Tier & County Councils	-	-	-	£20m	5 years
Council's Bankers	-	-	-	£10m*	364 days

The above money limits are exclusive of bank balances held by schools

* Based on maximum of 20% of the investment portfolio

** Provides maximum flexibility

*** There may be occasions where the Council has to exceed this limit, where government issues out significant grant funding, such as Covid Business Grants and the Council is unable to invest those resources within the options available on the day. This risk is mitigated by daily review of the cashflow forecast,

however, the volume of government funding issued during the pandemic has been significant.

3.3.8.7 The proposed criteria for Specified and Non-Specified investments and monitoring of counterparties are shown in Appendix C for Member approval.

In the normal course of the Council's cash flow operations it is expected that both Specified and Non-specified investments will be utilised for the control of liquidity as both categories allow for short term investments.

The use of longer-term instruments (greater than one year from inception to repayment) will fall in the non-specified investment category. These instruments will only be used where the Council's liquidity requirements are safeguarded. This will also be limited by the long-term investment limits.

3.3.9 **Treasury Management Prudential Indicators and Limits on Activity**

3.3.9.1 There are four further treasury activity limits the purpose of which are to contain the activity of the treasury function within certain limits, thereby managing risk and reducing the impact of an adverse movement in interest rates. However if these are set to be too restrictive they will impair the opportunities to reduce costs. The limits are:

- Upper limits on fixed interest rate exposure – This identifies a maximum limit for fixed interest rates based upon the fixed debt position net of fixed interest rate investments.
- Upper limits on variable interest rate exposure – as above this limit covers a maximum limit on variable interest rates based upon the variable debt position net of variable interest rate investments.
- Maturity structures of borrowing – These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.
- Total funds invested for greater than 364 days – These limits are set to reduce the need for early sale of an investment, and are based on the availability of funds after each year-end.

For the purposes of these indicators the Council's market debt with Financial Institutions is treated as variable where debt may be subject to variation on specific call dates each year. However, over the period covered by this Strategy it is considered very unlikely that any market debt will be called due to the prevailing historically low interest rates.

3.3.9.2 The activity limits (prudential indicators) for Member approval are as follows:

Prudential Indicators and Treasury Management and Investment Strategy 2021/22- 2023/24

RMBC	2020/21	2021/22	2022/23	2023/24
Interest rate Exposures				
	Upper	Upper	Upper	Upper
Limits on fixed interest rate debt based on fixed net debt	100%	100%	100%	100%
Limits on variable interest rate debt based on variable net debt	50%	50%	50%	50%

RMBC Maturity Structure of fixed interest rate borrowing 2021/22		
	Lower	Upper
Under 12 months	0%	60%
12 months to 2 years	0%	35%
2 years to 5 years	0%	45%
5 years to 10 years	0%	45%
10 years to 20 years	0%	45%
20 years to 30 years	0%	50%
30 years to 40 years	0%	50%
40 years to 50 years	0%	55%
50 years and above	0%	60%

RMBC Maximum Funds invested > 364 days			
	1 to 2 years	2 to 3 years	3 to 5 years
Funds invested > 364 days	£m 10	£m 8	£m 6

3.3.10 Treasury Performance Indicators

The Code of Practice on Treasury Management requires the Council to set performance indicators to assess the adequacy of the treasury function over the year. These are distinct historic indicators, as opposed to the prudential indicators, which are predominantly forward looking. The results of the following two indicators will be reported in the Treasury Annual Report for 2020/21:

- Debt – Borrowing - Average rate of borrowing for the year compared to average available
- Investments – Internal returns above the 7 day London Interbank Bid rate (LIBID) which is the rate at which a bank is willing to borrow from other banks

3.3.11 Training

The CIPFA Code requires the responsible officer to ensure that Members with responsibility for treasury management receive adequate training in treasury management. This especially applies to Members responsible for scrutiny. Training has recently been undertaken by Members of the Audit Committee and

further training will be arranged as required. The training needs of treasury management officers are periodically reviewed.

3.3.12 **Policy on the use of external service advisors**

The Council uses Link Asset Services as its treasury management advisors.

The company provides a range of services which include:

- Technical support on treasury matters, capital finance issues and the drafting of Member reports;
- Economic and interest rate analysis;
- Debt services which includes advice on the timing of borrowing;
- Debt rescheduling advice surrounding the existing portfolio;
- Generic investment advice on interest rates, timing and investment instruments; and,
- Credit rating/market information service comprising the three main credit rating agencies.

Whilst the advisers provide support to the internal treasury function, under current market rules and the CIPFA Code of Practice the Council recognises that responsibility for treasury management decisions remains with the Council at all times. The service is provided to the Council under a contractual agreement which is subject to regular review.

Appendix A**Proposed Wording of Minimum Revenue Provision Policy Statement**

It is being recommended that Council approve the following MRP policy in relation to the charge for the 2021/22 financial year:

- (a) The MRP charge in relation to capital expenditure incurred prior to 2007/08 where the expenditure was funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset and the calculation of the provision will be by the annuity method;
- (b) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset at the point the asset is brought into use. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate; and
- (c) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by a 'capitalisation directive' (e.g. equal pay) will be calculated on the basis of the specified period(s) set down within the regulations. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate.
- (d) For the sake of clarity, where MRP has been overcharged in previous years, the recovery of the overcharge will be effected by taking an MRP holiday in full or in part against future years charges that would otherwise have been made. The MRP holiday adjustment to the future years charge will be done in such a way as to ensure that:
 - the total MRP after applying the adjustment will not be less than zero in any financial year
 - the cumulative amount adjusted for will never exceed the amount over-charged;
 - the extent of the adjustment will be reviewed on an annual basis

In order to meet the requirement to make an annual, prudent repayment of debt, the Council may use prior year capital receipts to pay down debt, reducing the level of MRP charged to revenue. This policy has been factored into the planned capital programme and management of capital programme resources.

Appendix B**Borrowing and Investment Projections 2020/21 to 2022/23**

RMBC	2020/21 Estimated £m	2021/22 Estimated £m	2022/23 Estimated £m	2023/24 Estimated £m
External Debt				
Borrowing at 1 April - Short Term	262.309	329.861	406.140	474.109
Borrowing at 1 April - Long Term	397.389	385.069	359.741	346.670
Total Borrowing at 1 April	659.698	714.930	765.881	820.779
Expected change in debt	55.232	50.951	54.898	46.365
Borrowing at 31 March	714.930	765.881	820.779	867.144
Other long-term liabilities (OLTL) at 1 April	126.518	123.490	120.503	116.883
Expected change in OLTL	-3.028	-2.987	-3.620	-4.079
Other long-term liabilities (OLTL) at 31 March	123.490	120.503	116.883	112.804
Total Borrowing & OLTL at 31 March	838.420	886.384	937.662	979.948
Investments				
Total Investments at 1 April	27.530	53.825	50.000	50.000
Investment change	26.295	-3.825	0.000	0.000
Total Investments at 31 March	53.825	50.000	50.000	50.000
Net borrowing at 31 March	784.595	836.384	887.662	929.948

Appendix C**Treasury Management Practice (TMP) 1 (5) – Credit and Counterparty Risk Management****1. Overview**

1.1 The Council's investment policy has regard to the following: -

- MHCLG's Guidance on Local Government Investments ("the Guidance")
- CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes 2017 ("the Code")
- CIPFA Treasury Management Guidance Notes 2018

The key intention of the Guidance is to maintain the current requirement for councils to invest prudently, and that priority is given to security and liquidity before yield.

The Prudential Code has also expressed concern that local authorities should ensure that an authority's approach to commercial activities should be proportional to its overall resources. Any such commercial investments should be appropriately disclosed throughout the Treasury Management Strategy, clearly identifying the related debt, capital financing requirement and terms. However this Council does not plan on entering into any significant commercial investments.

1.2 In order to facilitate this objective the guidance requires this Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Council has adopted the Code and will apply its principles to all investment activity.

In accordance with the Code, the Strategic Director of Finance & Customer Services has reviewed and prepared its treasury management practices. This part, TMP 1(5), covering investment counterparty policy requires approval each year.

2. Annual Investment Strategy

2.1 The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of the following:

- The guidelines for investment decision making, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which investments can be made.
- The specified investments the Council may use.
- The non-specified investments the Council may use.

This strategy is to be approved by Council.

The investment policy proposed for the Council is detailed in the paragraphs below (sections 2.3 and 2.4).

2.2 **Strategy Guidelines**

The main strategy guidelines are contained in the body of the treasury strategy statement.

2.3 **Specified Investments**

- 2.3.1 These investments are sterling investments of not more than one-year maturity. If they are for a longer period then the Council must have the right to be repaid within 12 months if it wishes.

These are low risk assets where the possibility of loss of principal or investment income is small.

- 2.3.2 These would include the following investment categories:

1. The UK Government Debt Management Office.
2. UK Single Tier & County Councils – (i.e. Metropolitans District, London Boroughs, County Councils, Unitary Authorities)
3. Money Market Funds that have been awarded AAA credit ratings by Standard and Poor's, Moody's or Fitch rating agencies and restricted to £20m per fund.
4. A bank or a building society that has been awarded a minimum short-term rating of F1 by Fitch, P-1 by Moody's and A-1 by Standard and Poor's rating agencies. For Building Societies investments will be restricted to 20% of the overall investment portfolio and:
 - a maximum of £5m for a period not exceeding 6 months if the society is ranked in the top 10 by asset size; or
 - a maximum of £1m and a period not exceeding 3 months if the society is ranked 11 to 20 by asset size.

2.4 **Non-Specified Investments**

- 2.4.1 Non-specified investments are any other type of investment not defined as specified above.

The criteria supporting the selection of these investments and the maximum limits to be applied are set out below.

- 2.4.2 Non specified investments would include any sterling investments with:

1. A bank that has been awarded a minimum long term credit rating of AA- by Fitch, Aa3 by Moody's and AA- by Standard & Poor's for deposits with a maturity of greater than 1 year.

2. The Council's own bank if ratings fall below the above minimum criteria.
3. A Building Society which is ranked in the top 20 by asset size. Investments will be restricted to 20% of the overall investment portfolio and:
 - a maximum of £5m for a period not exceeding 6 months if the Society is ranked in the top 10 by asset size; or
 - a maximum of £1m and a period not exceeding 3 months if the Society is ranked 11 to 20 by asset size.

3 The Monitoring of Investment Counterparties

- 3.1 The credit rating of counterparties will be monitored regularly. The Council receives credit rating information from the Council's Treasury Management advisors on a daily basis, as and when ratings change, and counterparties are checked promptly.

On occasions ratings may be downgraded after the date on which an investment has been made. It would be expected that a minor downgrading would not affect the full receipt of the principal and interest.

- 3.2 Any counterparty failing to meet the minimum criteria will be removed from the list immediately by the Strategic Director of Finance & Customer Services, and new counterparties will be added to the list if and when they meet the minimum criteria.

Appendix D**Security, Liquidity and Yield Benchmarking**

These benchmarks are targets and so may be exceeded from time to time with any variation reported, with supporting reasons in Mid-Year & Annual Treasury Reports.

1. Security and liquidity

These benchmarks are already intrinsic to the approved treasury strategy through the counterparty selection criteria and some of the prudential indicators, e.g. the maximum funds which may be invested for more than 364 days, the limit on the use of non-specified investments, etc.

1.1 Security

1.1.1 Security is currently evidenced by the application of minimum criteria to investment counterparties, primarily through the use of credit ratings supplied by the three main credit rating agencies. Whilst this approach embodies security considerations, benchmarking the levels of risk is more subjective and therefore problematic.

1.1.2 One method to benchmark security risk is to assess the historic level of default against the minimum criteria used in the Council's investment strategy. The default rates are little changed from last year.

Credit Rating	1 year	2 years	3 years	4 years	5 years
AAA	0.04%	0.10%	0.19%	0.26%	0.36%
AA	0.02%	0.04%	0.09%	0.17%	0.24%
A	0.05%	0.14%	0.26%	0.40%	0.56%
BBB	0.17%	0.42%	0.73%	1.10%	1.47%

1.1.3 The Council's minimum long term rating criteria (over one year) is "AAA" meaning the average expectation of default for a three year investment in a counterparty with a "AAA" long term rating would be 0.19% of the total investment (e.g. for a £1m investment the average potential loss would be £1,900).

The Council's minimum long term rating criteria (up to one year) is "BBB" and the average expectation of default for such an investment would be 0.17% (e.g. for a £1m investment the average loss would be £1,700).

These are only averages but do act as a benchmark for risk across the investment portfolio.

The Council's maximum security risk benchmark for the estimated maximum portfolio during 2020/21 is 0.070% which means that for every £1m invested the

average potential loss would be £700. This position remains largely unchanged from 2019/20 (benchmark was 0.073% or £730).

- 1.1.4 The Council's Treasury advisers maintain a continuous review of the risk position by the inclusion of the Council's daily investment position within their online model.

1.2 **Liquidity**

- 1.2.1 This is defined as "having adequate, though not excessive cash resources, borrowing arrangements, overdrafts or standby facilities to enable the Council at all times to have the level of funds available to it which are necessary for the achievement of its business/service objectives" (CIPFA Treasury Management Code of Practice). The Council seeks to maintain:

- Bank overdraft – on a day-to-day basis the Council works to an agreed overdraft limit of £100,000 with the Council's bankers. Whilst a short-term increase could be negotiated less expensive short-term borrowing is accessed through the financial markets to remain within the agreed overdraft.
- Liquid, short term deposits of at least £6m available with a week's notice.

- 1.2.2 The availability of liquidity and the inherent risks arising from the investment periods within the portfolio is monitored using the Weighted Average Life (WAL) of the portfolio. This measures the time period over which half the investment portfolio would have matured and become liquid

A shorter WAL generally represents less risk and in this respect the benchmark to be used for 2020/21 is:

- 0.08 years which means that at any point in time half the investment portfolio would be available within 28 days.

2. **Yield**

These benchmarks are currently widely used to assess investment performance and the Council's local measure of yield is:

- Internal returns above the 7 day London Interbank Bid rate (LIBID) which is the rate at which a bank is willing to borrow from other banks

Flexible use of Capital Receipts Strategy 2021/22

1. Introduction

The proposals within this Flexible use of Capital Receipts Strategy have been prepared based on a capitalisation direction issued by the Secretary of State under Sections 16(2)(b) and 20 of the Local Government Act 2003: Treatment of Costs as Capital Expenditure.

2. The Direction

The Direction issued by the Secretary of State under Sections 16(2)(b) of the Local Government Act specifies that Local Authorities can treat as capital expenditure, expenditure which:

- “is incurred by the Authority that is designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in a way that reduces costs or demand for services in future years for any of the public sector delivery partners”.
- “is properly incurred by the Authority for the financial years that begin on 1 April 2016 to 1 April 2021”

It is a condition of the Secretary of State’s direction that the flexible use of capital receipts in accordance with the direction only applies to capital receipts which have been received in the years to which the direction applies.

When applying the direction, Authorities are required to have regard to Guidance on Flexible Use of Capital Receipts issued by the Secretary of state under Section 15(1)(a) of the Act.

In using the flexibility, the Council will have due regard to the requirements of the Prudential Code and to the CIPFA Local Authority Accounting Code of Practice.

The Council is also required to prepare a Flexible use of Capital Receipts Strategy before the start of the year to be approved by the Council – this is that Strategy.

3 The Council’s Proposals

The Guidance sets out examples of qualifying expenditure which includes “funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation” and it is for this purpose that the Council is proposing to use Capital Receipts in 2021/22.

4. 2021/22 Revenue Budget

To support the significant and continued reconfiguration of the Council's Services to deliver the improvement and efficiencies set out in the Council's budget for 2021/22, it proposed that the associated one-off costs are funded from capital receipts. The legitimacy of this use will be determined by the s151 Officer in order to ensure that it meets the requirements set out by the Secretary of State.

5. The Prudential Code

The Council has due regard to the requirements of the Prudential Code and the impact on its prudential indicators from the application of this Flexible Use of Capital Receipts Strategy. In line with this Strategy and the Council's overall Financial Strategies, the first call on capital receipts generated in the year will be utilised to meet the cost of voluntary severance. Any capital receipts which are received in excess of the amount required for this purpose will be used to fund revenue costs incurred to support the Council's service development and delivery of savings and efficiencies. These receipts have not been earmarked as funding for any other proposed capital expenditure and therefore there is no anticipated additional impact on the Council's prudential indicators as set out in the Council's Treasury Management Strategy.

The Council will also have due regard to the Local Authority Accounting Code of Practice when determining and including the entries required from undertaking and funding this scheme within the 2021/22 Statement of Accounts.

6. Monitoring the Strategy

Implementation of this Strategy will be monitored as part of regular financial reporting arrangements.

Budget 2021/22**Net Budget Requirement to be met by Council Tax****Statutory Resolution****Summary**

This Appendix sets out details of the calculation of the Council Tax for Rotherham's parished and unparished areas for the financial year 2021/22 including the Police and Crime Commissioner's and the Fire and Rescue Authority's Precepts as well as Parish Councils' Precepts.

The Council's proposed Net Revenue Budget for 2021/22 of £235,663,000 includes a 2.99% increase for Council Tax, comprising a 1.99% increase in the basic rate of Council Tax and a 1% Adult Social Care Precept.

The 2.99% increase will raise £3.3m and will add £46.87 to a Band D Council Tax Bill for 2021/22.

In accordance with Section 40 of the Local Government Finance Act 1992, the South Yorkshire Fire and Rescue Authority has indicated its precept for 2021/22 with a Band D Council Tax at £76.07 and The South Yorkshire Police and Crime Commissioner has indicated his precept for 2021/22 with a Band D Council Tax of £213.04

For those areas of the Borough which have a Town or Parish Council, the Town and Parish Council Precepts for 2021/22 detailed in Annex A total £3,202,977.80, which results in an average Town and Parish Council Band D Council Tax of £82.47 (an average increase of 2.65%). The Town and Parish Council Precepts for 2021/22 detailed in Annex A include an anticipated precept for Hooton Roberts as the parish has not returned its precept information at the time of the report production. Council Tax bills for 2021/22 for the Hooton Roberts parish area will incorporate tax for the anticipated precept for 2021/22, unless the Parish Council determine a different precept and notify the Council by the 28th February 2021.

The Council is recommended to resolve as follows:**Annex A - Council Tax Calculations**

1. a. That it be noted that on 13th January 2021, the Strategic Director – Finance & Customer Services (S151 Officer), under delegated powers, determined that the Council Tax Base for the financial year 2021/22 is 70,760.52 Band D Equivalent Properties. Being the amount calculated by the Council in

accordance with Section 31B of the Local Government Finance Act 1992 (as amended) (the Act).

- b. And for dwellings in those parts of its area to which a Parish Precept applies, the Tax Bases are as set out in the table below:

Parished Area	Tax Base	Total Precept £
Anston	2,919.00	385,000.00
Aston-Cum-Aughton	4,318.20	306,203.00
Bramley	2,236.46	139,900.00
Brampton Bierlow	1,244.27	78,629.00
Brinsworth	2,324.84	392,490.00
Catcliffe	519.77	58,890.00
Dalton	2,500.83	177,438.00
Dinnington	2,365.11	250,145.00
Firbeck	140.36	8,750.00
Gildingwells	42.55	0
Harthill-with-Woodall	678.25	63,800.00
Hellaby	248.40	10,666.00
Hooton Levitt	52.19	0
Hooton Roberts (anticipated based on precept 2020/21)	76.84	1,600.00
Laughton-En-Le Morthen	455.42	35,900.00
Letwell	68.80	2,400.00
Maltby	4,156.59	245,061.00
Orgreave	201.01	8,098.80
Ravenfield	1,019.61	45,403.00
Thorpe Salvin	199.19	11,176.00
Thrybergh	862.39	68,390.00
Thurcroft	2,095.83	175,820.00
Todwick	651.24	47,940.00
Treeton	871.69	56,000.00
Ulley	66.60	7,710.00
Wales	2,060.79	192,000.00
Waverley	1,068.98	49,388.00
Wentworth	548.73	22,000.00
Whiston	1,464.72	98,072.00
Wickersley	2,794.55	188,000.00
Woodsetts	585.27	76,108.00
TOTAL	38,838.48	3,202,977.80

2. That it be noted that the calculation of the Council Tax Requirement for the Council's own purposes for 2021/22 (excluding Parish Precepts), as outlined in the Budget and Council Tax 2021/22 Report is £114,248,839.

3. That the following amounts be calculated for the year 2021/22 in accordance with sections 31 to 36 of the Act.
- a. **£246,365,977.80** being the net aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by Parish Councils (£3,202,977.80).

(Gross Council Expenditure less income and Specific Grants other than the Business Rates Retention Scheme, Settlement Funding Assessment Grants and other non-ringfenced grants).
 - b. **£127,414,161.00** being the aggregate of the amounts which the Council estimates will be payable for the year into its General Fund in respect of the Business Rates Retention Scheme, Settlement Funding Assessment grants and other non-ringfenced grants and use of reserves, set out in 31A (3) of the Act.
 - c. **£1,500,000** being the amount which the Council estimates will be payable in the year from its Collection Fund to its General Fund in accordance with section 97(3) of the Local Government Finance Act 1988 (Council Tax Balance).
 - d. **£117,451,816.80** being the amount by which the aggregate at 3a above exceeds the aggregate of 3b and 3c above, calculated by the Council in accordance with section 31A(4) of the Act as its Council Tax requirement for the year.
 - e. **£1,659.8495** being the amount at 3d above divided by Item 1a above calculated by the Council in accordance with section 31B of the Act as the relevant basic amount of its Council Tax for the year (including Parish Precepts).
 - f. **£3,202,977.80** being the aggregate amount of all special items (Parish Precepts) referred to in Section 34(1) of the Act as per section 1b above.
 - g. **£1,614.5845** being the amount at 3e above less the result given by dividing the amount at 3f above by the figure at 1a above calculated by the Council in accordance with Section 34(2) of the Act, as the relevant basic amount of its Council Tax for the year for dwellings in those parts of its area to which no parish Precept relates. (Band D Council Tax for Rotherham MBC services).

- h. Parish Areas** The following amounts calculated by the Council as the relevant basic amounts of Council Tax for the year for dwellings in those parts of its area to which one or more special items relate, being the amounts given by adding the amount at 3g above to the amount of the special items in appendix B section 1, in accordance with Section 34(3) of the Act (rounded to the nearest penny):

Parished Area	Band D
Anston	1,746.47
Aston-Cum-Aughton	1,685.49
Bramley	1,677.13
Brampton Bierlow	1,677.77
Brinsworth	1,783.40
Catcliffe	1,727.88
Dalton	1,685.53
Dinnington	1,720.34
Firbeck	1,676.92
Gildingwells	1,614.58
Harthill-with-Woodall	1,708.65
Hellaby	1,657.52
Hooton Levitt	1,614.58
Hooton Roberts (anticipated based precept 20/21)	1,635.40
Laughton-En-Le Morthen	1,693.41
Letwell	1,649.46
Maltby	1,673.54
Orgreave	1,654.87
Ravenfield	1,659.11
Thorpe Salvin	1,670.69
Thrybergh	1,693.88
Thurcroft	1,698.47
Todwick	1,688.19
Treeton	1,678.82
Ulley	1,730.35
Wales	1,707.75
Waverley	1,660.78
Wentworth	1,654.67
Whiston	1,681.54
Wickersley	1,681.85
Woodsetts	1,744.62

- 4 That it be noted that for 2021/22 the South Yorkshire Fire and Rescue Authority and the South Yorkshire Police and Crime Commissioner have indicated the following Precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area, as indicated in the table below.

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
South Yorkshire Police & Crime Commissioner *	142.03	165.70	189.37	213.04	260.38	307.72	355.07	426.08
South Yorkshire Fire & Rescue Authority	50.71	59.17	67.62	76.07	92.97	109.88	126.78	152.14

*Precept to be confirmed following the SYPCC meeting on 24th February 2021.

5. That the Council in accordance with Sections 30 to 36 of the Local Government Finance Act 1992, hereby sets the aggregate Council Tax Requirement for unparished areas (rounded to the nearest penny) shown in the table below and in Annex B (for those parts of its area to which one or more special items relate) as the amounts of Council Tax for 2021/22 for each part of its area and for each of the categories of dwellings.

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Metropolitan Borough Council	974.14	1,136.52	1,298.87	1,461.23	1,785.94	2,110.68	2,435.37	2,922.46
RMBC Adult Social Care Precept	102.25	119.27	136.32	153.35	187.44	221.50	255.60	306.71
Total for Rotherham MBC Only	1,076.39	1,255.79	1,435.19	1,614.58	1,973.38	2,332.18	2,690.97	3,229.17
South Yorkshire Police & Crime Commissioner*	142.03	165.70	189.37	213.04	260.38	307.72	355.07	426.08
South Yorkshire Fire & Rescue Authority	50.71	59.17	67.62	76.07	92.97	109.88	126.78	152.14
Aggregate Council Tax	1,269.13	1,480.66	1,692.18	1,903.69	2,326.73	2,749.78	3,172.82	3,807.39

Requirement (unparished areas)								

* Precept to be confirmed following the SYPCC meeting on 24th February 2021.

6. That, in accordance with the principles determined by the Secretary of State and set out in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2021/22, it be determined that Rotherham Metropolitan Borough Council's relevant basic amount of Council Tax for the year 2021/22 (as defined by Section 52ZB of the 1992 Local Government Finance Act as amended by section 41 of the Local Audit and Accountability Act 2014) is not excessive.

Annex B – Council Tax Requirement for Parished Areas

1. Basic Amount of Council Tax by Band for Parished Areas

That the amounts below, being the amounts shown in Annex A section 3(h) as the relevant basic amount of Council Tax for the year for dwellings in those parts of the Council's area to which Parish Precepts relate and the amount at Annex A 3g (the relevant basic amount of Council Tax including Adult Social Care "Precept" for those parts the Council's areas to which no parish precepts relate), then multiplied by the number which, in the proportion set out in Section 5(1) of the Act is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, (rounded to the nearest penny) calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

Council Tax in Parished Areas (excluding Police and Fire Precept)

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Council areas (except those below which have a parish)	1,076.39	1,255.79	1,435.19	1,614.58	1,973.38	2,332.18	2,690.97	3,229.17
Anston	1,164.32	1,358.37	1,552.43	1,746.47	2,134.58	2,522.69	2,910.79	3,492.95
Aston-Cum-Aughton	1,123.66	1,310.94	1,498.22	1,685.49	2,060.05	2,434.61	2,809.15	3,370.99
Bramley	1,118.09	1,304.44	1,490.79	1,677.13	2,049.83	2,422.53	2,795.22	3,354.27
Brampton								

Bierlow	1,118.52	1,304.94	1,491.36	1,677.77	2,050.61	2,423.45	2,796.29	3,355.55
Brinsworth	1,188.94	1,387.09	1,585.25	1,783.40	2,179.72	2,576.03	2,972.34	3,566.81
Catcliffe	1,151.92	1,343.91	1,535.90	1,727.88	2,111.86	2,495.84	2,879.80	3,455.77
Dalton	1,123.69	1,310.97	1,498.26	1,685.53	2,060.10	2,434.66	2,809.22	3,371.07
Dinnington	1,146.90	1,338.05	1,529.20	1,720.34	2,102.64	2,484.94	2,867.24	3,440.69
Firbeck	1,117.95	1,304.28	1,490.60	1,676.92	2,049.57	2,422.23	2,794.87	3,353.85
Gildingwells	1,076.39	1,255.79	1,435.19	1,614.58	1,973.38	2,332.18	2,690.97	3,229.17
Harthill- with- Woodall	1,139.10	1,328.96	1,518.81	1,708.65	2,088.35	2,468.06	2,847.75	3,417.31
Hellaby	1,105.02	1,289.19	1,473.36	1,657.52	2,025.86	2,394.20	2,762.54	3,315.05
Hooton Levitt	1,076.39	1,255.79	1,435.19	1,614.58	1,973.38	2,332.18	2,690.97	3,229.17
Hooton Roberts	1,090.27	1,271.98	1,453.70	1,635.40	1,998.83	2,362.25	2,725.67	3,270.81
Laughton- En-Le Morthen	1,128.94	1,317.10	1,505.26	1,693.41	2,069.73	2,446.05	2,822.35	3,386.83
Letwell	1,099.64	1,282.92	1,466.19	1,649.46	2,016.01	2,382.56	2,749.10	3,298.93
Maltby	1,115.70	1,301.65	1,487.60	1,673.54	2,045.44	2,417.34	2,789.24	3,347.09
Orgreave	1,103.25	1,287.13	1,471.00	1,654.87	2,022.62	2,390.38	2,758.12	3,309.75
Ravenfield	1,106.08	1,290.42	1,474.77	1,659.11	2,027.81	2,396.50	2,765.19	3,318.23
Thorpe Salvin	1,113.80	1,299.43	1,485.07	1,670.69	2,041.96	2,413.23	2,784.49	3,341.39
Thrybergh	1,129.26	1,317.47	1,505.68	1,693.88	2,070.30	2,446.72	2,823.14	3,387.77
Thurcroft	1,132.32	1,321.04	1,509.76	1,698.47	2,075.91	2,453.35	2,830.79	3,396.95
Todwick	1,125.46	1,313.04	1,500.62	1,688.19	2,063.35	2,438.51	2,813.65	3,376.39
Treeton	1,119.22	1,305.75	1,492.29	1,678.82	2,051.90	2,424.97	2,798.04	3,357.65
Ulley	1,153.57	1,345.83	1,538.10	1,730.35	2,114.88	2,499.40	2,883.92	3,460.71
Wales	1,138.50	1,328.26	1,518.01	1,707.75	2,087.25	2,466.76	2,846.25	3,415.51
Waverley	1,107.19	1,291.72	1,476.26	1,660.78	2,029.85	2,398.91	2,767.97	3,321.57
Wentworth	1,103.12	1,286.97	1,470.83	1,654.67	2,022.38	2,390.09	2,757.79	3,309.35
Whiston	1,121.03	1,307.87	1,494.71	1,681.54	2,055.22	2,428.90	2,802.57	3,363.09
Wickersley								

	1,121.24	1,308.11	1,494.99	1,681.85	2,055.60	2,429.35	2,803.09	3,363.71
Woodsetts	1,163.08	1,356.93	1,550.78	1,744.62	2,132.32	2,520.02	2,907.70	3,489.25

2. Aggregate Council Tax Requirements

That the amounts shown in the table below are set by the Council in accordance Sections 30 to 36 of the Local Government Finance Act 1992, as the aggregate Council Tax Requirement for those parts of its area to which one or more special items relate as the amounts of Council Tax for 2021/22 for each of the categories of dwellings.

Aggregate Council Tax in Parished Areas (including Police and Fire Precept)

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Council areas (except those below which have a parish)	1,269.13	1,480.66	1,692.18	1,903.69	2,326.73	2,749.78	3,172.82	3,807.39
Anston	1,357.06	1,583.24	1,809.42	2,035.58	2,487.93	2,940.29	3,392.64	4,071.17
Aston-Cum-Aughton	1,316.40	1,535.81	1,755.21	1,974.60	2,413.40	2,852.21	3,291.00	3,949.21
Bramley	1,310.83	1,529.31	1,747.78	1,966.24	2,403.18	2,840.13	3,277.07	3,932.49
Brampton Bierlow	1,311.26	1,529.81	1,748.35	1,966.88	2,403.96	2,841.05	3,278.14	3,933.77
Brinsworth	1,381.68	1,611.96	1,842.24	2,072.51	2,533.07	2,993.63	3,454.19	4,145.03
Catcliffe	1,344.66	1,568.78	1,792.89	2,016.99	2,465.21	2,913.44	3,361.65	4,033.99
Dalton	1,316.43	1,535.84	1,755.25	1,974.64	2,413.45	2,852.26	3,291.07	3,949.29
Dinnington	1,339.64	1,562.92	1,786.19	2,009.45	2,455.99	2,902.54	3,349.09	4,018.91
Firbeck	1,310.69	1,529.15	1,747.59	1,966.03	2,402.92	2,839.83	3,276.72	3,932.07
Gildingwells	1,269.13	1,480.66	1,692.18	1,903.69	2,326.73	2,749.78	3,172.82	3,807.39
Harthill-with-Woodall	1,331.84	1,553.83	1,775.80	1,997.76	2,441.70	2,885.66	3,329.60	3,995.53
Hellaby	1,297.76	1,514.06	1,730.35	1,946.63	2,379.21	2,811.80	3,244.39	3,893.27
Hooton Levitt	1,269.13	1,480.66	1,692.18	1,903.69	2,326.73	2,749.78	3,172.82	3,807.39
Hooton Roberts	1,283.01	1,496.85	1,710.69	1,924.51	2,352.18	2,779.85	3,207.52	3,849.03

Laughton- En-Le Morthen	1,321.68	1,541.97	1,762.25	1,982.52	2,423.08	2,863.65	3,304.20	3,965.05
Letwell	1,292.38	1,507.79	1,723.18	1,938.57	2,369.36	2,800.16	3,230.95	3,877.15
Maltby	1,308.44	1,526.52	1,744.59	1,962.65	2,398.79	2,834.94	3,271.09	3,925.31
Orgreave	1,295.99	1,512.00	1,727.99	1,943.98	2,375.97	2,807.98	3,239.97	3,887.97
Ravenfield	1,298.82	1,515.29	1,731.76	1,948.22	2,381.16	2,814.10	3,247.04	3,896.45
Thorpe Salvin	1,306.54	1,524.30	1,742.06	1,959.80	2,395.31	2,830.83	3,266.34	3,919.61
Thrybergh	1,322.00	1,542.34	1,762.67	1,982.99	2,423.65	2,864.32	3,304.99	3,965.99
Thurcroft	1,325.06	1,545.91	1,766.75	1,987.58	2,429.26	2,870.95	3,312.64	3,975.17
Todwick	1,318.20	1,537.91	1,757.61	1,977.30	2,416.70	2,856.11	3,295.50	3,954.61
Treeton	1,311.96	1,530.62	1,749.28	1,967.93	2,405.25	2,842.57	3,279.89	3,935.87
Ulley	1,346.31	1,570.70	1,795.09	2,019.46	2,468.23	2,917.00	3,365.77	4,038.93
Wales	1,331.24	1,553.13	1,775.00	1,996.86	2,440.60	2,884.36	3,328.10	3,993.73
Waverley	1,299.93	1,516.59	1,733.25	1,949.89	2,383.20	2,816.51	3,249.82	3,899.79
Wentworth	1,295.86	1,511.84	1,727.82	1,943.78	2,375.73	2,807.69	3,239.64	3,887.57
Whiston	1,313.77	1,532.74	1,751.70	1,970.65	2,408.57	2,846.50	3,284.42	3,941.31
Wickersley	1,313.98	1,532.98	1,751.98	1,970.96	2,408.95	2,846.95	3,284.94	3,941.93
Woodsetts	1,355.82	1,581.80	1,807.77	2,033.73	2,485.67	2,937.62	3,389.55	4,067.47

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge

Charge 2020/21 £

Proposed Charge 2021/22 £	%age increase

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Dog Warden	Retrieval of Stray Dogs Fees and Kennels Charge	First Night
Dog Warden		Subsequent Night
Pest Control	Treatment of Pests	
Pest Control	Rats Inside Property	Treatment upto 3 visits
Pest Control	Rats Outside Property	Treatment upto 3 visits
Pest Control	Mice	Treatment upto 4 visits
Pest Control	Mice	Subsequent Visits
Pest Control	Moles	Treatment upto 3 visits
Pest Control	Squirrels	Treatment upto 3 visits
Pest Control	Feral Pigeons	Quote
Pest Control	Fleas	Per Visit
Pest Control	Bed Bugs	Treatment upto 4 visits
Pest Control	Cockroaches	Treatment upto 4 visits
Pest Control	Wasps Nest	Per Visit
Pest Control	Flies	Per Visit
Pest Control	Wild Bees / Bumble Bees (Outside Property)	Per Visit
Pest Control	Stored Product Insects (Beetles Etc.)	Per Visit
Pest Control	Garden Ants	Per Visit
	Out of Hours Fixed Fee	
	Weekdays and Saturday	Per Visit
	Sunday and Bank Holiday	Per Visit
Waste	Garden Waste	
Waste	Subscription Garden Waste 19 collections per annum	Annual
Waste	Discounted for 2020/21 subscribers renewing in recognition of the service suspension during summer 2020 due to Covid 19.	2021/22 only
Waste	Subscription Garden Waste per annum (Early Payment Discount)	
Waste	Subscription Garden Waste 19 collections per annum - additional bin	Annual
Waste	Bulky Item Collection Service	
Waste	CAT A Waste Household Garden and Recreational Maximum 9 Items	1-3 items
Waste		4-6 items
Waste		7-9 items
Waste	Revised Pricing Structure - Price per Additional Item	4 items +
Waste	CAT A Waste Household Garden and Recreational Maximum 9 Items with Rothercard 50% Discount	1-3 items
Waste		4-6 items
Waste		7-9 items
Waste	Revised Pricing Structure - Price per Additional Item	4 items +
Waste	CAT B Waste DIY Items Maximum 9 items, No Rothercard Discount for this section	1-3 items
Waste		4-6 items
Waste		7-9 items
Waste	Revised Pricing Structure - Price per Additional Item	4 items +
Waste	Waste Containers Replacements (Costs applicable are bin plus delivery Charge)	
Waste	240L Black Bin (Recycling)	Bin
Waste	240L Green Bin (Recycling)	Bin
Waste	180L Pink Lid Black Bin	Bin
Waste	140L Pink Lid Black Bin	Bin

58.00
11.00
70.00
70.00
70.00
31.00
91.00
91.00
91.00
207.00
207.00
91.00
91.00
91.00
91.00
91.00
136.00
181.00
40.00
37.00
31.00
29.00
57.00
85.00
N/A
14.50
28.50
42.50
N/A
54.00
107.00
160.00
N/A
0.00
0.00
23.00
22.00

59.00	1.7%
11.00	0.0%
71.00	1.4%
71.00	1.4%
71.00	1.4%
32.00	3.2%
93.00	2.2%
93.00	2.2%
93.00	2.2%
211.00	1.9%
211.00	1.9%
93.00	2.2%
93.00	2.2%
93.00	2.2%
93.00	2.2%
93.00	2.2%
139.00	2.2%
185.00	2.2%
40.00	0.0%
35.00	N/A
N/A	N/A
31.00	0.0%
30.00	3.4%
Additional Items - £12 per item	N/A
Additional Items - £12 per item	N/A
12.00	N/A
15.00	3.4%
Additional Items - £6 per item	N/A
Additional Items - £6 per item	N/A
6.00	N/A
30.00	-44.4%
Additional Items - £12 per item	N/A
Additional Items - £12 per item	N/A
12.00	N/A
0.00	0.0%
0.00	0.0%
23.00	0.0%
22.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Waste	240L Brown Bin (Subscription Service)	Bin	24.00	24.00	0.0%
Waste	Delivery	Upto 4 Bins	9.00	9.00	0.0%
Waste	Waste Containers New Developments (Costs applicable are bin plus delivery Charge)				
Waste	240L Black Bin (Recycling)	Bin	25.00	26.00	4.0%
Waste	240L Green Bin (Recycling)	Bin	25.00	26.00	4.0%
Waste	180L Pink Lid Black Bin	Bin	23.00	23.00	0.0%
Waste	140L Pink Lid Black Bin	Bin	22.00	22.00	0.0%
Waste	Delivery	Upto 4 Bins	9.00	9.00	0.0%
Waste					
Waste	Waste Containers New Developments (Costs applicable are bin plus delivery Charge)				
Waste	1100L Black Lid Reverse Lock (Recycling)	Bin	297.00	303.00	2.0%
Waste	1100L Green Lid Reverse Lock (Recycling)	Bin	297.00	303.00	2.0%
Waste	1100L Pink Lid Standard Lock	Bin	297.00	303.00	2.0%
Waste	Delivery	Upto 3 Bins	32.00	33.00	3.1%
Waste	660l Black Lid Reverse Lock (Recycling)	Bin	279.00	285.00	2.2%
Waste	660l Green Lid Reverse Lock (Recycling)	Bin	284.00	290.00	2.1%
Waste	660L Pink Lid Standard Lock	Bin	272.00	277.00	1.8%
Waste	Delivery	Up to 3 bins	32.00	33.00	3.1%
Waste	Commercial Waste Collections Business Once per Week Collection				
Waste	A1 2 Black Sacks Kerbside	Annum	264.00	269.00	1.9%
Waste	240A First Bin Kerbside	Annum	389.00	397.00	2.1%
Waste	240A Additional Bin Kerbside	Annum	261.00	266.00	1.9%
Waste	240B First Bin Premise / Bin Store	Annum	447.00	456.00	2.0%
Waste	240B Additional Bin Premise / Bin Store	Annum	319.00	325.00	1.9%
Waste					
Waste	360A First Bin Kerbside	Annum	461.00	470.00	2.0%
Waste	360A Additional Bin Kerbside	Annum	333.00	340.00	2.1%
Waste	360B First Bin Premise / Bin Store	Annum	519.00	529.00	1.9%
Waste	360B Additional Bin Premise / Bin Store	Annum	391.00	399.00	2.0%
Waste					
Waste	660 First Bin Premise / Bin Store	Annum	1015.00	1,035.00	2.0%
Waste	660 Additional Bin Premise / Bin Store	Annum	887.00	905.00	2.0%
Waste					
Waste	1100 First Bin Premise / Bin Store	Annum	1156.00	1,179.00	2.0%
Waste	1100 Additional Bin Premise / Bin Store	Annum	1029.00	1,050.00	2.0%
Waste					
Waste	Commercial Waste Collections Charitable Once per Week Collection				
Waste					
Waste	A1 2 Black Sacks Kerbside	Annum	184.00	188.00	2.2%
Waste					
Waste	240A First Bin Kerbside	Annum	196.00	200.00	2.0%
Waste	240A Additional Bin Kerbside	Annum	79.00	81.00	2.5%
Waste	240B First Bin Premise / Bin Store	Annum	249.00	254.00	2.0%
Waste	240B Additional Bin Premise / Bin Store	Annum	133.00	136.00	2.3%
Waste					
Waste	360A First Bin Kerbside	Annum	217.00	221.00	1.8%
Waste	360A Additional Bin Kerbside	Annum	100.00	102.00	2.0%
Waste	360B First Bin Premise / Bin Store	Annum	270.00	275.00	1.9%
Waste	360B Additional Bin Premise / Bin Store	Annum	154.00	157.00	1.9%
Waste					
Waste	660 First Bin Premise / Bin Store	Annum	565.00	576.00	1.9%
Waste	660 Additional Bin Premise / Bin Store	Annum	448.00	457.00	2.0%
Waste					
Waste	1100 First Bin Premise / Bin Store	Annum	567.00	578.00	1.9%
Waste	1100 Additional Bin Premise / Bin Store	Annum	451.00	460.00	2.0%
Transport	Training Service				
Transport	Standard Mini Bus Driver Assessment	Per Person	55.00	56.00	1.8%
Transport	Accessible Mini Bus Driver Assessment	Per Person	105.00	107.00	1.9%
Transport	Driver Certificate of Professional Competence	Per Person	55.00	56.00	1.8%
Transport	Passenger Assistant Training	Per Person	55.00	56.00	1.8%
Transport	Taxi Driving Test	Per Person	90.00	92.00	2.2%
Transport					
Leisure, Tourism and Green Spaces					
Urban Parks	Room Hire (non-VAT unless hired for sporting activity)				
Urban Parks	Clifton Bowls Pavilion (per hour)	Per Hour	14.80	15.10	2.0%
Urban Parks	Clifton Bowls Pavilion outside normal building operating hours (per hour)	Per Hour	daytime rate (as above) + caretaking cost	daytime rate (as above) + caretaking cost	N/A

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Urban Parks	Clifton Garden Room (per hour) RMBC Internal bookings 9am to 5pm	Per Hour	23.00	23.50	2.2%
Urban Parks	Clifton Garden Room (per hour)	Per Hour	33.00	33.70	2.1%
Urban Parks	Clifton Garden Room and Sunspace (per hour)	Per Hour	38.00	38.70	1.8%
Urban Parks	Clifton Garden Room and Sunspace (per hour - bookings over 6 hours per day)	Per Hour	33.00	33.70	2.1%
Urban Parks	Clifton Garden Room outside normal operating hours (per hour)	Per Hour	daytime rate (as above) + caretaking cost	daytime rate (as above) + caretaking cost	N/A
Urban Parks	Clifton Garden Room & Sunspace outside normal operating hours	Per Hour	daytime rate (as above) + caretaking cost	daytime rate (as above) + caretaking cost	N/A
Urban Parks	Clifton Garden House Courtyard (per hour - when additional to room booking)	Per Hour	27.00	27.50	1.9%
Urban Parks	Clifton Garden House Courtyard (per hour - when hired without indoor space)	Per Hour	40.00	41.00	2.5%
Urban Parks	Children's Parties (under 14 years) (3 hour booking)	Three Hours	150.00	155.00	3.3%
Urban Parks	Pre-Wedding Henna Celebration (3 hour booking)	Three Hours	150.00	155.00	3.3%
Urban Parks	Excess charge for off-site catering	Per Event/Booking	35.00	36.00	2.9%
Urban Parks	Clifton Garden House Courtyard Marquee (per day)	Per Day	420.00	430.00	2.4%
Urban Parks	Clifton Garden House Courtyard Marquee (per day - extra consecutive days)	Per Day	60.00	61.50	2.5%
Urban Parks	Outdoor Electricity (per day)	Per Day	11.00	11.20	1.8%
Urban Parks	Caretaking costs outside normal building operation times (per hour)	Per Hour	18.00	18.50	2.8%
Urban Parks	Celebratory room hire excess (not Children's Parties) - Refundable Deposit	Per Event/Booking	255.00	300.00	17.6%
Urban Parks	Hire of outdoor chairs and tables (6 tables & 24 chairs) for courtyard (per day)	Per Day	50.00	51.00	2.0%
Urban Parks	Hire of 3m x 3m Gazebo (per day)	Per Day	30.00	30.60	2.0%
Urban Parks	Hire of 3m x 6m Gazebo (per day)	Per Day	50.00	51.00	2.0%
Urban Parks	Tea/Coffee per person (with room hire) (INTERNAL HIRE)	Per Person	0.85	0.87	2.4%
Urban Parks	Tea/Coffee per person (with room hire)	Per Person	1.50	1.55	3.3%
Urban Parks	Toddler Splash Sessions	Per Person	2.50	2.60	4.0%
Urban Parks	Outdoor Games				
Urban Parks	Giant Chess (per hour)* Full Adult Price	Per Person Per Hour	2.00	2.00	0.0%
Urban Parks	Giant Chess (per hour)* Concessionary Price	Per Person Per Hour	1.50	1.50	0.0%
Urban Parks	Giant Chess (per hour)* Junior Rothercard Price	Per Person Per Hour	1.00	1.00	0.0%
Urban Parks	Petanque/Bowls/Tennis Racquet/Chess Refundable Deposit (non-VAT)	Deposit	10.00	10.00	0.0%
Urban Parks	Water Play exclusive use outside normal operation (per hour)*	Per Hour	116.00	125.00	7.8%
Urban Parks	Bowls*				
Urban Parks	Season Ticket (April-September) Full Price	Per Person	79.00	80.60	2.0%
Urban Parks	Season Ticket (April-September) Concessionary Price	Per Person	51.00	52.00	2.0%
Urban Parks	Season Ticket (April-September) Junior Rothercard Price	Per Person	43.20	44.00	1.9%
Urban Parks	Opponents fee - matches (per match)	Per Team Per Match	14.30	14.60	2.1%
Urban Parks	Day ticket / Match ticket Full Price	Per Person Day Ticket	5.80	5.90	1.7%
Urban Parks	Day ticket / Match ticket Concessionary Price	Per Person Day Ticket	3.80	3.90	2.6%
Urban Parks	Day ticket / Match ticket Junior Rothercard Price	Per Person Day Ticket	3.20	3.30	3.1%
Clifton Park	Car Parking* (1st April to 14th July and 9th September to 31st March)				
Clifton Park	Up to 1 hour	Per Vehicle	N/A	N/A	N/A
Clifton Park	Up to 2 hours	Per Vehicle	2.00	2.10	5.0%
Clifton Park	Up to 3 hours	Per Vehicle	3.00	3.10	3.3%
Clifton Park	Up to 4 hours	Per Vehicle	4.00	4.10	2.5%
Clifton Park	Up to 5 hours	Per Vehicle	5.00	5.10	2.0%
Clifton Park	All Day	Per Vehicle	6.00	6.10	1.7%
Clifton Park	Car Parking* (15th July to 8th September)				
Clifton Park	Up to 1 hour	Per Vehicle	N/A	N/A	N/A
Clifton Park	Up to 2 hours	Per Vehicle	2.20	2.40	9.1%
Clifton Park	Up to 3 hours	Per Vehicle	3.30	3.40	3.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park	Up to 4 hours	Per Vehicle	4.60	4.70	2.2%
Clifton Park	Up to 5 hours	Per Vehicle	5.70	5.80	1.8%
Clifton Park	All Day	Per Vehicle	7.00	7.10	1.4%
	Blue Badge Holders	Per Vehicle	Free	Free	N/A
	Mini Buses (Charged as Car)	Per Vehicle			
	Term Time Only Season Ticket (Charged Monthly)	Per Vehicle	277.50	277.50	0.0%
Urban Parks	Rosehill Park - Novelty Golf				
Urban Parks	Novelty Golf	Per Person	2.50	2.60	4.0%
Urban Parks	Pavilion Hire				
Urban Parks	Commercial Hire	Per Booking	POA	POA	N/A
Urban Parks	Canklow/Greenlands Park/Barkers Park/Wath Pavilion Room (community groups) per hour	Per Hour	14.35	14.65	2.1%
Urban Parks	Playing Pitches				
Urban Parks	Regular bookings that meet criteria - exempt VAT				
Urban Parks	Class "A"				
Urban Parks	Football/Rugby/Cricket (incl. Changing & Showering facilities) Senior	Per Team Per Fixture	73.20	74.70	2.0%
Urban Parks	Official "Under 18 Leagues"	Per Team Per Fixture	48.25	49.20	2.0%
Urban Parks	Class "B"				
Urban Parks	Football/Rugby (incl. Changing Facilities but no services) Senior	Per Team Per Fixture	62.35	63.60	2.0%
Urban Parks	Official "Under 18 Leagues"	Per Team Per Fixture	41.15	42.00	2.1%
Urban Parks	Class "C"				
Urban Parks	Football/Rugby/Cricket Wicket (without Changing & Showering facilities) Senior	Per Team Per Fixture	55.90	57.00	2.0%
Urban Parks	Official "Under 18 Leagues"	Per Team Per Fixture	36.70	37.40	1.9%
Urban Parks	Administration Fee (Use of unbooked pitch)	Per Team Per Fixture	Pitch+ £70	Pitch+ £75	7.10%
Urban Parks	Administration Fee (Use of unbooked pitch) Under 18's	Per Team Per Fixture	Pitch + £50	Pitch + £55	10.0%
Urban Parks	Urban Parks Outdoor Events				
Urban Parks	Clifton Park Hire-Community/Voluntary Grps per hour (per 0.5 Ha or part thereof)	Per Hour	30.00	30.60	2.0%
Urban Parks	Park Hire-Community/Voluntary Grps per hour (per 0.5 Ha or part thereof) (Excluding Clifton Park)	Per Hour	11.30	11.60	2.7%
Urban Parks	Park Hire - Commercial Events	Per Event	POA	POA	N/A
Urban Parks	Urban Parks School Visits				
Urban Parks	Guided school visits (per pupil per half day)	Per Pupil Per Half Day	POA	POA	N/A
Urban Parks	Ranger/Officer educational visits to schools (per half day)	Per Half Day	84.00	85.60	1.9%
Urban Parks	Miscellaneous				
Urban Parks	Organised Outdoor Fitness Classes (per class)	Per Class	11.50	11.75	2.2%
Urban Parks	Scattering of Ashes	Per Unit	48.00	49.00	2.1%
Urban Parks	Memorial Benches	Per Unit	965.00	984.30	2.0%
Urban Parks	Memorial Trees	Per Unit	215.00	219.30	2.0%
Urban Parks	Film Location Fee (Commercial)		POA	POA	N/A
Urban Parks	Lighting rig (per day/eve)	Per Day/Evening	21.00	21.40	1.9%
Urban Parks	PA System (per day/eve)	Per Day/Evening	31.90	32.55	2.0%
Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am)				
Clifton Park Wedding Packages	<u>April - October</u>				
Clifton Park Wedding Packages	Friday to Sunday room hire	Per Booking	1,360.00	1,390.00	2.2%
Clifton Park Wedding Packages	Monday to Thursday room hire	Per Booking	1,240.00	1,265.00	2.0%
Clifton Park Wedding Packages	Day before set up	Per Booking	475.00	485.00	2.1%
Clifton Park Wedding Packages	<u>November - March</u>				
Clifton Park Wedding Packages	Friday to Sunday room hire	Per Booking	1,050.00	1,070.00	1.9%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Wedding Packages	Monday to Thursday room hire	Per Booking	1,050.00	1,070.00	1.9%
Clifton Park Wedding Packages	Day before set up	Per Booking	415.00	425.00	2.4%
Clifton Park Wedding Packages	Christmas Eve & New Years Eve	Per Booking	3,150.00	3,215.00	2.1%
Clifton Park Wedding Packages	Day before set up	Per Booking	540.00	550.00	1.9%
Herringthorpe Athletics Stadium	Arena Hire full day (7 hours)	Per booking	386.50	394.00	1.9%
Herringthorpe Athletics Stadium	Arena hire half day (3.5 hours)	Per booking	193.80	198.00	2.2%
Herringthorpe Athletics Stadium	Arena Hire (per hour)	Per booking	66.80	68.00	1.8%
Herringthorpe Athletics Stadium	Athletics Full Price	Per person	4.20	4.30	2.4%
Herringthorpe Athletics Stadium	Athletics Concessionary Price	Per person	3.40	3.50	2.9%
Herringthorpe Athletics Stadium	Athletics - Junior Rothercard Price	Per person	2.70	2.80	3.7%
Herringthorpe Athletics Stadium	Season Ticket - Monthly (Full Price)	Per person	24.00	24.50	2.1%
Herringthorpe Athletics Stadium	Season Ticket - Monthly Concessionary Price)	Per person	18.40	18.80	2.2%
Herringthorpe Athletics Stadium	Season Ticket - Monthly (Junior Rothercard Price)	Per person	12.00	12.20	1.7%
Herringthorpe Athletics Stadium	Season Ticket - Family Monthly Full	Per person	39.80	40.60	2.0%
Herringthorpe Athletics Stadium	Season Ticket - Family Monthly - Concessionary/Rothercard	Per person	29.60	30.20	2.0%
Herringthorpe Athletics Stadium	Regular bookings that meet criteria - exempt VAT:				
Herringthorpe Athletics Stadium	Track Centre Pitch with changing, toilets and showers	Per match	97.50	99.50	2.1%
Herringthorpe Athletics Stadium	Track Centre Pitch and toilets only - New	Per match		80.00	N/A
Herringthorpe Athletics Stadium	Track Centre Pitch with lights	Per match	124.00	126.50	2.0%
Herringthorpe Athletics Stadium	Single 5-a-side Pitch	Per booking	39.80	40.60	2.0%
Herringthorpe Athletics Stadium	1/4 Pitch without lights (training)	Per booking	25.00	25.50	2.0%
Herringthorpe Athletics Stadium	1/4 Pitch with lights (training)	booking	30.00	30.60	2.0%
Herringthorpe Athletics Stadium	Single 5-a-side Pitch with lights	Per booking	51.20	52.20	2.0%
Herringthorpe Athletics Stadium	Multi-sports - Full Price	Per person	4.20	4.30	2.4%
Herringthorpe Athletics Stadium	Multi-sports - Concessionary/Rothercard Price	Per person	3.40	3.50	2.9%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Herringthorpe Athletics Stadium	Multi-sports - Junior Rothercard Price	Per person	2.65	2.70	1.9%
Herringthorpe Athletics Stadium	In2Athletics - Concessionary/Rothercard Price	Per person	3.70	3.80	2.7%
Herringthorpe Athletics Stadium	In2Athletics - Junior Rothercard Price	Per person	3.20	3.30	3.1%
Herringthorpe Athletics Stadium	School Visits (per pupil)	Per person	3.40	3.50	2.9%
Herringthorpe Athletics Stadium	Birthday Party (max. 15 kids, 1.5 hours)	Per party	62.00	63.00	1.6%
Herringthorpe Athletics Stadium	One to one Athletics coaching (max. 3 people, per 45 minutes) Full Price	Per person	25.50	26.00	2.0%
Herringthorpe Athletics Stadium	Training/Meeting Room (per hour)	Per booking	15.30	16.00	4.6%
Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) with refreshments	Per booking	28.50	29.00	1.8%
Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) commercial rate	Per booking	28.50	29.00	1.8%
Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) commercial rate with refreshments	Per booking	34.70	35.00	0.9%
Herringthorpe Athletics Stadium	Cancellation of Room/Hall bookings:				
Herringthorpe Athletics Stadium	Charge for room booking cancelled on day		100.00%	100.00%	N/A
Herringthorpe Athletics Stadium	Charge for booking cancelled within the week		80.00%	80.00%	N/A
Herringthorpe Athletics Stadium	Charge for booking cancelled within the month		50.00%	50.00%	N/A
Herringthorpe Athletics Stadium	Cancellation of Track and centre pitch bookings:				
Herringthorpe Athletics Stadium	Charge for booking cancelled on day		100%	100%	N/A
Herringthorpe Athletics Stadium	Charge for booking cancelled within the week		50%	50%	N/A
Thrybergh Country Park	Fly Fishing* (includes car parking fee)				
Thrybergh Country Park	4 hours (2 fish) Full Price	Half day	14.30	8.00	-44.1%
Thrybergh Country Park	4 hours (2 fish) Concessionary/Rothercard Price	Half day	12.25	6.00	-51.0%
Thrybergh Country Park	Full day (2 fish) Full Price	Half day ticket	15.80	8.50	-46.2%
Thrybergh Country Park	Full day (2 fish) Concessionary/Rothercard Price	Half day ticket	13.80	7.00	-49.3%
Thrybergh Country Park	Season Permit unlimited visits 2 fish per visit	Season ticket	215.00	100.00	-53.5%
Thrybergh Country Park	Float Tubing*				
Thrybergh Country Park	Season Permit Float Tube Launch	Permit	44.00	45.00	2.3%
Thrybergh Country Park	Day Ticket Float Tube Launch	Day ticket	5.10	5.20	2.0%
Thrybergh Country Park	Boat Day	Day ticket	11.25	11.50	2.2%
Thrybergh Country Park	Boat 5 visits	Day ticket	45.00	46.00	2.2%
Thrybergh Country Park	Caravan/Camping*				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Thrybergh Country Park	Family Tent (per night)	Pitch	17.85	18.20	2.0%
Thrybergh Country Park	Caravans, trailer tents & motorhomes (per unit per night)	Pitch	21.50	22.00	2.3%
Thrybergh Country Park	Awning	Pitch	3.60	3.70	2.8%
Thrybergh Country Park	Rally Rate (per night)	Pitch	17.00	17.50	2.9%
Thrybergh Country Park	Seasonal Pitch (rate per night for six months)	Pitch	18.50	19.00	2.7%
Thrybergh Country Park	Other Activities				
Thrybergh Country Park	School Visits (per pupil - Rotherham schools)	Day visit	4.50	4.10	-8.9%
Thrybergh Country Park	School Visits (per pupil - Out of area)	Day visit		4.60	N/A
Thrybergh Country Park	Soft Play* (per child)	Visit	2.50	2.50	0.0%
Thrybergh Country Park	Car Parking - Thrybergh Country Park				
Thrybergh Country Park	All Year Round (per day)	Ticket	1.80	1.90	5.6%
Thrybergh Country Park	Disabled Parking	Ticket	Free	Free	Free
Thrybergh Country Park	Minibus Day Rate	Ticket	3.50	As Car	As Car
Thrybergh Country Park	Car Parking - Season Ticket	Ticket	70.00	80.00	14.3%
Thrybergh Country Park	car parking season ticket disabled	Ticket	Free	Free	Free
Thrybergh Country Park	Scooter hire (2hrs)	2 hr hire	2.55	2.60	2.0%
Ulley Country Park	Coarse Fishing*				
Ulley Country Park	Season Ticket Full Price	Ticket	74.50	76.00	2.0%
Ulley Country Park	Season Ticket Concessionary/Rothercard Price	Ticket	52.00	53.00	1.9%
Ulley Country Park	Day Ticket Full Price		6.20	6.30	1.6%
Ulley Country Park	Day Ticket Concessionary/Rothercard Price		4.60	4.70	2.2%
Ulley Country Park	Other Activities				
Ulley Country Park	Hire of Multi-purpose Room (1 Hour) (non-VAT unless hired for a sporting activity)	Per Hour	20.40	20.80	2.0%
Ulley Country Park	Car Parking*				
Ulley Country Park	Car Parking - per day	Per Day	1.80	1.90	5.6%
Ulley Country Park	Car Parking - Season Ticket (per car)	Per Car	70.00	80.00	14.3%
	Minibus Day Rate	Per Vehicle	Free	As Car	As Car
	Blue Badge Holders	Per Vehicle	Free	Free	Free
Rother Valley Country Park	Watersports Includes VAT unless used for education/training				
Rother Valley Country Park	Double Handed Dinghies (per 90 minutes) Full Price	Per 90 minutes	18.00	18.00	0.0%
Rother Valley Country Park	Double Handed Dinghies (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	12.50	12.50	0.0%
Rother Valley Country Park	Double Handed Dinghies (per 90 minutes) Junior Rothercard Price	Per 90 minutes	10.50	10.50	0.0%
Rother Valley Country Park	Single Handed Dinghies (per 90 minutes) Full Price	Per 90 minutes	14.00	14.00	0.0%
Rother Valley Country Park	Single Handed Dinghies (per 90 minutes) Concessionary/ Rothercard Price	Per 90 minutes	10.00	10.00	0.0%
Rother Valley Country Park	Single Handed Dinghies (per 90 minutes) Junior Rothercard Price	Per 90 minutes	7.50	7.50	0.0%
Rother Valley Country Park	Windsurfer (per 90 minutes) Full Price	Per 90 minutes	13.00	13.00	0.0%
Rother Valley Country Park	Windsurfer (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	9.00	9.00	0.0%
Rother Valley Country Park	Windsurfer (per 90 minutes) Junior Rothercard Price	Per 90 minutes	6.50	6.50	0.0%
Rother Valley Country Park	Canadian Canoe (per 60 minutes) Full Price	Per Hour	13.50	13.50	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Rother Valley Country Park	Canadian Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	11.00	11.00	0.0%
Rother Valley Country Park	Canadian Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	8.50	8.50	0.0%
Rother Valley Country Park	Kayak Canoe (per 60 minutes) Full Price	Per Hour	11.50	11.50	0.0%
Rother Valley Country Park	Kayak Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	9.00	9.00	0.0%
Rother Valley Country Park	Kayak Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	7.00	7.00	0.0%
Rother Valley Country Park	Open Canoe (per 60 minutes) Full Price	Per Hour	11.50	11.50	0.0%
Rother Valley Country Park	Open Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	9.00	9.00	0.0%
Rother Valley Country Park	Open Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	7.00	7.00	0.0%
Rother Valley Country Park	Topo Due Canoe (per 60 minutes) Full Price	Per Hour	12.50	12.50	0.0%
Rother Valley Country Park	Topo Due Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	10.50	10.50	0.0%
Rother Valley Country Park	Topo Due Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	7.50	7.50	0.0%
Rother Valley Country Park	Rowing Boat (per 30 minutes)	Per 30 minutes	13.00	13.00	0.0%
Rother Valley Country Park	Pedal Boat (per 30 minutes)	Per 30 minutes	13.00	13.00	0.0%
Rother Valley Country Park	Electric Boats		16.00	16.00	0.0%
Rother Valley Country Park	Wet Suit (session) Full Price	Per Person	7.00	7.00	0.0%
Rother Valley Country Park	Wet Suit (session) Concessionary/Rothercard Price	Per Person	5.00	5.00	0.0%
Rother Valley Country Park	Wet Suit (per day) Full Price	Per Person	14.50	14.50	0.0%
Rother Valley Country Park	Wet Suit (per day) Concessionary/Rothercard Price	Per Person	7.50	7.50	0.0%
Rother Valley Country Park	Buoyancy Aid (per day) Full Price	Per Person	10.50	10.50	0.0%
Rother Valley Country Park	Buoyancy Aid (per day) Concessionary/Rothercard Price	Per Person	7.00	7.00	0.0%
Rother Valley Country Park	Instructor /Supervisor (1:1 90 min lesson in any activity, cost now includes equipment) VAT exempt	Per Person	82.00	82.00	0.0%
Rother Valley Country Park	Locker Tokens	Per Locker	0.50	0.50	0.0%
Rother Valley Country Park	Powerboat Hire *				
Rother Valley Country Park	Powerboat including Driver 0 - 4 hours	Per Boat	575.00	590.00	2.6%
Rother Valley Country Park	Powerboat including Driver 0 - 8 hours	Per Boat	710.00	725.00	2.1%
Rother Valley Country Park	Launch Fees				
Rother Valley Country Park	Private Launch - (Per Day) Full Price	Per Unit Per Day	10.50	10.50	0.0%
Rother Valley Country Park	Private Launch - (Per Day) Concessionary/Rothercard Price	Per Unit Per Day	7.50	7.50	0.0%
Rother Valley Country Park	Private Launch (within 3 hours of closure) Full Price	Per Unit	7.00	7.00	0.0%
Rother Valley Country Park	Private Launch (within 3 hours of closure) Concessionary/Rothercard Price	Per Unit	5.50	5.50	0.0%
Rother Valley Country Park	6 Month Private Launch Saver - Incl. Car Parking Fee Full Price	Per Unit	198.00	198.00	0.0%
Rother Valley Country Park	6 Month Private Launch Saver - Incl. Car Parking Fee Concessionary/Rothercard Price	Per Unit	153.00	153.00	0.0%
Rother Valley Country Park	Storage & Launch Saver (launch1/3/10 to 19/12/10, 12 month storage)inc C/P	Per Unit	367.00	367.00	0.0%
Rother Valley Country Park	6 Months Jet Ski Launch Pass	Per Person Per Unit	219.30	219.30	0.0%
Rother Valley Country Park	1 Month Jet Ski Launch Pass (min. of 6 months to be purchased first)	Per Person Per Unit	65.00	65.00	0.0%
Rother Valley Country Park	Craft Storage				
Rother Valley Country Park	Boats per year - to include car parking fee	Per Boat	240.00	240.00	0.0%
Rother Valley Country Park	Cycle Hire				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Rother Valley Country Park	Cycle Hire Refundable Deposit (per cycle)	Per Cycle	5.00	10.00	100.0%
Rother Valley Country Park	Cycle Hire Refundable Deposit (per group of over 6 people)	Per Cycle	30.00	30.00	0.0%
Rother Valley Country Park	Cycle Hire (per hour)	Per Cycle Per Hour	7.50	8.00	6.7%
Rother Valley Country Park	Cycle Hire 2 hour	Per Cycle Per 2 Hours	13.00	14.50	11.5%
Rother Valley Country Park	Cycle Trailers (per hour)	Per Trailer Per Hour	6.00	6.00	0.0%
Rother Valley Country Park	Cycle Trailers 2 hours	Per Trailer Per 2 Hours	10.00	10.00	0.0%
Rother Valley Country Park	Dino Cycle	Per Cycle	19.00	20.00	5.3%
Rother Valley Country Park	Dino Cycle Trailer	Per Cycle Trailer	13.00	13.50	3.8%
Rother Valley Country Park	Electric 4 seat cycle	Per Cycle Per Hour		£23.00	New
Rother Valley Country Park	Single Chopper	Per Cycle Per Hour		£9.00	New
Rother Valley Country Park	Single Chopper (Concession)	Per Cycle Per Hour		£8.00	New
Rother Valley Country Park	Duo Chopper (2 seat cycle)	Per cycle Per Hour		£13.00	New
Rother Valley Country Park	Duo Chopper (2 seat cycle) (Concession)	Per cycle Per Hour		£9.50	New
Rother Valley Country Park	Single seat go cart	Per Hour		£9.00	New
Rother Valley Country Park	Single seat go cart (Concession)	Per Hour		£8.00	New
Rother Valley Country Park	Lake Hire				
Rother Valley Country Park	Summer (March - Sept) - All Day Lake Hire *				
Rother Valley Country Park	Sole use of Main Lake	Per Day	3,978.00	4,060.00	2.1%
Rother Valley Country Park	Partial use of Main Lake	Per Day	1,887.00	1,925.00	2.0%
Rother Valley Country Park	Hire of Northern Lake	Per Day	1,224.00	1,250.00	2.1%
Rother Valley Country Park	<u>Lake charges do not include equipment</u>				
Rother Valley Country Park	Winter (October - February) - All Day Lake Hire *				
Rother Valley Country Park	Sole use of Main Lake	Per Day	1,820.00	1,860.00	2.2%
Rother Valley Country Park	Partial use of Main Lake	Per Day	910.00	930.00	2.2%
Rother Valley Country Park	Hire of Northern Lake	Per Day	612.00	625.00	2.1%
Rother Valley Country Park	<u>Lake charges do not include equipment</u>				
Rother Valley Country Park	Model Boating *				
Rother Valley Country Park	Model Boating (per craft per day) * Full Price	Per Craft Per Day	5.00	5.10	2.0%
Rother Valley Country Park	Model Boating (per craft per day) * Concessionary/Rothercard Price	Per Craft Per Day	3.50	3.60	2.9%
Rother Valley Country Park	Miscellaneous				
Rother Valley Country Park	Powercraft Engine Test	Per Craft	46.00	47.00	2.2%
Rother Valley Country Park	Windsurf Harness Hire	Per Person	8.50	8.70	2.4%
Rother Valley Country Park	Spraydeck hire	Per Unit	8.50	8.70	2.4%
Rother Valley Country Park	Locker Tokens	Per Locker	0.50	0.50	0.0%
Rother Valley Country Park	Small meeting room hire (half day)	Per Half Day	63.00	64.30	2.1%
Rother Valley Country Park	Small meeting room hire (full day)	Per Day	105.00	107.00	1.9%
Rother Valley Country Park	Large meeting room hire (full day)	Per Day	210.00	215.00	2.4%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Rother Valley Country Park	Flip Chart Hire (on site only) per day*	Per Day	26.00	26.50	1.9%
Rother Valley Country Park	P.A. Caravan (per day (on site only)*)	Per Day	76.50	0.00	-100.0%
Rother Valley Country Park	Rotherham School Visits	Per Pupil	4.00	4.10	2.5%
Rother Valley Country Park	School Visits (per pupil)	Per Pupil	4.50	4.60	2.2%
Rother Valley Country Park	Lecture (by Ranger Staff on site) per hour (non-vat)	Per Hour	102.00	104.00	2.0%
Rother Valley Country Park	Events Fee *	Per Event	500.00	POA - Minimum £500	N/A
Rother Valley Country Park	Orienteering Maps *	Per Unit	3.00	3.00	0.0%
Rother Valley Country Park	Caravan and Camping *(not Caravan Site - event operator only)				
Rother Valley Country Park	Caravan - Overnight (Organised events only)	Per Unit	11.00	11.50	4.5%
Rother Valley Country Park	Tents - Overnight (Organised events only)	Per Unit	9.50	10.00	5.3%
Rother Valley Country Park	Caravans (Daytime only)	Per Unit	5.00	5.00	0.0%
Rother Valley Country Park	Coarse Fishing				
Rother Valley Country Park	Season ticket (ticket to expire at end of March)	Per Person	75.00	75.00	0.0%
Rother Valley Country Park	Per Day	Per Person	5.00	5.00	0.0%
Rother Valley Country Park					
Rother Valley Country Park	Car Parking (over 3 hours)	Per Car	5.00	5.00	0.0%
Rother Valley Country Park	Car Parking (within 3 hours of closure)	Per Car	3.50	3.50	0.0%
Rother Valley Country Park	Car Parking - Orange / Blue Disabled Badge Holders	Per Car	2.50	Free	Free
Rother Valley Country Park	New automated system -				
Rother Valley Country Park	Up to 1 hour parking	Per Car	N/A	1.00	N/A
Rother Valley Country Park	Up to 2 hours parking	Per Car	2.00	2.00	0.0%
Rother Valley Country Park	Up to 3 hours parking	Per Car	3.00	3.00	0.0%
Rother Valley Country Park	Up to 4 hours parking	Per Car	4.00	4.00	0.0%
Rother Valley Country Park	Up to 5 hours parking	Per Car	5.00	5.00	0.0%
	All Day	Per Car	6.00	6.00	0.0%
	Blue Badge Holders	per Car	Free	Free	Free
	Mini Buses (Charged as Car)	per Car	Charged as Car	Charged as Car	Charged as Car
	Up to 1 hour parking - Peak	Per Car	N/A	One rate to apply throughout year, as above	One rate to apply throughout year, as above
	Up to 2 hours parking - Peak	Per Car	2.20	One rate to apply throughout year, as above	One rate to apply throughout year, as above
	Up to 3 hours parking - Peak	Per Car	3.30	One rate to apply throughout year, as above	One rate to apply throughout year, as above
	Up to 4 hours parking - Peak	Per Car	4.60	One rate to apply throughout year, as above	One rate to apply throughout year, as above
	Up to 5 hours parking - Peak	Per Car	5.70	One rate to apply throughout year, as above	One rate to apply throughout year, as above
	All Day - Peak	Per Car	7.00	One rate to apply throughout year, as above	One rate to apply throughout year, as above
Rother Valley Country Park	<u>Car Parking - Season Ticket (April to March)*</u>				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Rother Valley Country Park	Purchased in April to June	Per Car	90.00 reduced by 1/12th per calendar month	£80 reduced by 1/12th per calendar month	-11.11%
Rother Valley Country Park	Purchased in July to September	Per Car		N/A	N/A
Rother Valley Country Park	Purchased in October to December	Per Car		N/A	N/A
Waleswood Caravan and Camping Site	Note that this is a new business, and all rates may be subject to amendment as dictated by demand and business efficiency.		Charges for 2020/21 shown below	Charges for 2021 shown below	N/A
Waleswood Caravan and Camping Site	Standard hard-standing and Grass 8m x 8m, with shared electric hook-up point - High Season (School Holiday and bank Holiday's summer months) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	28.00	29.00	3.6%
Waleswood Caravan and Camping Site	Standard hard-standing 8m x 8m, with shared electric hook-up point - Mid Season (Term time summer Months) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	25.00	26.00	4.0%
Waleswood Caravan and Camping Site	Standard hard-standing and Grass 8m x 8m, with shared electric hook-up point -Low Season (Winter months) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	20.00	21.00	5.0%
Waleswood Caravan and Camping Site	Super Pitch 10m x 10m, with own static waste and tap water -High Season (School Holidays and bank Holidays summer) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	30.00	31.00	3.3%
Waleswood Caravan and Camping Site	Super Pitch 10m x 10m, with own static waste and tap water - Mid Season (Term Time) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	27.00	28.00	3.7%
Waleswood Caravan and Camping Site	Super Pitch 10m x 10m, with own static waste and tap water - low Season (Term time winter) Pitch includes Awning, 2 people and 1 Car and caravan or motorhome	Per pitch. Incl 2 people and electricity, per night	22.00	23.00	4.5%
Waleswood Caravan and Camping Site	Large Motorhome / caravan pitch - Peak Season Super Pitch with own waste, water, and electric point High season	Per pitch. Incl 2 people and electricity, per night	33.00	34.00	3.0%
Waleswood Caravan and Camping Site	Large Motorhome / Caravan pitch - Off Peak Season Super Pitch with own waste, water, and electric point Mid season	Per pitch. Incl 2 people and electricity, per night	30.00	31.00	3.3%
Waleswood Caravan and Camping Site	Large Motorhome / Caravan pitch - Off Peak Season Super Pitch with own waste, water, and electric point low season	Per pitch. Incl 2 people and electricity, per night	25.00	26.00	4.0%
Waleswood Caravan and Camping Site	Extra Large Motorhome / caravan pitch - High Season	Per pitch. Incl 2 people and electricity, per night	36.00	37.00	2.8%
Waleswood Caravan and Camping Site	Extra Large Motorhome / Caravan pitch - Mid Season	Per pitch. Incl 2 people and electricity, per night	33.00	34.00	3.0%
Waleswood Caravan and Camping Site	Extra Large Motorhome / Caravan pitch - low Season	Per pitch. Incl 2 people and electricity, per night	28.00	29.00	3.6%
Waleswood Caravan and Camping Site	Tent Pitch 7.5m x 8m (shared electric hook up point)	Per pitch. Incl 2 people and electricity, per night	25.00	26.00	4.0%
Waleswood Caravan and Camping Site	Large Tent Pitch 10m x 10m (shared electric hook up point)	Per pitch. Incl 2 people and electricity, per night	27.00	28.00	3.7%
Waleswood Caravan and Camping Site	Infant aged 0 - 2 years, as part of a larger booking including adults	Per person per night	0.00	0	0.00%
Waleswood Caravan and Camping Site	Extra Awning or Pup Tent (only on caravan and motorhome pitches, max one per pitch)	per night	3.00	3.00	0.0%
Waleswood Caravan and Camping Site	Pet as part of a larger boeing including adults	per night	3.00	3.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Waleswood Caravan and Camping Site	Child aged 3 to 16 years old as part of a larger booking including adults	per person per night	3.00	3.00	0.0%
Waleswood Caravan and Camping Site	Additional person over 16 years old	per person per night	3.00	3.00	0.0%
Waleswood Caravan and Camping Site	Additional car (note one car allowed free of charge on motorhome pitches, motorhome classed as a caravan)	per car per day	5.00	5.00	0.0%
Waleswood Caravan and Camping Site	Visitor car (must be pre-booked)	per day/part day	5.00	5.00	0.0%
Waleswood Caravan and Camping Site					
Events Team	Car Parking fee at Herringthorpe Playing Fields for Rotherham Show	Per Car Per Day	3.00	3.00	0.0%
Events Team	Event Application Form Administration Charge	Per Event	25.00	25.00	0.0%
Events Team	Event Application Form Administration Charge (Registered Charity Rate)	Per Event	17.50	17.50	0.0%
Music Service	CPD and other offers to schools	Per Hour	100.00	103.00	3.0%
Music Service	Group lessons of 3 or more pupils	Per Pupil Per Term	55.00	55.00	0.0%
Music Service	Shared lesson (2 pupils in the lesson)	Per Pupil Per Term	92.40	95.20	3.0%
Music Service	Individual 15 minute lesson (only available if a suitable share cannot be found)	Per Pupil Per Term	92.40	95.20	3.0%
Music Service	Individual 1:1 20 minutes	Per Term	132.00	136.00	3.0%
Music Service	Individual 1:1 30 minutes grade 5+	Per Term	165.00	169.95	3.0%
Music Service	Hourly charge for instrument lessons. Whole class teaching, after school clubs	Per Hour	40.00	41.20	3.0%
Library Service	Library Service Books (non-VAT)				
Library Service	Overdue Charges per day open (Under 18s and over 60s exempt)	Per Day	0.00	0.00	0.00%
Library Service	Overdue Charges maximum (Under 18s and over 60s exempt)	N/A	0.00	0.00	0.00%
Library Service	Talking Books (non-VAT)				
Library Service	Overdue Charges per day per title (Under 18s and over 60s exempt)	Per Day	0.00	0.00	0.00%
Library Service	Overdue Charges maximum (Under 18s and over 60s exempt)	Per Day	0.00	0.00	0.00%
Library Service	Compact Discs				
Library Service	Hire Charges per week or part	Per Week/Part	1.20	Remove	N/A Service no longer provided
Library Service	Overdue Charges per day open	Per Day	0.90	Remove	N/A Service no longer provided
Library Service	Overdue Charges maximum	N/A	7.50	Remove	N/A Service no longer provided
Library Service	Video & DVDs:				
Library Service	Feature Films hire per week	Per Week	3.00	Remove	N/A Service no longer provided
Library Service	Feature Films Overdue per day	Per Day	1.50	Remove	N/A Service no longer provided
Library Service	Overdue Charges maximum	N/A	15.00	Remove	N/A Service no longer provided
Library Service	Riverside Library Intermediate Band hire per week	Per Week	1.85	Remove	N/A Service no longer provided
Library Service	Community Lib. Intermediate Band hire per week	Per Week	1.85	Remove	N/A Service no longer provided
Library Service	Intermediate Band Overdue per day	Per Day	0.65	Remove	N/A Service no longer provided
Library Service	Overdue Charges maximum	N/A	12.00	Remove	N/A Service no longer provided
Library Service	Reservations				
Library Service	Book per item (in stock within Rotherham Libraries)	Per Item	0.00	0	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Library Service	Book per item (not in stock within Rotherham Libraries)	Per Item	0.00	0	0.0%
Library Service	Non-books per item	Per Item	0.60	0.60	0.0%
Library Service	Inter-Library Loans	Per Item	7.50	Remove	N/A Service no longer provided
Library Service	Lost & Irreparably Damaged Books, etc.				
Library Service	Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted as a replacement, If no replacement following charges apply	Per Item	0.00	0	0.0%
Library Service	Adult Fiction Paperback	Per Item	7.20	7.30	1.4%
Library Service	Adult Fiction Hardback	Per Item	7.20	7.30	1.4%
Library Service	Adult Non-Fiction	Per Item	7.20	7.30	1.4%
Library Service	Children's Fiction	Per Item	5.10	5.20	2.0%
Library Service	Children's Non-Fiction	Per Item	5.10	5.20	2.0%
Library Service	Microbit kit	Per Item	15.30	15.60	2.0%
Library Service	Lost/Irreparably Damaged Talking Books (non-VAT)				
Library Service	Abridged Version	Per Item	7.20	7.30	1.4%
Library Service	Unabridged Version	Per Item	21.50	21.90	1.9%
Library Service	Lost/Irreparably Damaged CD-Roms & Compact Discs:				
Library Service	Compact Discs	Per Item	6.00	Remove	N/A Service no longer provided
Library Service	DVDs	Per Item	12.00	Remove	N/A Service no longer provided
Library Service	Library Tickets				
Library Service	Lost Library Tickets: (non-VAT)	Per Item	1.50	1.50	0.0%
Library Service	Discarded Library Books/CDs/Videos				
Library Service	Children's Hardback & Paperback (or 15% original price whichever is greatest)	Per Item	0.50	0.50	0.0%
Library Service	Adult Fiction hardback (or 15% original price whichever is greatest)	Per Item	1.00	1.00	0.0%
Library Service	Adult non-fiction hardback & paperback (or 15% original price whichever is greatest)	Per Item	1.10	1.10	0.0%
Library Service	Adult Fiction paperbacks	Per Item	0.50	0.50	0.0%
Library Service	Discarded Compact Discs	Per Item	1.00	1.00	0.0%
Library Service	Discarded DVD's	Per Item	2.50	2.50	0.0%
Library Service	Photocopying Black & White				
Library Service	A4	Per Page	0.20	0.20	0.0%
Library Service	A3	Per Page	1.10	1.10	0.0%
Library Service	Photocopying Colour				
Library Service	A4	Per Page	0.65	0.65	0.0%
Library Service	A3	Per Page	2.10	2.10	0.0%
Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)				
Library Service	In opening hours per hour	Per Hour	10.20	10.40	2.0%
Library Service	Outside opening hours per hour + Caretaking Costs	Per Hour			
Library Service	Promotional Displays per month (insurance)	Per Month	12.50	12.80	2.4%
Library Service	Promotional Displays per week	Per Week	4.50	4.60	2.2%
Library Service	Commercial	N/A	Negotiable	Negotiable	Negotiable
Library Service	IT Facilities				
Library Service	Printing Black & White per copy A4	Per Page	0.20	0.20	0.0%
Library Service	Printing Colour per copy A4	Per Page	0.65	0.70	7.7%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Library Service	Printing Black & White per copy A3	Per Page	1.10	1.10	0.0%
Library Service	Printing Colour per copy A3	Per Page	2.10	2.10	0.0%
Library Service	Internet user Library Member	Per Hour	0.00	0	0.00%
Library Service	Internet User Non-Library member	Per Hour	0.00	0	0.00%
Library Service	Use of ICT Centres				
Library Service	Band A (libraries that can accommodate 12+ learners)	Various	26.50	27.00	1.9%
Library Service	Band B (libraries that can accommodate 6-11 learners)	Various	13.80	14.10	2.2%
Library Service	Band C libraries that can accommodate up to 6 learners)	Various	7.65	7.80	2.0%
Library Service	Commission on sales				
Library Service		% of sales	25.00%	25.00%	0.0%
Library Service	Workshops/Holiday Activities (other than Summer Reading Challenge)				
Library Service	Storystop/Activities/Events/Author Events	Per Child	Variable	Variable	Variable
Library Service	Riverside House Library, Heritage and Arts Space				
Library Service	Gallery Hire (minimum 3 week hire for approved exhibitions)	Various	Negotiable	Negotiable	Negotiable
Library Service	Publicity & Promotion of Booked Events at request of hirer per advert minimum (Inc. design, advert space)	Various	Negotiable	Negotiable	Negotiable
Library Service	Projector	Various	Negotiable	Negotiable	Negotiable
Library Service	Display cases	Various	Negotiable	Negotiable	Negotiable
Library Service	Hire of Steinway piano (on site)	Various	Negotiable	Negotiable	Negotiable
Library Service	Commission on sales	Various	25.00%	25.00%	0.0%
Library Service	ICT Equipment Hire				
Library Service	Micro-Bits kits	Per Unit	0.00	0	0.00%
Library Service	Overdue Charges per day per microbit kit (Under 18s and over 60s exempt)	Per Day	0.25	0.30	20.0%
Library Service	Overdue Charges maximum per microbit kit (Under 18s and over 60s exempt)	N/A	6.00	6.10	1.7%
Library Service	Visa and Immigration Services				
Library Service	We Are Digital Online Visa Support (fee minus 2% SCL levy for administration and support)	Per Hour	40.00	40.00	0.0%
Library Service	Visa Biometric Support	Per Transaction	15.68	15.68	0.0%
Registration Service	Ceremony Booking Fee		30.00	35.00	16.7%
Registration Service	Ceremony Administration Fee		30.00	35.00	16.7%
Registration Service	Statutory Marriage Civil Partnership Clifton Park Museum		57.00	57.00	0.0%
Registration Service	Enhanced Marriage Civil Partnership Clifton Park Museum	Mon - Thurs	245.00	250.00	2.0%
Registration Service	Premium Marriage Civil Partnership Ceremony Clifton Park Museum	Friday	290.00	290.00	0.0%
Registration Service	Premium Marriage Civil Partnership Ceremony Clifton Park Museum	Saturday	290.00	290.00	0.0%
Registration Service	Naming Renewal of Vows Clifton Park Museum	Mon - Thurs	265.00	270.00	1.9%
Registration Service	Naming Renewal of Vows Clifton Park Museum	Friday	320.00	320.00	0.0%
Registration Service	Naming Renewal of Vows Clifton Park Museum	Saturday	325.00	325.00	0.0%
Registration Service	Private Citizenship Clifton Park Museum	Mon - Fri	155.00	155.00	0.0%
Registration Service	Marriage Civil Partnership Approved Venue	Mon - Fri	325.00	325.00	0.0%
Registration Service	Marriage Civil Partnership Approved Venue	Saturday	355.00	360.00	1.4%
Registration Service	Marriage Civil Partnership Approved Venue	Sunday	375.00	380.00	1.3%
Registration Service	Marriage Civil Partnership Approved Venue	Bank Hol / 6pm - 8pm	475.00	485.00	2.1%
Registration Service	Naming Renewal of Vows Approved Venue	Mon - Fri	295.00	295.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Registration Service	Naming Renewal of Vows Approved Venue	Saturday	345.00	350.00	1.4%
Registration Service	Naming Renewal of Vows Approved Venue	Sunday	375.00	380.00	1.3%
Registration Service	Naming Renewal of Vows Approved Venue	Bank Hol / 6pm - 8pm	500.00	505.00	1.0%
Registration Service	Priority Certificate		35.00	35.00	0.0%
Registration Service	Closed register certificate		11.00	11.00	0.0%
Registration Service	Open register certificate		11.00	11.00	0.0%
Registration Service	Time of registration certificate		11.00	11.00	0.0%
Registration Service	Request for correction to register entry to Local Registration Service		75.00	75.00	0.0%
Registration Service	Request for correction to register entry to General Register Office		90.00	90.00	0.0%
Registration Service	Request for approval of foreign divorce documents as evidence for notice of marriage to Local Registration Service		50.00	50.00	0.0%
Registration Service	Request for approval of foreign divorce or dissolution documents as evidence for notice of marriage to General Register Office		75.00	75.00	0.0%
Registration Service	Request to change of forename within 12 months of birth registration		40.00	40.00	0.0%
Registration Service	Request to waive statutory marriage or civil partnership notice period		60.00	60.00	0.0%
Registration Service	Application to register a building for worship		29.00	29.00	0.0%
Registration Service	Application to register a place of religious worship for marriage		123.00	123.00	0.0%
Registration Service	Notice of marriage or civil partnership		35.00	35.00	0.0%
Registration Service	Attending to take notice of marriage or civil partnership for a housebound person		47.00	47.00	0.0%
Registration Service	Attending to take notice of marriage or civil partnership for a detained person		68.00	68.00	0.0%
Registration Service	Marriage or civil partnership by Registrar Generals Licence		15.00	15.00	0.0%
Registration Service	Attending the marriage or civil partnership of a housebound person		84.00	84.00	0.0%
Registration Service	Attending the marriage or civil partnership of a detained person		94.00	94.00	0.0%
Registration Service	Conversion of a civil partnership to marriage one stage procedure		45.00	45.00	0.0%
Registration Service	Conversion of a civil partnership to marriage two stage procedure		118.00	118.00	0.0%
Registration Service	Conversion of a civil partnership to marriage for a housebound person		99.00	99.00	0.0%
Registration Service	Conversion of a civil partnership to marriage for a detained person		117.00	117.00	0.0%
Registration Service	Conversion of a civil partnership to marriage by special procedure		15.00	15.00	0.0%
Registration Service	Attending to register a marriage at a place of religious worship		86.00	86.00	0.0%
Registration Service	Attending to register the religious marriage or civil partnership of a housebound person		81.00	81.00	0.0%
Registration Service	Attending to register the religious marriage or civil partnership of a detained person		88.00	88.00	0.0%
Registration Service	Certificate of no impediment to marriage or civil partnership		35.00	35.00	0.0%
Registration Service	Signed for postage		1.81	1.85	2.2%
Heritage Services:	Room Bookings				
Clifton Park Museum, York	Hire of Museum (Special Conditions apply)	Each	on application	on application	on application
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Gallery Hire during normal Museum public opening hours (Mon-Fri) per hour	Each	31.00	31.60	1.9%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Gallery Hire during normal Museum public opening hours (Mon-Fri) per hour over 6 hours	Each	26.00	26.50	1.9%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Ceremony Room for ceremonies to include photos in the room and maintenance	Each	32.00	32.60	1.9%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Gallery Hire Saturday and Sunday	Each	on application	on application	on application
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Caretaking cost per hour CPM/BC	Each	16.00	16.00	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Use of Gallery in Museum for background wedding/ceremony photos	Each	56.00	Remove - Duplicate	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Hire of Boston Castle (Special Conditions apply)	Each	on application	on application	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Boston Castle Earl's Room during normal opening hours	Each	26.00	26.50	1.9%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Boston Castle Earl's Room Saturday and Sunday and outside normal opening hours	Each	31.00	31.60	1.9%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Use of Gallery/roof at Boston Castle for background wedding/ceremony photos	Each	56.00	58.00	3.6%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Note room hire/photography outside normal opening hours incur a caretaking charge on top of the rates listed above - per hour			16	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Cancellation of Room Bookings at Clifton Park Museum or Boston Castle				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Charge for room booking cancelled on day	Each	100%	Remove	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Charge for room booking cancelled within the week	Each	80%	Remove	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Charge for room booking cancelled within the month	Each	50%	Remove	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Hospitality/Refreshments	Each	on application	on application	on application
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Overhead Projector per hour	Each	10.00	10.00	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Overhead Projector full day (9 a.m.-5 p.m.)	Each	10.00	10.00	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Flip Chart Stand (including pad) per session	Each	12.00	12.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Powerpoint Projector full day 9 am - 5 pm	Each	10.00	10.50	5.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Laptop full day 9 am - 5 pm	Each	10.00	10.50	5.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Display Cases	Each	Price on application	Price on application	Price on application
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Transport of Display Cases	Each	cover costs + min. of 20%	cover costs + min. of 20%	cover costs + min. of 20%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Installation of Display Cases	Each	cover costs + min. of 20%	cover costs + min. of 20%	cover costs + min. of 20%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Display Boards	Each	cover costs + min. of 20%	cover costs + min. of 20%	cover costs + min. of 20%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	**Schools - non Vat if Rotherham LEA, Vatable for schools outside Rotherham LEA ** Each session is a maximum of 2 hours. The maximum class size is 30. Prices are the same for all schools, with VAT being charged for schools outside Rotherham LEA and academies				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	**School Sessions delivered at the Museum venues for a full day visit (this includes all materials and resources)	Each	£6.50 per child	£6.50 per child	0.00%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	**School Sessions delivered at the Museum venues for a half day (this includes all materials and resources)	Each	£4.25 per child	4.25 per child	0.00%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	**School Sessions delivered at the Heritage Service venues for a half day using the kitchen Range (this includes all materials and resources)	Each	£5.50 per child	Remove	N/A Service no longer provide service
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	**School based sessions inclusive of travel expenses	Each	£4.75 per child	5.50 per child	15.79%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Minimum charge for school session at Heritage Service venues for 27 pupils or less for full day	Each	175.00	175.00	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Minimum charge for school session at Heritage Service venues including the Kitchen Range for 27 pupils or less for half day sessions	Each	148.50	Remove	N/A Service no longer provide service
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Up to one hour online session for schools	Each		50.00	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Minimum for standard school sessions at Heritage Service Venues for Half day for 27 pupils or less	Each	115.00	60.00	-47.83%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Minimum charge for SEN school session (max. 12 pupils)	Each	60.00	66.00	10.00%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Minimum charge for school in School/Outreach venue for 27 pupils or less	Each	150.00	148.50	-1.00%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Activity Box hire for self guided sessions (Museum or Park use only)	Each	20.00	Price on application	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Activity Cart (resources for schools)	Each	Price on application	Remove	N/A Service no longer provide service
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Adult Workshops/event tours/courses	Each	Variable at least to cover all delivery costs + min of 20%	Variable at least to cover all delivery costs + min of 20%	Variable at least to cover all delivery costs + min of 20%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Childrens activities (family fun days, craft activities, toddler sessions etc.)	Each	Variable at least to cover all delivery costs + min of 20%	Pay what you can	Pay what you can
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Adult Reminiscence Sessions (max of 10 adults)	Each	Minimum charge of £55	Minimum charge of £60	9.09%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Adult Care Home sessions (outreach venues)	Each	Minimum charge of £60	£20 per for two weeks	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Hire of memory boxes for Care Homes (to be collected and returned by hirer)	Each	£20 per for two weeks	£21 per for two weeks	5.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	General Museum and Gallery Tour (minimum of 10 adults)	Each	Min. charge of £4.75 per person	Min. charge of £4.80 per person	1.05%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Talk by staff (non-VAT) (up to 2 hours including preparation) at Heritage Service Venue	Each	Minimum of £55	56.00	1.82%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Talk by staff (non-VAT) (up to 2 hours including preparation) at outreach Venue	Each	Minimum of £55 + travel at RMBC rates	Minimum of £56 + travel at RMBC rates	1.82%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives	Object Identification/Research Enquiries*:				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Archives research charge	Each	£7.65 per 15 minutes, minimum charge 30 minutes	£7.65 per 15 minutes, minimum charge 30 minutes	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Research enquiries by post, e-mail or fax per 1/2 hour	Each		Free	Free
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Enquiries and research service*				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Basic initial enquiry and advice	Each	Free	Free	Free
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Use of computers, internet and microfilm readers in searchroom	Each	Free	Free	Free
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Staff time for carrying out research service enquiries (research, transcription, photocopying, printing, digital image retrieval, scanning) per 15 mins	Each	£7.65 per 15 minutes, minimum charge 30 minutes	£7.65 per 15 minutes, minimum charge 30 minutes	N/A

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Staff time for Electoral Register search and providing a letter confirming addresses if required (customer must be present for Registers under 10 years old) per 15 mins	Each	7.65 per 15 minutes, minimum charge 30 minutes	7.65 per 15 minutes, minimum charge 30 minutes	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Packing and postage charges (based on Royal Mail) *				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	UK Standard				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Small letter up to 100g 1st class	Each	0.90	0.90	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Small letter up to 100g 2nd class	Each	0.80	0.80	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 100g, max thickness 2.5cm 2nd class	Each	1.25	1.25	1.3%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 250g, max thickness 2.5cm 2nd class	Each	1.80	1.80	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 500g, max thickness 2.5cm 2nd class	Each	2.05	2.05	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 750g, max thickness 2.5cm 2nd class	Each	2.85	2.85	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	International Standard - Europe				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Small letter up to 100g	Each	2.00	2.00	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	2.95	3.10	5.1%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	4.30	4.40	2.3%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Parcels	Each	Cost on request	Cost on request	Cost on request
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	International Standard - World zone 1				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Small letter up to 100g	Each	2.95	2.95	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	3.80	3.90	2.6%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	5.45	5.75	5.5%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Parcels	Each	Cost on Request	Cost on Request	Cost on Request
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	International Standard - World zone 2				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Small letter up to 100g	Each	2.95	2.95	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	4.00	4.40	10.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	5.90	6.80	15.3%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Parcels	Each	Cost on request	Cost on request	Cost on request
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photocopying per page*				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	(add on staff time and postage costs for orders placed via distance enquiry service)				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A4 black and white	Each	0.45	0.45	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A4 colour	Each	2.00	2.00	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A3 black and white	Each	0.65	0.65	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A3 colour	Each	2.90	2.90	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Printing per page*				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	(add on staff time and postage costs for orders placed via distance enquiry service)				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	From microfilm/fiche A4 black and white print	Each	0.65	0.65	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	From microfilm/fiche A3 black and white print	Each	1.05	1.05	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	From RLN computers A4 black and white print	Each	0.20	0.20	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	From RLN computers A4 colour print	Each	0.65	0.65	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	From Viewfinder A4 black and white print	Each	0.65	Remove	N/A Service not provided
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	From Viewfinder A4 colour print	Each	2.10	Remove	N/A Service not provided
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	From Mapper A4 black and white print	Each	0.65	Remove	N/A Service not provided
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Digital image (A&LS/Collections)*				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	(add on staff time costs, plus CD-Rom and postage if applicable)				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Supply of single digital image	Each	2.00	1.00	-50.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Supply of single digital image (where orginal image needs to be copied) includes staff time	Each		£1.00 + min of 15 minutes staff time £7.65	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	One CD-Rom	Each	1.60	1.60	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS Photography by customer*				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Digital photograph using own camera, per image taken	Each	0.50	0.50	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Permit to take a larger quantity of photographs on a single day (conditions apply)	Each	11.00	11.00	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Advanced permit, as above but with photographer bringing in own additional equipment e.g. tripod (conditions apply; pre-booking essential)	Each	31.00	32.00	3.2%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	A&LS/Collections reproduction fee per image (not including cost of obtaining the image)*				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	<i>NB: an acknowledgement must be made to Rotherham Archives and Local Studies where the images are used.</i>				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Uses by educational or non-profit making institution or person:				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Single use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	13.00	13.00	0.0%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Unlimited use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	26.00	28.00	7.7%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Use on a website	Each	31.00	Remove	N/A Service not provided

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Uses by a commercial or profit-making institution or person:				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Single use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	26.00	27.00	3.8%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Unlimited use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	52.00	55.00	5.8%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Use on a website (non-VAT)	Each	62.00	Remove	N/A Service not provided
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Commission:				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Conservation Lab hire	Each	Min of £50 per full day/£25 per half day	Price on application	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Hired Equipment	Each	Price on application	Price on application	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Use of Hired Van	Each	Price on application	Price on application	N/A
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Commission on Sales (Art/Craft/Exhibits)	Each	minimum 10% prof/amateur	minimum 20% prof/amateur	100%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Use of Gallery in Museum for background photos	Each	30.60	31.00	1.3%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Fees for Consultancy Work*:				
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Unskilled staff per day	Each	Min £90	120.00	33.3%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Skilled staff per day	Each	Min £210	265.00	26.2%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Professional staff per day	Each	Min £450	500.00	11.1%
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Conservation - fee per hour	Each	min. of £35 (£210 per day)	Remove	N/A Service not provided
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Publicity & Promotion of Booked Events at request of hirer per advert minimum (Inc. design, advert space and handling charge)	Each	Price on application	Price on application	Price on application
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m²	Each	Price on application	Price on application	Price on application
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Box fees for deposition of Archaeological Archives at Clifton Park Museum	Each	Price on application	Price on application	Price on application
Civic Theatre	Theatre Hire				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Civic Theatre	Performance for Professional Company - one day hire for one performance for 8 hours total (2 tech staff, 1 duty Manager and box office for performance)(Additional performances negotiable with Theatre Manager)	per performance	1,150.00	1,150.00	0.0%
Civic Theatre	Per hour daytime	per hour	205.00	205.00	0.0%
Civic Theatre	All professional performances incur per ticket booking fee	per ticket	1.50	1.50	0.0%
Civic Theatre	Local Businesses and Dance Schools				
Civic Theatre	Off Peak Weekday Performance Evenings - (6pm - 10.30pm Mon-Thurs)(2 crew, 1 duty Manager, 1 box office)	per performance	675.00	675.00	0.0%
Civic Theatre	On Peak Weekend Performance Evenings - Where % occupancy exceeds 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	675.00	675.00	0.0%
Civic Theatre	On Peak Weekend Performance Evenings - Where % occupancy is less than 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	725.00	725.00	0.0%
Civic Theatre	Matinee Performances - Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)(access 1.5 hrs prior to curtain up)	per performance	600.00	600.00	0.0%
Civic Theatre	Bank Holiday performance - (6pm -10.30pm)(2 crew, 1 duty Manager, 1 box office)	per performance	800.00	800.00	0.0%
Civic Theatre	10% commission of ticket sales on all tickets (an average of 6 complimentary tickets per performance are exempt from commission)	% total sales	0.10	10%	0.0%
Civic Theatre	Pre Production				
Civic Theatre	Pre- production Technical Meetings - To discuss all technical elements of production		FOC	FOC	FOC
Civic Theatre	Saturday / Sunday Get In and Rehearsal - First eight hours or part thereof -	per session	675.00	675.00	0.0%
Civic Theatre	Saturday / Sunday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	75.00	75.00	0.0%
Civic Theatre	Weekday Get In and Rehearsal - First eight hours or part thereof	per session	675.00	675.00	0.0%
Civic Theatre	Weekday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	70.00	70.00	0.0%
Civic Theatre	Rehearsal Evenings - When part of a longer hire - Maximum 5 hours	per session	675.00	675.00	0.0%
Civic Theatre	Bank Holiday Rehearsal - When part of a longer hire - Maximum 5 hours	per session	800.00	800.00	0.0%
Civic Theatre	Blank Night Retainer - When theatre is unoperational due to hirer occupancy	per session	675.00	675.00	0.0%
Civic Theatre	Amateur and Charitable Organisations				
Civic Theatre	Off Peak Weekday Performance Evenings - (6pm - 10.30pm Mon-Thurs)(2 crew, 1 duty Manager, 1 box office)	per performance	472.50	472.50	0.0%
Civic Theatre	On Peak Weekend Performance Evenings - Where % occupancy exceeds 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	472.50	472.50	0.0%
Civic Theatre	On Peak Weekend Performance Evenings - Where % occupancy is less than 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	507.50	507.50	0.0%
Civic Theatre	Matinee Performances - Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)	per performance	420.00	420.00	0.0%
Civic Theatre	Bank Holiday performance - (6pm -10.30pm)(2 crew, 1 duty Manager, 1 box office)	per performance	560.00	560.00	0.0%
Civic Theatre	6% Commission of ticket sales (an average of 6 complimentary tickets per performance are exempt from commission)	% total sales	6%	6%	0.0%
Civic Theatre	Pre Production				
Civic Theatre	Pre- production Technical Meetings - To discuss all technical elements of production		FOC	FOC	FOC
Civic Theatre	Saturday / Sunday Get In and Rehearsal - First eight hours or part thereof -	per session	472.50	472.50	0.0%
Civic Theatre	Saturday / Sunday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	75.00	75.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Civic Theatre	Weekday Get In and Rehearsal - First eight hours or part thereof	per session	472.50	472.50	0.0%
Civic Theatre	Weekday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	70.00	70.00	0.0%
Civic Theatre	Rehearsal Evenings - When part of a longer hire - Maximum 5 hours	per session	472.50	472.50	0.0%
Civic Theatre	Bank Holiday Rehearsal - When part of a longer hire - Maximum 5 hours	per session	560.00	560.00	0.0%
Civic Theatre	Blank Night Retainer - When theatre is unoperational due to hirer occupancy	per session	472.50	472.50	0.0%
Civic Theatre	Additional Staffing				
Civic Theatre	Follow Spot Operator / Additional Stage Hand	per hour	20.00	20.00	0.0%
Civic Theatre	Additional Specialist Technician / Staff Member <i>Sound Operator/ AV tech (Subject to availability)</i>	per hour	POA	POA	POA
Civic Theatre	Theatre staff as Specialist Speakers	per hour	POA	POA	POA
Civic Theatre	Additional Rooms				
Civic Theatre	Annexe Lister Hall <i>External hire none show related</i>	per session	POA	POA	POA
Civic Theatre	The Lister Hall <i>Subject to availability price per hour or part of</i>	per hour	17.00	17.00	0.0%
Civic Theatre	The White Room	per hour	12.50	12.50	0.0%
Civic Theatre	Equipment/Extras <i>subject to availability</i>				
Civic Theatre	The Orchestra Pit <i>(when installed prior to hire)</i>	per use	56.50	56.50	0.0%
Civic Theatre	Projector Hire (Single Performance) <i>(Includes rigging and de-rigging)</i>	per day	36.00	36.00	0.0%
Civic Theatre	Projector Hire (Week long run of performances) <i>(Includes rigging and de-rigging)</i>	per week	98.50	98.50	0.0%
Civic Theatre	Yamaha Baby Grand Concert Piano	per use	61.50	61.50	0.0%
Civic Theatre	Piano Tuning	per use	Cost + 25%	Cost + 25%	N/A
Civic Theatre	Follow spot <i>Operator costs see above(per day)</i>	per day	20.50	20.50	0.0%
Civic Theatre	Follow spot <i>Operator costs see above(per week)</i>	per week	50.00	50.00	0.0%
Civic Theatre	Mirror Ball	per use	20.50	20.50	0.0%
Civic Theatre	UV Lamps	per day	20.50	20.50	0.0%
Civic Theatre	UV Lamps	per week	35.00	35.00	0.0%
Civic Theatre	Strobe	per day	25.75	25.75	0.0%
Civic Theatre	Strobe	per week	65.00	65.00	0.0%
Civic Theatre	Hire of Intelligent Lighting system x 4 <i>intelligent lights (subject to availability)</i>	per day	130.00	130.00	0.0%
Civic Theatre	Hire of Intelligent Lighting system x 4 <i>intelligent lights (subject to availability)</i>	per week	310.00	310.00	0.0%
Civic Theatre	Drape Hire <i>When not as part of standard black box set up.</i>	per day	20.50	20.50	0.0%
Civic Theatre	Drape Hire <i>When not as part of standard black box set up.</i>	per week	50.00	50.00	0.0%
Civic Theatre	Repair of Drapes <i>(when repairable)</i>		cost + 25%	cost + 25%	N/A
Civic Theatre	Replacement Drapes <i>(when irreparable)</i>		cost + 25%	cost + 25%	N/A
Civic Theatre	Star Cloth	per day	25.75	25.75	0.0%
Civic Theatre	Star Cloth	per week	65.00	65.00	0.0%
Civic Theatre	Smoke Machine	per day	15.50	15.50	0.0%
Civic Theatre	Smoke Machine	per week	41.00	41.00	0.0%
Civic Theatre	Smoke Fluid per 0.5ml <i>(consumption monitored)</i>	per 0.5ml	12.50	12.50	0.0%
Civic Theatre	Haze Machine	per day	20.50	20.50	0.0%
Civic Theatre	Haze Machine	per week	51.50	51.50	0.0%
Civic Theatre	Haze Fluid per 0.5ml <i>(consumption monitored)</i>	per 0.5ml	12.50	12.50	0.0%
Civic Theatre	Mini Mist smoke machine	per day	15.00	15.00	0.0%
Civic Theatre	Mini Mist smoke machine	per week	40.00	40.00	0.0%
Civic Theatre	Mini mist canister	per canister	Cost + 25%	Cost + 25%	N/A
Civic Theatre	Radio Mic	per use	36.00	36.00	0.0%
Civic Theatre	Generic mic	per use	7.50	7.50	0.0%
Civic Theatre	Pyrotechnic Detonation System	per day	15.50	15.50	0.0%
Civic Theatre	Pyrotechnic Detonation System	per week	41.00	41.00	0.0%
Civic Theatre	Gaffer Tape	per roll	cost + 25%	cost + 25%	N/A
Civic Theatre	PAT test	per item	5.00	5.00	0.0%
Civic Theatre	Miscellaneous				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Civic Theatre	set up costs for external events	per event	POA	POA	
Civic Theatre	Ticket printing (<i>For non theatre events</i>)	per ticket	0.30	0.30	0.0%
Civic Theatre	External Advertising	per event	cost + 25%	cost + 25%	N/A
Civic Theatre	Commissions				
Civic Theatre	Programme Sales	per item	15%	15%	0.0%
Civic Theatre	Merchandise	per item	15%	15%	0.0%
Civic Theatre	Deposits / Cancellations FOR HIRERS				
Civic Theatre	Deposit for Hirers (<i>Payable on confirmation of dates</i>)	Per booking	20%	20%	0.0%
Civic Theatre	Cancellation Fee within 4 months (<i>of core charges</i>)	Per booking	50%	50%	0.0%
Civic Theatre	Cancellation Fee within a month (of core charges)	Per booking	80%	80%	0.0%
Civic Theatre	Cancellation Fee within a week (<i>of core charges</i>)	Per booking	100%	100%	0.0%
Highways (Inspection and Street Works)	License for placement of a builder's skip /container on the highway	1 license	23.00	23.00	0.0%
Highways (Inspection and Street Works)	Retrospective license for skip /container if placed without permission following site investigation / inspection	1 license	71.00	72.00	1.4%
Highways (Inspection and Street Works)	License for the making of an excavation in the highway for the installation and maintenance of apparatus	1 license	585.00	597.00	2.1%
Highways (Inspection and Street Works)	Licence for a trial hole in the highway	1 license	481.00	491.00	2.1%
Highways (Inspection and Street Works)	License for the construction of permanent vehicle access crossings in the highway	1 license	118.00	120.00	1.7%
Highways (Inspection and Street Works)	License for the construction of temporary vehicle access crossings in the highway	1 license	192.00	196.00	2.1%
Highways (Inspection and Street Works)	License for the installation of scaffolding and hoarding in the highway	1 license	188.00	192.00	2.1%
Highways (Inspection and Street Works)	The making of a temporary traffic regulation order to lawfully regulate traffic during planned activities on or near the highway	1 order	1003.00	1,023.00	2.0%
Highways (Inspection and Street Works)	The making of an emergency traffic regulation order to lawfully regulate traffic during unplanned activities on or near the highway	1 order	774.00	789.00	1.9%
Highways (Inspection and Street Works)	Street Works Permit Scheme				
Highways (Inspection and Street Works)					
Highways (Inspection and Street Works)	Road Category 0, 1, 2 and 3 and 4 Designated Traffic Sensitive				
Highways (Inspection and Street Works)					
Highways (Inspection and Street Works)	Provisional Advance Authorisatiion	1 Permit	95.00	95.00	0.0%
Highways (Inspection and Street Works)	Major Activity Permit (1 to 3 days duration)	1 Permit	58.00	58.00	0.0%
Highways (Inspection and Street Works)	Major Activity Permit (4 to 10 days duration)	1 Permit	118.00	118.00	0.0%
Highways (Inspection and Street Works)	Major Activity Permit (11 days or more duration) and all major activities requiring a traffic regulation order	1 Permit	213.00	213.00	0.0%
Highways (Inspection and Street Works)	Standard Activity Permit	1 Permit	118.00	118.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Highways (Inspection and Street Works)	Minor Activity Permit	1 Permit	58.00	58.00	0.0%
Highways (Inspection and Street Works)	Immediate Activity Permit	1 Permit	54.00	54.00	0.0%
Highways (Inspection and Street Works)					
Highways (Inspection and Street Works)	Road Category 3 and 4 Designated Non-Traffic Sensitive				
Highways (Inspection and Street Works)					
Highways (Inspection and Street Works)	Provisional Advance Authorisatiion	1 Permit	63.00	63.00	0.0%
Highways (Inspection and Street Works)	Major Activity Permit (1 to 3 days duration)	1 Permit	41.00	41.00	0.0%
Highways (Inspection and Street Works)	Major Activity Permit (4 to 10 days duration)	1 Permit	66.00	66.00	0.0%
Highways (Inspection and Street Works)	Major Activity Permit (11 days or more duration) and all major activities requiring a traffic regulation order	1 Permit	118.00	118.00	0.0%
Highways (Inspection and Street Works)	Standard Activity Permit	1 Permit	66.00	66.00	0.0%
Highways (Inspection and Street Works)	Minor Activity Permit	1 Permit	41.00	41.00	0.0%
Highways (Inspection and Street Works)	Immediate Activity Permit	1 Permit	37.00	37.00	0.0%
Highway Asset & Drainage - Adoptions	Charges are for Highways act 1980 s38 agreements and adoptions done under section 220	l order	Variable	Variable	Variable
Highway Asset & Drainage - Adoptions	Charges are for Highways act 1980 s38 agreements and adoptions done under section 228	l order	Variable	Variable	Variable
Highway Asset & Drainage - Adoptions	Adoption Searches	l order	42.00	43.00	2.4%
Highway Asset & Drainage - Drainage	Charges for emptying Cesspool & Septic Tanks	l order	Variable	Variable	Variable
Highway Asset & Drainage - Drainage	Charges for cleansing works	l order	Variable	Variable	Variable
Highway Asset & Drainage - Public Rights of Way	The making of a temporary traffic regulation order to lawfully regulate traffic during planned activities on or near the highway	l order	1003.00	1,023.00	2.0%
	The making of an emergency traffic regulation order to lawfully regulate traffic during unplanned activities on or near the highway	l order	774.00	789.00	1.9%
Highway Network Management - Street Lighting	Design of street lighting for external developers	per design	262.00	267.00	1.9%
	Admin and supervision of street lighting installation on developments	% on cost of quotation	23%	23%	0.0%
Parking Services	Release fee for untaxed/abandoned vehicle within 24 hrs	£	100.00	100.00	0.0%
Parking Services	Release fee for untaxed/abandoned vehicle after 24 hrs	£	200.00	200.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Parking Services	Penalty Charge Notices (higher level)	£	70.00	70.00	0.0%
Parking Services	Penalty Charge Notices (lower level)	£	50.00	50.00	0.0%
Parking Services	Off street parking charges	£	various		
Parking Services	Free parking in the town centre at all Council Off-Street car parks on Saturdays				
Parking Services					
Parking Services	<u>DRUMMOND STREET</u>				
Parking Services					
Parking Services	Up to 2 hours	£	1.50	1.50	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services	All day	£	3.50	3.50	0.0%
Parking Services					
Parking Services	<u>WELLGATE NORTH</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	50p	50p	0.0%
Parking Services	Up to 1 hour	£	1.00	1.00	0.0%
Parking Services					
Parking Services	<u>CLIFTON HALL</u>				
Parking Services					
Parking Services	Up to 2 hours	£	1.50	1.50	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services	All day	£	3.50	3.50	0.0%
Parking Services					
Parking Services	<u>DOUGLAS STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	50p	50p	0.0%
Parking Services	Up to 1 hour	£	1.00	1.00	0.0%
Parking Services	Up to 2 hours	£	1.50	1.50	0.0%
Parking Services					
Parking Services	<u>UNITY PLACE</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	20p	20p	0.0%
Parking Services	Up to 1 hour	p	50p	50p	0.0%
Parking Services	Up to 2 hours	£	1.50	1.50	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services					
Parking Services	<u>SHEFFIELD ROAD</u>				
Parking Services					
Parking Services	All day	£	1.80	1.80	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Parking Services					
Parking Services	<u>RIVERSIDE</u>				
Parking Services					
Parking Services	Up to 1 hour	p	50p	50p	0.0%
Parking Services	Up to 2 hours	£	1.00	1.00	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services					
Parking Services	<u>SCALA</u>				
Parking Services					
Parking Services	Up to 2 hours	£	1.50	1.50	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services					
Parking Services	<u>RIVERSIDE HOUSE</u>				
Parking Services					
Parking Services	Up to 2 hours	£	1.50	1.50	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services	All day	£	3.50	3.50	0.0%
Parking Services					
Parking Services	<u>YORK ROAD</u>				
Parking Services					
Parking Services	Up to 4 hours	£	1.00	1.00	0.0%
Parking Services	All day	£	2.00	2.00	0.0%
Parking Services					
Parking Services	<u>BAILEY HOUSE</u>				
Parking Services					
Parking Services	Up to 4 hours	£	1.00	1.00	0.0%
Parking Services	All day	£	2.00	2.00	0.0%
Parking Services					
Parking Services	<u>WELLGATE MSCP</u>				
Parking Services					
Parking Services	Up to 2 hours	£	1.50	1.50	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services	All day	£	3.50	3.50	0.0%
Parking Services					
Parking Services	<u>FORGE ISLAND</u>				
Parking Services					
Parking Services	Red Zone - Up to 2 hours	£	Free	Free	N/A
Parking Services	Up to 2 hours	£	1.00	1.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services	All day	£	3.50	3.50	0.0%
Parking Services					
Parking Services	<u>THE STATUTES</u>				
Parking Services					
Parking Services	Up to 2 hours	£	1.00	1.00	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services	All day (Monday - Friday)	£	3.50	3.50	0.0%
Parking Services	All day (Saturday)	£	2.00	2.00	0.0%
Parking Services					
Parking Services	On street parking charges				
Parking Services	<u>MAIN STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	20p	20p	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>MOORGATE STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>MANSFIELD ROAD</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>STANLEY STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>MOORGATE</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services	Up to 3 hours	£	3.50	3.50	0.0%
Parking Services	Up to 4 hours	£	4.00	4.00	0.0%
Parking Services					
Parking Services	<u>CROFTS TOWN HALL</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services	Up to 3 hours	£	3.50	3.50	0.0%
Parking Services	Up to 4 hours	£	4.00	4.00	0.0%
Parking Services					
Parking Services	<u>SHIP HILL</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services	Up to 3 hours	£	3.50	3.50	0.0%
Parking Services	Up to 4 hours	£	4.00	4.00	0.0%
Parking Services					
Parking Services	<u>WELLGATE</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services					
Parking Services	<u>DONCASTER GATE</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>WESTGATE</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Parking Services	<u>WHARNCLIFFE STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>PERCY STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>HOWARD STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services					
Parking Services	<u>EASTWOOD LANE</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services					
Parking Services	<u>WELLGATE MASONS</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>WESTGATE (Short Stay)</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	20p	20p	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>WESTGATE (Long Stay)</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	20p	20p	0.0%
Parking Services	Up to 1 hour	£	1.00	1.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Parking Services	Up to 2 hours	£	2.00	2.00	0.0%
Parking Services	Up to 4 hours	£	3.00	3.00	0.0%
Parking Services	All day	£	4.00	4.00	0.0%
Parking Services					
Parking Services	<u>SHEFFIELD ROAD</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	20p	20p	0.0%
Parking Services	Up to 1 hour	£	1.00	1.00	0.0%
Parking Services	Up to 2 hours	£	2.00	2.00	0.0%
Parking Services	Up to 4 hours	£	3.00	3.00	0.0%
Parking Services	All day	£	4.00	4.00	0.0%
Parking Services					
Parking Services	<u>MAIN STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>MASBROUGH STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	20p	20p	0.0%
Parking Services	Up to 1 hour	p	50p	50p	0.0%
Parking Services	Up to 2 hours	£	1.00	1.00	0.0%
Parking Services	All day	£	2.00	2.00	0.0%
Parking Services					
Parking Services	<u>DOMINE LANE</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>MARKET STREET</u>				
Parking Services					
Parking Services	Up to 30 minutes	£	1.00	1.00	0.0%
Parking Services	Up to 1 hour	£	1.50	1.50	0.0%
Parking Services	Up to 2 hours	£	3.00	3.00	0.0%
Parking Services					
Parking Services	<u>COKE HILL</u>				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Parking Services					
Parking Services	Up to 30 minutes	p	20p	20p	0.0%
Parking Services	Up to 4 hours	£	1.00	1.00	0.0%
Parking Services	All day	£	2.00	2.00	0.0%
Parking Services					
Parking Services	<u>PARKFIELD ROAD</u>				
Parking Services					
Parking Services	Up to 30 minutes	p	50p	50p	0.0%
Parking Services	Up to 1 hour	£	1.00	1.00	0.0%
Parking Services	Up to 2 hours	£	1.50	1.50	0.0%
Parking Services	Up to 4 hours	£	2.00	2.00	0.0%
Parking Services	All day	£	3.50	3.50	0.0%
Parking Services	Staff parking permits (All car parks)	£	35.00	35.00	0.0%
Parking Services	Parking dispensations and suspension fee - on street	£	17.00	17.00	0.0%
Parking Services	Parking dispensations and suspension fee - off street	£	17.00	17.00	0.0%
Catering & Facilities Services	The price of the meal to the child is set by the school				
School meals					
	The price charges by the school meals service are commercially confidential however it should be noted that the service is unable to increase the PFI contract charge due to the terms of the contract. The service needs to remain price competitive to compete with other external providers				
Catering & Facilities Services					
Cleaning	The price charges by the cleaning service are commercially confidential. The service needs to remain price competitive to compete with other external providers				
Transportation Infrastructure Service	Provision of Traffic survey data	each	156.70	a. Request for information at a single location = £200 + VAT; b. Requests for information at 2 or more locations = £200 for the first site + multiples of £100; c. Additional analysis relating to the initial request are charged at an hourly rate.	
Transportation Infrastructure Service	Provision of Road Safety - Collision Data	each	156.70		
Transportation Infrastructure Service	Switch off / Switch on traffic signals or similar	each	365.60	373.00	2.0%
Transportation Infrastructure Service	Provision of Traffic Signal drawings	each	156.70	160.00	2.1%
Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	<10 events	100.00	102.00	2.0%
Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	>10 events	200.00	204.00	2.0%
Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	New development	450.00	459.00	2.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	Re-application	450.00	459.00	2.0%
Regulation and Enforcement	Animal Health				
Regulation and Enforcement	Providing boarding in kennels for dogs, and providing boarding for cats		306.00	312.00	2.0%
Regulation and Enforcement	Providing home boarding		306.00	312.00	2.0%
Regulation and Enforcement	Hiring out of horses		306.00	312.00	2.0%
Regulation and Enforcement	Breeding of dogs		306.00	312.00	2.0%
Regulation and Enforcement	Selling of pets		306.00	312.00	2.0%
Regulation and Enforcement	Keeping or training animals for exhibition		306.00	312.00	2.0%
Regulation and Enforcement	Variation of a licence under the Animal Welfare (Licensing of Animals) (England) Regulations 2018			31.00	N/A
Regulation and Enforcement	Re-rating visit under the Animal Welfare (Licensing of Animals) (England) Regulations 2018			166.00	N/A
Regulation and Enforcement	Dangerous Wild Animals		161.00	164.00	1.9%
Regulation and Enforcement	Zoos First Licence		1142.00	1,165.00	2.0%
Regulation and Enforcement	Zoos Renewal		1689.00	1,723.00	2.0%
Regulation and Enforcement	Copy of Zoo or Dangerous Wild Animal Licence			31.00	N/A
Regulation and Enforcement	Health and Safety				
Regulation and Enforcement	Ear-piercing – PREMISES		135.00	138.00	2.2%
Regulation and Enforcement	Ear piercing - person carrying on the business		30.00	31.00	3.3%
Regulation and Enforcement	Total for ear-piercing with one applicant		165.00	168.00	1.8%
Regulation and Enforcement	Tattooing – PREMISES		226.00	231.00	2.2%
Regulation and Enforcement	Tattooing - person carrying on the business		30.00	31.00	3.3%
Regulation and Enforcement	Total for tattooing with one applicant		255.00	260.00	2.0%
Regulation and Enforcement	Acupuncture – PREMISES		167.00	170.00	1.8%
Regulation and Enforcement	Acupuncture – person carrying on the practice		30.00	31.00	3.3%
Regulation and Enforcement	Electrolysis – PREMISES		167.00	170.00	1.8%
Regulation and Enforcement	Electrolysis – person carrying on the business		30.00	31.00	3.3%
Regulation and Enforcement	Reissuing a registration certificate due to a change of Business Name or Applicant Name for any of the above skin piercing activities.			31.00	N/A
Regulation and Enforcement	Food Hygiene				
Regulation and Enforcement	Food Hygiene Revisit		164.00	167.00	1.8%
Regulation and Enforcement	Provide pre-inspection advice to food businesses		199.00	203.00	2.0%
Licensing	Taxi and Private Hire - subject to consultation				
Licensing	Private Hire Operator (1-3 vehicles)	subject to consultation	142.00	145.00	2.1%
Licensing	Private Hire Operator (4-20 vehicles)		190.00	194.00	2.1%
Licensing	Private Hire Operator (21-40 vehicles)		449.00	458.00	2.0%
Licensing	Private Hire Operator (over 40 vehicles)		661.00	674.00	2.0%
Licensing	Licensed vehicle application fee		112.00	114.00	1.8%
Licensing	Licensed vehicle compliance test		45.00	46.00	2.2%
Licensing	Licence vehicle compliance test (retest)		25.00	26.00	4.0%
Licensing	Licensed vehicle compliance test missed appointment fee		45.00	46.00	2.2%
Licensing	Licensed vehicle licence plate		19.00	19.00	0.0%
Licensing	Licensed vehicle licence plate bracket		16.00	16.00	0.0%
Licensing	Licensed vehicle licence transfer fee		42.00	43.00	2.4%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Licensing	<u>Driver Licence new grant (1 year)</u>				
Licensing	Application fee		84.00	86.00	2.4%
Licensing	Knowledge test		17.00	18.00	5.9%
Licensing	Safeguarding awareness training		10.00	11.00	10.0%
Licensing	DBS enhanced check		44.00	40.00	-9.1%
Licensing	Driving licence check		10.50	0.00	-100.0%
Licensing	Total Fee		165.50	155.00	-6.3%
Licensing	<u>Driver Licence new grant (3 years)</u>				
Licensing	Application fee		154.00	157.00	1.9%
Licensing	Knowledge test		17.00	18.00	5.9%
Licensing	Safeguarding awareness training		10.00	11.00	10.0%
Licensing	DBS enhanced check		44.00	40.00	-9.1%
Licensing	Driving licence check		10.50	0.00	-100.0%
Licensing	Total Fee		235.50	226.00	-4.0%
Licensing	<u>Driver Licence renewal (1 year)</u>				
Licensing	application fee		84.00	86.00	2.4%
Licensing	Driving licence check		10.50		-100.0%
Licensing	Total Fee		94.50	86.00	-9.0%
Licensing	<u>Driver Licence renewal (3 year)</u>				
Licensing	application fee		154.00	157.00	1.9%
Licensing	Driving licence check		10.50	-	-100.0%
Licensing	Total Fee		164.50	157.00	-4.6%
Licensing	Disclosure and Barring Service Enhanced check		44.00	40.00	-9.1%
Licensing	Replacement licence		18.50	19.00	2.7%
Licensing	Replacement ID badge		19.00	19.00	0.0%
Licensing	Approval of advertisement		38.00	39.00	2.6%
Licensing	Approval of trailer for attachment to licensed vehicle		37.00	38.00	2.7%
Licensing	Replacement Hackney Carriage door signs (each)		7.00	7.00	0.0%
Licensing	Licensing Act 2003				
Licensing	Premises Licence and Club Premises Certificate Application Fee:				
Licensing	Band A		100.00	100.00	0.0%
Licensing	Band B		190.00	190.00	0.0%
Licensing	Band C		315.00	315.00	0.0%
Licensing	Band D		450.00	450.00	0.0%
Licensing	Band E		635.00	635.00	0.0%
Licensing	Premises Licence and Club Premises Certificate Application additional fee based on capacity:				
Licensing	5000 - 9999		1,000.00	1,000.00	0.0%
Licensing	10000 - 14999		2,000.00	2,000.00	0.0%
Licensing	15000 - 19999		4,000.00	4,000.00	0.0%
Licensing	20000 - 29999		8,000.00	8,000.00	0.0%
Licensing	30000 - 39999		16,000.00	16,000.00	0.0%
Licensing	40000 - 49999		24,000.00	24,000.00	0.0%
Licensing	50000 - 59999		32,000.00	32,000.00	0.0%
Licensing	60000 - 69999		40,000.00	40,000.00	0.0%
Licensing	70000 - 79999		48,000.00	48,000.00	0.0%
Licensing	80000 - 89999		56,000.00	56,000.00	0.0%
Licensing	90000 and over		64,000.00	64,000.00	0.0%
Licensing	Variation fee in transition:				
Licensing	Band A		20.00	20.00	0.0%
Licensing	Band B		60.00	60.00	0.0%
Licensing	Band C		80.00	80.00	0.0%
Licensing	Band D		100.00	100.00	0.0%
Licensing	Band E		120.00	120.00	0.0%
Licensing	Premise Licence and Club Premises Certificate Annual Fee				
Licensing	Band A		70.00	70.00	0.0%
Licensing	Band B		180.00	180.00	0.0%
Licensing	Band C		295.00	295.00	0.0%
Licensing	Band D		320.00	320.00	0.0%
Licensing	Band E		350.00	350.00	0.0%
Licensing	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:				
Licensing	5000 - 9999		500.00	500.00	0.0%
Licensing	10000 - 14999		1,000.00	1,000.00	0.0%
Licensing	15000 - 19999		2,000.00	2,000.00	0.0%
Licensing	20000 - 29999		4,000.00	4,000.00	0.0%

FEES AND CHARGES PROPOSALS 2021/22

Appendix 7

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Licensing	30000 - 39999		8,000.00	8,000.00	0.0%
Licensing	40000 - 49999		12,000.00	12,000.00	0.0%
Licensing	50000 - 59999		16,000.00	16,000.00	0.0%
Licensing	60000 - 69999		20,000.00	20,000.00	0.0%
Licensing	70000 - 79999		24,000.00	24,000.00	0.0%
Licensing	80000 - 89999		28,000.00	28,000.00	0.0%
Licensing	90000 and over		32,000.00	32,000.00	0.0%
Licensing	Miscellaneous fees:				
Licensing	Replacement licence		10.50	10.50	0.0%
Licensing	Application for provisional statement		315.00	315.00	0.0%
Licensing	Notification of change		10.50	10.50	0.0%
Licensing	Application to vary DPS		23.00	23.00	0.0%
Licensing	Application to transfer premises licence		23.00	23.00	0.0%
Licensing	Interim authority notice		23.00	23.00	0.0%
Licensing	Temporary Event Notice		21.00	21.00	0.0%
Licensing	Grant of personal licence		37.00	37.00	0.0%
Licensing	Fee for right to be notified		21.00	21.00	0.0%
Licensing	Gambling Act 2005				
Licensing	Premises Licence Application Fee:				
Licensing	New Small Casinos		6,637.00	6,770.00	2.0%
Licensing	New Large Casino		8,296.00	8,462.00	2.0%
Licensing	Regional Casino		12,443.00	12,692.00	2.0%
Licensing	Bingo Club		2,766.00	2,821.00	2.0%
Licensing	Betting premises (excluding Tracks)		2,212.00	2,256.00	2.0%
Licensing	Tracks		2,212.00	2,256.00	2.0%
Licensing	Family Entertainment Centres		1,660.00	1,693.00	2.0%
Licensing	Adult Gaming Centre		1,660.00	1,693.00	2.0%
Licensing	Premises Licence Annual Fee:				
Licensing	New Small Casinos		8,296.00	8,462.00	2.0%
Licensing	New Large Casino		8,132.00	8,295.00	2.0%
Licensing	Regional Casino		12,443.00	12,692.00	2.0%
Licensing	Bingo Club		821.00	837.00	1.9%
Licensing	Betting premises (excluding Tracks)		499.00	509.00	2.0%
Licensing	Tracks		831.00	848.00	2.0%
Licensing	Family Entertainment Centres		554.00	565.00	2.0%
Licensing	Adult Gaming Centre		831.00	848.00	2.0%
Licensing	Application to vary:				
Licensing	New Small Casinos		3,318.00	3,384.00	2.0%
Licensing	New Large Casino		4,148.00	4,231.00	2.0%
Licensing	Bingo Club		1,440.00	1,469.00	2.0%
Licensing	Betting premises (excluding Tracks)		1,232.00	1,257.00	2.0%
Licensing	Tracks		1,031.00	1,052.00	2.0%
Licensing	Family Entertainment Centres		831.00	848.00	2.0%
Licensing	Adult Gaming Centre		831.00	848.00	2.0%
Licensing	Application to transfer:				
Licensing	New Small Casinos		1,492.00	1,522.00	2.0%
Licensing	New Large Casino		1,770.00	1,805.00	2.0%
Licensing	Bingo Club		997.00	1,017.00	2.0%
Licensing	Betting premises (excluding Tracks)		997.00	1,017.00	2.0%
Licensing	Tracks		788.00	804.00	2.0%
Licensing	Family Entertainment Centres		777.00	793.00	2.1%
Licensing	Adult Gaming Centre		997.00	1,017.00	2.0%
Licensing	Application for Reinstatement				
Licensing	New Small Casinos		1,492.00	1,522.00	2.0%
Licensing	New Large Casino		1,770.00	1,805.00	2.0%
Licensing	Bingo Club		997.00	1,017.00	2.0%
Licensing	Betting premises (excluding Tracks)		997.00	1,017.00	2.0%
Licensing	Tracks		788.00	804.00	2.0%
Licensing	Family Entertainment Centres		777.00	793.00	2.1%
Licensing	Adult Gaming Centre		997.00	1,017.00	2.0%
Licensing	Application for Provisional Statement				
Licensing	New Small Casinos		6,636.00	6,769.00	2.0%
Licensing	New Large Casino		8,296.00	8,462.00	2.0%
Licensing	Bingo Club		2,877.00	2,935.00	2.0%
Licensing	Betting premises (excluding Tracks)		2,877.00	2,935.00	2.0%
Licensing	Tracks		2,059.00	2,100.00	2.0%
Licensing	Family Entertainment Centres		1,660.00	1,693.00	2.0%
Licensing	Adult Gaming Centre		1,660.00	1,693.00	2.0%
Licensing	Licence Application (Provisional Statement Holders):				
Licensing	New Small Casinos		2,490.00	2,540.00	2.0%
Licensing	New Large Casino		4,148.00	4,231.00	2.0%
Licensing	Bingo Club		997.00	1,017.00	2.0%
Licensing	Betting premises (excluding Tracks)		997.00	1,017.00	2.0%
Licensing	Tracks		788.00	804.00	2.0%
Licensing	Family Entertainment Centres		777.00	793.00	2.1%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Licensing	Adult Gaming Centre		997.00	1,017.00	2.0%
Licensing	Copy Licence		25.00	26.00	4.0%
Licensing	Notification of Change		50.00	51.00	2.0%
Licensing	Unlicensed Family Entertainment Centre Gaming Machine Permit:				
Licensing	Application fee		300.00	306.00	2.0%
Licensing	Renewal fee		300.00	306.00	2.0%
Licensing	Change of name		25.00	26.00	4.0%
Licensing	Copy of document		12.00	12.00	0.0%
Licensing	Prize Gaming Permit:				
Licensing	Application fee		300.00	306.00	2.0%
Licensing	Renewal fee		300.00	306.00	2.0%
Licensing	Change of name		25.00	26.00	4.0%
Licensing	Copy of document		15.00	15.00	0.0%
Licensing	Alcohol licensed premises gaming machine notification (less than 3 machines):				
Licensing	Application fee		50.00	51.00	2.0%
Licensing	Alcohol licensed premises gaming machine notification (more than 2 machines):				
Licensing	Application fee		150.00	153.00	2.0%
Licensing	Renewal fee		50.00	51.00	2.0%
Licensing	Variation fee		100.00	102.00	2.0%
Licensing	Transfer fee		25.00	26.00	4.0%
Licensing	Annual fee		50.00	51.00	2.0%
Licensing	Change of name		25.00	26.00	4.0%
Licensing	Copy of document		15.00	15.00	0.0%
Licensing	Club Gaming Machine Permit:				
Licensing	Application fee		200.00	204.00	2.0%
Licensing	Renewal fee		200.00	204.00	2.0%
Licensing	Variation fee		100.00	102.00	2.0%
Licensing	Annual fee		50.00	51.00	2.0%
Licensing	Copy of document		15.00	15.00	0.0%
Licensing	Club Gaming Machine Permit (club premises certificate holder)				
Licensing	Application fee		100.00	102.00	2.0%
Licensing	Renewal fee		100.00	102.00	2.0%
Licensing	Variation fee		100.00	102.00	2.0%
Licensing	Annual fee		50.00	51.00	2.0%
Licensing	Copy of document		15.00	15.00	0.0%
Licensing	Club Gaming Permit:				
Licensing	Application fee		200.00	204.00	2.0%
Licensing	Renewal fee		200.00	204.00	2.0%
Licensing	Variation fee		100.00	102.00	2.0%
Licensing	Annual fee		50.00	51.00	2.0%
Licensing	Copy of document		15.00	15.00	0.0%
Licensing	Club Gaming Permit (club premises certificate holder)				
Licensing	Application fee		100.00	102.00	2.0%
Licensing	Renewal fee		100.00	102.00	2.0%
Licensing	Variation fee		100.00	102.00	2.0%
Licensing	Annual fee		50.00	51.00	2.0%
Licensing	Copy of document		15.00	15.00	0.0%
Licensing	Registration of Small Lotteries:				
Licensing	Application fee		40.00	41.00	2.5%
Licensing	Renewal fee		20.00	20.00	0.0%
Licensing	Temporary Use Notice				
Licensing	Application fee		375.00	383.00	2.1%
Licensing	Copy of document		15.00	15.00	0.0%
Licensing	Miscellaneous Licence Fees				
Licensing	Sex establishment licence		7,635.00	7,788.00	2.0%
Licensing	Scrap Metal Dealer Collectors Licence (3 years)		200.00	204.00	2.0%
Licensing	Scrap Metal Dealer Site Licence (3 years)		400.00	408.00	2.0%
Licensing	Marriage Act Approved Premises Application Fee		1,539.00	1,570.00	2.0%
Licensing	Marriage Act Approved Premises Transfer Fee		31.00	32.00	3.2%
Licensing	Marriage Act Approved Premises Variation Fee		286.00	292.00	2.1%
Regulation and Enforcement	Water Samples				
Regulation and Enforcement	Private Water Supply Samples		500.00	500.00	0.0%
Regulation and Enforcement	Risk assessment (for each assessment)		100.00	100.00	0.0%
Regulation and Enforcement	Sampling (for each visit) Investigation (for each		100.00	100.00	0.0%
Regulation and Enforcement	investigation)				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Regulation and Enforcement	Granting an authorisation (for each authorisation)		100.00	100.00	0.0%
Regulation and Enforcement	Analysing a sample				
Regulation and Enforcement	taken under reg 10		25.00	25.00	0.0%
Regulation and Enforcement	taken during check monitoring		100.00	100.00	0.0%
Regulation and Enforcement	taken during audit monitoring		500.00	500.00	0.0%
Regulation and Enforcement	Water Samples:				
Regulation and Enforcement	Standard Microbiological sample		93.00	95.00	2.2%
Regulation and Enforcement	Legionella water sample		123.00	125.00	1.6%
Regulation and Enforcement	Export Certificates				
Regulation and Enforcement	Export Certificates		93.00	95.00	2.2%
Regulation and Enforcement	Trading Standards				
Regulation and Enforcement	Weights and Measures Inspector (hourly rate)		66.00	67.00	1.5%
Regulation and Enforcement	Weights and Measures Technical Assistant (hourly rate)		40.00	41.00	2.5%
Regulation and Enforcement	Administration of second hand dealer registration			20.00	N/A
Regulation and Enforcement	Environmental Health General				
Regulation and Enforcement	Works in default	n/a	variable	Variable	Variable
Regulation and Enforcement	Consultation or business advice Enquiry	Hr	22.00	22.00	0.0%
Regulation and Enforcement	High Hedges investigation	Investigation	431.00	440.00	2.1%
Regulation and Enforcement	Seizure and Storage of vehicles involved in waste crimes			Variable	Variable
Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees				
Regulation and Enforcement	House in Multiple Occupation (HMO) - Application	House	256.02	261.00	1.9%
Regulation and Enforcement	House in Multiple Occupation (HMO) Licence maintenance fee	House	637.50	650.00	2.0%
Regulation and Enforcement	HMO License renewal application fee (available for renewing applications which have not expired)	House	227.46	232.00	2.0%
Regulation and Enforcement	HMO License renewal Licence maintenance fee (available for renewing applications which have not expired)		545.70	557.00	2.1%
Regulation and Enforcement	HMO Late application fee (Operating 12 weeks unlicensed)		394.74	403.00	2.1%
Regulation and Enforcement	Selective Licence of other houses in designated areas - application fee	Letting Unit	68.00	68.00	0.0%
Regulation and Enforcement	Selective Licence of other houses in designated areas - Licence maintenance fee	Letting Unit	453.00	453.00	0.0%
Regulation and Enforcement	Rebate for early applications with fully compliant property	Letting Unit	-127.00	-127.00	0.0%
Regulation and Enforcement	Selective Licence late application fee (operating unlicensed for 12 weeks)		136.00	136.00	0.0%
Regulation and Enforcement	Additional Unit Maintenance Fee	Letting Unit	132.00	135.00	2.3%
Regulation and Enforcement	Housing enforcement - General				
Regulation and Enforcement	Charge for the service of Enforcement Notices under the Housing Act 2004	Notice	410.00	418.00	2.0%
Regulation and Enforcement	Fixed Penalty Notices				
Regulation and Enforcement	Leaving Litter	Offence	150 (reduced to £100 if paid early)	150 (reduced to £100 if paid early)	N/A
Regulation and Enforcement	Failing to Comply with a Public Space Protection Order (Including the Dog Control Order)	Offence	100.00	100.00	0.0%
Regulation and Enforcement	Graffiti and Fly Posting	Offence	80.00	80.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Regulation and Enforcement	Failure to comply with a Community Protection Notice	Offence	100.00	100.00	0.0%
Regulation and Enforcement	Failure to comply with non--domestic waste receptacles notice	Offence	100.00	100.00	0.0%
Regulation and Enforcement	Failure to produce authority to transport controlled waste	Offence	300.00	300.00	0.0%
Regulation and Enforcement	Failure to produce waste disposal documentation	Offence	300.00	300.00	0.0%
Regulation and Enforcement	Illegal disposal of waste (Fly Tipping)	Offence	400 (reduced to £300 if paid early)	400 (reduced to £300 if paid early)	N/A
Regulation and Enforcement	Housing Monetary/Civil penalties				
Regulation and Enforcement	Non-compliance with the Smoke and Carbon Monoxide Alarm (England) Regulations 2015				
Regulation and Enforcement	First Offence		1,500.00	1,500.00	0.0%
Regulation and Enforcement	Second Offence		3,000.00	3,000.00	0.0%
Regulation and Enforcement	Further Offences PER OFFENCE		5,000.00	5,000.00	0.0%
Regulation and Enforcement	Non-compliance with section 46 Environmental Protection Act 1990 (domestic waste receptacles)		5,000.00	5,000.00	0.0%
Regulation and Enforcement	Civil Penalty for Housing offences under the Housing and Planning Act 2016		30,000.00	30,000.00	0.0%
Regulation and Enforcement	Pollution Control - Permitted Processes				
Regulation and Enforcement	Application Fee				
Regulation and Enforcement	Standard process		1,650.00	1,650.00	0.0%
Regulation and Enforcement	Additional fee for operating without a permit		1,188.00	1,188.00	0.0%
Regulation and Enforcement	PVR I, Dry Cleaners and Reduced fee activities (1)		155.00	155.00	0.0%
Regulation and Enforcement	PVR I & II Combined		257.00	257.00	0.0%
Regulation and Enforcement	Vehicle Refinishers (VRs) and other Reduced Fee activities (2)		362.00	362.00	0.0%
Regulation and Enforcement	Reduced fee activities additional fee for operating without a permit		71.00	71.00	0.0%
Regulation and Enforcement	Mobile screening and crushing plant		1,650.00	1,650.00	0.0%
Regulation and Enforcement	for the third to seventh applications		985.00	985.00	0.0%
Regulation and Enforcement	for the eighth and subsequent applications		498.00	498.00	0.0%
Regulation and Enforcement	Annual Subsistence Charge				
Regulation and Enforcement	Standard process LOW		£772 (+104)*	£772 (+104)*	0.00%
Regulation and Enforcement	Standard process MEDIUM		£1,161(+156)*	£1,161(+156)*	0.00%
Regulation and Enforcement	Standard process HIGH		£1,747 (+207)*	£1,747 (+207)*	0.00%
Regulation and Enforcement	Reduced fee activities Low/Medium/High		£79 £158 £237	£79 £158 £237	0.00%
Regulation and Enforcement	PVR I & II Combined Medium Component		£113 £226 £341	£113 £226 £341	0.00%
Regulation and Enforcement	Vehicle Refinishers Low/Medium/High		£288 £365 £548	£288 £365 £548	0.00%
Regulation and Enforcement	Odourising of natural gas Low/Medium/High		£79 £158 £237	£79 £158 £237	0.00%
Regulation and Enforcement	Mobile screening and crushing plant Low/Medium/High		£626 £1034 £1,551	£626 £1034 £1,551	0.00%
Regulation and Enforcement	for the third to seventh authorisations Low/Medium/High		£385 £617 £924	£385 £617 £924	0.00%
Regulation and Enforcement	for the eighth and subsequent authorisations Low/Medium/High		£198 £316 £473	£198 £316 £473	0.00%
Regulation and Enforcement	Late Payment Fee		52.00	52.00	0.0%
Regulation and Enforcement	Transfer and Surrender				
Regulation and Enforcement	Standard process transfer		169.00	169.00	0.0%
Regulation and Enforcement	Standard process partial transfer		497.00	497.00	0.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Regulation and Enforcement	New operator at low risk reduced fee activity		78.00	78.00	0.0%
Regulation and Enforcement	Surrender: all Part B activities		0.00	0.00	0.0%
Regulation and Enforcement	Reduced fee activities*: transfer		0.00	0.00	0.0%
Regulation and Enforcement	Reduced fee activities*: partial transfer		47.00	47.00	0.0%
Regulation and Enforcement	Temporary Transfer for Mobiles				
Regulation and Enforcement	First Transfer		53.00	53.00	0.0%
Regulation and Enforcement	Repeat Transfer		10.00	10.00	0.0%
Regulation and Enforcement	Repeat Following enforcement or warning		53.00	53.00	0.0%
Regulation and Enforcement	Substantial change s10 and s11				
Regulation and Enforcement	Standard process		1,050.00	1,050.00	0.0%
Regulation and Enforcement	Standard process where the substantial change results in a new PPC activity		1,650.00	1,650.00	0.0%
Regulation and Enforcement	Reduced fee activities*		102.00	102.00	0.0%
Regulation and Enforcement	Part A2				
Regulation and Enforcement	Application		3,363.00	3,363.00	0.0%
Regulation and Enforcement	Additional fee for operating without a permit		1,188.00	1,188.00	0.0%
Regulation and Enforcement	Annual Subsistence LOW		1,447.00	1,447.00	0.0%
Regulation and Enforcement	Annual Subsistence MEDIUM		1,611.00	1,611.00	0.0%
Regulation and Enforcement	Annual Subsistence HIGH		2,334.00	2,334.00	0.0%
Regulation and Enforcement	Late Payment Fee		52.00	52.00	0.0%
Regulation and Enforcement	Substantial Variation		1,368.00	1,368.00	0.0%
Regulation and Enforcement	Transfer		235.00	235.00	0.0%
Regulation and Enforcement	Partial Transfer		698.00	698.00	0.0%
Regulation and Enforcement	Surrender		698.00	698.00	0.0%
Planning Service	Charge relates to carrying out responses to Environmental Information Regulations (EIR requests) - specifically relating to CON29 enquiries only		£30 per hour inc VAT	£30 per hour inc VAT	N/A
Planning Service	Provide listed building advice		£100 per hour	£100 per hour	N/A
Planning Service	Statutory planning application fees - set nationally cannot be changed locally	per application	as per statute	as per statute	N/A
Planning Service	https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf				
Planning Service	Complete Local Authority Search (LLC1 & Con29	per application	115.60	118.00	2.1%
Planning Service	Compiled, covering all required property enquiries)				
Planning Service	Con29 Compiled Search	per application	93.60	95.00	1.5%
Planning Service	Local Land Charges Register Search (LLC1 only)	per application	22.00	22.00	0.0%
Planning Service					

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Planning Service	New street naming	per application	79.00	81.00	2.5%
Planning Service	New properties on new street or new	1	63.00	64.00	1.6%
Planning Service	property addresses on an existing street	2 to 5	94.00	96.00	2.1%
Planning Service	and	6 to 10	126.00	129.00	2.4%
Planning Service	Readdressing after notification (i.e. change	more than 10	262.00	267.00	1.9%
Planning Service	subsequent to initial application)		5.30	5.40	1.9%
Planning Service					
Planning Service	Change to house name	per request	53.00	54.00	1.9%
Planning Service	and				
Planning Service	Letter of confirmation of address				
Building Control	Additional Fee: Where a Completion Cert is requested, where works have been completed historically and no completion inspection has been undertaken		£90-£180	£90-£180	0.00%
Building Control	Re-issue of Completion Certificates		60.00	61.00	1.7%
Building Control	Standard fee's for Domestic Work. Category 1 - Erection or extension of a detached/attached domestic garage or car port up to 50m2		360.00	367.00	1.9%
Building Control	Standard fee's for Domestic Work. Category 1 - REGULARISATION Erection or extension of a detached/attached domestic garage or car port up to 50m2		600.00	612.00	2.0%
Building Control	Standard fee's for Domestic Work. Category 2 - Any extension with a total floor area which does not exceed 40m2		570.00	581.00	1.9%
Building Control	Standard fee's for Domestic Work. Category 2 - REGULARISATION Any extension with a total floor area which does not exceed 40m2		950.00	969.00	2.0%
Building Control	Standard fee's for Domestic Work. Category 3 - Any extension with a total floor area exceeding 40m ² but not exceeding 60m ²		660.00	673.00	2.0%
Building Control	Standard fee's for Domestic Work. Category 3 - REGULARISATION Any extension with a total floor area exceeding 40m2 but not exceeding 60m2		1100.00	1,122.00	2.0%
Building Control	Standard fee's for Domestic Work. Category 4 - Any extension with a total floor area exceeding 60m ² but not exceeding 100m ²		870.00	887.00	2.0%
Building Control	Standard fee's for Domestic Work. Category 4 - REGULARISATION Any extension with a total floor area exceeding 60m ² but not exceeding 100m ²		1450.00	1,479.00	2.0%
Building Control	Standard fee's for Other Domestic Work. Category 5 - The provision of one or more rooms in a roof space		570.00	581.00	1.9%
Building Control	Standard fee's for Other Domestic Work. Category 5 - REGULARISATION The provision of one or more rooms in a roof space		950.00	969.00	2.0%
Building Control	Standard fee's for Other Domestic Work. Category 6 - Conversion of a garage to a habitable room		360.00	367.00	1.9%
Building Control	Standard fee's for Other Domestic Work. Category 6 - REGULARISATION - Conversion of a garage to a habitable room		600.00	612.00	2.0%
Building Control	Standard fee's for Other Domestic Work. Category 7 -The replacement of windows, roof lights, roof windows and external doors in an existing dwelling.		150.00	153.00	2.0%
Building Control	Standard fee's for Other Domestic Work. Category 7 - REGULARISATION The replacement of windows, roof lights, roof windows and external doors in an existing dwelling.		250.00	255.00	2.0%
Building Control	Standard fee's for Other Domestic Work. Category 8 - Re-roof of a domestic dwelling or external wall insulation cladding		180.00	184.00	2.2%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Building Control	Standard fee's for Other Domestic Work. Category 8 - REGULARISATION Re-roof of a domestic dwelling or external wall insulation cladding		300.00	306.00	2.0%
Building Control	Standard fee's for Other Domestic Work. Category 9 - Installation of Solid Fuel Burning appliance		360.00	367.00	1.9%
Building Control	Standard fee's for Other Domestic Work. Category 9 - REGULARISATION Installation of Solid Fuel Burning appliance		650.00	663.00	2.0%
Building Control	Standard fee's for Other Domestic Work. Category 10 -Installation of controlled domestic electrical installation (by non-competent person scheme)		POA	POA	POA
Building Control	Standard Charge for new dwellings for Other Category 1 - Number of dwellings-1		840.00	857.00	2.0%
Building Control	Standard Charge for new dwellings for Other Category 1 - REGULARISATION - Number of dwellings-1		1400.00	1,428.00	2.0%
Building Control	Standard Charges for all other work Category 1 - Charge based on estimated cost of work £0 - £1000		180.00	184.00	2.2%
Building Control	Standard Charges for all other work Category 1 - REGULARISATION Charge based on estimated cost of work £0 - £1000		300.00	306.00	2.0%
Building Control	Standard Charges for all other work Category 2 -Charge based on estimated cost of work £1001 - £10 000		390.00	398.00	2.1%
Building Control	Standard Charges for all other work Category 2 - REGULARISATION Charge based on estimated cost of work £1001 - £10 000		650.00	663.00	2.0%
Building Control	Standard Charges for all other work Category 3 - Charge based on estimated cost of work £10 001 - £25 000		660.00	673.00	2.0%
Building Control	Standard Charges for all other work Category 3 - REGULARISATION Charge based on estimated cost of work £10 001 - £25 000		1000.00	1,020.00	2.0%
Building Control	Standard Charges for all other work Category 4 - Charge based on estimated cost of work £25 001 - £50 000		840.00	857.00	2.0%
Building Control	Standard Charges for all other work Category 4 - REGULARISATION Charge based on estimated cost of work £25 001 - £50 000		1400.00	1,428.00	2.0%
Market Service	Perimeter Stall (10% Reduction 2018/2019)				
Market Service	1 - 5	Monthly	446.76	446.76	0.0%
Market Service	6 & 10	Monthly	284.13	284.13	0.0%
Market Service	7 - 9, 12 - 14, 16 - 18, 68 - 76	Monthly	446.76	446.76	0.0%
Market Service	11	Monthly	365.45	365.45	0.0%
Market Service	15	Monthly	290.97	290.97	0.0%
Market Service	19	Monthly	405.54	405.54	0.0%
Market Service	88 + Electricity Standing Charges	Monthly	534.36	534.36	0.0%
Market Service	Island stall				
Market Service	20 & 21	Monthly	446.76	446.76	0.0%
Market Service	22 - 67, 78, 80 - 87	Monthly	386.06	386.06	0.0%
Market Service	77 & 79	Monthly	405.54	405.54	0.0%
Market Service	Stock Room				
Market Service	A1	Monthly	57.50	57.50	0.0%
Market Service	A2, A3, C2,E2,F2, G2, J2, M2, P1, Q2, Q3	Monthly	70.00	70.00	0.0%
Market Service	A4, B5	Monthly	36.00	36.00	0.0%
Market Service	B1	Monthly	21.00	21.00	0.0%
Market Service	B2, B3	Monthly	23.50	23.50	0.0%
Market Service	B4	Monthly	31.50	31.50	0.0%
Market Service	C1, E1, F1, J1, K1,	Monthly	47.00	47.00	0.0%
Market Service	G1,H1, H2A, H2B, K2A, K2B, L1, L2A, M1	Monthly	35.00	35.00	0.0%
Market Service	Q1A, Q1B	Monthly	35.00	35.00	0.0%
Market Service	Stock Room Lights Per Quarter	Quarter	10.00	10.00	0.0%
Market Service	Car Parking - Per Quarter				
Market Service	(Inc CCTV Upgrades & Additional Security)	Quarter	133.00	136.00	2.3%
Market Service	Outdoor Daily Charges inc. VAT				
Market Service	(10% Reduction 2018/2019)				
Market Service	Monday				
Market Service	Small Stall 1 & 2	Daily	10.00	10.00	0.0%
Market Service	Standard Stall 8 - 85 & 129 - 131	Daily	10.00	10.00	0.0%
Market Service	Large Stall 3 - 7 & 86 - 128	Daily	10.00	10.00	0.0%
Market Service	Tuesday to Saturday (10% Reduction 2018/2019)				
Market Service	Standard Stall	Daily	9.60	9.60	0.0%
Market Service	Wednesday				

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Market Service	Standard Stall	Daily	12.95	12.95	0.0%
Market Service	Friday & Saturday				
Market Service	Small Stall 1 & 2	Daily	12.25	12.25	0.0%
Market Service	Standard Stall 8 - 85 & 129 - 131	Daily	14.35	14.35	0.0%
Market Service	Large Stall 3 - 7 & 86 - 128	Daily	16.05	16.05	0.0%
Market Service	Storage Charges				
Market Service	Storage Boxes	Daily	4.00	4.00	0.0%
Market Service	OMT Large	Weekly	23.00	23.00	0.0%
Market Service	OMT Small	Weekly	19.00	19.00	0.0%
Market Service	Fruiters Storage	Weekly	9.00	9.00	0.0%
Market Service	Outdoor Daily Charges exc. VAT				
Market Service	Street Market				
Market Service	RMBC Casual Traders/ Multiple Trading Days	Daily	23.50	23.50	0.0%
Market Service	Regular Traders	Daily	33.75	33.75	0.0%
Market Service	Town Centre Farmers Market	Daily	£15/£20/£25	£15/£20/£25	0.0%
Market Service	Wath District (Per foot)	Daily	1.30	1.30	0.0%
Market Service	Miscellaneous Charges				
Market Service	Rotherham Crafters Inc Vat	Daily	7.00	7.00	0.0%
Market Service	Car Boot Charity Admin Fee Plus Vat	Each Document	22.00	22.00	0.0%
Market Service	Farmers Market Licence Fee Plus Vat	Daily	33.00	33.00	0.0%
Market Service	Document Completion Fee Plus Vat	Each Document	10.50	10.50	0.0%
Market Service	Out of Hours access charge plus Vat	Each Access	20.50	20.50	0.0%
Market Service	Lease Assignment Fee Plus Vat	Each Assignment	£105.00/£260.00	£105.00/£260.00	0.0%
Market Service	Lease Renewal Fee Plus Vat	Each Lease	205.00	205.00	0.0%
Market Service	Town Centre Pitch Stall Hire inc Vat	Each Hire	30.00	30.00	0.0%
Market Service	Rotherham Advertiser Pitch inc Vat	Weekly	25.00	25.00	0.0%
Market Service	Water Admin. Charge Plus Vat	Monthly	20.00	20.00	0.0%
Market Service	Concession Management Pitch Inc Vat	Each pitch	10.00	10.00	0.0%
Market Service	Rival Market Licence Fee	Each Document	£130.00/ £235.00/ £285.00	£130.00/ £235.00/ £285.00	0.0%
Market Service	New Trader Incentive Exe Vat	Three months rent free incentive	Three months	Three months	N/A
Market Service	Equipment Hire Concession Rate (Per Gazebo)	Each Gazebo	10.50	10.50	0.0%
Market Service	Equipment Hire Normal Rate (Per Gazebo)	Each Gazebo	32.00	32.00	0.0%
Market Service	Late Open/Early Close Fee - Market Hall Plus Vat	Each Offence	10.00	10.00	0.0%
Market Service	Borough Fairs				
Market Service	Bonfire Ground Wath	Annually	1,030.00	1,030.00	0.0%
Market Service	Victoria Park	Annually	865.00	865.00	0.0%
Market Service	Spring Fair Herringthorpe	Annually	2,155.00	2,155.00	0.0%
Market Service	St Pauls Kimberworth	Annually	510.00	510.00	0.0%
Market Service	Clifton Park	Annually	1,800.00	1,800.00	0.0%
Market Service	Clifton Park	Annually	1,800.00	1,800.00	0.0%
Market Service	Greasborough RC	Annually	885.00	885.00	0.0%
Market Service	Wood Lea Common	Annually	550.00	550.00	0.0%
Visa and Immigration Services	We Are Digital Online Visa Support (fee minus 2% SCL levy for administration and support)	Per Hour	40.80	40.80	0.0%
Visa and Immigration Services	Visa Biometric Support	Per Transaction	15.99	15.99	0.0%
Asset Management	All Commercial Fees, Leases and Time charges	Negotiated	Varies	Varies	Varies
Asset Management - Estates Team	Assignments (under £10k p.a)		615.00	627.00	2.0%
Asset Management - Estates Team	Assignments (over £10k p.a)		825.00	842.00	2.1%
Asset Management - Estates Team	Underlettings		335.00	342.00	2.1%
Asset Management - Estates Team	Compound Licence		510.00	520.00	2.0%
Asset Management - Estates Team	Retrospective Consents (Commercial)		820.00	836.00	2.0%
Asset Management - Estates Team	Retrospective Consents (Residential)		410.00	418.00	2.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Asset Management - Estates Team	Negotiation of early termination		410.00	418.00	2.0%
Asset Management - Estates Team	Enfranchisement		820.00	836.00	2.0%
Asset Management - Estates Team	Landlords Consent		565.00	576.00	1.9%
Asset Management - Estates Team	Landlords Consent (Short Notice)		820.00	836.00	2.0%
Asset Management - Estates Team	Restrictive Covenants		615.00	627.00	2.0%
Asset Management - Estates Team	External Asset Valuation - Minimum Fee		565.00	576.00	1.9%
Asset Management - Estates Team	Asset Transfer Lease (Surveyors Fees)		1125.00	1,148.00	2.0%
Asset Management - Estates Team	School Caretakers Properties - Rents		Various	Various	1.50%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
<u>ADULT</u>					
Adult Services	Domiciliary Care	hourly	16.60	16.93	2.0%
	Day Care	session	31.33	31.96	2.0%
	Day Care Meal	meal	5.06	5.16	2.0%
	Transport to day centre	return journey	5.38	5.49	2.0%
	Community Alarms (Rothercare)	weekly	2.98	3.04	2.0%
	Residential Care - Older People	weekly	605.88	618.00	2.0%
	Residential Care - Learning Disabilities	weekly	680.34	693.95	2.0%
	Respite Care - Learning Disabilities	weekly	1,428.00	1,456.56	2.0%
	Extra Care Housing	weekly	30.18	30.78	2.0%
	Deferred Payments - Set up fee	one -off	122.21	124.65	2.0%
	Deferred Payments - Property Valuation (initial)	one -off	208.90	213.08	2.0%
	Deferred Payments - Property Valuation (Full)	one -off	522.24	532.68	2.0%
	Deferred Payments - Annual Management fee	annual	26.11	26.63	2.0%
	Deferred Payments - Closure Fee	one -off	62.67	63.92	2.0%
Housing	HRA Standard Rent (average)	weekly	74.21	75.33	1.5%
	Furnished Homes: Carpets only	weekly	9.50	9.64	1.5%
	Furnished Homes: Washer only	weekly	2.71	2.75	1.5%
	Furnished Homes: Bronze only	weekly	8.81	8.94	1.5%
	Furnished Homes: Bronze + carpets	weekly	18.32	18.59	1.5%
	Furnished Homes: Silver only	weekly	13.92	14.13	1.5%
	Furnished Homes: Silver + carpets	weekly	23.43	23.78	1.5%
	Furnished Homes: Gold only	weekly	22.53	22.87	1.5%
	Furnished Homes: Gold + carpets	weekly	32.03	32.51	1.5%
	Furnished Homes: Platinum only	weekly	31.79	32.27	1.5%
	Furnished Homes: Platinum + carpets	weekly	41.30	41.92	1.5%
	Garage Rent - Council tenant	weekly	5.10	5.20	2.0%
	Garage Rent - Non Council tenant	weekly	6.12	6.24	2.0%
	Surface Garage plot	annual fee	61.47	62.70	2.0%
	Non-surface garage plot	annual fee	55.32	56.43	2.0%
	Warncliffe Flats car park space	weekly	6.70	6.83	1.9%
	Cooking Gas	weekly	0.87	0.89	2.3%
	Community Facility	weekly	4.85	4.95	2.1%
	Laundry Facility	weekly	1.63	1.66	1.7%
	District Heating Unit Charge	unit of heat	0.06	0.06	0.00
	District Heating - Bedsit	weekly	9.66	9.66	0.00
	District Heating - 1 bed	weekly	11.25	11.25	0.00
	District Heating - 2 bed	weekly	12.90	12.90	0.00
	District Heating - 3-4 bed	weekly	14.93	14.93	0.00

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge

Charge 2020/21 £

Proposed Charge 2021/22 £	%age increase

CHILDREN & YOUNG PEOPLE - PROPOSED FEES & CHARGES FOR 2021/22

	Educational Psychology	
Education Psychology	Option 1 Annual Contract (5 days -10 sessions per year)	Per option
Education Psychology	Option 2 Annual Contract (7.5 days -15 sessions per year)	Per option
Education Psychology	Option 3 Annual Contract (10 days -20 sessions per year)	Per option
Education Psychology	Option 4 Annual Contract (20 days -40 sessions per year)	Per option
Education Psychology	Option 5 Annual Contract (40 days -80 sessions per year)	Per option
Education Psychology	Option 6 Annual Contract (60 days -120 sessions per year)	Per option
Education Psychology	Option 7 Sessional costs per day (2 sessions) for requests received after 31st March 2019.	per day (2 sessions)
	Moving and Handling	
Moving and Handling	Annual Contract 1 - Consultancy, Advisory, Guidance and Support (1 Day per Year)	Annual
Moving and Handling	Annual Contract 2 - Consultancy, Advisory, Guidance and Support (6 Days per Year £355 per Day)	Annual
Moving and Handling	Annual Contract 3 - Consultancy, Advisory, Guidance and Support (9 Days per Year £350 per Day)	Annual
Moving and Handling	Bespoke Package - Consultancy Service - Special Schools Newman, Hilltop and Kelford and settings with Ongoing Complex Needs (Consultancy and Training 0.5 days per week per term)	Annual
Moving and Handling	Training - Induction Course (Full Day (Minimum Charge £360)	Per delegate
Moving and Handling	Training - Induction Course (Half Day) Training (Minimum Charge £252)	Per delegate
	School Admissions & Appeals	
School Admissions & Appeals	£33.90 X PAN (the Published Admission Number of the school / academy	PAN
	Learning Support Service	
The charges to schools under this service are to be increased to ensure recovery of operational costs.		
Learning Support Service	Option 1 - Platinum Package A - 120 Hours (Half Day Support per week for 37 weeks of the Year)	Per package
Learning Support Service	Option 2 - Gold Package B - 62 Hours (Half Day Support per fortnight for 37 weeks of the Year)	Per package
Learning Support Service	Option 3 - Silver Package C - 36 hours (11 Half Days Support - 1 visit per month)	Per package
Learning Support Service	Option 4 -Bronze Package D - 20 Hours (6 Half Day Visits per Year)	Per package
Learning Support Service	Option 5 - Package E - Hourly Rate (for specially arranged package)	Per hour
Learning Support Service	Option 5 - Package E - Hourly Rate (Further hours through the school year in addition to options 1 to 5 above, these will be charged at the higher hourly rate.	Per hour
	Risk Management and CLEAPSS Service	
Risk Management and CLEAPSS Service	Children Centres, Special Schools and Primary schools up to a PAN of 30	Per package
Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 45	Per package
Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 60	Per package
Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 90	Per package

1,882.00
2,821.00
3,764.00
7,406.00
14,607.00
21,910.00
459.00
368.00
2,173.00
3,213.00
4,896.00
61.20
43.00
33.20
6,896.00
3,565.00
2,071.00
1,153.00
59.00
64.00
470.00
645.00
735.00
840.00

1,920.00	2.02%
2,878.00	2.02%
3,840.00	2.02%
7,555.00	2.01%
14,900.00	2.01%
22,348.00	2.00%
469.00	2.18%
376.00	2.17%
2,217.00	2.02%
3,278.00	2.02%
4,994.00	2.00%
63.00	2.94%
44.00	2.33%
33.90	2.11%
7,977.00	15.68%
4,132.00	15.90%
2,497.00	20.57%
1,362.00	18.13%
68.00	15.25%
75.00	17.19%
480.00	2.13%
660.00	2.33%
750.00	2.04%
860.00	2.38%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Secondary Schools up to a PAN of 140 (incl. £300 CLEAPPS)	Per package	1,575.00	1,610.00	2.22%
Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Secondary Schools up to a PAN of 210 (incl. £300 CLEAPPS)	Per package	1,990.00	2,030.00	2.01%
Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Secondary Schools up to a PAN of 260 (incl. £300 CLEAPPS)	Per package	2,620.00	2,675.00	2.10%
Risk Management and CLEAPSS Services including Radiation Protection Advisory Service	Secondary Schools with a PAN above 261 (incl. £300 CLEAPS)	Per package	2,930.00	2,990.00	2.05%
	Rockingham PDC				
Rockingham PDC	Rockingham Hall (Capacity 107) per day (Monday to Friday)	Per session	262.00	267.00	1.91%
Rockingham PDC	Rockingham Hall (Capacity 107) per day (Saturday to Sunday)	Per session	287.00	293.00	2.09%
Rockingham PDC	Rockingham Hall (Capacity 107) per Half day/Twilight Session (Monday to Friday)	Per session	125.00	128.00	2.40%
Rockingham PDC	Rockingham Hall (Capacity 107) Evening Session (Monday to Friday)	Per session	131.00	134.00	2.29%
Rockingham PDC	Meeting rooms (Fitzwilliam,Wharncliffe,Wentworth, Fullerton) (capacity 30- 36) per day (Monday to Friday)	Per session	193.00	197.00	2.07%
Rockingham PDC	Meeting rooms (Fitzwilliam, Wharncliffe,Wentworth, Fullerton) (capacity 30-36) per day (Saturday to Sunday)	Per session	209.00	213.00	1.91%
Rockingham PDC	Meeting rooms (Fitzwilliam,Wharncliffe, Wentworth, Fullerton) (capacity 30-36) per Half day /Twilight Session	Per session	94.00	96.00	2.13%
Rockingham PDC	Meeting rooms (Fitzwillaim, Wharncliffe, Wentworth, Fullerton) (capacity 30-36) per Evening Session	Per session	99.00	101.00	2.02%
Rockingham PDC	Meeting rooms (Sitwell and Keppel) per day (Monday to Friday)	Per session	157.00	160.00	1.91%
Rockingham PDC	Meeting rooms (Sitwell and Keppel) per day (Saturday to Sunday)	Per session	209.00	213.00	1.91%
Rockingham PDC	Meeting rooms (Sitwell and Keppel) per Half day/Twilight Session	Per session	83.00	85.00	2.41%
Rockingham PDC	Meeting rooms (Sitwell and Keppel) per evening Session	Per session	89.00	91.00	2.25%
Rockingham PDC	Meeting room (Milton) per day (Monday to Friday)	Per session	94.00	96.00	2.13%
Rockingham PDC	Meeting room (Milton) per day (Saturday to Sunday)	Per session	210.00	214.00	1.90%
Rockingham PDC	Meeting room (Milton) per Half day/Twilight Session	Per session	53.00	54.00	1.89%
Rockingham PDC	Meeting room (Milton) per Hour	Per session	16.00	16.50	3.13%
Rockingham PDC	Meeting rooms per hour (Fitzwilliam, Wharncliffe, Wentworth, Fullerton, Sitwell and Keppel)	Per session	27.00	28.00	3.70%
Rockingham PDC	Additional cost of Buffet per person	Per person	7.25	7.40	2.07%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
	Rotherham School Improvement Service				
Rotherham School Improvement Service	Subscription service	Per pupil	25.50	26.00	1.96%
Rotherham School Improvement Service	Anti bullying in subscription 2 days, additional days	Per day	175.00	175.00	0.00
Rotherham School Improvement Service	Anti bullying non-subscription	Per day	225.00	225.00	0.00
Rotherham School Improvement Service	Outstanding Teaching Assistant Programme (non subscription)	Per delegate	435.00	435.00	0.00
Rotherham School Improvement Service	Power of coaching - non subscription	Per delegate	522.00	522.00	0.00
Rotherham School Improvement Service	South Yorkshire School Business Leaders Group (SYSBL)	Per school	51.00	52.00	1.96%
Rotherham School Improvement Service	Assessment Matters and Data Support Service	Per school	1,785.00	1,821.00	2.02%
Rotherham School Improvement Service	Assessment leader network non subscribers	Per delegate	306.00	312.00	1.96%
Rotherham School Improvement Service	Basic skills quality mark - non subscribers	Per assessment	306.00	312.00	1.96%
Rotherham School Improvement Service	Early Years Foundation Stage Leaders in Schools	Per day	357.00	364.00	1.96%
Rotherham School Improvement Service	Leadership Events - for subscribers	Per delegate	51.00	52.00	1.96%
Rotherham School Improvement Service	Leadership Events - non subscribers	Per delegate	132.60	135.00	1.81%
Rotherham School Improvement Service	Leadership matters	Per delegate	306.00	312.00	1.96%
Rotherham School Improvement Service	Newly qualified teacher - non subscriber	Per NQT per term	102.00	104.00	1.96%
Rotherham School Improvement Service	Outstanding Teacher Programme (OTP) Cohorts 3 and 4	Per delegate	585.00	585.00	0.00
Rotherham School Improvement Service	Picture this - non subscriber	Per school	306.00	312.00	1.96%
Rotherham School Improvement Service	Primary Science - non subscriber	Per day	357.00	364.00	1.96%
Rotherham School Improvement Service	Primary Teaching & Learning - non subscriber	Per day	357.00	364.00	1.96%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Rotherham School Improvement Service	Rotherham Children's Festival - non subscriber	Per project	306.00	312.00	1.96%
Rotherham School Improvement Service	Rotherham Children's Festival - non subscriber	Per event	153.00	156.00	1.96%
Rotherham School Improvement Service	RQT Development Programme – Leading Learning in your own Classroom (6 x half day) non subscriber	Per delegate	540.00	540.00	0.00
Rotherham School Improvement Service	Services for governors - Governance package, Option 1		1,275.00	1,301.00	2.04%
Rotherham School Improvement Service	Services for governors - Head teacher recruitment - subscribers	Per school	2,040.00	2,081.00	2.01%
Rotherham School Improvement Service	Services for governors - Head teacher recruitment - non subscribers	Per school	3,060.00	3,121.00	1.99%
Rotherham School Improvement Service	Services for governors - Head teacher appraisal - subscribers	Per school	204.00	208.00	1.96%
Rotherham School Improvement Service	Services for governors - Head teacher appraisal - non subscribers	Per school	459.00	468.00	1.96%
Rotherham School Improvement Service	Services for teachers - Termly 1:1 sessions focussing on school improvement - non subscribers	Per school	2,040.00	2,081.00	2.01%
Rotherham School Improvement Service	Services for teachers - Preparation for Ofsted - non subscribers	Per school	612.00	624.00	1.96%
Rotherham School Improvement Service	Services for teachers - Testing the Rotherham Mission – Getting to Good/Outstanding days - non subscribers	Per school	1,836.00	1,873.00	2.02%
Rotherham School Improvement Service	Statutory assessment - non subscribing academies	Per academy	510.00	520.00	1.96%
Rotherham School Improvement Service	Education Support Partnership - Headspace & Yourspace	Per delegate	650.00	650.00	0.00
Rotherham School Improvement Service	Healthy School Accreditation - non subscribers	per school	306.00	312.00	1.96%
Rotherham School Improvement Service	Primary Teaching and Learning - non subscribers	per day for in school support	357.00	364.00	1.96%
Rotherham School Improvement Service	Pupil Premium Reviews	per school	2040-4080	2080-4160	1.96%
Rotherham School Improvement Service	SEND Reviews - non subscribers	per school	2040-4080	2080-4160	1.96%
Rotherham School Improvement Service	Artsmark - Support a broad and balanced curriculum (non subscribing)	Per school	500.00	500.00	0.00
Rotherham School Improvement Service	Artsmark - Support a broad and balanced curriculum (fully subscribing schools)	Per school	150.00	150.00	0.00

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Rotherham School Improvement Service	Bedrock Learning - Vocabulary Matters Cohort 2 **£3 per pupil for licence costs**	Per school	500.00	500.00	0.00
Rotherham School Improvement Service	Children University - non subscribers	Per school	306.00	312.00	1.96%
Rotherham School Improvement Service	Emotional Health and Wellbeing - Developing a whole school Mental Health Approach Workshop	Per delegate	195.00	195.00	0.00
Rotherham School Improvement Service	Emotional Health and Wellbeing - School Mental Health Award	per school	350.00	350.00	0.00
Rotherham School Improvement Service	Emotional Health and Wellbeing - Development programme for school Mental Health Lead	Per delegate	1,200.00	1,200.00	0.00
Rotherham School Improvement Service	Emotional Health and Wellbeing - Essential Mental Health Support Skills	Per delegate	500.00	500.00	0.00
Rotherham School Improvement Service	Emotional Health and Wellbeing - Accredited Mental Health and Wellbeing Lead Governor E-module	Per delegate	50.00	50.00	0.00
Rotherham School Improvement Service	Emotional Health and Wellbeing - Support for schools working with LGBTQ children and students and the LGBTQ + inclusion in Education Awards	Per day for bespoke support	500.00	500.00	0.00
Rotherham School Improvement Service	Emotional Health and Wellbeing - Support for schools working with LGBTQ children and students and the LGBTQ + inclusion in Education Awards	Per school	300.00	300.00	0.00
Rotherham School Improvement Service	Meeting the Millennial Need - Cohort 2	Per school	500.00	500.00	0.00
Rotherham School Improvement Service	Outstanding Leadership in Education (OLE)	Per delegate	435.00	435.00	0.00
Rotherham School Improvement Service	Outstanding Teacher Programme PLUS (OTP PLUS)	Per delegate	650.00	650.00	0.00
Rotherham School Improvement Service	The Inspiring Teacher Programme (ITP)	Per delegate	575.00	575.00	0.00
Rotherham School Improvement Service	Personal Social & Health Education (PSHE) - non subscribing	Per delegate	306.00	312.00	1.96%
Rotherham School Improvement Service	Relationship & Sex Education (RSE) - non subscribing	for CPD Programme	433.50	442.00	1.96%
Rotherham School Improvement Service	Teacher Research Status with Carnegie School of Education	Per delegate	300.00	300.00	0.00
Rotherham School Improvement Service	Understanding Childhood Trauma and Mental Health in Schools	per delegate	delegate rates apply	delegate rates apply	N/A
Rotherham School Improvement Service	English as an Additional Language EAL - Support for pupils	per delegate	delegate rates apply	delegate rates apply	N/A
Rotherham School Improvement Service	Hub 4 Leaders The school Bus & Compliance Manager ***£100 to add compliance Manager		delegate rates apply	delegate rates apply	N/A

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
Rotherham School Improvement Service	Services for teachers - Teacher & Support Staff Appraisal and Pay Progression - non subscribers	Per day	delegate rates apply	delegate rates apply	N/A
	Autism Communication				
Autism Communication	Autism Communication team - option 1 Platinum package A (120 hours)	Per package	6,896.00	7,977.00	15.68%
Autism Communication	Autism Communication team - option 2 Gold package B (62 hours)	Per package	3,565.00	4,132.00	15.90%
Autism Communication	Autism Communication team - option 3 Silver package C (36 hours)	Per package	2,071.00	2,497.00	20.57%
Autism Communication	Autism Communication team - option 4 Bronze package D (20 hours)	Per package	1,153.00	1,362.00	18.13%
Autism Communication	Autism Communication team - option 5 package E (5 hours)	Per package	291.00	340.00	16.84%
Autism Communication	Autism Communication team - option 6 package F (arranged hours if support packages A-E do not match School needs)	Per hour	59.00	68.00	15.25%
Autism Communication	Autism Communication team - option 6 package F (additional hours requested through the School Year)	Per hour	64.00	75.00	17.19%
	Outdoor Education				
Outdoor Education	Outdoor Learning and Educational Visits Service	Per pupil	1.61	1.64	1.86%
Outdoor Education	Duke of Edinburgh Award - Secondary school/college		403.00	411.00	1.99%
Outdoor Education	Duke of Edinburgh Award - Special school		62.00	63.00	1.61%
Outdoor Education	Outdoor Learning Facilities (Crowden Outdoor Educational Centre) - Rotherham Schools and Groups	Bespoke Package	73.50	75.00	2.04%
Outdoor Education	Outdoor Learning Facilities (Crowden Outdoor Educational Centre) - Non Rotherham Schools and Groups	Bespoke Package	76.00	78.00	2.63%
Outdoor Education	Outdoor learning and adventure activity service within school	Per Instructor per day	200.00	200.00	0.00%
	Early Help Services				
Early Help Services	School Absence Notices (Fixed Penalty Notices)	Per FPN	60.00	60.00	0.00
Early Help Services	Early Help Plus	Bespoke Packages per School (Based on £306 per day)	306.00	312.00	1.96%
	Early Years Services				
Early Years Services	Childcare workforce	Per person (Half Day)	33.00	34.00	3.03%
Early Years Services	Childcare workforce	Per person (Full Day)	54.50	56.00	2.75%
	Leaving Care				
Leaving Care	Hollowgate - 1 Bed Flat	Per week	188.93	192.71	2.00%
Leaving Care	Hollowgate - 2 Bed Flat	Per Week	176.38	179.91	2.00%
Leaving Care	Disbursed Property	Per Week	67.74	69.09	1.99%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase

ASSISTANT CHIEF EXECUTIVE DIRECTORATE - PROPOSED FEES & CHARGES FOR 2021/22

Democratic Service	Room Hire - Town Hall - before 5.30	Per hour	76.50	78.00	2.0%
Democratic Service	Room Hire - Town Hall - after 5.30	Per hour	76.50	78.00	2.0%
Democratic Service	Catering - various rates ranging from £1.25 - £3.70	Per person	1.35-3.90	1.40 - 4.00	2.0%
Democratic Service	Schools Appeals	SLA for provision of service	26,000.00	27,000.00	3.8%
HR&Payroll	HR & Payroll SLA Fee charged to Academies and External Companies	Annual	407.50 - 2,188.50	416.00 - 2,232.50	2.0%
HR&Payroll	HR & Payroll SLA Fee charged to LA maintained schools	Annual	136.00 -14,048.00	139.00 - 14,329.00	2.0%
HR&Payroll	Fees charged for External Recruitment Adverts on RMBC website	Per advert	110.00	112.25	2.0%
HR&Payroll	Fee's charged for Elections payroll (DMBC, SCC)	Annual	4,534.00	4,625.00	2.0%
HR&Payroll	Fee charged for HR Consultancy Service SLA to schools and academies	Annual	570.00-22,279.00	581.50 - 22,725.00	2.0%
HR&Payroll	DBS Checks	Per check	10.00	10.20	2.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase

FINANCE & CUSTOMER SERVICES DIRECTORATE - PROPOSED FEES & CHARGES FOR 2021/22

Electoral Services	Open and full electoral register	per 1000 entries	1.50 - 5.00	1.50 - 5.00	0.00%
Electoral Services	Overseas electors	per 100 entries	1.50 - 5.00	1.50 - 5.00	0.00%
Internal Audit	Internal Audit work for academies	Daily rate	270.00	276.00	2.2%
Revenues & Benefits	Free school meals administration	Per child	5.35	5.45	1.9%
Customer Services	Blue Badge applications (this to be confirmed when new provider contract agreed)	Per badge	10.00	10.00	0.0%
Legal Services	External legal work	Hourly rate	66.00	67.50	2.3%
Legal Services	Work for academies	Hourly rate	66.00	67.50	2.3%
Legal Services	Advice to Primary and Special Schools	Per annum	220.00	224.50	2.0%
Legal Services	Advice to Secondary Schools	Per annum	385.00	393.00	2.1%
Legal Services	Pay as Used advice to schools	Hourly rate	40.00, 45.00 or 65.00 plus 19.00 admin charge	41.00, 46.00 or 66.00 plus 19.50 admin charge	2.0%
Legal Services	Section 106	a minimum amount of £969 for a straightforward agreement or higher (subject to negotiation), dependant on level of complexity	950.00	969.00	2.0%
Legal Services	Section 38 & 278 Highway Improvement	Per application	525.00 or 790.00	535.50 or 810.00	2.0%
Information Governance	Freedom of Information	Hourly rate	25.00	26.00	4.0%
Schools Finance	Finance Support - Early Years				
	L.A.	Annual	3,208.00	3,272.00	2.0%
	Termly	Annual	3,394.00	3,462.00	2.0%
	1/2 Termly	Annual	3,574.00	3,645.00	2.0%
	Monthly	Annual	3,846.00	3,923.00	2.0%
	Fortnightly	Annual	4,668.00	4,761.00	2.0%
	Weekly	Annual	6,302.00	6,428.00	2.0%
Schools Finance	Finance Support - Primary				
	L.A.	Annual	1,699.00-2,573.00	1,733.00 - 2,625.00	2.0%
	Termly	Annual	1,880.00-2,754.00	1,920.00 - 2,810.00	2.0%
	1/2 Termly	Annual	2,060.00-2,935.00	2,100.00 - 2,995.00	2.0%
	Monthly	Annual	2,333.00-3,208.00	2,380.00 - 3,275.00	2.0%
	Fortnightly	Annual	3,153.00-4,028.00	3,220.00 - 4,110.00	2.0%
	Weekly	Annual	4,793.00-5,667.00	4,890.00 - 5,785.00	2.0%
Schools Finance	Finance Support - Special				
	L.A.	Annual	2,323.00-3,950.00	2,370.00 - 4,030.00	2.0%
	Termly	Annual	2,503.00-3,050.00	2,555.00 - 3,111.00	2.0%
	1/2 Termly	Annual	2,689.00-4,313.00	2,750.00 - 4,400.00	2.0%
	Monthly	Annual	2,962.00-4,585.00	3,025.00 - 4,680.00	2.0%
	Fortnightly	Annual	3,777.00-5,405.00	3,855.00 - 5,515.00	2.0%
	Weekly	Annual	5,416.00-7,043.00	5,525.00 - 7,185.00	2.0%
Schools Finance	Finance Support - Secondary				
	Core	Annual	2,513.00	2,563.00	2.0%
	Core + Visits (6)	Annual	2,842.00	2,899.00	2.0%
	Additional Visit - Early Years/Primary/Special	Per visit	104.00	106.00	1.9%
	Sickness Cover - Early Years/Primary/Special	Per visit	208.00	212.00	1.9%
	Additional Visit - Secondary	Per visit	125.00	128.00	2.4%
	Sickness Cover -Secondary	Per visit	208.00	212.00	1.9%
Schools Finance	Finance Support - Academies				
	Service retainer - including Helpdesk and Online support	Annual	1,408.00	1,436.00	2.0%
	FMS chart of accounts/coding structure set up	Per Set-up	714.00	728.00	2.0%
	Financial Support onsite visit - ad hoc	Per Visit	205.00	209.00	2.0%
	Financial Support onsite visit - termly	For 3 visits	420.00	428.00	1.9%
	Financial Support onsite visit - half termly	For 6 visits	840.00	857.00	2.0%

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2021/22

Service	Description of Fee or Charge	Unit of Charge	Charge 2020/21 £	Proposed Charge 2021/22 £	%age increase
	Financial Support onsite visit - monthly	For 10 visits	1,392.00	1,420.00	2.0%
	Provision of financial management training session	Per 1/2 day	205.00	209.00	2.0%
	Assistance with recruitment of finance staff	Per 1/2 day	205.00	209.00	2.0%
	Attendance at Governing Body meetings	Per 1/2 day	205.00	209.00	2.0%
	Provision of cover in the event of staff absence	Per 1/2 day	205.00	209.00	2.0%
Schools ICT Connect	Filtered Broadband connectivity	Annual	1,020.00-10,750.00		
	Dedicated ICT support	Annual	715.00-6,655.00		
	ICT SLA	Annual	1,040.00-3,280.00		

Background to the Budget and Financial Strategy

1.	Budget Challenges
1.1	The particular challenges which the Council has to take account of within its budget and financial strategy are set out in a strategic context that provides for resources to be aligned to key priorities.
1.1.1	The overarching challenge is to provide ongoing support to residents, communities and businesses affected by the Covid-19 pandemic, whilst also continuing to drive ambitious plans for Rotherham. This challenge is central to the Council's Year Ahead Plan, which sets out key actions through to May 2021 across the following priority themes: • Thriving Neighbourhoods • Better Health and Wellbeing • Economic Recovery • New Ways of Working • Hope and Confidence in Rotherham The plan also includes two cross-cutting strands: Equalities and Social Justice and Climate Impact. These are integral to each theme and should be seen as long-term considerations for budget planning.
1.1.2	Health in Rotherham is generally poorer than average. Life expectancy is below the English average and has stalled recently after rising over the last decade. Inequalities are widening between the most and least deprived communities within Rotherham, particularly for women. Rates of coronary heart disease have reduced significantly over the last 10 years but the borough still has high rates of disability and long term sickness. Work is ongoing to understand the health impact of Covid-19 and anticipate future service demand.
1.1.3	Adult qualification levels are below average, notably degree level skills, but these have improved greatly in recent years and Rotherham College, as part of RNN Group, has established a university centre in the town centre. The provisional data for 2019 also shows that Rotherham is 2.8% below the national average at Foundation Stage; 5.8% below the national average at KS2 and 2.3 points below the national average for Attainment 8 scores at KS4.
1.1.4	Covid-19 continues to have a significant impact on the economy, though the government's job retention scheme (furlough), which has been extended to 30 April 21, has reduced or at least deferred redundancies. There will be major challenges for sectors that have been particularly hard hit (e.g. retail and hospitality), whilst young people (including graduates), people from ethnic minorities, women and those with special educational needs and disabilities, are expected to be even further away from the employment market than prior to Covid-19. Working with

	partners both locally and via Sheffield City Region will be critical to supporting the recovery and renewal of the local economy.
1.1.5	Despite the challenges, the Council is committed to progressing major regeneration schemes and projects. This includes Forge Island, town centre housing sites, the Future High Streets Fund bid, and the development of Towns Fund proposals aiming to secure a £25-50m Town Deal. It will be vital for the Council to use its social value policy to ensure opportunities for local people, particularly those hardest hit, are maximised as part of these and other significant local investments.
1.1.6	Rotherham offers a good quality of life combined with a relatively low cost of living. House prices have risen over the years and the average house in Rotherham costs £140,000 but this is far below the English average of £249,000. Rotherham people are very proud of their local parks and country parks, particularly Clifton Park which has won national awards.
1.1.7	There are numerous visitor attractions, notably the stately home of Wentworth Woodhouse which is now being restored. The Magna Science Adventure Centre is a well-established visitor attraction and a major new development is the £37 million Gulliver's Valley family resort in the south of the Borough, which opened in 2020. There are also the ruins of Roche Abbey and the award-winning Clifton Park Museum which has recently been refurbished. The Borough has a Civic Theatre, a thriving sports scene and four leisure centres. These are all important to economic and social life of the area.
1.1.8	There is a steadily growing population which reached a record total of 264,700 in 2018. The population is growing as a result of natural increase (more births than deaths), net inward migration and increased life expectancy. Rotherham has 161,600 people of working age (61%), which is slightly lower than the English average.
1.1.9	Rotherham has an ageing population whereby the number of older people is increasing fastest, and their health and social care needs place increasing pressure on social care budgets at a time of prolonged financial constraint. There are 51,700 people aged 65 or over including 6,100 people aged 85 or over, and these numbers are projected to increase by a third over the next 10 years. Rates of disability place further pressures on social care budgets, with 11.4% of the population (30,000 people) claiming disability benefits compared with 7.8% nationally. Working with partners is critical to meeting the needs of the elderly population, especially during recovery from the Covid-19 pandemic with support for testing and commencement of vaccinations.
1.1.10	There are 51,340 children aged 0-15 in Rotherham and 25,930 young people aged 16-24. Whilst most children get a good start in life, child poverty is polarised across the Borough and life chances vary. Rotherham has a lower proportion of young people aged 18-24 than the

	national average due to people moving elsewhere to study or work. The number of Looked after Children increased from 380 in 2012 to a peak of 662 in 2018 but has now reduced to 611 by January 2021. The number of Children in Need (CIN only) has seen a decrease from 1,430 in March 2016 to 1,146 in January 2021. Meanwhile, the number of Children subject to a Child Protection Plan at the end of December 2016 was 335 rising to 445 in January 2021.
1.1.11	Health inequalities remain a significant issue for Rotherham. Nationally, the Covid-19 pandemic has also been shown to worsen health inequalities with elderly and some minority communities worst affected. A refreshed Joint Strategic Needs Assessment, to be launched in 2021, will assist in prioritising greatest need to tackle inequalities.
1.2	The Council remains committed to working with Sheffield City Region to implement the devolution deal, which was agreed in 2020. The deal will bring benefits including control of a new, flexible single pot of funding for economic growth, which incorporates an additional £30 million annual allocation over the next 30 years.
1.2.1	It also secures devolved transport powers and funding; full devolution of the Adult Education Budget of around £35m a year; increased planning capacity and powers to deliver housing and economic growth; and greater control over how and where funds are directed.
1.2.2	Stronger city region working, and collaboration may offer further opportunities for efficiency gains where services are duplicated or where centres of excellence can be established.
1.3	Rotherham's robust partnership arrangements have underpinned the response to the Covid-19 pandemic. Links with the local voluntary and community sector have been a central part of the Community Hub and wider humanitarian efforts. Strategically, Rotherham Together Partnership's chief executive officer group has met regularly to share key information and maintain an overview. Joint working with health partners in various forums has, of course, been crucial, whilst Barnsley and Rotherham Chamber have provided vital advice and support in articulating and responding to business needs. These multi-faceted partnership arrangements remain crucial in supporting the borough's recovery and renewal.
1.4	Social Value is becoming embedded in the way the Council commissions and procures goods and services, including capital projects, through the Social Value Portal. This approach is being enhanced through engagement of partners and will be developed further through a community wealth building approach and co-design. Changes to procurement practices interrelate with budget strategy.
1.5	The Council has committed to achieving net zero carbon by 2030. Achieving the zero-carbon target will require significant changes to the

	way the Council operates, delivers services, and implements capital projects and improvements. A new action plan is being developed with key targets that move the Council toward achieving this key commitment.
1.6	The Council is seeking to achieve “Excellent” accreditation under the Local Government Equality Framework by 2022. This requires the Council to examine the way that it works both internally and with communities to achieve improved equality outcomes. Achieving “Excellent” will require attention to the use of resources aligned to equality outcomes as an integral part of budget and service planning processes.
2.	Key Issues – Budget Proposals
2.1	This section incorporates the financial matters related to the Budget and Medium Term Financial Strategy which have been considered by Cabinet for recommendation to Council.
2.2	In 2018 a set of 6 budget principles were developed to guide decision making and ensure the budget and associated investment/savings options are focused, coherent and reflect the wider priorities of the Borough. The principles are outlined below, ensuring that Rotherham’s public services are sustainable, affordable and fit for the future. 1) <i>Keep residents, particularly vulnerable children and adults, safe from harm and enable more people to live independently</i> 2) <i>Drive inclusive growth and ensure Rotherham’s residents are connected to local good quality job opportunities</i> 3) <i>Protect Rotherham’s green spaces and improve the quality of the public realm, ensuring our streets are clean and safe</i> 4) <i>Become a smaller, more efficient, more connected organisation, working as one Council with a stronger leadership and influencing role</i> 5) <i>Adopt a more commercial, outward facing approach to doing business, generating income and leveraging the resources and assets of our partners in Rotherham</i> 6) <i>Work with communities and local neighbourhoods to develop independence, wellbeing and resilience</i>
2.3	Taken together, the above principles and the priorities outlined below give a strong sense of the strategic direction of the budget and the associated investment/saving requirements to both deliver the Council’s priorities and achieve a balanced budget, including delivering agreed

	savings plans that are a key part of the proposed balanced budget for 2021/22 and MTFS for 2022/23.
2.4	The Budget outlined in this report will: • continue focus on protecting and supporting Rotherham's most vulnerable children and adults whilst trying to ensure that a wide range of services continue to be provided to all residents; • further progress the ongoing transformation of the Council's Adult Social Care Services to provide better services enabling more vulnerable adults to live independently, safely and improve their quality of life; • continue focus on corporate and service transformation, ensuring services continue to be equipped to deliver a high standard of service for the citizens, businesses and stakeholders of the Borough that is fully aligned to the Borough's Community Strategy and the Council Plan priorities; and • continue to reduce management, administration and support costs as far as is sensible to do so. All of which contribute to the achievement of the Council Plan priorities.
2.5	The key impact of the proposed budget on each Directorate is shown below:
2.5.1	Adult Care, Housing and Public Health
	Adult Care
2.5.1.1	Adult Care is responsible for the provision of social care support and services for vulnerable groups of adults in the borough, including older people and adults with mental ill-health problems, learning disabilities and physical and/or sensory impairments. The Directorate also supports people with housing and support requirements outside of the Care Act duties through housing related support and this includes, for example, people with complex lives and people who have experienced domestic abuse. The Directorate has been and continues to be at the forefront of the Council's response to the Covid-19 pandemic supporting hospital discharges, testing and vaccination programmes as well as ensuring continuation of service delivery. The Directorate also has a key role in supporting the wider health and care system and externally commissioned providers such as care homes, home care and supported living and voluntary sector partners including micro-enterprises to continue to deliver critical services to customers.
2.5.1.2	Adult Care has statutory responsibility under the Care Act 2014 for managing and delivering:

	• Information, advice and advocacy • Prevention and recovery • Safeguarding • Assessment and care planning • Care, at home and in residential settings
2.5.1.3	In addition to the pressures and new demand created by the impacts of Covid-19, the Directorate continues to face a number of significant demand challenges as a result of changes in population demographics. There is a sustained budget pressure as a result of an aging population; a rising population of working age adults with long term health and care support needs; increasing acuity and complexity of need for those residents who need support; and increased cost pressures for externally commissioned adult care providers driven by the pandemic. The associated costs and increased risk faced by externally commissioned providers as a result of Covid-19 has highlighted the need for the Directorate to respond through a cost of care exercise with providers and aligned budget strategy to support sustainable fee increases.
2.5.1.4	These demand and budget pressures have resulted in an over-spend in 2020/21, though significant activity has been carried out to reduce the level of overspend during the financial year. The focus for 2021/22 is to continue to support activity to combat the adverse impacts of Covid-19, specifically the roll out of the vaccination programme led by Rotherham CCG and to further implement the complex set of changes needed to reduce demand, working with health and social care partners in the Borough, alongside making significant changes to the way care services are delivered to make care more personalised, responsive and cost effective.
2.5.1.5	Quality of care will continue to be developed and improved through further integration between health and care partners in the borough. Partnership working across the health and care system in the Borough has always been strong but has been positively further driven by the collaborative spirit built up during the response to the pandemic. The Council will continue to support wider system integration and respond proactively to proposed reforms of the NHS to ensure place priorities, population health management and tackling health inequalities remain at the heart of the local offer.
2.5.1.6	Supporting people to live well at home, for as long as possible, remains a key focus, despite the pandemic and will improve quality of life for residents, while reducing cost. This will be achieved through continued investment in preventative care and increased use of emerging technology, to reduce acute and long-term interventions; access to appropriate, coordinated support including more effective support to carers; and personalised care delivered by skilled care workers, family and through new technology.

2.5.1.7	Though much of the focus during 2020/21 has understandably been responding to Covid-19 and ensuring critical service delivery, the Directorate remains committed to delivering long-standing transformation programmes. Care for adults with complex support needs will be transformed to enable people to access both high quality primary care and a broader range of care pathways, and stronger connections to family and community support. Similarly, with health partners, the Council will continue with the remodelling of mental health services, with a greater focus on early intervention, improved accessibility and more responsive, personalised service.
2.5.1.8	The priorities, as outlined, can only be achieved if there is a high quality, motivated social care workforce in place. Further implementation of the operating model put in place during 2020/21 will take place, applying the learning from the initial period of operation to refine the approach and engender continuous improvement. This was a whole system change in the way services and resources are organised and additional evidential changes will assist Adult Care to manage and deliver the services it provides. This continues to be assisted by a comprehensive workforce development plan, building skills and confidence in assessments and delivery of cost-effective strength-based outcomes. Recognising the impacts of Covid-19 on the workforce will also be a key facet of 2021/22 with processes in place to support staff and to ensure that staff working remotely as well as those in front facing delivery roles have access to the resources, equipment and managerial support they need to effectively and safely discharge their duties.
2.5.1.9	These priorities are designed to deliver a long term, sustainable reduction in demand pressures facing the directorate, and thus better able to manage to deliver services within budget.
	Public Health
2.5.1.10	Public health has led the Council's response to Covid-19 throughout 2020/21 from a health protection perspective and this has been and continues to be the primary focus of activity. Nevertheless, Public Health is an integral element of the Borough's health and social care system, promoting wellbeing and independence. Tackling health inequalities resulting from the pandemic will be a key aspect of activity during 2021/22 alongside the statutory functions that Public Health is responsible for. These include the commissioning of public health services, including: sexual health; drug and alcohol; 0-19; and a holistic wellbeing service which encompasses NHS Health Checks, weight management, alcohol brief interventions and stop smoking treatment.
2.5.1.11	Alongside commissioning services, Public Health has a pivotal role in providing intelligence, evidence-based advice, advocacy and challenge to ensure that the health of residents is safeguarded. This has been crucial in supporting activity to understand the impacts and trends of the

	Covid-19 pandemic. Public health advice has been provided not just to the NHS and across the Council Directorates, but across the whole Borough to include schools, work places and social care providers to support continuation of critical activity and responses to emerging infection control and public health requirements.
2.5.1.12	Life expectancy at birth in Rotherham for males is 1.9 years below the England average and for females is 1.7 years below the England average, which is indicative of a range of health inequalities in the Borough. This is further demonstrated by a difference in life expectancy of more than nine years for both men and women between the Borough's most and least deprived wards. The Borough has higher smoking prevalence and lower levels of physical activity than the national average which also correspond with local patterns of deprivation. These along with the associated health gap contribute to lower levels of economic productivity in the borough demonstrating the strong links between prosperity and health.
2.5.1.13	Public Health is working with colleagues across the Council and with partners, to ensure that health is considered in all policies, contributing to a wider impact on health, wellbeing and prosperity for residents. Public Health have continued to lead the implementation of the Better Mental Health for All strategy, adapting this to meet the changing Mental Health demands of Covid including the addition of a bereavement support offer. Public Health have also continued delivery of the Be the One campaign and to focus on needs during the pandemic including through the loneliness plan for the Borough.
2.5.1.14	Public Health have met all budget expectations for 2020/21 and are preparing to deliver a level budget in 2021/22 whilst ensuring best value is achieved through a number of procurement programmes that will be taken forward.
	Housing Services
2.5.1.15	Housing Services hold overall landlord responsibility for the management and maintenance of the borough's 20,200 council homes. They provide information advice and guidance on the housing options available to residents and oversee any adaptation to homes required by residents, e.g. for accessibility/health reasons. Housing services are also responsible for building new, affordable, high quality homes in the borough.
2.5.1.16	The service will continue to ensure that a robust, sustainable Housing Revenue Account 30-year Business Plan is in place. The effective delivery of this plan will ensure that the borough's 20,200 council homes are maintained effectively, meet the decent homes standard and continue to develop an ambitious programme of new homes in the Borough to meet future demands and replace those lost through the right to buy scheme. This will be achieved by building on council owned

	sites and acquiring new homes from private developers through Section 106 agreements.
2.5.1.17	The General Fund budget will continue to be used to address homelessness and deliver aids and adaptations to homes.
2.5.1.18	Efficiencies will continue to be delivered by sustaining tenancies and specific support for tenants on Universal Credit, high performance on void turnaround times; rent recovery and leasehold income collection. Alongside this, savings will be made in the repairs and maintenance service via a new contract that started in April 2020. These measures will both increase income and deliver efficiencies, with no detrimental impact on residents in the borough.
2.5.1.19	Covid -19 has had an impact on the service in 2020/21 and will continue to affect how the business operates going forward. Generally, services have adapted well to comply with social distancing and are able to deliver services effectively. The homelessness service has seen demand increased significantly due to Covid-19, however successful grant funding applications have enabled a new rough sleeper team to be established and further resources deployed to meet local housing needs.
2.5.2	Children and Young People's Services
2.5.2.1	The Directorate for Children and Young People's Services (CYPS) is responsible for social care services, education and skills, early help and family engagement. It has a statutory responsibility for the safeguarding of children and young people and is supported by a dedicated performance, quality, commissioning and business support team.
2.5.2.2	Nationally, children's social care services are operating in a tough budget and demand context. There has been an unprecedented surge in demand for children's social care support in recent years - a trend that shows no signs of abating.
2.5.2.3	Compounding the national trend, Rotherham's improvements have impacted on the increased number of children in care. This increase in care demand occurred despite the significant improvements made to early help and investment in programmes including Edge of Care, PAUSE and Family Group Conferencing.
2.5.2.4	The 2020/21 & 2021/22 Directorate priorities are to sustain improvements in children's social work, through the development and implementation of a new early help and social care pathway; to focus on building in-borough capacity for both Looked After Children and additional provision for children with learning difficulties and disabilities; and to further develop interventions and services designed to better manage demand earlier. To build capacity in Rotherham to better meet the needs of looked after children, our strategy will incorporate a renewed approach to foster care recruitment and establishing new

	contractual arrangements with providers to create additional residential capacity.
2.5.2.5	These proposed changes to service delivery will build on the success of the improvement and on the early successes of the more preventative based approaches. The agreed new early help arrangements have now been implemented, focusing on ensuring early help interventions are targeted at the root causes of children entering the care system, as well as alternatives to care that have a strong evidence base.
2.5.2.6	The new education and skills service operating model is now embedded including the Rotherham Education Strategic Partnership. Our school facing services will be reviewed to ensure that they are as efficient and effective as possible, while continuing to improve educational outcomes, particularly at Key Stage 4 and for children with SEND.
2.5.2.7	In 2019/20 & 2020/21 the first elements of the Early Help & Social Care (EH & SC) pathway have now been implemented with the second phase to be implemented over the next two financial years. The implementation is linked to a reduction of overall caseloads (CIN/CP/LAC) with LAC numbers reducing from a high of 662 (October 2018) to 616 at the time of the December 2020 financial forecast. They are projected to continue to reduce in 2021/22.
2.5.2.8	The LAC numbers reducing is linked to the impact of the Demand and Market Management Strategies.
2.5.2.9	The main focus of Market Management continues to be increasing the number / capacity of in-house foster carers and therefore reducing demand for independent sector fostering placements, which is now showing improvements through the work of Bright Sparks and the Fostering Team. Residential Block Contracting is now all open and the plan is now to bring on line Rotherham's in-house residential homes, with Pegasus now open and the other homes planned to open over the next 16 months. The creation of additional capacity in Rotherham will enable more young people to be supported locally at a cost effective price.
2.5.2.10	The Right Child Right Care initiative (RCRC) continues in 2021/22, with discharge plans that will be managed through the RCRC Performance Meetings. The House Project will also continue in 2021/22 which enables a number of young people to move from their current residential and fostering into their "forever" homes.
2.5.2.11	Alongside these savings, the Directorate is also reviewing the wider CYPS budget to determine if there are any other opportunities for efficiency savings.
2.5.3	Regeneration and Environment

2.5.3.1	The Regeneration and Environment Directorate's focus is to develop and promote Rotherham as a good place to live, work and visit through supporting sustained economic and housing growth across the borough and ensuring that the Town Centre is thriving, attractive and vibrant.
2.5.3.2	The Regeneration and Environment Directorate's focus is on delivering against the Year Ahead priorities and actions.
2.5.3.3	A particular emphasis is to develop and promote Rotherham as a good place to live, work and visit through supporting sustained economic and housing growth across the borough and ensuring that the Town Centre is thriving, attractive and vibrant. The Directorate has a broad portfolio of responsibilities including: • Community safety • Environmental protection • Licensing • Schools' catering and cleaning • Waste collection, management and disposal • Street cleaning and grounds maintenance • Parks, countryside and green spaces • Leisure, sport and physical activity • Tourism and events • Heritage, museums and archives • Libraries and neighbourhood Hubs • Registration and bereavement services • Planning and Building Control • Regeneration (including business support) • Transport and highways • Asset Management and Property • Emergency Planning, Business Continuity and Health and Safety
2.5.3.4	The Directorate's budget is focussed on the delivery of frontline services to ensure the Borough's neighbourhoods are clean, safe and inclusive, to create an environment where people want to live, work and play. In addition, it is a priority to grow the economy for Rotherham. Many frontline services overcame significant challenges in 2020/21 as a result of Covid-19, examples such as school catering, cleaning, registrars, health and safety, building services, environmental health, waste services. In contrast a number ceased to operate or developed alternative ways of operating such as the theatre, museum, events and libraries.
2.5.3.5	The adopted Town Centre Masterplan is being implemented including the proposal for a vibrant leisure quarter at Forge Island, which has recently finished the flood prevention and wider enabling works. 2019 saw the further need to diversify the town centre and the Government has made an "in principle" offer of £12.6m of funding to the Council from the Future High Streets Fund. The Council has submitted detailed

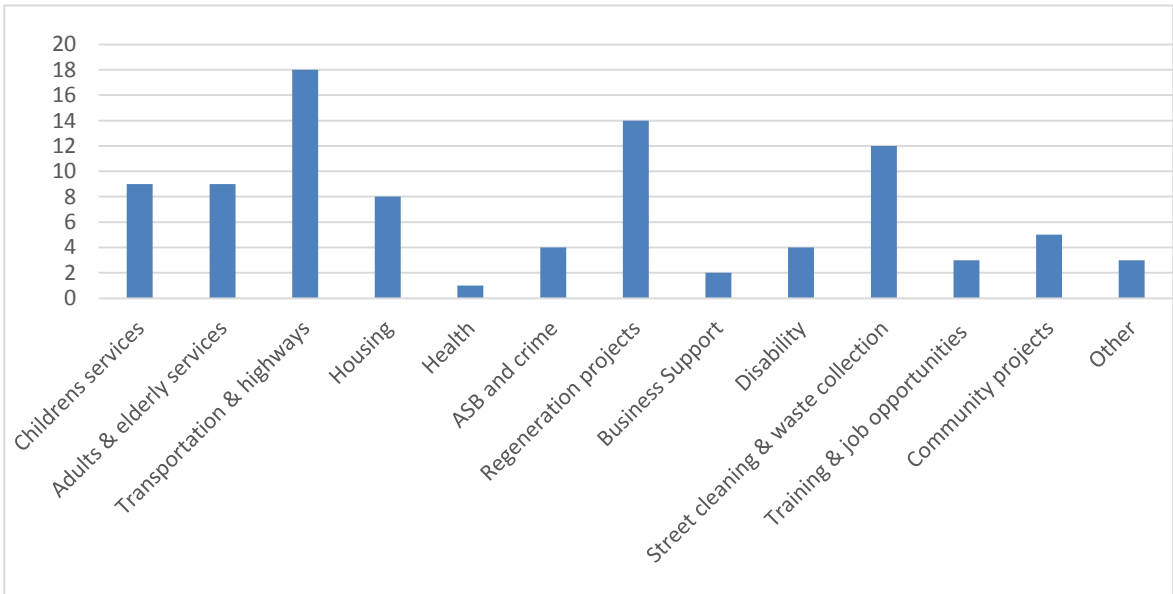
	proposals to Government as to how that funding would be utilised and awaits confirmation of the offer. Confirmation is expected by the end of February 2021.
2.5.3.6	Rotherham's economy, like most others has been severely affected by Covid-19 and attention is focussed on the economic recovery, especially through the SCR Economic Recovery Plan. A key part of this is leveraging in external funding for economic development and regeneration priorities. An example of this is the Town Deal, where the Council and partners will submit proposals to Government by the end of January 2021.
2.5.3.7	The investment into the Council's roads continued as part of the new investment into Highways following on from the 2020 Roads Programme, which sees an additional £6m per year invested. The major scheme at College Road Roundabout Scheme was completed in 2020 as well as agreement from Government to fund the A630 Parkway Widening scheme.
2.5.3.8	The Directorate has a key role in creating and maintaining a rich cultural and leisure offer and delivering a cleaner, greener Rotherham. 2020 saw huge challenges for frontline services such as the household waste service which continued to operate through Covid 19 with the exception of a short period of non-collection of green/garden waste.
2.5.3.9	In 2020 the Council approved a new library strategy along with investments into libraries. New Zonal Working arrangements for street cleansing, fly tipping and bulky waste services commenced with a focus on neighbourhood working.
2.5.3.10	The Directorate played a lead role in responding to Covid-19, especially through the Emergency Planning, Business Continuity and Health and Safety services. In addition, frontline enforcement services such as enforcement adapted to new Covid-19 work in order to help protect the public.
2.5.3.11	Some other notable achievements in 2020/21 includes: - September 2020 the opening of a new 420 place primary school at the Waverley new community. - Adoption of six Supplementary Planning Documents to form part of the Local Plan and planning policy. - 7 days opening for the Household Waste Recycling Centres - Fleet maintenance brought in house - A start on site for public realm improvements in the Town Centre.
2.5.4	Corporate Support Services
2.5.4.1	Two directorates make up the Council's corporate services - Finance & Customer Services and Assistant Chief Executives. Their role is to

	support the delivery of front line Council services by promoting the most effective use of resources whilst ensuring services are compliant with council regulation and national legislation. These services provide leadership, influence, advice and a cross-cutting perspective to enable the Council to operate effectively. They are responsible for providing effective support and advice to all Council services to help ensure they function efficiently; and to support elected members in making informed and lawful decisions.
	Finance and Customer Services
2.5.4.2	The Directorate provides services in the following four areas: • Financial Services ▪ Finance, Accounting, Insurance ▪ Local Taxation, Housing Benefit, Income Collection and Financial Assessments for care services ▪ Procurement • Legal Services ▪ Legal ▪ Elections • Customer, Information and Digital Services ▪ ICT ▪ Customer Services ▪ Information Management • Internal Audit
2.5.4.3	The Directorate is committed to providing outstanding, high quality professional support services that are valued by its customers, both internal and external. Over the last year the directorate has been critical to supporting the Council in service continuity during the Covid-19 pandemic, ensuring remote access to Council systems for staff and ensuring continuity of the democratic process through technology, enabling elected members to continue to hold formal decision making meetings via remote/virtual meetings whilst Covid restrictions have prevented those meetings being held physically.
2.5.4.4	Customer access to services has been maintained with the development of many online processes and a new Customer Relation Management system was implemented to enable this. A number of services have been developed online to improve efficiency and ease of access such as taxi licensing and a bulky waste booking system.
2.5.4.5	Over the last year the finance service has continued to identify and realise substantial savings, particularly in relation to treasury management activity and this will continue to directly support the funding for front line services. A significant resource has been redirected over the last year to deliver Covid business support grants, Council Tax hardship support and Covid-19 self-isolation payments and this will continue into 2021/22.

2.5.4.6	The Internal Audit team remains an effective, low cost service and continues to work across all areas in the Council to provide assurance of governance, risk management and the control framework. The pandemic has impacted the audit plan as some resources have been required to support the grants processes and the plan has been revised to take account of this. The service has subjected itself to an external assessment of performance against the Public Sector Internal Audit Standards and it has been confirmed that the standards are met evidencing the improvements achieved over the last few years.
2.5.4.7	Over the coming year there will be further focus on the delivery of improved customer service across the Council and investment into further improvements to customer response times in the Customer Contact Centre. The implementation of a new customer service model will take place once Covid restrictions allow and a refreshed Digital Strategy has been developed.
	Assistant Chief Executive's Directorate
2.5.4.8	The Directorate has six distinct areas of responsibility: • Human Resources • Neighbourhoods • Communications • Democratic & Scrutiny Services • Policy, Performance and Intelligence • Change and Innovation
2.5.4.9	The Directorate has continued to provide support services across council directorates, assisting with the council's response to the pandemic and facilitating the development, delivery and monitoring of council priorities as set out in the year ahead plan.
2.5.4.10	During 2020, the ACEX directorate has played a pivotal role in assisting the Council's response to the pandemic. This has included providing advice and information both to the workforce and to the public, helping them to adapt to rapidly changing situations. Key deliverables include: • Providing a reliable source of information to the public and the workforce through a variety of formats and including daily neighbourhood e- bulletins. • Creating high quality data reporting on a daily and weekly basis, providing essential information to inform decision making throughout the pandemic. • The establishment of the Council's community hub to support vulnerable residents during the pandemic, including practical support, emergency food provision and befriending. • Supporting members to act as community leaders so they can initiate and fund activity to support local vulnerable people. • Continuation of effective and accountable democratic decision

	making. • Advice and support to the workforce to enable them to deliver essential services and support to residents.
2.5.4.11	The directorate has also continued to deliver its core provisions including internal and external communications and HR support functions. Work has continued as part of the Thriving Neighbourhoods strategy and key Voluntary and Community Sector (VCS) service level agreements have been co-designed and enhanced to provide humanitarian support to vulnerable residents. The Directorate has continued to facilitate partnership working and development of key policy areas including social value, climate change and equalities.
2.5.4.12	The directorate has also worked closely with all directorates to develop the year ahead plan ensuring that the council's priorities around thriving neighbourhoods, health and wellbeing and economic recovery continue to be delivered in collaboration with partners. In addition, the plan reflects the Council's commitment to continue to develop new ways of working particularly through staff development and activity designed to build hope and confidence in Rotherham.
2.5.4.13	In the coming 12 months, the directorate aims to continue to provide excellent support services across the Council. Key areas of focus for 2021 will be to; • Maintain high quality communication and information to the public and the workforce. • Provide oversight and quality assurance on delivery against The Year Ahead Plan priorities. • Development of the new Council plan. • Facilitate the delivery of additional social value in Council procurement and commissioning processes together with pursuing community wealth building models. • Further embed equalities and climate change policy commitments into Council activity. • Enhance partnership working including the role of VCS organisations in economic and social renewal post Covid-19. • Continue to work with members to deliver the Thriving Neighbourhoods Strategy building community resilience and supporting volunteer development. • Continue to develop and support the workforce, enhancing skills and knowledge across the organisation, and ensuring interventions are in place to address health and wellbeing issues amongst our staff. • Make preparation for the elections in May 2021 including the introduction of the new wards. • Implement the new member development programme, providing high quality advice and support to enable effective leadership. • Continue to support Members in delivering the expectations of the electorate, ensuring the robust and efficient management of Council business and maintaining an open and transparent

	scrutiny function.
	In the coming twelve months, the Directorate will continue to challenge itself and review its practices and develop and modernise its service offer. Continuous improvement will be founded on the principles of best value and sustainable change.

TITLE:	Budget Consultation 2021-22																												
Background																													
1.	As the Councils proposed budget for 2021-22 required no new savings to be identified, consultation on the 2021-22 Council Budget has been conducted via an online form, with feedback also invited via social media. The online form went live on the 05 January 2021 allowing for responses to be issued up until the 26 January 2021. In order to raise awareness of the consultation taking place the Council issued a press release and a series of social media alerts to invite response. In addition, a letter has been distributed to key partners seeking their views.																												
Online Consultation																													
2.	The online consultation was open from 05 January to 26 January and the online form had three questions, which allowed for “free text” responses: • What would be your spending and saving priorities? • Do you have any concerns about the Council's current budget? • Do you have any other thoughts on the budget? A total of 56 people completed the online consultation. A summary of responses is set out below. What would be your spending priorities? All respondents answered question 1, which was concerned with spending and saving priorities; of these, all but five gave spending priorities. Many gave more than one priority. The responses are summarised by subject in the graph below.  <table border="1"> <thead> <tr> <th>Subject</th> <th>Number of Responses</th> </tr> </thead> <tbody> <tr> <td>Childrens services</td> <td>9</td> </tr> <tr> <td>Adults & elderly services</td> <td>9</td> </tr> <tr> <td>Transportation & highways</td> <td>18</td> </tr> <tr> <td>Housing</td> <td>8</td> </tr> <tr> <td>Health</td> <td>1</td> </tr> <tr> <td>ASB and crime</td> <td>4</td> </tr> <tr> <td>Regeneration projects</td> <td>14</td> </tr> <tr> <td>Business Support</td> <td>2</td> </tr> <tr> <td>Disability</td> <td>4</td> </tr> <tr> <td>Street cleaning & waste collection</td> <td>12</td> </tr> <tr> <td>Training & job opportunities</td> <td>3</td> </tr> <tr> <td>Community projects</td> <td>5</td> </tr> <tr> <td>Other</td> <td>3</td> </tr> </tbody> </table>	Subject	Number of Responses	Childrens services	9	Adults & elderly services	9	Transportation & highways	18	Housing	8	Health	1	ASB and crime	4	Regeneration projects	14	Business Support	2	Disability	4	Street cleaning & waste collection	12	Training & job opportunities	3	Community projects	5	Other	3
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- Transportation and highways were most frequently mentioned (18 mentions by respondents). Of these mentions, nine focussed on road maintenance/repairing potholes/resurfacing specifically and other mentions included traffic management and improved cycling infrastructure/walking pathways.
- Regeneration projects were also mentioned relatively frequently (14 mentions). This topic generated mixed responses – some respondents suggested more regeneration, with others against existing regeneration plans (Primark redevelopment). Nine respondents mentioned improvements to local areas – specifically parks/green spaces, and two mentioned the town centre.
- Of the 12 prioritisations of street cleaning and waste collection, four responses specifically mentioned fly-tipping, seven referenced general litter and more availability of bins, with two specific mentions of dog fouling.
- Services for children and adults were each prioritised nine times by respondents. Most respondents mentioned prioritising services for the most vulnerable and safeguarding. There were specific mentions of more support to care homes, improving primary school resources and the provision of safe places for vulnerable families.
- Eight respondents prioritised housing, with most mentioning new builds and affordable/environmentally-friendly homes. Three respondents mentioned homelessness as an issue they would like to see addressed.
- Community projects was mentioned by five respondents. These included specific responses around bringing diverse communities together and ensuring that BME communities feel safe.

What would be your saving priorities?

Whilst all respondents answered the first part of the question, only 31% (17 respondents) included a savings priority. These priorities broke down as follows:

Category	Cutting salaries/ expenses	Operational efficiency	Changes to services	Other
Frequency	4	5	6	2

The majority of responses relating to cutting salaries/expenses and operational efficiency suggested scaling back the Council's organisational structure to varying degrees. There were three mentions of reducing the number of councillors, and two mentions of freezing/reducing Council Tax. Others mentioned less waste, not printing documents, squandering money on failed projects, and cutting red tape and meeting expenses.

Only six respondents suggested changing a specific service in order to make savings. These suggestions included:

- Cutting back on events/less use of slogans

- Cutting back on house building (not giving permission for any further developments on council-owned land)
- Fewer new or widened roads
- Scrapping free bus passes and introducing a concessionary fare
- Not buying new gritters (hiring them as and when required)

“Other” saving priorities were as follows:

- Outsourcing to the private sector
- Stop HS2

Do you have any concerns about the Council’s current budget?

25 respondents (45%) raised a concern in response to question 2; others either left no response or indicated that they had no concerns. Concerns were raised in the following categories:

Category	Efficiency /wasted money	Salaries/ expenses	Consultation process/ budget clarity	Specific services	Overall spending priorities	General issues/ comments
Frequency	12	3	3	4	5	9

Comments on (lack of) efficiency or perceptions that money was being wasted focused on capital projects (e.g. Primark site development, bus station refurbishment) or unspecified “vanity projects”, as well as referencing poorly targeted road resurfacing, too many councillors, and not fully utilising Government Covid funding to support businesses (it was suggested that some of this money was sent back to the Treasury).

The “specific services” category included suggestions to prioritise children’s parks/centres, invest more in adult social care (via public sector provision), spend less on the town centre, and provide brown bins for free.

“Overall spending priorities” included broad concerns about there not being enough money available to support vulnerable people and the need to spend money in a particular place (Maltby).

General issues included:

- Not enough money available (e.g. due to lack of Government funding)
- People can’t afford a Council Tax increase
- Outlying towns forgotten
- More services should be “sold” to the private sector
- Various things are in a mess (e.g. roads, streets, security) and it’s hard to see where the money is spent

Do you have any other thoughts on the budget?

Question 3 received a slightly higher response rate than question 2, probably due to respondents wanting to elaborate on comments made on previous spending/saving priority questions.

Q3 Response rate	
Response	No response
37 66%	19 34%

“No response” includes indications given by respondents that they have no further thoughts/comments. Responses received were separated into the following categories:

Category	Queries	Service comments	Budget priorities	Organisational comments	Other
Frequency	2	3	21	8	4

One query question focused on how the Government can reinstate pre-financial crisis council budgets of 2008; the other query asking how the Council can increase residents' involvement in the budget process.

Of the three comments regarding services, two aired concerns/priorities about street and pavement repairs. The other comment mentioned a dissatisfaction with the Primark development in the town centre.

“Budget priorities” refers to occasions where individuals restated their key spending/savings priorities, as broken down in earlier questions.

In the eight responses relating to organisational comments, the following themes were mentioned:

- Using more digital resources and reducing paper waste
- Tackling institutional racism within the Council
- Greater clarity on auditing practices
- Increasing income generating work

Comments in the “other” category were placed here due to not conforming to other discrete categories. They included:

- Increasing councillor engagement with local communities
- Suggestions that pay freezes for “essential workers” were disgusting
- Praise for the Council/Budget

Social Media Engagement

3.

A series of posts on Twitter and Facebook alerted people to the budget consultation. The total audience reach (as at 26 January) was 27,016, with 45 comments, 37 shares and 16 likes.

Comments focused on the following issues:

- The importance of flood defences
- A suggestion that the Council is making profits from household recycling and a wider point about how Council Tax is being spent

	• A suggestion that rents should be subsidised in the town centre to broaden the retail offer • Specific issues with missed bin collections and a general comment about fly tipping and bins • A specific request for investment in Coronation Park (Maltby) and a comment about investing in local football pitches/facilities • A request for the return of community grit bins • A comment about dealing with potholes
Other responses	
4.	Partners Three responses have been received to the letter sent to key partners. These were from Rotherham Clinical Commissioning Group, Voluntary Action Rotherham and Barnsley and Rotherham Chamber of Commerce, and all were broadly supportive. In addition, a letter has been received from Alexander Stafford, the Member of Parliament for Rother Valley. Mr Stafford drew attention to a range of issues in his Rother Valley constituency relating to: • Local parks • Fly-tipping • Crime prevention • Investment in local high streets • Investment in public transport • Planning • Social care • Road maintenance
Recommendations	
5.	• To note and consider the findings as part of the overall budget discussions.

Initial Equality Screening Assessment (Part A)

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an equality analysis.

Directorate: Finance and Customer Services	Service area: Finance
Lead person: Rob Mahon	Contact number: 01709 254518

1. Title:

Is this a:

☒ **Strategy / Policy**
☒ **Service / Function**
☐ **Other**

If other, please specify

2. Please provide a brief description of what you are screening

The Council is required to set a balanced budget for 2021/22, and intends to present that balanced budget at Cabinet and Council in February 2021. The budget report will outline the Council's available resources from core government funding, grants and those resources generated through local taxation, and how those resources will be utilised across the Council's services. In 2019/20 the Council approved a two year budget plan, with a two year savings programme, whilst there have been delays in the achievement of savings due in a large way to Covid-19, the Council has been able to offset that delay with additional government resources and savings within the treasury management function, as such there are no additional savings built into the budget for 2021/22 that require their own EIA.

The budget report provides an indication of the key challenges that the Council faces, and the specific challenges faced by each directorate along with an indication

of the aims and objectives of those directorates.

In addition to the revenue budget the Council's revised capital programme will be approved as part of the budget report. The Council's capital programme will be approved as part of the Capital Strategy section of the budget report. This section of the report will seek approval for a series of new investment proposals that officers, Cabinet Budget Working Group and Labour Group have prioritised following a process of review and scrutiny of options. The linked financial revenue implications of the capital programme have been factored into the Council's revenue budget.

Budget consultation has taken place on the Council's proposed budget via social media and letters to key partners. This took place between the 7th January and 26th January 2021.

Finally, the budget report will approve the Council's Treasury Management Strategy, and prudential indicators. This report covers how the Council intends to manage its debt, borrowing for new investments, cashflow and banking procedures and risk. The prudential indicators provide the key framework for how that strategy will be managed.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?		x
Could the proposal affect service users?		x
Has there been or is there likely to be an impact on an individual or group with protected characteristics?		x
Have there been or likely to be any public concerns regarding the proposal?		x
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect the Council's workforce or employment practices?		x

If you have answered **no** to all the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals prior to carrying out an **Equality Analysis**.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below and use the prompts for guidance.

- **How have you considered equality and diversity?**

n/a

- **Key findings**

n/a

- **Actions**

n/a

Date to scope and plan your Equality Analysis:

n/a

Date to complete your Equality Analysis:

n/a

Lead person for your Equality Analysis (Include name and job title):	n/a

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Judith Badger	Strategic Director – Finance and Customer Services	28 January 2021

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	28 January 2021
If relates to a Key Delegated Decision, Executive Board, Council or a Significant Operational Decision – report date and date sent for publication	
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	

Committee Name and Date of Committee Meeting

Council – 03 March 2021

Report Title

Calendar of Meetings for the 2021-22 Municipal Year

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Jo Brown, Assistant Chief Executive

Report Author(s)

Barbel Gale, Governance Manager, Democratic Services
01709 807665 or barbel.gale@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

The Council amended the Procedure Rules in the Constitution in September 2017 to require the Calendar of Meetings to be presented for approval at the Budget Council meeting. This report is submitted in accordance with that requirement.

Recommendations

That the Council approve the Calendar of Meetings for the 2021-22 municipal year.

List of Appendices Included

Appendix 1 Draft Calendar of Meetings 2021-22

Background Papers

None.

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No.

Council Approval Required

Yes

Exempt from the Press and Public

No

Calendar of Meetings for the 2021-22 Municipal Year

1. Background

- 1.1 The procedure rules within the Council's constitution requires that the Calendar of Meetings be presented at the Budget Council meeting and specifies the type and number of Council meetings to be held within the municipal year.
- 1.2 It is good practice to set meeting dates in advance for the forthcoming year.
- 1.3 This enables the Council to have robust governance arrangements in place to facilitate informed decision-making.
- 1.4 It also ensures that standard items can be presented to the various Committee, Boards and Panels at the most appropriate times during the year.

2. Key Issues

- 2.1 The Council's Procedure Rules in the Constitution require that the Calendar of Meetings be presented for approval at the Budget Council meeting. This report is submitted in accordance with that requirement.
- 2.2 The Council's Constitution states that there should be an Annual meeting, a Budget Council meeting, and a minimum of six ordinary Council meetings per year. The proposed schedule of meetings meets that requirement.

3. Options considered and recommended proposal

- 3.1 No alternative options were considered because it is best practice that the Council sets its meeting dates in advance.
- 3.2 It is recommended that the Council approve the Calendar of Meetings for the 2021-22 municipal year.

4. Consultation on proposal

- 4.1 When setting the draft meeting dates Democratic Services have been mindful to take account of the meeting dates of some of the Council's partner organisations to avoid conflicts where possible.

5. Timetable and Accountability for Implementing this Decision

- 5.1 The determination of the Calendar of Council and Committee meetings for the ensuing municipal year is a matter for the Council.
- 5.2 The Democratic Services Manager supported by the Governance manager will be responsible for the implementation of the meetings calendar for 2021-22.

6. Financial and Procurement Advice and Implications

- 6.1 There are no direct financial or procurement implications associated with this report.

7. Legal Advice and Implications

- 7.1 There are no direct legal implications associated with this report.

8. Human Resources Advice and Implications

- 8.1 There are no direct human resources implications associated with this report.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 There are no direct implications for children and young people and vulnerable adults associated with this report.

10. Equalities and Human Rights Advice and Implications

- 10.1 There are no direct equalities or human rights implications associated with this report.

11. Implications for Partners

- 11.1 There are no direct implications for partners arising from this report.

12. Risks and Mitigation

- 12.1 There are no risks directly associated with this report.

13. Accountable Officer(s)

Barbel Gale, Governance Manager, Democratic Services
Craig Tyler, Head of Democratic Services

Approvals obtained on behalf of: -

	Named Officer	Date
Chief Executive		Click here to enter a date.
Strategic Director of Finance & Customer Services (S.151 Officer)	Named officer	Click here to enter a date.
Assistant Director of Legal Services (Monitoring Officer)	Named officer	Click here to enter a date.
Assistance Chief Executive	Jo Brown	11/02/21

Report Author: Barbel Gale, Governance Manager, Democratic Services
01709 807665 or barbel.gale@rotherham.gov.uk

This report is published on the Council's [website](#).

May 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21 2.00 Annual Council Meeting (Ceremonial)	22	23
24	25	26 9.00 HWBB 2.00 Annual Council (Business)	27	28	29	30
31	1	Notes				

Colour Key
Bank Holiday
Polling Day
School Holiday



June 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
31	1	2	3	4	5	6
7	8	9	10 9.00 Planning Board 2.00 pm. Health Select Commission	11	12	13
14 9:30am Licensing Board	15 5:30pm Improving Lives Select Commission	16 11am Overview and Scrutiny Management Board	17 10am Local Admissions Forum 2.00 Standards and Ethics Committee	18	19	20
21 10.00am Cabinet	22 2.00pm. Audit Committee	23 10am Transportation Advisory Board	24 SACRE 4.00 pm	25 8.30 Rotherham Schools Forum	26	27
28 9:30am Licensing Board Sub-Committee 9.30 am BDR Joint Waste Board	29 1.30 pm. Improving Places Select Commission	30 11am Overview and Scrutiny Management Board	1	2	3	4
5	6	Notes				

Colour Key
Bank Holiday
Polling Day
School Holiday



July 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
28	29	30	1 9.00 Planning Board 2.00pm EDCC	2	3	4
5	6 1.30pm RMBC/Trade Unions JCC	7	8 2.00 Health Select Commission	9	10	11
12 9:30am Licensing Board	13 3.30 pm Corporate Parenting Panel	14 11am Overview and Scrutiny Management Board	15 2.00pm Health, Welfare and Safety Panel	16	17	18
19 10.00am Cabinet	20 1.30 Improving Places Select Commission	21 9.00 HWBB 2pm Council	22 9.00 Planning Board	23	24	25
26 9:30am Licensing Board	27 5:30pm Improving Lives Select Commission	28 11am Overview and Scrutiny Management Board	29 1:30pm Emergency Planning JC 2.00pm Audit Committee	30	31	1
2	3	Notes				

Colour Key
 Bank Holiday
 Polling Day
 School Holiday



August 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
9:30am Licensing Board Sub-Committee			9.00 Planning Board			
16	17	18	19	20	21	22
23	24	25	26	27	28	29
9:30am Licensing Board Sub-Committee						
30	31	Notes				

Colour Key
 Bank Holiday
 Polling Day
 School Holiday



September 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30	31	1 11am Overview and Scrutiny Management Board	2 9.00 Planning Board 2.00 pm. Health Select Commission	3	4	5
6	7 1.30 pm. Improving Places Select Commission	8	9 1:30pm Emergency Planning JC	10	11	12
13 9:30am Licensing BoardSub-Committee	14	15 11am Overview and Scrutiny Management Board	16 2.00 Standards and Ethics Committee	17 8.30 Rotherham Schools Forum	18	19
20 10.00am Cabinet	21 5:30pm Improving Lives Select Commission	22 9.00 HWBB	23 9.00 Planning Board 4.00 pm. SACRE	24	25	26
27 9.30am BDR Joint Waste Board	28 2.00pm Audit Committee	29 2pm Council	30 10am Transportation Advisory Board	1	2	3
4	5	Notes				

Colour Key
 Bank Holiday
 Polling Day
 School Holiday



October 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27	28	29	30	1	2	3
4	5	6	7	8	9	10
9:30am Licensing Board Sub-Committee			2.00 pm. Health Select Commission			
11	12	13	14	15	16	17
	1.30pm RMBC/Trade Unions JCC	11am Overview and Scrutiny Management Board	9.00 Planning Board 2.00pm EDCC			
18	19	20	21	22	23	24
10.00am Cabinet	3.30 pm. Corporate Parenting Panel		2.00 pm Health, Welfare & Safety Panel			
25	26	27	28	29	30	31
9:30am Licensing Board	5:30pm Improving Lives Select Commission					
1	2	Notes				

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 School Holiday



November 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4	5	6	7
	1.30 pm. Improving Places Select Commission	11am Overview and Scrutiny Management Board	9.00 Planning Board			
8	9	10	11	12	13	14
		2pm Council				
15	16	17	18	19	20	21
9:30am Licensing Board Sub-Committee		11am Overview and Scrutiny Management Board	10am Local Admissions Forum 2.00 Standards and Ethics Committee	8.30 Rotherham Schools Forum		
22	23	24	25	26	27	28
10.00am Cabinet	3.30 pm. Corporate Parenting Panel	9.00 HWBB	9.00 Planning Board 2.00 pm. Health Select Commission			
29	30	1	2	3	4	5
	2.00pm Audit Committee					
6	7	Notes				

Colour Key
 Bank Holiday
 Polling Day
 School Holiday



December 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
29	30	1	2	3	4	5
			1:30pm Emergency Planning JC			
6	7	8	9	10	11	12
9:30 a.m. Licensing Board Sub-Committee	5:30pm Improving Lives Select Commission	11am Overview and Scrutiny Management Board	4.00 pm. SACRE			
13	14	15	16	17	18	19
10.00am Cabinet	1.30 pm. Improving Places Select Commission	10am Transportation Advisory Board	9.00 Planning Board			
20	21	22	23	24	25	26
9:30am Licensing Board Sub-Committee		11am Overview and Scrutiny Management Board				
9.30am BDR Joint Waste Board						
27	28	29	30	31	1	2

3	4	Notes

Colour Key
 Bank Holiday
 Polling Day
 School Holiday



January 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
	2:00pm Audit Committee	2pm Council	9.00 Planning Board 2.00 Health Select Commission			
17	18	19	20	21	22	23
9:30 am Licensing Board Sub-Committee	1.30pm RMBC/Trade Unions JCC	11am Overview and Scrutiny Management Board	2.00 Standards and Ethics Committee	8.30 Rotherham Schools Forum		
24	25	26	27	28	29	30
10.00am Cabinet	5:30pm Improving Lives Select Commission	9.00 HWBB	2.00pm Health, Welfare and Safety Panel			
31	1	Notes				
9.30am BDR Joint Waste Board						

Colour Key
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February 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
31	1 1.30 pm Improving Places Select Commission	2	3 9.00 Planning Board	4	5	6
7 9:30 am Licensing Board Sub-Committee	8	9 11am Overview and Scrutiny Management Board	10 2.00pm EDCC	11	12	13
14 10.00 am Cabinet	15 3.30 Corporate Parenting Panel	16	17 10am Local Admissions Forum	18	19	20
21	22	23 11am Overview and Scrutiny Management Board	24 9.00 Planning Board 2.00 pm. Health Select Commission	25	26	27
28 9:30 am Licensing Board Sub-Committee	1	2	3	4	5	6
7	8	Notes				

Colour Key
 Bank Holiday
 Polling Day
 School Holiday



March 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
28	1	2	3	4	5	6
		2pm Council				
7	8	9	10	11	12	13
	5:30pm Improving Lives Select Commission	10am Transportation Advisory Board	2.00 Standards and Ethics Committee			
14	15	16	17	18	19	20
9.30am BDR Joint Waste Board	2.00pm Audit Committee	9.00 HWBB	9.00 Planning Board 1:30pm Emergency Planning JC			
21	22	23	24	25	26	27
9:30 am Licensing Board Sub-Committee	1.30 pm. Improving Places Select Commission	11am Overview and Scrutiny Management Board				
28	29	30	31	1	2	3
10.00 am Cabinet	3.30 pm. Corporate Parenting Panel		4.00 pm. SACRE			
4	5	Notes				

Colour Key
 Bank Holiday
 Polling Day
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April 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
28	29	30	31	1	2	3
4	5	6	7	8	9	10
		11am Overview and Scrutiny Management Board	9.00 Planning Board 2.00 Health Select Commission	9.00 Rotherham Schools Forum		
11	12	13	14	15	16	17
	1.30pm RMBC/Trade Unions JCC	2pm Council				
18	19	20	21	22	23	24
9:30am Licensing Board Sub	1.30 pm. Improving Places Select Commission					
25	26	27	28	29	30	1
10.00am Cabinet	5:30pm Improving Lives Select Commission	11am Overview and Scrutiny Management Board	9.00 Planning Board 2.00pm Health, Welfare and Safety Panel			
2	3	Notes				



May 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11 11am Overview and Scrutiny Management Board	12	13	14	15
9:30am Licensing Board Sub						
16	17	18	19	20	21	22
10am Cabinet			9.00 am Planning Board	2pm Annual Council Meeting (Ceremonial)		
23	24	25	26	27	28	29
		2pm Annual Council (Business)				
30	31	Notes				

Colour Key
Bank Holiday
Polling Day
School Holiday



June 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30	31	1	2	3	4	5
			10am Transportation Advisory Board			
6 9:30am Licensing Board	7 5:30pm Improving Lives Select Commission	8	9 9.00 am Planning Board	10	11	12
13	14	15 11am Overview and Scrutiny Management Board	16	17	18	19
9:30am Licensing Board Sub			2.00 pm Standards and Ethics Committee			
20 10am Cabinet	21	22	23	24 8.30 am Rotherham Schools Forum	25	26
27	28	29 11am Overview and Scrutiny Management Board	30 9.00 Planning Board	1	2	3
4	5	Notes				

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School Holiday



Overview and Scrutiny Update



November 2020 -
February 2021

www.rotherham.gov.uk

Overview and Scrutiny Update

Overview and Scrutiny Management Board

Pre-decision Scrutiny

The Overview and Scrutiny Management Board in its pre-decision scrutiny work has examined the following reports and made recommendations in advance of them being considered by Cabinet.

- Medium Term Financial Strategy
- Financial Monitoring Reports
- Equalities Review - going for Excellent accreditation
- Special Educational Needs Sufficiency Development Phase 3
- Year Ahead Plan - Quarterly Progress Report
- Housing Revenue Account Business Plan 2020-21
- Housing Rent and Service Charges 2021-22
- Neighbourhood Road Safety Fund Programme
- Covid-19 - Update
- Community Energy Switching Scheme
- Domestic Abuse Support Services
- Budget and Council Tax 2021-22 and Medium-Term Financial Strategy Update
- Digital Strategy
- Amendment to the Hackney Carriage and Private Hire Licensing Policy (vehicle license plates)
- Revisions to the Housing Allocation Policy and the Strategic Tenancy Policy

Other Scrutiny work

The Overview and Scrutiny Management Board has also carried out other scrutiny work based on its Work Programme for 2020/21.

The Work Programme for the Overview and Scrutiny Management Board, as always covers a diverse range of topics within its remit, but also reflects the many issues surrounding the current pandemic, including its impact on the Council and the services that it delivers and also on its impact on the residents of the Borough. The Overview and Scrutiny Management's Board Work Programme for 2020/21 is attached at **Appendix 1**.

Since the last update to Council in November 2020, the Overview and Scrutiny Management Board has scrutinised reports and made recommendations on:

- Safer Rotherham Partnership Annual Report
- Adult Care - Budget Update
- Customer and Digital Programme - Progress Report
- Progress Report on the recommendations made by the Overview and Scrutiny Management Board on the use of agency staff
- Adult Care - restructure and pathway development progress report
- Annual Compliments and Complaints Report

Overview and Scrutiny Update

Sub and Project Group Work

In addition to the scrutiny activity carried out in Overview and Scrutiny Management Board meetings, members are also currently carrying out work in project groups on:

- **Call Centre Communications** - This group looked to review how residents accessed council services and also how the way that services were accessed by residents had changed during the pandemic. The sub-group sought assurances that services were and would continue to be accessible by all residents as more services were delivered online. The sub-group met on 8 October 2020 to receive a detailed presentation regarding figures associated with call centre demand. Following this meeting, a further meeting was held on 16 December to view further information which Members had requested regarding additional data breakdowns.

After concluding its review, the sub-group made the following recommendations:

- That the Council further promotes a digital-first route for customers to access Council services.
- That regular data updates be provided to the Leader and Overview and Scrutiny Management Board on a six-monthly basis.
- That the Customer Service Standards of the Council be reaffirmed to officers, in particular, in respect of written communication with customers.

The recommendations were approved by the Overview and Scrutiny Management Board on 10 February 2021 and will now be referred to Cabinet for their consideration.

- **Equalities** - The Council's Year Ahead plan contains a commitment to carry out a comprehensive review of equalities and social justice in order to fully understand equality issues in Rotherham and to identify how the council can make a measurable difference in this area. A project group was established to enable Overview and Scrutiny Management Board members to feed into this review. The review's recommendations around how scrutiny members could be involved in this work and be kept up to date with its progress were approved by the Overview and Scrutiny Management Board in November 2020.
- **Safer Rotherham Partnership** - The Annual Safer Rotherham Partnership report was received by the Overview and Scrutiny Management Board on 4 November 2020 where it was resolved:

That a meeting be arranged for the Chair and Vice-Chair of the Overview and Scrutiny Management Board to meet with the Chairs of the Select Commissions to review the report further in order to highlight any further areas of concern and to consider the role of scrutiny in addressing these issues.

At the meeting the Chair and Vice-Chair of the Overview and Scrutiny Management Board and the Chairs of the Select Commissions discussed the Safer

Overview and Scrutiny Update

Rotherham Partnership and identified areas of concern on which they wished to receive further information and reassurance on including:

- CSE Intelligence/Investigations.
- The number of Hate Crimes reported and the number reaching a successful conclusion.
- The increase in the amount of knife crime being reported.
- Activity around extremist activity and how the Prevent strategy was currently working.
- Increased levels of sexual offences and delays in these being processed through the courts.

On 15 December 2020 the Chair and Vice-Chair of the Overview and Scrutiny Management Board and the Chairs of the Select Commissions met with Chief Superintendent Steve Chapman of South Yorkshire Police and the Head of Community Safety and Regulatory Services where members received a detailed presentation on the issues of concern that they had expressed. From the information received and the subsequent discussion members were assured on the activity being carried out by the Safer Rotherham Partnership. It was also agreed that further information on the Prevent Strategy be circulated to members and that the Chair of the Overview and Scrutiny Management Board should write to the Crown Prosecution Service to request a meeting regarding delays in the Court Service as a result of the pandemic.

Housing Development on Garage Sites - During the pre-decision scrutiny of the Housing Revenue Account Business Plan members sought further information on the programme of development of Council owned garage sites for housing across the Borough. The Strategic Housing and Investment Manager advised that plans for their development were being progressed and that members would be consulted with on developments in their wards in order to ensure that local needs were met. It was agreed that a sub-group of the Overview and Scrutiny Management Board be established to feed into the work being carried out to develop housing on garage sites. The sub-group has had its first meeting and will be reporting soon.

Overview and Scrutiny Update

Health Select Commission

Scrutiny work

The Health Select Commission has also carried out a wide-ranging programme of scrutiny work based on its Work Programme for 2020/21.

The Work Programme for the Health Select Commission reflects the priorities of improving health and health care for all residents in the Borough. The Health Select Commission Work Programme for 2020/21 is attached at **Appendix 2**.

Since the previous update in November, Members of the Health Select Commission have scrutinised reports and made recommendations on:

Mental Health Trailblazer in Schools - Based on a recommendation from Health Select Commission, investigation by Improving Lives Select Commission is being undertaken to address young patients' access to technology with a view to preventing their digital exclusion from accessing mental health services.

Neurodevelopmental Pathway - To ensure that support for children with learning disabilities be emphasised in future work and that future reports reflect this work.

COVID-19 Vaccination Programme - A briefing was requested and presented regarding the ongoing delivery of the delivery of the COVID-19 Vaccination Programme.

Adult Care and Support Services - A working group was set up to feed into the development of the new Medication Policy that is currently in development.

The Commission also monitored progress regarding:

- **Learning Disability Transformation**
- Updates on the work of various partner organisations including TRFT and Healthwatch.

Sub and Project Group Work

In addition to the scrutiny activity carried out in Health Select Commission meetings, Members are also currently carrying out work in project groups on:

- **Adult Social Care Outcomes Framework** - This sub-group met on 25 January 2021, to review a briefing on the ASCOF performance measures from 2019-20 as well as the performance measures from the previous year. The sub-group developed the following recommendations that will be endorsed at the March meeting of Health Select Commission. The group recommended that future presentations include the previous years' data measures alongside current ASCOF data measures to show the change over time and that further efforts be made to let the public know about the good work that is being done and the schemes that are available for support in respect of Adult Social Care. It was also recommended that policy options be considered which would give parity to social care relative

Overview and Scrutiny Update

to health-based care. Further information was also requested to be reported back to the Commission in respect of the following:-

- a) Analysis of the cohort of people receiving reablement services, including those who live alone and those who may have lower confidence, and other such factors that could adversely affect perceptions around safety. And that data from the Community Hub be analysed where possible to explore any possible correlation between cohorts requiring reablement and perceptions of safety.
 - b) Data from other authorities which may become available, especially those who likewise have received response rates below the minimum reporting threshold with a view to analysing trends, identifying good practice and sharing learning.
 - c) Development of a timeline for planned actions.
 - d) Analysis of over-reliance on residential care with a view to giving social care more parity with the need to deliver health-based care.
 - e) Ways of bolstering support for people with disabilities to have gainful employment.
 - f) Liaison with Libraries with a view to incorporating relevant expertise into the investigation into digital access.
- **South Yorkshire Doncaster and Nottinghamshire Joint Health Scrutiny Commission (SYDNo JHOSC)** - The Chair of the Health Select Commission represents the Members at this regional Joint Scrutiny Commission which scrutinises the delivery of health care services and policy at the regional level. The upcoming meeting of the JHOSC will examine the evaluation of the Hyper Acute Stroke changes and proposals for Gluten Free prescribing.
- **Adult Mental Health Workshop** - This one-off group met to discuss the provision of Mental health services across Rotherham as a place. Recommendations included that creative arts initiatives be explored as useful avenues for suicide prevention, that suicide prevention and self-harm prevention trainings for mental health professionals and voluntary sector personnel be prioritised for delivery in response to the mental health implications of COVID-19, that all partner organisations proactively publicise available resources to support access to mental health services, and that basic mental health first aid training for suicide awareness and prevention be included as part of the Member Development Programme.

Overview and Scrutiny Update

Improving Lives Select Commission

Scrutiny work

The Work Programme for the Improving Lives Select Commission, as always covers a diverse range of topics within its remit, but also reflects the many issues surrounding the current pandemic, including its impact on the Council and the services that it delivers and also on its impact on the residents of the Borough. The Improving Lives Select Commission's Work Programme for 2020/21 is attached at **Appendix 3**.

Since the last update to Council in November 2020, the Improving Lives Select Commission has scrutinised reports and made recommendations on:

- Rotherham Safeguarding Children Partnership - Annual Report
- Update report regarding children's social care service in the light of Covid-19 pandemic
- SEND Peer Challenge Outcomes and Progress Update
- Rotherham Safeguarding Adults Board - Annual Report
- Youth Offending Team Inspection Report

Sub and Project Group Work

In addition to the scrutiny activity carried out in Improving Lives Select Commission meetings, members are also currently carrying out work in project groups on:

- **Domestic Abuse Strategy** - Following a report submitted at the meeting of the Improving Lives Select Commission on the development of a refreshed Domestic Abuse Strategy it was agreed that members of the commission should receive further a briefing on the activity surrounding the refresh to enable members to feed into its development.

Members took this opportunity to learn more about the development activity being carried out on the strategy and to feed into the work surrounding the development of the revised strategy. Members raised several areas for consideration for the ongoing development work. Issues raised by members included how the strategy would be communicated with stakeholders as well as more widely across the Borough, their concerns about how domestic abuse services were funded by Government and amendments to wording that would ensure clarity on the issue of victims being supported to stay in their own home and that this choice was in all circumstances the choice of the victim.

Members of the Improving Lives Select Commission were also invited by the Chair of the Overview and Scrutiny Management Board to contribute to the pre-decision scrutiny discussion on Domestic Abuse Support Services.

- **The impact of school closures during the pandemic** - The commission carried out a survey with members of the Rotherham Youth Cabinet to understand the impact of school closures due to COVID19 on Rotherham pupils. Members also received a briefing in January 2021 from the Commissioning, Performance and Quality Team in Children and Young People's Services on the results of two wide ranging surveys that had been carried out with children and young people across the Borough in June and October 2020 on the impact of the pandemic. The information gathered from these surveys will be used and to identify future areas for scrutiny work for the commission.
- **CSE - Post Abuse Support** - The review will build on the benchmarking work that members of the commission carried out in 2019 where provision in Rotherham was compared to provision made by councils in other areas. Research activity has included meetings have been held with officers at other local authorities to gain an understanding of their approach to post-CSE support. Members have already discovered a wide variety of innovative approaches to providing post-CSE support and hopes to be reporting its finding soon.
- **Liquid Logic** - This one-off spotlight review will provide members with assurance that the case management system used across Children's Social Care is enabling robust case management and supporting social work teams to effectively manage caseloads as they work to support children and families.
- **Holiday Hunger and Food Poverty** - This review will look at the challenges of food poverty and holiday hunger across Rotherham, the provision that already exists to support people who are going hungry across the Borough and the role of the Council in supporting efforts to combat the problem. Members have received a written progress report on the issue and will use this to inform the direction of future work.

Improving Places Select Commission

Scrutiny work

The Improving Places Select Commission has also carried out a wide-ranging programme of scrutiny work based on its Work Programme for 2020/21.

The Work Programme for the Improving Places Select Commission reflects the priorities of improving and revitalising the environment in the Borough and making Rotherham a better place to live. The Improving Places Select Commission Work Programme for 2020/21 is attached at **Appendix 4**.

Since the November update, the Improving Places Select Commission has made recommendations on:

- **Thriving Neighbourhoods Annual Report** - The recommendations were made that ward meetings such as housing hubs be further publicised among relevant partner and community organisations with a view to improving attendance and communication, and that a Working Group be set up to review the development of a new approach to Housing Hubs.
- **Cultural Strategy Implementation** - Members recommended that objectives be measured clearly in future reports and that future consultation efforts ensure that the perspectives of hard-to-reach residents are incorporated in the consultation.
- **Clean Air Zone** - The Commission also monitored progress in respect of the initiative to improve air quality in Rotherham, with the recommendation that further scrutiny of progress be conducted in February 2022.
- **Performance Measures - Exception Reporting (2019-20)** - With a view to helping new businesses survive the ongoing impacts of the pandemic, the recommendation was made that that Members be briefed regarding the survival rate of new businesses for 2019-20 and 2020-21 as soon as the ONS data becomes available.
- **Code of Practice for Highways Inspection, Assessment, Maintenance** - The Commission also noted an update report on the exemplary work done by the Highways Team, especially in view of recent severe weather events.

Sub and Project Group Work

In addition to the scrutiny activity carried out in Improving Places Select Commission meetings, members are also currently carrying out work in project groups on:

- **Major Incident Plan (MIP)** - This sub-group held discussions in February 2020, and formally convened in October 2020, to monitor compliance with previous recommendations. Recommendations from this sub-group included the continued review of the Major Incident Plan every two years and the inclusion of information regarding the MIP in the induction programme for newly elected Members of the Council.
- **Flooding Alleviation** - This sub-group met on 30 November 2020, to review the progress made in respect of flooding prevention and resiliency efforts, including the ongoing procurement of funding for various flood defences in the Borough. It was recommended that the progress be monitored again in November 2021.
- **Building Use** - This sub-group met in November and December 2020 to review three use of Council Operational buildings that are not designated exclusively for service delivery. After consulting with officers in Human Resources and Asset Management, the Working Group made the following recommendations:-
 - a) That the principle be agreed that the future usage of buildings be determined in accordance with the needs of services located therein.
 - b) That, prior to buildings being brought back into use by staff or the public, consultation take place with Trade Unions and staff following completion of risk assessments in respect of the building or location concerned.
 - c) That any decision to return employees to Council buildings beyond the minimal number that have been required to be present throughout the pandemic be made having regard to advice from the Corporate Health and Safety Team and Human Resources, as well as being subject to Government guidance around the safe use of Council buildings.
 - d) That Members be notified when main operational buildings are to be brought back into use, specifically the Town Hall as the civic hub of the Borough.
 - e) That, having regard to the positive implications associated with virtual meetings in respect of the Council's carbon footprint, the Leader of the Council lobby the Secretary of State for Housing, Communities and Local Government to legislate for the ongoing provision of virtual meetings beyond 7 May 2021.
 - f) That Asset Management and Digital Services work together to identify the necessary changes or solutions required in Riverside House and Rotherham Town Hall, as well as any changes required to equipment or software for Members and officers, to enable continued use of remote working whilst permitting physical presence in a Council building.

Overview and Scrutiny Update

- g) That the Head of Democratic Services prepare guidance and training on the procedures and operation of hybrid meetings.
- **Homes Allocation Policy** - This sub-group met on 08 January 2021, to review the 15 proposed changes to the Homes Allocation Policy. With a view to promoting fairness and sustainability in the homes allocation process, the following recommendations were made.
 - a) That sustained funding be safeguarded for staff on the temporary accommodation team who do not have sustained funding.
 - b) That revisions to the Homes Allocation Policy be undertaken to ensure clarity and readability throughout the document, especially as regards application processes and shortlisting criteria.
 - c) That notation about prolific offenders be included in the information provided to the Housing Assessment Panel.
 - d) That quality standards regarding the proper completion of housing forms be reaffirmed to officers.
 - e) That rent arrears be added to the scrutiny work programme for 2021-22.
 - f) That single occupants of larger homes owned by the Council be given the opportunity to downsize.

Overview and Scrutiny Update

Scrutiny Minutes

Overview and Scrutiny Management Board

[4 November 2020](#)
[18 November 2020](#)
[2 December 2020](#)
[16 December 2020](#)
[20 January 2021](#)

Health Select Commission

[10 December 2020](#)
[4 February 2020](#)

Improving Lives Select Commission

[27 October 2020](#)
[15 December 2020](#)
[26 January 2021](#)

Improving Places Select Commission

[8 December 2020](#)
[2 February 2020](#)

Work programme – Overview and Scrutiny Management Board UPDATED: 20 January 2021

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
7 May	Financial Support for Older People's Residential Care Homes During the Covid-19 Pandemic	Pre-decision scrutiny in advance of Cabinet meeting on 11 May.	1. That Cabinet be advised that the recommendations be supported.
	Financial Support for Learning Disability Day Opportunity Providers During the Covid-19 Pandemic	Pre-decision scrutiny in advance of Cabinet meeting on 11 May.	1. That Cabinet be advised that the recommendations be supported. 2. That the thanks of the Overview and Scrutiny Management Board be conveyed to the outgoing Assistant Chief Executive, Shokat Lal, for his support the scrutiny function at Rotherham since 2016.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
11 June	Autism Strategy	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	1. That Cabinet be advised that the recommendations be supported. 2. That a report on the implementation of the Rotherham All Age Autism Strategy and Implementation Plan 2020 -2023 be submitted to the Health Select Commission in due course.
	Support Services for Adult Survivors of Child Sexual Exploitation: Commissioning and Procurement Approach	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	1. That Cabinet be advised that the recommendations be supported. 2. That, subject to Cabinet approving the recommendations set out in the report, the benchmarking exercise by Members of Improving Lives Select Commission be continued, with interviews with Members from other authorities being prioritised to better inform the approach to the procurement process. 3. That, in view of the individual personal circumstances of victims and survivors, the specification for the contract ensure that the rereferral process be expedited swiftly to ensure that service users receive timely support.
	Finance Update and Budget Monitoring Report	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	1. That Cabinet be advised that the recommendations be supported. 2. That the Leader of the Council write to all three Members of Parliament for the borough seeking their support to lobby the Government to ensure the Council is fairly funded to respond to the impact of the Covid19 pandemic. 3. That, at an appropriate time later in the year, the

			Leader of the Council hold an all Member Seminar on the proposals for the authority's recovery from the Covid19 pandemic and the likely financial impact of proposed changes.
	Covid-19 Discretionary Business Grants Scheme	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	1. That Cabinet be advised that the recommendations be supported.
	Children's Commissioner Takeover Challenge - Hate Crime	Consideration was given to a report that had been submitted to advise the Overview and Scrutiny Management Board on the findings and recommendations that had come from the Children's Commissioner's Takeover Challenge spotlight review undertaken by Rotherham Youth Cabinet in March 2020 on Hate Crime.	1. That the report and the conclusions and recommendations as outlined at Appendix 1 of the officer's report, be noted. 2. That the report be forwarded to Cabinet and partners for their consideration and to Council for information. 3. That a detailed response to the recommendations be presented to the Overview and Scrutiny Management Board and Rotherham Youth Cabinet in October 2020.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations

15 July	Financial Outturn 2019-20	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	1. That Cabinet be advised that the recommendations be supported. 2. That the Overview and Scrutiny Management Board hold a dedicated workshop to consider the financial and service implications of the Covid-19 pandemic.
	Community Energy Switching Scheme	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	1. That Cabinet be advised that the recommendations be supported. 2. That a report on further developments in respect of the Community Energy Switching Scheme be submitted to the Improving Places Select Commission in due course.
	Consultation on Public Spaces Protection Orders - Town Centre and Borough Wide Dog Fouling	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	1. That Cabinet be advised that the recommendations be supported.
	Overview and Scrutiny Annual Report 2019-20	To approve the annual report.	1. That the Overview and Scrutiny Management Board receive and approve the draft Annual Report 2019-20. 2. That it be noted that membership details for 2020-21 may be subject to change following the Council meeting on the 22 July 2020 and will be reflected in the final published version. 3. That the draft outline work programme be updated following the discussion by the Overview and Scrutiny Management Board.
	Update on Work	To approve the work programme	1. That scrutiny of the response to and recovery

	Programme For 2020-21		from the Covid-19 pandemic be the overarching priority for 2020-21. 2. That the initial items scheduled in the work programme for 2020-21 be approved. 3. That the Overview and Scrutiny Management Board determine which items in Appendix 2 should be retained in the work programme. 4. That the indicative headline work programme for the Select Commissions be endorsed. 5. To note that should any urgent items emerge during the year this may necessitate a review and re-prioritisation of the work programme. 6. That Scrutiny Chairs and Vice Chairs meet with Cabinet to discuss scheduling major initiatives for scrutiny during 2020-21 to inform the final work programme. 7. That discussion take place between the Chair of the Overview and Scrutiny Management Board and the Leader on pre-decision scrutiny and the role of Scrutiny in policy development in the recovery and restart from Covid-19.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations

2 September	Response to recommendations from the sickness absence workshop	To updates OSMB on the outcomes of the sickness absence workshop	1. That the report be noted.
	Children's Placement Projections	To receive an update on the Children and Young People Services (CYPS) Directorate placements spend and the development of further developments of in-house placements of Looked After Children.	1. That the report be noted. 2. That if the number of Looked After Children increases to 630 or more, then a report be presented to the Overview and Scrutiny Management Board or the Improving Lives Select Commission, whichever meeting is soonest.
	Adult Care: Budget Forecast and Savings Update	To receive an update on the forecast budget position for Adult Care, the Housing General Fund and Public Health.	1. That the report be noted. 2. That a further report on the Adult Care Budget position be brought to the Overview and Scrutiny Management Board in November 2020.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations

16 September	The Year Ahead	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported. 2. That the sub-group of the Improving Places Select Commission be established in order to feed into the planned review relating to the return to, and use of Council buildings, and that the Chair of the Overview and Scrutiny Management Board be invited to be a member of the sub-group. 3. That the sub-group of the Overview and Scrutiny Management Board on Communications be re-established in order to review how customers access council services. 4. That a sub-group of the Overview and Scrutiny Management Board be established to feed into the Council's review of its approach to Equalities.
	Voluntary Sector Infrastructure	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported.
	Advice Review and Advice Services SLA	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported.
	Annual Housing Development Report	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported.
	Town Centre Public Spaces Protection Order, and A Dog Control Public Spaces Protection Order	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
14 October	Libraries Strategy	Pre-decision scrutiny in advance of Cabinet meeting on 19 October.	1. That Cabinet be advised that the recommendations be supported.

	Towns Fund – Town Investment Plan	Pre-decision scrutiny in advance of Cabinet meeting on 19 October.	1. That Cabinet be advised that the recommendations be supported.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
4 November 2020	SRP Annual Report	To receive the SRP Annual Report. Agreed in 2019 to invite Shakoor Adalat from the Independent Hate Crime Panel to the meeting for this item.	1. That the Safer Rotherham Partnership Annual Report be noted. 2. That future reports to the Overview and Scrutiny Management Board contain historical, as well as current data for all areas of performance monitored to enable members to clearly see

			changes and trends in performance. 3. That historical data on key areas of activity be circulated to members of the Overview and Scrutiny Management Board to enable members to clearly see changes and trends in performance. 4. That future reports to the Overview and Scrutiny Management Board contain information on performance on key areas of performance in other local authority areas in order to enable members to assess how performance in Rotherham compares to performance in other local authority areas. 5. That a meeting be arranged for the Chair and Vice-Chair of the Overview and Scrutiny Management Board to meet with the Chairs of the Select Commissions to review the report further in order to highlight any further areas of concern and to consider the role of scrutiny in addressing these issues.
	Adult Care - Budget Update	Resolved at meeting on 2 September to receive a further update.	1. That the report be noted. 2. That the Chair be given the discretion to request a further update to be brought to the January 2021 meeting of the Overview and Scrutiny Management Board, subject to the budget situation at that time.
	Customer and Digital Programme	To receive a progress report.	1. That the report be noted. 2. That the Minutes of the discussion on the report be fed into the considerations of the sub-group of the Overview and Scrutiny Management Board on Communications, with the recommendations of the group being

			subsequently reported at a future meeting of the Overview and Scrutiny Management Board.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
18 November	Medium Term Financial Strategy Sufficiency Development Phase	Pre-decision scrutiny	1. That Cabinet be advised that the recommendations be supported. 2. That if the assumptions that have been used in the development of the Medium-Term Financial Strategy change substantially before the Overview and Scrutiny Management Board is

			consulted on the Council's Budget proposals, then a further report be presented to the Overview and Scrutiny Management Board.
	September Financial Monitoring	Pre-decision scrutiny	1. That Cabinet be advised that the recommendations be supported. 2. That if the financial monitoring situation worsens before the next scheduled Financial Monitoring Report is scheduled to be received, then a further report be presented to the Overview and Scrutiny Management Board.
	Equalities Review - going for "Excellent" accreditation	Pre-decision scrutiny	1. That Cabinet be advised that the recommendations be supported. 2. That an agenda item pertaining to Equalities be added to the Overview and Scrutiny Management Board agenda on a two-monthly basis. 3. That a fact-finding Equalities sub-group convene on a monthly or as-needed basis to discuss Equalities workstreams and lines of inquiry with a view to bringing outcomes to present at Overview and Scrutiny Management Board for further scrutiny. 4. That the Equalities sub-group be comprised of a core group of Members with at least one member representing each of the scrutiny commissions, and that Members be invited to submit to this sub-group their questions or topics for discussion related to Equalities.
	SEND Sufficiency Development Phase 3	Pre-decision scrutiny	1. That Cabinet be advised that the recommendations be supported.

			2. That the Improving Lives Select Commission continues to monitor the implementation of the SEND Sufficiency Strategy
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
2 December	Implementation of Recommendations from the Scrutiny Review of Agency, Consultancy and Interim Staff	Further monitoring update from previous scrutiny review was requested for Nov 2020.	1. That the report be noted. 2. That a progress report on the use of agency staff be brought to the Overview and Scrutiny Management Board in 12 months' time, or sooner if the costs involved in employing agency staff increase substantially.

	Adult Care - restructure and pathway development	To cover implementation of the Target Operating Model and new pathways in Adult Care.	1. That the report be noted. 2. That the results of the Peer Challenge be circulated to members of the Overview and Scrutiny Management Board. 3. That the timeline and action plan detailing the required actions to address areas in need of improvement in the Adult Care Service be circulated to members of the Overview and Scrutiny Management Board. 4. That a progress report on the Adult Care - restructure and pathway development programme and the action being taken to address areas that require improvement be presented to the Overview and Scrutiny Management Board in six months' time.
	Covid Winter Grant Scheme	Pre-decision scrutiny	1. That Cabinet be advised that the recommendations be supported. 2. That a consideration be given to the creation of a single point of contact in order to enable all residents that are eligible for support to be able access that support easily. 3. That all members be kept updated and informed on how they can support the Council's efforts to ensure that all residents eligible for support are able to access that support.
	Business Support Grants funded via Additional Restrictions Grant	Pre-decision scrutiny	That Cabinet be advised that the recommendations be supported.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations

16 December	Year Ahead Plan - Quarterly Progress Report	Pre-decision scrutiny in advance of Cabinet meeting on 21 December.	1. That Cabinet be advised that the recommendations be supported. 2. That a report on performance against Year Ahead activities be submitted to the Overview and Scrutiny Management Board on a quarterly basis. and that the report provides a detailed narrative on performance exceptions, both positive and negative, including direction of travel, and on the actions being taken to improve performance as required.
	Housing Revenue Account Business Plan 2020-21	Pre-decision scrutiny in advance of Cabinet meeting on 21 December.	1. That Cabinet be advised that the recommendations be supported. 2. That a sub-group of the Overview and Scrutiny Management Board be established to feed into the work being carried out to develop housing on garage sites.
	Housing Rent and Service Charges 2021-22	Pre-decision scrutiny in advance of Cabinet meeting on 21 December.	1. That Cabinet be advised that the recommendations be supported.
	Neighbourhood Road Safety Fund Programme	Pre-decision scrutiny in advance of Cabinet meeting on 21 December.	1. That Cabinet be advised that the recommendations be supported. 2. That the Cabinet Member for Waste, Roads and Community Safety gives further consideration to actions that can be taken to ensure that pedestrian crossings and other road infrastructure across the Borough fully takes into account the needs of vulnerable road users.
Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations

20 January	Covid – Update	Pre-decision scrutiny in advance of Cabinet meeting on 25 January.	1. That Cabinet be advised that the recommendations be supported.
	November Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting on 25 January.	1. That Cabinet be advised that the recommendations be supported.
	Community Energy Switching Scheme	Pre-decision scrutiny in advance of Cabinet meeting on 25 January.	1. That Cabinet be advised that the recommendations be supported. 2. That the name of the scheme be reviewed in order to ensure that it is both accessible to residents and clearly matches the objectives of the scheme. 3. That information on the number of residents in receipt of the district heating scheme be circulated to members of the Overview and Scrutiny Management Board.
	Recommissioning of Domestic Abuse Support Services	Pre-decision scrutiny in advance of Cabinet meeting on 25 January.	1. That Cabinet be advised that the recommendations be supported. 2. That the contracts made with providers for Domestic Abuse support services should enable the Council to review outcomes and the methods of delivery at key intervals throughout the lifetime of the contracts in order to ensure that the services provided remained fit for purpose. 3. That the results of the pre-market engagement exercise, due to be completed by end May 2021, be circulated to members of the Improving Lives Select Commission. 4. That the members of the Improving Lives Select Commission have the opportunity to feed into the development of the outcome-based service specification for Domestic Abuse support services.

Meeting Date			Recommendations
10 February	Budget, Council Tax and Medium-Term Financial Strategy proposals for 2021-22	Annual consultation with Overview and Scrutiny Management Board	
	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 15 February.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
24 February	Social Value Policy	Progress report	
	Complaints and Compliments Annual Report	Annual item.	
	Equalities Report	Standing bi-monthly item	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
17 March	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 22 March.	
	Road Safety and vulnerable road users	Resolved in December 2020 That the Cabinet Member for Waste, Roads and Community Safety gives further consideration to actions that can be taken to ensure that pedestrian crossings and other road infrastructure across the Borough fully takes into account the needs of vulnerable road users.	
	Year Ahead Plan Performance	To be scheduled quarterly as agreed at 16 December 2020 meeting.	

Items pending schedule or removal

Item	Details	Status	Officer
Hate Crime Strategy	Further update on steps taken to address hate crime and agreed to be involved in any pre-scrutiny work on the Hate Crime Strategy and its development.	Timescale TBC as work paused due to Covid-19.	Assistant Director, Community Safety and Street Scene/ Head of Community Safety, Resilience and Emergency Planning
New HR and Payroll System	Report on the new HR and Payroll System once implemented in phases from June 2019 which will rationalise information on the staffing establishment as at present data is held in HR and Finance.	To be subject to a one-off sub-group review. Assistant Director of Human Resources and Organisational Development contacted re request.	Assistant Director of Human Resources and Organisational Development
Forge Island	To monitor exception reporting.	To be scheduled.	Strategic Director Regeneration and Environment
CYPS - High Needs Block Update and Recovery Plan	Scrutiny acknowledged that it was early days in the recovery plan process with steps outlined to reduce the deficit. Overall position. OSMB had other updates on this particular issue and other services within CYPS, but Chair confirmed continuation at work planning meeting on 27 May 2020.	To be scheduled.	Strategic Director Children's and Young Peoples Services
Response to Covid-19 pandemic and plans for post-pandemic recovery	Ongoing monitoring and reporting.	Overarching item	Chief Executive and Strategic Directors
Rothercard		To be scheduled	
Radicalisation of young people and extremism		To be scheduled	

Standing items to be scheduled

Item	Details	Status	Officer
Council Plan Performance Indicators	Regular monitoring	To be scheduled quarterly as agreed at 16 December 2020 meeting.	Head of Performance, Intelligence and Improvement
Equalities Report	Standing bi-monthly item	To be scheduled bi-monthly as required	Head of Performance, Intelligence and Improvement
Budget Consultation	Annual item.	Process to determined and to be scheduled.	Chief Executive/Strategic Director Finance and Customer Services

Items to be scheduled during 2020/21

Item	Details	Status	Officer
Adult Care - restructure and pathway development	Resolved December 2020 to request an update in 6 months	To schedule June 2021	Strategic Director Adult Care
Progress Report on the recommendations made by the Overview and Scrutiny Management Board on the use of agency staff	Resolved December 2020 to request an update in 12 months	To schedule December 2021	Assistant Director Human Resources and Organisational Development
Children's Commissioner Take Over Challenge	Annual Item	Topic to be determined and meeting scheduled for 2021.	Governance Advisor

Public Report
Improving Places Select Commission

Committee Name and Date of Committee Meeting

Improving Places Select Commission – 02 February 2021

Report Title

Work Programme Update

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Jo Brown, Assistant Chief Executive

Report Author(s)

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Ward(s) Affected

Borough-Wide

Report Summary

To provide an update on the Work Programme of the Improving Places Select Commission.

Recommendations

1. That the Work Programme of the Improving Places Select Commission be endorsed.
2. That the Governance Advisor be authorised to make changes to the work programme between meetings, subject to consultation with the Chair and any changes being reported back to the Commission's next meeting.

List of Appendices Included

Appendix 1 Work Programme – Improving Places Select Commission

Background Papers

Agendas of Improving Places Select Commission during the 2020/21 Municipal Year
Minutes of Improving Places Select Commission during 2020/21 Municipal Year

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Not applicable

Council Approval Required

No

Exempt from the Press and Public

No

Work Programme Update

1. Background

- 1.1 The remit of the Improving Places Select Commission (IPSC) is to undertake scrutiny activity in respect of all matters pertaining to the borough of Rotherham as a place. In broad terms, this remit relates to business and economic development, employment, emergency planning, environment, housing, climate change, leisure, culture and tourism, transport and highways, as well as regulatory services such as trading standards and environmental health. The breadth of functions and services that fall within the Commission's remit is significant.
- 1.2 The way in which the Commission discharges its scrutiny activity is a matter for itself, having regard to the provisions of the Constitution and any direction from the Overview and Scrutiny Management Board. The IPSC has chosen to scrutinise a range of issues through a combination of pre-decision scrutiny items, policy development, performance monitoring, information updates and follow up to previous scrutiny work.
- 1.3 The IPSC has six scheduled meetings over the course of 2020/21, representing a maximum of 18 hours of scrutiny per year – assuming 3 hours per meeting. Members therefore had to be selective in their choice of items for the work programme. The following key principles of effective scrutiny were considered in determining the work programme:
 - Selection – There is a need to prioritise so that high priority issues are scrutinised given the limited number of scheduled meetings and time available. Members should consider what can realistically and properly be reviewed at each meeting, taking into account the time needed to scrutinise each item and what the session is intended to achieve.
 - Value-added – Items had to have the potential to 'add value' to the work of the council and its partners.
 - Ambition – the Programme does not shy away from scrutinising issues that are of greatest concern, whether or not they are the primary responsibility of the council. The Local Government Act 2000 gave local authorities the power to do anything to promote economic, social and environmental wellbeing of local communities. Subsequent Acts have conferred specific powers to scrutinise health services, crime and disorder issues and to hold partner organisations to account.
 - Flexibility – The Work Programme maintains a degree of flexibility as required to respond to unforeseen issues/items for consideration during the year and to accommodate any further work that falls within the remit of this Commission.
 - Timing – The Programme has been designed to ensure that the scrutiny activity is timely and that, where appropriate, its findings and recommendations inform wider corporate developments or policy development cycles at a time when they can have most impact. The Work Programme also helps safeguard against duplication of work undertaken elsewhere.

2. Key Issues

- 2.1 Members are required to review their work programme at each meeting during the 2020/21 municipal year to give focus and structure to scrutiny activity to ensure that it effectively and efficiently supports and challenges the decision-making processes of the Council, and partner organisations, for the benefit of the people of the borough.
- 2.2 Some areas of recent scrutiny work that the Commission has previously completed may benefit from being re-examined in view of Covid-19, such as the implementation of changes by Dignity in respect of bereavement services. Other topics must be considered keeping in mind additional complexities that attend the pandemic, such as a cost/benefit analysis of Council buildings whose uses have diminished with the advent of working from home. Furthermore, the coming year is expected to see significant progress made on the Forge Island development and broader town centre public realm and housing improvements. These will continue to be of interest to Members.
- 2.3 The current work programme for Improving Places Select Commission is appended to this report.
- 2.4 Following this meeting, the Commission's remaining opportunity to undertake scrutiny will be on 16 March 2021. The items listed on the work programme for this meeting are:
 - Transportation – Active Travel, Transforming Cities
 - Aids and Adaptations Tenant Scrutiny Review

3. Options considered and recommended proposal

- 3.1 Members are recommended to endorse the work programme.

4. Consultation on proposal

- 4.1 The work programme has been subject to consultation with the Chair and Members of the IPSC. Regular discussions take place with Cabinet Members and officers in respect of the content and timeliness of items set out on the work programme.

5. Timetable and Accountability for Implementing this Decision

- 5.1 The decision to endorse the work programme is a matter reserved to the Commission and will be effective immediately after consideration of this report on 2 February 2021.
- 5.2 The Statutory Scrutiny Officer (Head of Democratic Services) is accountable for the implementation of any decision in respect of the Commission's work programme. The Governance Advisor supporting the Commission is responsible on a day-to-day basis for the Commission's work programme. Members are recommended to delegate authority to the Governance Advisor to make amendments to the programme between meetings.

6. Financial and Procurement Advice and Implications

- 6.1 There are no direct financial or procurement implications arising from this report.

7. Legal Advice and Implications

- 7.1 There are no direct legal implications arising from this report.
- 7.2 The authority of the Select Commission to determine its work programme is detailed within the Overview and Scrutiny Procedure Rules and Responsibility for Functions parts of the Constitution. The proposal to review the work programme is consistent with those provisions.

8. Human Resources Advice and Implications

- 8.1 There are no direct human resources implications arising from this report.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 There are no implications for children and young people or vulnerable adults arising from this report.

10. Equalities and Human Rights Advice and Implications

- 10.1 Whilst there are no specific equalities implications arising from this report, equalities and diversity are key considerations when developing and reviewing scrutiny work programmes. One of the key principles of scrutiny is to provide a voice for communities, and the work programme for this Commission has been prepared following feedback from Members representing those communities.

11. Implications for Partners

- 11.1 The Commission has a number of co-opted Members from RotherFed who contribute to the development and review of the work programme. Where other matters are being considered for inclusion on the work programme, relevant partners or external organisations are consulted on the proposed activity and its timeliness.

12. Risks and Mitigation

- 12.1 There are no risks arising from this report.

13. Accountable Officer(s)

Craig Tyler, Head of Democratic Services and Statutory Scrutiny Officer

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This report is published on the Council's [website](#).

Appendix 1 - Work Programme

Meeting Date	Agenda Items
9 June 2020	Housing Strategy Progress Update
	Initial Work Programme 2020-21
14 July 2020	Homelessness Prevention and Rough Sleeper Strategy Update
	Housing Income and Service Charges Update
	Revised Work Programme 2020-21
Aug 2020 Workshop	Housing Maintenance and Repairs
8 September 2020	Town Centre Update
	Bereavement Services Update
20 October 2020	Economic Recovery
	Energy Switching Scheme
Nov/Dec 2020 Working Groups	MIP Review – Cllr Ken Wyatt, Chair Flooding Alleviation – Cllr David Sheppard, Chair Building Use – Cllr Jeanette Mallinder, Chair
8 December 2020	Allotments Self-Management
	Cultural Strategy Implementation
	Thriving Neighbourhoods Annual Report
Jan/Feb 2021 Working Group	Homes Allocation Process – Cllr Rose McNeely
2 February 2021	Rotherham MBC Code of Practice for Highway Inspection and Assessment
	Council Plan Performance Measures - Exception Reporting
	Clean Air Zone
16 March 2021	Transportation – Active Travel, Transforming Cities
	Aids and Adaptations Tenant Scrutiny Review
	Cultural Response to Covid-19

Work programme – Improving Lives Select Commission UPDATED: 27 January 2021

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
16 June	Response to Domestic Abuse during the pandemic	To receive an update on the Council's work regarding domestic abuse during the pandemic.	Resolved: - 1) That the report be noted. 2) That up to date figures on Domestic Abuse Incidents, Domestic Abuse Response (referrals) and Domestic Abuse Commissioned Service Caseloads be circulated to the members of the Improving Lives Select Commission in four weeks' time. 3) That information on the number of Domestic Abuse incidents and referrals for support services relating to male victims of Domestic Abuse during the pandemic. be circulated to members of the Improving Lives Select Commission.
	Performance Monitoring	To receive briefing paper addressing areas of poor performance identified previously e.g. rereferrals into Child in Need/Child Protection Plan. To agree a method and frequency of performance monitoring based on the CYPS tracker.	Resolved: - 1) That the report be noted. 2) That the Children and Young People's Services Vision Tracker continues to be circulated on a monthly basis. 3) That the Children and Young People's Services Vision Tracker, along with the monthly scorecards be circulated to all members of the Council. 4) That after receiving the Children and Young People's Services Vision Tracker and the monthly scorecards, members of the Improving Lives Select Commission should, if required, request a meeting with lead officers to undertake a performance clinic type discussion based on the particular measures or interest or concern. 5) That the revised methods of monitoring performance be reviewed at the June 2021 meeting of the

			Improving Lives Select Commission.
	Re-referrals and repeat child protection planning - Progress report	To provide a progress report on actions that had been taken regarding re-referrals and repeat child protection planning	Resolved - 1) That the report be noted. 2) That a progress report on re-referrals and repeat child protection planning be provided at the December 2020 meeting of the Improving Lives Select Commission. 3) That information on the outputs and development opportunities highlighted by the audit work completed in relation to re-referrals be circulated to members of the Improving Lives Select Commission.
	Work Programme	To consider the committee's work programme	Resolved: - 1) That the Work Programme be updated as discussed. 2) That the Work Programme for 2020/21 be approved.
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	Resolved: - 1) That the update be noted. 2) That the scope for the review of Early Help be circulated to members of the Improving Lives Select Commission once completed.

	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	Resolved: - That the Governance Advisor makes the required follow up activity as required for the outstanding actions.

28 July	Update on LAC Sufficiency	To monitor progress and to assess any impact on capacity due to Covid-19.	Resolved: - 1) That the progress made in delivery of the LAC Sufficiency Strategy be noted. 2) That the risk that demand for placements will increase as lockdown eases be noted, and, that in addition to members of the Improving Lives Select Commission monitoring performance in this area using the established performance monitoring procedures, that managers proactively raise any concerns that they have with the Improving Lives Select Commission if they arise. 3) That a summary of the meeting with the National House Project be circulated to members of the Improving Lives Select Commission.
	Youth Offending Team – Progress report	To monitor progress and highlight an area for further scrutiny. Specifically, to check progress of recommendations made last year and to seek assurances around a changing demand due to the apparent decrease in numbers of first-time young offenders and the increase in the complex nature of this reduced cohort of young offenders.	Resolved: - 1) That the report be noted. 2) That a further report be brought to the 22 September 2020 meeting of the Improving Lives Select Commission to provide assurances around changing demand for Youth Offending Services due to the apparent decrease in numbers of first time young offenders and the increase in the complex nature of a this reduced cohort of young offenders. 3) That further information on the Mentors in Violence programme be circulated to members of the Improving Lives Select Commission. 4) That a more detailed narrative in regard to table 13a of the Youth Offending Performance Report, as included in the agenda pack, be circulated to the members of the Improving Lives Select Commission.

	Work Programme	To consider the committee's work programme.	Resolved: - 1) That the Work Programme be updated as discussed. 2) That the Work Programme for 2020/21 be approved.
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	Resolved: - 1) That the update be noted. 2) That the scope for the review of Early Help be circulated to members of the Improving Lives Select Commission and that members of the commission contact the Governance Advisor with expressions of interest for taking part in the review.
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	Resolved: - That the Governance Advisor makes the required follow up activity as required for the outstanding actions.

22 September	Youth Offending Team	To seek assurances around a changing demand due to the apparent decrease in numbers of first-time young offenders and the increase in the complex nature of a this reduced cohort of young offenders.	Resolved: - 1) That the report be noted.
	Children's social care service in the light of Covid-19 pandemic – Progress Report	To provide a progress report on activity detailed in the briefing to members received on 4 June 2020.	Resolved: - 2) That the report be noted. 3) That a further progress report be brought to the December 2020 meeting of the Improving Lives Select Commission.
	Work Programme	To consider the committee's work programme.	Resolved: - 1) That the Work Programme be updated as discussed. 2) That the Work Programme for 2020/21 be approved.
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	Resolved: - That the update be noted.
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	Resolved: - That the Governance Advisor makes the required follow up activity as required for the outstanding actions.

27 October	Rotherham Education Strategic Partnership	That a report detailing key timelines, milestones and outcomes to reflect the difference that RESP is making be submitted to this Commission in December 2019. December meeting cancelled. To assess the impact that the service is having.	Resolved: - 1) That the report be noted. 2) That it be recommended that Elective Home Education be a priority area for the Rotherham Education Partnership. 3) That information on the revised priorities for the Rotherham Education Partnership and the timeline for their implementation be circulated to members of the Improving Lives Select Commission.
	Elective Home Education	To seek assurance that children who are elective home educated are being effectively safeguarded/educated	Resolved: - 1) That the report be noted. 2) That the recent Department for Education briefing on Elective Home Education be circulated to members of the Improving Lives Select Commission. 3) That the structure chart and the procedural process document for the Elective Home Education Service be circulated to members of the Improving Lives Select Commission. 4) That once completed, the detailed analysis of the current cohort of children in Elective Home Education in Rotherham be circulated to members of the Improving Lives Select Commission. 5) That the most up to date information on exam entry and progression to further education of children who have received Elective Home Education be circulated to members of the Improving Lives Select Commission.

	Domestic Abuse Strategy – Progress Report	To provide a progress report of the strategy and assurance around procedures around stalking and harassment.	Resolved: - 1) That the report be noted 2) That information on the number of non-molestation orders issued in 2020 be circulated to members of the Improving Lives Select Commission 3) That members of the Improving Lives Select Commission are involved in the development of the new Domestic Abuse Strategy.
	Work Programme	To consider the committee's work programme	Resolved: - 1) That the Work Programme be updated as discussed. 2) That the Work Programme for 2020/21 be approved.
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	Resolved: - That the update be noted.
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	Resolved: - That the Governance Advisor makes the required follow up activity as required for the outstanding actions.

15 December	Children's social care service in the light of Covid-19 pandemic – Progress Report	To provide a progress report on activity detailed in the briefing to members received on 22 September 2020.	1. That the report be noted. 2. That a further report be circulated to the members of the Improving Lives Select Commission by the Strategic Director for Children and Young People's Services if any significant concerns or challenges arise surrounding children's social care service in the light of Covid-19 pandemic. 3. That the service development plan created as a result of the OFSTED Focused Assurance Visit be circulated to members of the Improving Lives Select Commission
	Progress report on the implementation of the recommendations arising from the SEND Peer Review conducted in March 2020.	Peer review circulated to members April 2020.	1. That the report be noted. 2. That a progress report on the actions arising from the SEND Peer Challenge be presented at the December 2021 meeting of the Improving Lives Select Commission. 3. That the Chair and Vice-Chair of the Improving Lives Select Commission discuss the content, format and frequency of future reports on SEND with the Joint Assistant Director, Commissioning, Performance and Inclusion, Children and Young People's Services. 4. That the SEND service plan be circulated to members of the Improving Lives Select Commission.
	Rotherham Children's Safeguarding Partnership – Annual Report	To receive and consider the annual report.	1. That the Rotherham Safeguarding Children Partnership - Annual Report 2019-20 be received and noted. 2. That the format of the Rotherham Safeguarding Children Partnership - Annual Report 2020-21 be reviewed in order to make the content clearer and more accessible for a wider audience. 3. That the submission of the Rotherham Safeguarding Children Partnership - Annual Report 2020-21 to the Improving Lives Select Commission in December 2021 be supplemented with a presentation.

			4. That the refreshed Neglect Strategy be circulated to members of the Improving Lives Select Commission when it is completed. 5. That the Rotherham Safeguarding Children Partnership's response to the Child Safeguarding Practice Review Panel national thematic review into non-accidental injury into children aged under one be circulated to members of the Improving Lives Select Commission once completed.
	Work Programme	To consider the committee's work programme.	Resolved: - 1) That the Work Programme be updated as discussed. 2) That the Work Programme for 2020/21 be approved.
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	Resolved: - That the update be noted.
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC	Resolved: - That the Governance Advisor makes the required follow up activity as required for the outstanding actions.

26 January	YOT Inspection Report	To provide information on the recent inspection of the YOT and to advise of the Council's response to the recommendations. Representatives of delivery partners to be invited to the meeting.	Resolved: - 1) That the report be noted. 2) That a progress report on the implementation of the Youth Offending Team Improvement Plan be brought to the July 2021 meeting of the Improving Lives Select Commission. 3) That the Chair and Vice-Chair of the Improving Lives Select Commission be consulted as part of the activities included in any future peer reviews conducted by the Youth Offending Service.
	Adult Safeguarding Annual Report	To receive and consider the annual report.	Resolved: - 1) That the report be noted. 2) That the Independent Chair of the Rotherham Safeguarding Adult's Board attends the July 2021 meeting of the Improving Lives Select Commission to present a report on how the Board is working to identify and support hidden female victims of violence. 3) That the report presented at the July 2021 meeting of the Improving Lives Select Commission also includes an analysis of cases that resulted in no further action being taken.
	Work Programme	To consider the committee's work programme.	Resolved: - That the Work Programme be updated as discussed. That the Work Programme for 2020/21 be approved.
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	Resolved: - That the update be noted.
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	Resolved: - That the Governance Advisor makes the required follow up activity as required for the outstanding actions

9 March	School Performance	Annual item – Focus to be discussed with Assistant Director. Invitation to Regional Schools Commissioner to attend meeting	
	Work Programme	To consider the committee's work programme and to reflect on work programme for 2020/21	
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	

22 March	CYPS Performance Monitoring	To receive an overview of performance against key performance indicators across CYPS.	
	Post-CSE Support	To receive the report from the sub-group of ILSC on Post-CSE Support.	

Items pending scheduling or removal

Item	Details	Status
Missing from Home/Education (Update from Strategic Missing Group)	Progress report	To be scheduled
Counter extremism in schools	Resolved in September 2019 That a report be submitted to this Commission as part of 2020/21 work programme outlining how the local authority was meeting its Prevent duty. That an update on its counter extremism work be submitted to this Commission as part of 2020/21 work programme. That this update includes an evaluation of the work in schools and further details of the work with adults and neighbourhoods and any specific work with parents and carers. Focus to be on work being done in schools.	To be scheduled
Rotherham Education Strategic Partnership	Resolved in June 2019 - That the evaluation of the Early Years Home Visiting Project be submitted to this Commission.	To be scheduled December 2021 meeting.
Pause Progress report	Resolved in March 2020 to bring a further report after May 2021.	To be scheduled after May 2021
Youth Offending Team – Service Provision	To look at the processes and journey that young people go through who are accessing YOT services	To be scheduled
Rotherham Children's Safeguarding Partnership – Annual Report	Annual item	To be scheduled December 2021 meeting
SEND	Resolved December 2020 to request an update	To be scheduled December 2021 meeting
CYPS Directorate workforce strategy	Progress report	Focus to be discussed before scheduling

Domestic Abuse Support Services	Resolved at OSMB January 2021 1. That the results of the pre-market engagement exercise, due to be completed by end May 2021, be circulated to members of the Improving Lives Select Commission. 2. That the members of the Improving Lives Select Commission have the opportunity to feed into the development of the outcome-based service specification for Domestic Abuse support services.	To be scheduled
YOT Improvement Plan	Resolved at January 2021 meeting to receive a progress update.	To be scheduled for July 2021 meeting
Adult Safeguarding	Resolved at January 2021 meeting. 1. That the Independent Chair of the Rotherham Safeguarding Adult's Board attends the July 2021 meeting of the Improving Lives Select Commission to present a report on how the Board is working to identify and support hidden female victims of violence. 2. That the report presented at the July 2021 meeting of the Improving Lives Select Commission also includes an analysis of cases that resulted in no further action being taken.	To be scheduled for July 2021 meeting
Re-referrals and repeat child protection planning –	Resolved at June 2020 meeting to receive a progress	

Progress report	report at December 2020 meeting. Nov 2020 – Rescheduled to March 2021 Feb 2021 – Chair deferred item as data on this was not highlighting an areas of additional concern.	

Meeting Date	Agenda Item and Expectations
4 June 2020	LA Declaration on Healthy Weight - Opportunity for Health Select Commission to input ideas for stakeholders and potential actions to develop against the commitments in the declaration.
	Adults 65+ Nursing and Residential Care Homes – Quality Review (follows previous scrutiny work on this issue) - Progress with Development of Quality Strategy and work of Quality Board to drive up standards. - Additional content in light of Covid-19 pandemic - overview of health and social care system support for care homes - Identification of any further scrutiny work on care homes
	Initial Work Programme Items - For discussion and to agree key priorities for 2020-21
9 July 2020	Director of Public Health Annual Report - Focus on first 1001 days from conception to second birthday
	Work Programme 2020-21 - To agree final version and confirm sub-group membership
	Healthwatch - Introduction to new service and key issues
	Briefing - response to recommendations from scrutiny of Loneliness Plan and Suicide Prevention Plan To show where HSC has influenced the plans (was scheduled for March and then deferred from June)
	Briefing – information requested from previous scrutiny (deferred from June) For information to close off issues from 2019-20
16 July 2020	
	Workshop - scrutiny of Covid-19 pandemic response and recovery
3 Sept 2020	
	Local Response to Marmot Review 10 Years On (Briefing paper already shared) - Health inequalities and wider determinants of health - HWBB looking at this on 16 Sept so opportunity for HSC to feed in to inform this work
	Carers (identified by ASCOF performance sub-group) - HSC has expressed concerns regarding slow progress in developing carer offer - assurance on progress
	Outcomes from workshop on Covid-19 to report back

Meeting Date	Agenda Item and Expectations
Oct/Nov	Workshop – Adult mental health - Explore issues arising from impact of Covid-19 on adult and older people's mental health and how these are being addressed - Depression - following consideration of initial data on prevalence of depression by ward/GP in 2019-20 HSC determined to look at this in more depth in 2020-21 to unpick the overall statistics - possible links with Covid-19 such as bereavement, financial pressures, impact of isolation
22 Oct 2020	Ophthalmology at RCHC - Assurance that transfer of outpatient services from Rotherham Hospital has proceeded as expected Respiratory Services - Update on final model - Ensuring effective new service, better cost effectiveness and more patients able to access it - as set out in initial plans - Opportunity to explore any post Covid-19 impact Maternity Services - some data due for March outstanding (possible wider update on meeting Better Births guidance and development of hosted network as part of Hospital Services Programme as Rotherham lead) Transformation of Primary Care - GPs and Development of Primary Care Networks (PCNs) - Emerged from scrutiny of Integrated Place Plan – new ways of working for practices - Impact for patients of the new models - Opportunity to explore any post Covid-19 impact Pre-Winter Place Response Update
Nov/Dec	Quality Sub-group Rotherham Hospital (TRFT) - Progress on Quality priorities (national and local) and implementation of Safe & Sound Framework - CQC action plan progress Quality Sub-group Rotherham Doncaster and South Humber (RDaSH) - Progress on Quality priorities (national and local) and Rotherham Safety Dashboard data Quality Sub-group Yorkshire Ambulance Service (YAS) - HSC agreed further questions to raise with them despite response to queries submitted via CCG last year.
10 Dec	Mental Health Trailblazer in schools - Opportunity to look into the ways this pilot is making a difference for young people – emphasising outcomes - Potential for young people's feedback or case studies (anonymous) Outcomes from Adult Mental Health Workshop to report back Child and Adolescent Mental Health Services (CAMHS) update

Meeting Date	Agenda Item and Expectations
	- Focus on mental health side rather than neurodevelopmental - Opportunity to probe into interface between CAMHS and trailblazer – pathways, referrals, outcomes, ensuring all needs are met - Explore issues arising from impact of Covid-19 on Children and Young People's mental health as with adults
Jan 2021	Performance sub-group - Adult Social Care Outcomes Framework - Year-end measures and benchmarking data enabling comparison with previous year's performance and with other LAs
4 Feb 2021	Learning Disability Transformation (was scheduled for March 2020) - Impact of work to date for people with learning disability and their families - Next phase LA Declaration on Healthy Weight - Follow up requested from June in light of changes to commitments Home Care and Support Services (referred from OSMB) - Assurance on service delivery after a year of the new contract being in place – outcomes, experience, impact
25 March 2021	Autism Strategy and Pathway - Further update requested to monitor progress on implementation - Results of the on-line diagnosis pilot with Healios to be reported back. - Past concerns have been long waiting times for assessment/diagnosis and provision of post-diagnostic support - Assurance that focus is on all ages
	Adult Care Update - Intermediate Care/Reablement (originally planned for September 2020) - Requested update a year on from implementation to monitor progress and assess impact - Assurance around workforce issues and the staffing profile and any difficulties in particular areas ASCOf Report - To share finalised 2019/20 benchmarking incorporating feedback from the sub-group meeting in January - Current and forward view on performance
March/ April	Quality Sub-group Rotherham Hospital (TRFT) - Final draft quality report 2020-21 circulated for consideration and comment, including on local quality priorities 2021-22. - <i>Follow up action:</i> HSC to submit statement for inclusion in the published accounts. Quality Sub-group Rotherham Doncaster and South Humber (RDaSH) - Same as above Quality Sub-group Yorkshire Ambulance Service - Same as above

Other Issues for Consideration/Scheduling

1	• Adult Care, Housing and Public Health Market Position Statement – scrutiny of issues in relation to mental health data for MPS and input into development of mental health pathway (recommendation from OSMB)
2	• Drug and Alcohol Treatment and Recovery Service - follow up on pathway developments for joint work with mental health, including inclusion of domestic abuse requested (could also have further monitoring report following previous spotlight, seeking assurance about meeting performance targets challenges of service exits and opportunity to look at outcome of CQC re-inspection)
3	• Gambling - deferred from 10 December to Summer 2021 - examination of Public Health data on the impact of gambling on people's wellbeing (recommendation from pre-decision scrutiny at OSMB on Gambling Act 2005 - Statement of Licensing Policy)
4	• Rotherham Integrated Health and Social Care Place Plan - refresh and reprioritisation will take place in light of Covid-19 - exception reporting as reports to Place Board/Health and Wellbeing Board - particular workstreams or priorities within plan will be covered such as community care, mental health, learning disability, neurodevelopmental
5	• Transition from Children's to Adult Services - potential to revisit with joint work with ILSC again, links to other agenda items around social care/Carers/mental health etc.
6	• HSC input into work of Joint Health Overview and Scrutiny Committee
7	• Quality Reports* – The Rotherham NHS Foundation Trust (TRFT)** – Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH) – Yorkshire Ambulance Service (YAS) * Due to Covid-19 Quality Reports for 2019-20 have been delayed. **New timescale for TRFT Quality Report is now October 2020 for publication in November 2020.

Committee Name and Date of Committee Meeting

Council – 03 March 2021

Report Title

Outcomes from Working Group – Building Use

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Jo Brown, Assistant Chief Executive

Report Author(s)

Katherine Harclerode, Governance Advisor
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Ward(s) Affected

Borough-wide

Report Summary

To receive the findings and recommendations from the working group on Building Use which was established by the Overview and Scrutiny Management Board.

Recommendations

1. That the briefing be noted and the following recommendations be submitted to Cabinet for consideration:-
 - a) That the principle be agreed that the future usage of buildings be determined in accordance with the needs of services located therein.
 - b) That, prior to buildings being brought back into use by staff or the public, consultation take place with Trade Unions and staff following completion of risk assessments in respect of the building or location concerned.
 - c) That any decision to return employees to Council buildings beyond the minimal number that have been required to be present throughout the pandemic be made having regard to advice from the Corporate Health and Safety Team and Human Resources, as well as being subject to Government guidance around the safe use of Council buildings.
 - d) That Members be notified when main operational buildings are to be brought back into use, specifically the Town Hall as the civic hub of the Borough.

- e) That, having regard to the positive implications associated with virtual meetings in respect of the Council's carbon footprint, the Leader of the Council lobby the Secretary of State for Housing, Communities and Local Government to legislate for the ongoing provision of virtual meetings beyond 7 May 2021.
- f) That Asset Management and Digital Services work together to identify the necessary changes or solutions required in Riverside House and Rotherham Town Hall, as well as any changes required to equipment or software for Members and officers, to enable continued use of remote working whilst permitting physical presence in a Council building.
- g) That the Head of Democratic Services prepare guidance and training on the procedures and operation of hybrid meetings

Background Papers

Minutes from Overview and Scrutiny Management Board, 16 September 2020
Agenda Pack and Minutes from Improving Places Select Commission, 02 February 2021

Agenda Pack and Minutes from Overview and Scrutiny Management Board, 10 February 2021

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Improving Places Select Commission, 02 February 2021
Overview and Scrutiny Management Board, 10 February 2021

Council Approval Required

No

Exempt from the Press and Public

No

Outcomes from Working Group – Building Use

1. Background

- 1.1 Due to the national Coronavirus emergency, Central Government have issued regulations to allow remote attendance and participation in Council meetings. Councillors have not been identified by the Government as essential key workers, nor are they employees of the Council.
- 1.2 The Government guidance also asks all workers including essential key workers to work from home if possible. Citizens are asked to avoid all non-essential travel and use of public transportation to limit the transmission of the virus and protect the National Health Service from undue burden.
- 1.3 The Government guidance also reflects an evolving picture. At the time of writing the report, an extended national lockdown has been put in place to respond to growing pressure on the NHS and the emergence of a novel strain of COVID-19 which has shown higher transmissibility and mortality rates, even affecting children. This lockdown is in place amid the roll-out of a large-scale vaccination programme.

2. Key Issues

- 2.1 The Council have developed a new home working plan to comply the government mandate that everyone who can work from home do so. Workforce planning has to take into account local transmission rates and restrictions, resident expectations, operation delivery, changing government expectations, and facility services implications of any decision. Priority services have been identified and prioritised, based on an assessment of which services are needed, not merely wanted as well as which front-line and back office services are already operating.
- 2.2 Human Resources have monitored the experience of employees during the transition to exclusive home working, and have ensured that things like reasonable accommodations and proper kit/equipment continue to be provided to employees who need them. Human Resources have anticipated that some aspects of remote working will continue to stay with the Council after the mandate to work from home has been lifted, as employees now have the technology to facilitate working from home, and a strong majority of employees have reported that they either like or love home working.
- 2.3 Therefore, Human Resources have developed a strategy for safely transitioning back to partial office working when the public health climate improves and government regulations allow. The strategy also considers those employees who need to return to the office for personal rather than business reasons. The strategy will continue to be reviewed and informed by further information, for example, from the full staff professional wellbeing surveys that have been undertaken in Autumn 2020. These efforts ensure staff know the plans on a quarterly basis, and that discussions with managers are ongoing. Risk assessments will be particularly important for building resilience into front line services where there has been more sickness and impact on service delivery.

New, innovative ways to support staff will be needed. This strategy is flexible as it is built to respond to an evolving public health picture.

- 2.4 Similarly, Asset Management have developed a strategy for following the government guidelines as regards the Council's operational buildings that are not designated for the delivery of specific services, that is, its office buildings. This strategy ensures services are delivered as usual, but with employees working from home rather than utilising office spaces, which currently requires additional precautions during use and additional cleaning after use.
- 2.5 In terms of Riverside House, 30% of the capacity can be used safely in the current layout configuration. This means that of 1300 desks, 440 can be safely occupied at a given time. There are facilities implications of any use.
- 2.6 Following an extensive examination, it was determined that Riverside House air conditioning has not been found to be a contributor to transmission. The servicing of the air conditioning is maintained, and the air change frequency has been increased to bring fresh air into the building every 35 to 40 minutes through filters that are regularly changed.
- 2.7 Members expressed concerns that at times remote access can create obstacles to performing their responsibilities as Councillors. Broadband connections can sometimes drop, and applicants who are interviewed as part of the work of some smaller committees of the Council cannot be interviewed in person. For these reasons, advice was sought around the return to use of a Council space for in-person meetings of some smaller committees. The response cautioned that whilst this is physically possible, it would be against the national guidance against public gatherings, and while Councillors are not considered key workers, nor are they employees of the Council, their presence in Council operational buildings would require employees to be present, and extra precautions and cleaning would have to be undertaken as well. It was also noted that the Council's position is that just because an office space can be used does not mean that it should be used. It is important in terms of Public Health perception of the Council, that the Council play by the same rules that the community are asked to follow. Therefore, it remains necessary to limit face-to-face meetings wherever possible.
- 2.8 As for which buildings are open, these are reduced to skeleton services. Some buildings need to remain open because they also house NHS or GP services. These are constantly reviewed. Bookable systems are used where possible to ensure controls are in place to reduce transmission. It is down to teams to decide how their model works.
- 2.9 At the 14 December meeting, Members received a presentation about the life cycles of Council Owned sites, for example, how Asset Management makes decisions about sites, including changes of use and sale, and how those decisions are progressed. The goal of this meeting was to demystify the Asset Management process by perusing examples of the process in action.

3. Timetable and Accountability for Implementing this Decision

- 3.1 The timetable and accountability for implementing recommendations arising from this report will sit with the Cabinet and officers. The Overview and Scrutiny Procedurals require the Cabinet to consider and respond to recommendations made by scrutiny within two months.

4. Financial and Procurement Advice and Implications

- 4.1 There are no financial or procurement implications directly associated with this report.

5. Legal Advice and Implications

- 5.1 There are no direct legal implications associated with this report.

6. Human Resources Advice and Implications

- 6.1 These are set out in the report.

7. Implications for Children and Young People and Vulnerable Adults

- 7.1 These have been set out in the relevant sections of the report.

8. Equalities and Human Rights Advice and Implications

- 8.1 Members have had regard to equalities implications when considering recommendations and other matters arising from the working group.

9. Implications for Partners

- 9.1 There are no implications for partners directly arising from this report.

10. Risks and Mitigation

- 10.1 Members have been advised previously of risk assessments and mitigation plans, and these have been taken into account in their consideration of potential recommendations.

11. Accountable Officer

Craig Tyler, Head of Democratic Services and Statutory Scrutiny Officer

Report Author: Katherine Harclerode, Governance Advisor

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This report is published on the Council's [website](#).

Committee Name and Date of Committee Meeting

Council – 03 March 2021

Report Title

Outcomes from Working Group on Homes Allocation – 8 January 2021

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Jo Brown, Assistant Chief Executive

Report Author

Katherine Harclerode, Governance Advisor
01709 254352 or katherine.harclerode@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

To report on the findings and recommendations of the Working Group that reviewed the proposed changes to the Homes Allocation Policy.

Recommendations

1. That the following recommendations be submitted to Cabinet for consideration:-

- a) That the briefing be noted.
- b) That sustained funding for staff on the homelessness prevention and temporary accommodation teams be safeguarded.
- c) That revisions to the policy be undertaken to ensure clarity and readability throughout the document, especially as regards application processes and shortlisting criteria.
- d) That notation about prolific offenders be included in the information provided to the Housing Assessment Panel.
- e) That quality standards regarding the proper completion of housing forms be reaffirmed to officers.
- f) That rent arrears be added to the scrutiny work programme for 2021-22.
- g) That single occupants of larger homes owned by the council be given the opportunity to downsize.

List of Appendices Included

None

Background Papers

- In preparation for this meeting, Members reviewed a briefing on the proposed changes as well as familiarising themselves with the context of current housing allocations policies.
- Agenda Pack and Minutes from Improving Places Select Commission, 02 February 2021
- Agenda Pack and Minutes from Overview and Scrutiny Management Board, 10 February 2021

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Improving Places Select Commission, 02 February 2021

Overview and Scrutiny Management Board, 10 February 2021

Council Approval Required

No

Exempt from the Press and Public

No

Outcomes from Working Group on Homes Allocation – 8 January 2021

1. Background

- 1.1 The Housing Allocations Policy has been reviewed, and 15 changes to the current policy are proposed for upcoming approval by Cabinet. There is an opportunity for pre-decision scrutiny to inform the proposed changes further; therefore, the working group of the Improving Places Select Commission was formed. The goal of the working group was to ensure the changes will lead to a fair and sustainable policy.

2. Key Issues

- 2.1 Regarding support for tenants where addiction or offenders are involved, the housing team works closely with Change Grow Live (CGL), an organisation that provides advice and support regarding alcohol and drug use. Anyone who presents as homeless with drugs or alcohol in play is referred to CGL. It was suggested that prolific offenders could be noted on forms presented to the Housing Assessment Panel.
- 2.2 To provide clarification, Band 1 cannot be transferred to a different area if an applicant decides to move. However, a section 198 referral can be made when the resident has an illness and has a local connection. Otherwise, Band 1 only applies to Rotherham allocations. It is worth noting, though, that there are other options as well.
- 2.3 The presentation summarised the extent of partnership working with private landlords in terms of homelessness. A bid had been submitted for an officer who links in with private landlords. That post is not yet in place, but the service is looking to be able to build those relationships moving forward. The service has advertised for a Vacant Homes Officer, and it was affirmed that private landlords play a key role in providing affordable housing. Many residents do go into a private rental property. A good percentage of those presenting do go into private sector housing, and the team does conduct inspections to make sure those properties are fit and decent homes for the people to move into. There are a number of actions that the service takes including bringing properties back into use to help combat homelessness.
- 2.4 The possibility was discussed that the 18 single occupants of larger homes who are rent payers may be subject to the commonly known as bedroom tax. If so, it was suggested that it would be reasonable to ask these residents if they desired to move. Further analysis was offered outside the meeting regarding these properties.
- 2.5 Members requested more information around utilisation of autobidding to help reduce voids and ensure allocations are fairly decided. It was noted that 1000 applicants are currently on autobid out of the total of approximately 6000 on the housing register.
- 2.6 Regarding supply of certain adapted properties, assurances were provided that this is an area the team is currently working to expand. It was noted that there

is investment in more properties. One thing that is needed is to adapt more of the Council's existing stock. While this is not something that the housing allocations policy affects, it is worth noting that this is work that is being undertaken.

- 2.7 Clarification was provided as to the procedures where there has been a bad letting flagged as sensitive. If a new tenant is not known to the service, there is no way to know they will be a bad tenant. It then sometimes takes a long time to move them on. The service cannot discriminate on the basis of age. 50% of bungalows are allocated based on need, which usually still are allocated to elderly residents because the need has a relationship to age.
- 2.8 The role of the Housing Temporary Accommodation Strategic Board in promoting sustainability of this service was also discussed. An increase in demand for temporary accommodation had been seen based on social factors including the pandemic and based on new legislation regarding homelessness. With intensive support, people have been able to transform their lives. The team has bids out for grants, which takes a lot of time and energy to apply for, and those funds are not guaranteed. The service have more resources as a result of those efforts, but it is a bit hand to mouth, so funding could be more sustainable year to year, especially funding for staff salaries. It had been observed that valued members of the team had occasionally had to take other jobs in adjacent services to have more income security year to year. A priority of the Housing Temporary Accommodation Strategic Board going forward is to leverage other available temporary accommodation and get away from using hotels. The Board had been set up to strategically review this, with significant headway in the next two to three years. The service strive to be best in class with tackling homelessness, but it was hoped to have more sustainable funding in the future.
- 2.9 The suggestion was raised that it be added to a future work programme of IPSC to examine and ensure that rent arrears are being handled the right way.
- 2.10 Clarification was requested and provided around the Council's shortlisting process, which involves inputting of information into a system algorithm. It was suggested that this language in the document could be made clearer.
- 2.11 Members expressed desire that training about how to correctly complete the housing forms could be provided to officers who are assisting residents. Assurances were provided that the officers in the Housing Service who assist residents in completing forms are trained in proper completion of these forms. In the event that any form is not correctly completed, the form is sent back to the officer for completion. A designated member of staff delivers these trainings directly to officers.
- 2.12 Assurances were provided that feedback from the working group would be taken on board and reflected in the policy.

3. Options considered and recommended proposal

- 3.1 Rationale for the recommendations is set out in the report.

4. Consultation on proposal

- 4.1 This report reflects the consultation with Members in the form of pre-decision scrutiny.

5. Timetable and Accountability for Implementing this Decision

- 5.1 The timetable and accountability for implementing recommendations arising from this report will sit with the Cabinet and officers.

6. Financial and Procurement Advice and Implications

- 6.1 There are no financial implications associated with the report.

7. Legal Advice and Implications

- 7.1 There are no legal implications associated with the report.

8. Human Resources Advice and Implications

- 8.1 Implications for staffing have been set out in the body of the report.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 These have been set out in the relevant portions of the report.

10. Equalities and Human Rights Advice and Implications

- 10.1 Members have had regard to equalities implications when considering recommendations and other matters arising from the working group.

11. Implications for Partners

- 11.1 These are set out in the main body of the report.

12. Risks and Mitigation

- 12.1 The purpose of the working group was to perform pre-decision scrutiny of proposed changes to the Homes Allocation Policy, thereby contributing to mitigating foreseeable risks associated with the Homes Allocation Policy and the associated proposed changes.
- 12.2 Members have been advised previously of risk assessments and mitigation plans, and these have been taken into account in their consideration of potential recommendations.

13. Accountable Officer(s)

Craig Tyler, Head of Democratic Services

*Report Author: Katherine Harclerode, Governance Advisor
01709 254352 or katherine.harclerode@rotherham.gov.uk*

This report is published on the Council's [website](#).

Committee Name and Date of Committee Meeting

Council – 03 March 2021

Report Title

Outcomes from Working Group on Call Centre Communications

Is this a Key Decision and has it been included on the Forward Plan?

No

Report Author(s)

Katherine Harclerode, Governance Advisor
01709 254352 or katherine.harclerode@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

To receive findings and recommendations from the working group examining call centre communications.

Recommendations

1. That the briefing be noted and the following recommendations be submitted to Cabinet for consideration:-
 - a. That the Council further promotes a digital-first route for customers to access Council services.
 - b. That regular data updates be provided to the Leader and Overview and Scrutiny Management Board on a six-monthly basis.
 - c. That the Customer Service Standards of the Council be reaffirmed to officers, in particular, in respect of written communication with customers.

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Improving Places Select Commission – 08 September 2020

Overview and Scrutiny Management Board – 10 February 2021

Background Papers

Agenda Pack and Minutes from Improving Places Select Commission, 08 September 2020

Agenda Pack and Minutes from Overview and Scrutiny Management Board, 10 February 2021

Council Approval Required

No

Exempt from the Press and Public

No

Outcomes from Working Group on Call Centre Communications

1. Background

- 1.1 This Working Group was convened in keeping with the recommendation agreed at the 8 September meeting of the Improving Places Select Commission. The recommendation precipitated from a Workshop on Housing Repairs and Maintenance held on 27 August 2020. The recommendation stated that the Chair of the Improving Places Select Commission would consult with the Chair of the Overview and Scrutiny Management Board and senior leadership to determine the best way to address average Housing call wait times which averaged 5 minutes, 13 seconds and abandoned calls of 37.7% for the month of August 2020.
- 1.2 Therefore, the Chair of the Overview and Scrutiny Management Board reconvened the Communications Working Group, which had completed scrutiny of work by Communications Teams as recently as November 2019. The Working Group subsequently met on 8 October 2020 to receive a detailed presentation regarding figures associated with call centre demand. Following this meeting, a further meeting was held on 16 December to view further information which Members had requested regarding additional data breakdowns.

2. Key Issues

- 2.1 **Call Centre demand:** The presentation demonstrated that wait times are directly correlated to numbers of staff at the phones. It was noted that spikes in wait times in August could be attributed to school holiday periods when the maximum numbers of staff are on leave. The presentation showed a breakdown of calls by topic, which also follows seasonal trends. The presentation further showed how Covid-19 and Lockdown had affected demand. In comparison to similar authorities with a similar population and volume of calls, Rotherham MBC is about average, which is to say the call centre is not skeletal, nor does Rotherham have among the biggest, fastest and most expensive call centres.
- 2.2 It was noted that consideration had been given to callers being notified in real time of their “position in queue” or “estimated wait time” as they are waiting on hold, but these unfortunately often give callers discouraging and inaccurate information. It was suggested that callers be briefed in messaging as to the busiest times. The ability to add relevant information instantly on live is also leveraged, especially when there are high volumes of calls requesting information related to a certain topic that may be breaking, but it is important not to encumber the process with too many unnecessary steps or options that can complicate matters for callers.
- 2.3 **Reducing wait times and abandoned calls:** It was emphasised that call wait times could decrease only with the addition of staff or with a decrease in demand. Service users may not know that they get the same response times

with online queries as they do if they ring the Council. In fact, if residents ring the council when they could also go online, the extra call volume means that people, often vulnerable individuals, who cannot go online have to wait longer. It was understood that for residents who are unable to go online, accessing services via phone remains the best avenue. The more residents choose to access services online, the shorter wait times will be for those who can only phone in.

- 2.4 **Quality Standards:** Information was also provided about how the Council handles emergency requests, observing that it can be impossible to know if an issue is really an emergency without first speaking to the caller. A discrepancy can sometimes be encountered between what the resident considers an emergency and what the service considers an emergency. Four-hour response times are the goal. Occasionally, it happens that calls do not result in outcomes; for example, a repair or service may be scheduled but not completed. It also happens that a caller may not know to whom they need to speak, in which case it takes time to ascertain what kind of request is being presented.
- 2.5 Information about training and skills development of the phone teams were also described, and it was noted that many individuals on the phone teams advance to take on other roles within the Council. Therefore, training is ongoing, even during lockdown, and considerable efforts go toward ensuring teams are briefed with the most current and thorough information. Due to complexity of Housing-related calls, it is necessary for call centre staff to be highly trained in order to answer calls related to Housing. Quality standards were described and affirmed in the presentation as well, as complaints are almost always related to situations experienced by customers rather than about the handling of their calls.

3. Timetable and Accountability for Implementing this Decision

- 3.1 The timetable and accountability for implementing recommendations arising from this report will sit with the Cabinet and officers. The Overview and Scrutiny Procedurals require the Cabinet to consider and respond to recommendations made by scrutiny within two months.

4. Financial and Procurement Advice and Implications

- 4.1 There are no Financial or procurement implications associated with this report.

5. Legal Advice and Implications

- 5.1 There are no Legal implications associated with this report.

6. Human Resources Advice and Implications

6.1 There are no Human Resources Implications Associated with this report.

7. Implications for Children and Young People and Vulnerable Adults

7.1 These have been set out in the relevant portions of the report.

8. Equalities and Human Rights Advice and Implications

8.1 Members have had regard to equalities implications when considering recommendations and other matters arising from the working group.

9. Implications for Partners

9.1 There are no implications for partners arising from this report.

10. Risks and Mitigation

10.1 Members have been advised previously of risk assessments and mitigation plans, and these have been taken into account in their consideration of potential recommendations.

11. Accountable Officer

Craig Tyler, Head of Democratic Services and Statutory Scrutiny Officer

*Report Author: Katherine Harclerode, Governance Advisor
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This report is published on the Council's [website](#).

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Councillor Nigel Simpson (01709 255946)



Councillor
Buckley



Councillor
Carter



Councillor
Simpson

PUTTING COMMUNITIES AT THE **HEART** OF EVERYTHING WE DO

Brinsworth and Catcliffe Ward Report 2020/21

Our ward has a set of priorities that are important to the people within it. By aligning our funding to these priorities we have supported the delivery of 20 projects across 12 organisations; all of which have made a real difference. This has been a difficult year for us all and we have embraced the challenges of finding new ways of working during the pandemic. We launched our second round of Community Chest funding in 2020, which combined with our Community Leadership funding has helped us to stay connected to our ward and offer support where and when it was needed. We have worked closely with our partners on a number of projects, and joined our resources with Parish Councils, Housing hubs and community groups to provide match funding to deliver projects that have the most impact.

Priority 1 - Rebuilding and connecting communities

- ♦ The Centre at Brinsworth received funding to run the Hot food Projects that serves two course meals twice a week to elderly and vulnerable residents. They also purchased a canopy for their outdoor café area.
- ♦ Brinsworth Arts Group purchased gazebos and portable equipment to allow the group to meet outside safely.
- ♦ Christmas was different this year, so it was important to support the community with 'Brighten up Brinsworth', providing funding to install Christmas lights, hold virtual Christmas events, donate prizes and support the illumination of the life-size nativity scene in Catcliffe Kiln.



Priority 2 - Addressing crime and community safety

- ♦ Working with the Housing hub we provided funding to install security lighting outside several ground floor flats at Fortway Road and Roman crescent. This lighting will ensure residents feel safe where they live, particularly on dark evenings.
- ♦ Replacing a fence panel on Victoria Street has helped to reduce incidents of Anti-social behaviour.
- ♦ Waverley Junior Academy, provided parking buddies to help promote road safety outside schools

Priority 3 - Nurturing clean and green environments

- ♦ We have worked in partnership with Catcliffe Parish Council to match fund a fly-tipping camera, which will stay in the Catcliffe area. It will be monitored by RMBC but the decision on where the camera is deployed will be decided by Catcliffe Parish Council and local residents.
- ♦ We have commissioned Casting Innovations to work with neighbourhood staff and local schools to provide 30 bird boxes and 20 bat boxes. These will be distributed in suitable locations across the ward to encourage wildlife.



- ♦ We will be planting 2 apple trees near a park in Catcliffe which we hope will be the start of a planting programme across the ward, this will enhance the environment and give local children healthy treats once the trees start to produce fruit.
- ♦ Friends of St Georges received funding to clean and clear the grave yard and cut back dangerous branches to make it a safe place for people to visit and enjoy the peace and quite.



Priority 4 - Stimulating active minds and body for all ages

- ♦ We provided Community Chest grants to Catcliffe Parish Council and Brinsworth Parish Council to help refurbish their play areas. This funding enabled them to purchase an inclusive swing and a Cobra swing.
- ♦ Catcliffe Bowling Club and Brinsworth Bowling Club, have received Community Chest funding for new outdoor shelters and equipment to maintain the green.



- ♦ Friends of Howarth were supported with an outdoor classroom and play equipment that has provided additional space to allow pupils to safely learn and play outside, it gives plenty of shelter from the rain or sun so they can use it any time of the year.
- ♦ We funded Crafty Talk to make 70 'craftolation' packs that were given to people shielding or isolating during lockdown, which helped with mental health and well being
- ♦ RUCST, misconception of youth is a virtual Journalism programme that will teach young people skills and equip them with the tools to become keen journalists
- ♦ Friends of Brinsworth Manor purchased two outdoor clocks for the playground to help with outdoor play and education

Councillor Denise Lelliot (07931 260825)
Councillor David Roche (07792 421800)
Councillor Brian Steele (01709 255962)



Councillor
Lelliot



Councillor
Roche



Councillor
Steele

PUTTING COMMUNITIES AT THE **HEART** OF EVERYTHING WE DO

Ward Priorities

Build Community Infrastructure

Tackle social isolation amongst the elderly

Provide more facilities and activities for young people

Tackle Crime & Anti-Social Behaviour.

Hoober Ward Councillors are committed to working towards improving the environment in their ward.

Brampton Community Gardeners

Projects include Supporting the newly formed Brampton Community Gardeners by providing funding for plants and gardening equipment.



Community Celebration Event

Ward Councillors are keen to recognise the contribution given to the community by the community, and held a celebration evening to thank all the local groups who work tirelessly to make the area a better place to live.



West Melton Park



Thanks to the Hooper Ward Councillors West Melton Park has received additional equipment such as an outdoor gym, and a MUGA which has gone down very well with the young people and general uses of the park.

Residents were consulted throughout the whole process and gave their full support.

Response to Covid-19

Hooper Ward Councillors were quick to respond in helping the community with the delivery of food parcels or hot meals for those who were shielding or vulnerable.



Food shopping and prescription collections are also available, as well as a befriending service.

West Melton's Own Christmas Tree



Thanks to Ward Councillors West Melton now has it's very own Christmas Tree. The first Christmas tree for West Melton was in 2019, with a children's choir, and selection box's for all the Children who attended.

Unfortunately Christmas 2020 was much quieter due to Covid restrictions, so there was no event.

Local residents still commented on how the tree brightened up the area.

Other Funded Groups

- Brampton Junior FC
- Brampton Youth Group
- Brampton Volunteer Gardeners
- Cortonwood comeback Food Bank
- Harley in Bloom
- Harley Junior FC
- West Melton Christmas Tree
- Wath, West Melton and Brampton Litterpickers.
- Cortonwood Luncheon Club
- Cortonwood Comeback
- Harley Mission Rooms Trust
- Wentworth Village Community Association
- Men in Sheds
- West Melton Allotment Society
- Christmas Tree Barriers
- Brampton Parish Council

STANDARDS AND ETHICS COMMITTEE
21st January, 2021

Present:- Councillor McNeely (in the Chair); Councillors Clark, Cooksey, D. Cutts, Sheppard, Simpson, Mr. D. Rowley (Parish Council Representative) and also Mrs. A. Bingham and Mrs. K. Penney (Independent Members).

Also in attendance at the invitation of the Chair were Mr. P. Beavers and Mr. D. Roper-Newman (Independent Persons).

Apologies for absence were received from Councillor Vjestica, Mr. D. Bates and Mr. R. Swann (Parish Council Representative) and Mrs. M. Evers (Independent Member).

102. THANKS AND APPRECIATION - INDEPENDENT MEMBER

The Chair wished to place on record, on behalf of the Committee, her thanks and appreciation to Mrs. Julie Porter, following her resignation from the Standards and Ethics Committee.

103. DECLARATIONS OF INTEREST

There were no declarations of interest.

104. EXCLUSION OF PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for Minute Nos. 107 (Review of Complaints) and 108 (Review of Concerns Raised Pursuant to the Whistleblowing Policy) on the grounds that they have appendices that involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

105. MINUTES OF THE PREVIOUS MEETING HELD ON 19TH NOVEMBER, 2020

Resolved:- That the minutes of the previous meeting held on 19th November, 2020 be approved as a true and correct record of the proceedings.

106. LGA MODEL MEMBER CODE OF CONDUCT

Further to Minute No. 97 of the previous meeting of the Standards and Ethics Committee consideration was given to the report following the Council's receipt of the final approved version of the LGA Model Code of Conduct on 23rd December 2020.

The Committee were, therefore, asked to consider the final version and to decide whether they would recommend it being adopted by the Council, and whether any amendments to the Model Code of Conduct would be appropriate. The Model Code, as per the LGA website set out the importance of the role of the Councillor and holding Councillors to account.

The attention of the Committee was drawn to the general principles of conduct expected of all councillors and the specific obligations in relation to standards of conduct with the aim of creating and maintaining public confidence in the role of Councillor and Local Government.

Whilst the new Code was not greatly different, it provided more guidance when the Code was to be applied.

The LGA would endeavour to review and evaluate the Code on an annual basis to ensure it remained fit for purpose and to consider any reasonable adjustments.

The Council would look to synchronise its own annual review with that of the LGA and would contact them accordingly to give sight to both reviews to this Committee for consideration before being recommended onto full Council.

The new Code was welcomed and whilst there were some slightly improved variations it also clarified some concerns relating to social media. It did not address or resolve the lack of sanctions that could be applied following complaints.

Adoption of the new Code would require further training and every effort would be made to put this in place, in accordance with the current pandemic regulations.

Resolved:- That the Committee recommends to Council that the LGA's Model Member Code of Conduct be adopted.

107. REVIEW OF COMPLAINTS

Consideration was given to the report presented by the Deputy Monitoring Officer, detailing the progress with the handling of complaints relating to breaches of the Council's Code of Conduct for Members and Town and Parish Councillors. The report listed the current cases of complaint and the action being taken in respect of each one.

Reference was made to each related case and recommended outcomes/actions identified were highlighted.

The Committee also received reports, circulated prior to the meeting, by the Deputy Monitoring Officer which set out the outcomes of two Standards and Ethics Sub-Committee Hearings which took place on

Monday, 18th January, 2021 in relation to two alleged breaches of the Code of Conduct; one in respect of an office of a Parish Councillor and the other as a Borough Councillor.

The findings and sanctions recommended by the Sub-Committees to be considered and endorsed by the Committee would be reported to Council on the 3rd March, 2021 for information.

The Committee listened carefully to each report and were satisfied that the actions set out were fair and proportionate and endorsed the recommendations for each hearing.

Resolved:- (1) That the report on complaints be received and the contents noted.

(2) That the outcomes and actions of the Standards and Ethics Sub-Committee Hearings on 18th January, 2021 be endorsed.

108. A REVIEW OF CONCERNS RAISED PURSUANT TO THE WHISTLEBLOWING POLICY

Consideration was given to the report and appendix presented by the Deputy Monitoring Officer, which provided an overview of the Whistleblowing cases which had been received over the past year.

Particular reference was made to the appendix to the report which set out clearly the description of the concerns received and action taken.

Resolved:- That the Whistleblowing concerns raised over the previous year and the actions taken to address these matters be noted.

109. URGENT BUSINESS

The Chair advised that there were no urgent items of business requiring the Committee's consideration.

110. DATE AND TIME OF NEXT MEETING

Resolved:- That the next meeting of the Standards and Ethics Committee be held on Thursday, 18th March, 2021 at 2.00 p.m.

Committee Name and Date of Committee Meeting

Council – 3 March 2021

Report Title

Recommendation from Standards and Ethics Committee - LGA Model Member Code of Conduct

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

N/A

Report Author(s)

Stuart Fletcher, Deputy Monitoring Officer/Service Manager, Legal Services
01709 823523 - stuart.fletcher@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

The Standards and Ethics Committee considered this report at its meeting on the 21st January, 2021 and now recommends that the LGA's Model Code of Conduct be adopted by the Council.

Recommendations

That Council adopt the LGA's Model Member Code of Conduct.

List of Appendices Included

Report to Standards and Ethics Committee - LGA Model Member Code of Conduct
Appendix 1 – LGA Model Member Code of Conduct
Appendix 2 - Current Members' Code of Conduct

Background Papers

CSPL – Review of Local Government Ethical Standards

Consideration by any other Council Committee, Scrutiny or Advisory Panel

None

Council Approval Required

Yes

Exempt from the Press and Public

No

Public Report
Standards and Ethics Committee

Committee Name and Date of Committee Meeting

Standards and Ethics Committee – 21 January 2021

Report Title

LGA Model Member Code of Conduct

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

N/A

Report Author(s)

Stuart Fletcher, Deputy Monitoring Officer/Service Manager, Legal Services
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Ward(s) Affected

Borough-Wide

Report Summary

A report requesting that the Standards and Ethics Committee considers whether to recommend to Council that the LGA's Model Code of Conduct should be adopted by the Council.

Recommendations

1. That the Committee recommends to Council that the LGA's Model Member Code of Conduct be adopted.
2. That the Standards and Ethics Committee consider whether to recommend to Council any amendments to the LGA Model Member Code of Conduct.

List of Appendices Included

Appendix 1 – LGA Model Member Code of Conduct

Appendix 2 - Current members Code of Conduct

Background Papers

CSPL – Review of Local Government Ethical Standards

Consideration by any other Council Committee, Scrutiny or Advisory Panel

None

Council Approval Required

No

Exempt from the Press and Public

No

LGA Model Member Code of Conduct

1. Background

- 1.1 Members will recall the Committee on Standards in Public Life report into Local Government Ethical Standards being reported to the Committee in March 2019. One of the recommendations of the report was that the LGA review the current Model Member Code of Conduct, and prepare a revised model Member Code of Conduct.
- 1.2 As such the LGA held an event on Civility in Public Life with a range of stakeholders at the end of 2019 and three consultation workshops at the beginning of last year. Consultants which the LGA has retained have examined examples of good practice, both in local government and other professions and produced a draft model Member Code of Conduct which was reported to this Committee in June 2020. Members provided their views in respect of the draft model Code of Conduct and a consultation response was submitted subsequently on behalf of the Council, representing those views.
- 1.3 The LGA Consultation process on the draft Code ran for 10 weeks from Monday 8 June until Monday 17 August 2020 and consisted of:
 - Workshops of members and Monitoring Officers to discuss the approach and content of the revised Code
 - 4 webinars conducted with over 1000 participants
 - Over 1600 written responses to the consultation received.
 - Comments, questions and feedback provided during the webinar sessions
 - Stakeholder roundtable to discuss the response and next steps took place on 30.9.20
- 1.4 The second Draft model Code of Conduct was reported back to this Committee in November 2020 which members commented upon, and which feedback was again submitted to the LGA.
- 1.5 The final approved version of the LGA Model Code of Conduct was provided to the Council on the 23rd December 2020, and is at Appendix 1. As such, and as previously referred to, the final version is now brought back for consideration by the Committee as to whether it should be adopted by the Council, and whether any amendments to the Model Code of Conduct would be appropriate.
- 1.6 As previously stated, the introduction to the draft model Code of Conduct, setting out the importance of the role of the Councillor and holding Councillors to account, as taken from the LGA website is set out below:

Local Government Association Model Member Code of Conduct

The Local Government Association (LGA) is providing this Model Member Code of Conduct as part of its work on supporting the sector to continue to aspire to high standards of leadership and performance.

The role of councillor in all tiers of local government is a vital part of our country's system of democracy. In voting for a local councillor, the public is imbuing that person and position with their trust. As such, it is important that as councillors we can be held accountable and all adopt the behaviours and responsibilities associated with the role. The conduct of an individual councillor affects the reputation of all councillors. We want the role of councillor to be one that people aspire to and want to participate with. We want to continue to attract individuals from a range of backgrounds and circumstances who understand the responsibility they take on and are motivated to make a positive difference to their local communities.

All councils are required to have a local Member Code of Conduct. This Model Member Code of Conduct has been developed in consultation with the sector and is offered as a template for councils to adopt in whole and/or with local amendments. The LGA will undertake an annual review of the Code to ensure it continues to be fit-for-purpose, particularly with respect to advances in technology, social media and any relevant changes in legislation. The LGA can also offer support, training and mediation to councils and councillors on the application of the Code, whilst the National Association of Local Councils (NALC) and the county associations of local councils can offer advice and support to town and parish councils.

- 1.6 For ease of reference, the Council's current Members Code of Conduct is attached at Appendix 2.

2. Key Issues

- 2.1 Key issues are set out above.

3. Options considered and recommended proposal

- 3.1 Recommendations are set out above.

4. Consultation on Proposal

- 4.1 The consultation process undertaken in respect of the Model Code of Conduct for Members is set out above.

5. Timetable and Accountability for Implementing this Decision

- 5.1 If the Model Code of Conduct for Members is approved for adoption by the Council it will be reported to the next available meeting of the Council.

6. Financial and Procurement Advice and Implications

- 6.1 Any work undertaken by Legal Services in dealing with this matter is within the budget for Legal Services.

7. Legal Advice and Implications

- 7.1 The Council and the Standards and Ethics Committee have a statutory duty to promote and maintain high standards of conduct. An appropriate Code of Conduct is an important part of complying with that duty.

8. Human Resources Advice and Implications

- 8.1 None.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 None.

10. Equalities and Human Rights Advice and Implications

- 10.1 None

11. Implications for Partners

- 11.1 None.

12. Risks and Mitigation

- 12.1 There is a risk that if the Council does not have an appropriate Code of Conduct, then public trust in local democracy could be undermined.

13. Accountable Officer(s)

Bal Nahal, Head of Legal Services

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This report is published on the Council's [website](#).



Local Government Association

Model Councillor Code of Conduct 2020

Joint statement

The role of councillor across all tiers of local government is a vital part of our country's system of democracy. It is important that as councillors we can be held accountable and all adopt the behaviors and responsibilities associated with the role. Our conduct as an individual councillor affects the reputation of all councillors. We want the role of councillor to be one that people aspire to. We also want individuals from a range of backgrounds and circumstances to be putting themselves forward to become councillors.

As councillors, we represent local residents, work to develop better services and deliver local change. The public have high expectations of us and entrust us to represent our local area; taking decisions fairly, openly, and transparently. We have both an individual and collective responsibility to meet these expectations by maintaining high standards and demonstrating good conduct, and by challenging behaviour which falls below expectations.

Importantly, we should be able to undertake our role as a councillor without being intimidated, abused, bullied or threatened by anyone, including the general public.

This Code has been designed to protect our democratic role, encourage good conduct and safeguard the public's trust in local government.

Introduction

The Local Government Association (LGA) has developed this Model Councillor Code of Conduct, in association with key partners and after extensive consultation with the sector, as part of its work on supporting all tiers of local government to continue to aspire to high standards of leadership and performance. It is a template for councils to adopt in whole and/or with local amendments.

All councils are required to have a local Councillor Code of Conduct.

The LGA will undertake an annual review of this Code to ensure it continues to be fit-for-purpose, incorporating advances in technology, social media and changes in legislation. The LGA can also offer support, training and mediation to councils and councillors on the application of the Code and the National Association of Local Councils (NALC) and the county associations of local councils can offer advice and support to town and parish councils.

Definitions

For the purposes of this Code of Conduct, a “councillor” means a member or co-opted member of a local authority or a directly elected mayor. A “co-opted member” is defined in the Localism Act 2011 Section 27(4) as “a person who is not a member of the authority but who

- a) is a member of any committee or sub-committee of the authority, or;
- b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority;

and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee”.

For the purposes of this Code of Conduct, “local authority” includes county councils, district councils, London borough councils, parish councils, town councils, fire and rescue authorities, police authorities, joint authorities, economic prosperity boards, combined authorities and National Park authorities.

Purpose of the Code of Conduct

The purpose of this Code of Conduct is to assist you, as a councillor, in modelling the behaviour that is expected of you, to provide a personal check and balance, and to set out the type of conduct that could lead to action being taken against you. It is also to protect you, the public, fellow councillors, local authority officers and the reputation of local government. It sets out general principles of conduct expected of all councillors and your specific obligations in relation to standards of conduct. The LGA encourages the use of support, training and mediation prior to action being taken using the Code. The fundamental aim of the Code is to create and maintain public confidence in the role of councillor and local government.

General principles of councillor conduct

Everyone in public office at all levels; all who serve the public or deliver public services, including ministers, civil servants, councillors and local authority officers; should uphold the [Seven Principles of Public Life](#), also known as the Nolan Principles.

Building on these principles, the following general principles have been developed specifically for the role of councillor.

In accordance with the public trust placed in me, on all occasions:

- I act with integrity and honesty
- I act lawfully
- I treat all persons fairly and with respect; and
- I lead by example and act in a way that secures public confidence in the role of councillor.

In undertaking my role:

- I impartially exercise my responsibilities in the interests of the local community
- I do not improperly seek to confer an advantage, or disadvantage, on any person
- I avoid conflicts of interest
- I exercise reasonable care and diligence; and
- I ensure that public resources are used prudently in accordance with my local authority's requirements and in the public interest.

Application of the Code of Conduct

This Code of Conduct applies to you as soon as you sign your declaration of acceptance of the office of councillor or attend your first meeting as a co-opted member and continues to apply to you until you cease to be a councillor.

This Code of Conduct applies to you when you are acting in your capacity as a councillor which may include when:

- you misuse your position as a councillor
- Your actions would give the impression to a reasonable member of the public with knowledge of all the facts that you are acting as a councillor;

The Code applies to all forms of communication and interaction, including:

- at face-to-face meetings
- at online or telephone meetings
- in written communication
- in verbal communication
- in non-verbal communication
- in electronic and social media communication, posts, statements and comments.

You are also expected to uphold high standards of conduct and show leadership at all times when acting as a councillor.

Your Monitoring Officer has statutory responsibility for the implementation of the Code of Conduct, and you are encouraged to seek advice from your Monitoring Officer on any matters that may relate to the Code of Conduct. Town and parish councillors are encouraged to seek advice from their Clerk, who may refer matters to the Monitoring Officer.

Standards of councillor conduct

This section sets out your obligations, which are the minimum standards of conduct required of you as a councillor. Should your conduct fall short of these standards, a complaint may be made against you, which may result in action being taken.

Guidance is included to help explain the reasons for the obligations and how they should be followed.

General Conduct

1. Respect

As a councillor:

1.1 I treat other councillors and members of the public with respect.

1.2 I treat local authority employees, employees and representatives of partner organisations and those volunteering for the local authority with respect and respect the role they play.

Respect means politeness and courtesy in behaviour, speech, and in the written word. Debate and having different views are all part of a healthy democracy. As a councillor, you can express, challenge, criticise and disagree with views, ideas, opinions and policies in a robust but civil manner. You should not, however, subject individuals, groups of people or organisations to personal attack.

In your contact with the public, you should treat them politely and courteously. Rude and offensive behaviour lowers the public's expectations and confidence in councillors.

In return, you have a right to expect respectful behaviour from the public. If members of the public are being abusive, intimidatory or threatening you are entitled to stop any conversation or interaction in person or online and report them to the local authority, the relevant social media provider or the police. This also applies to fellow councillors, where action could then be taken under the Councillor Code of Conduct, and local authority employees, where concerns should be raised in line with the local authority's councillor-officer protocol.

2. Bullying, harassment and discrimination

As a councillor:

2.1 I do not bully any person.

2.2 I do not harass any person.

2.3 I promote equalities and do not discriminate unlawfully against any person.

The Advisory, Conciliation and Arbitration Service (ACAS) characterises bullying as offensive, intimidating, malicious or insulting behaviour, an abuse or misuse of power through means that undermine, humiliate, denigrate or injure the recipient. Bullying might be a regular pattern of behaviour or a one-off incident, happen face-to-face, on social media, in emails or phone calls, happen in the workplace or at work social events and may not always be obvious or noticed by others.

The Protection from Harassment Act 1997 defines harassment as conduct that causes alarm or distress or puts people in fear of violence and must involve such conduct on at least two occasions. It can include repeated attempts to impose unwanted communications and contact upon a person in a manner that could be expected to cause distress or fear in any reasonable person.

Unlawful discrimination is where someone is treated unfairly because of a protected characteristic. Protected characteristics are specific aspects of a person's identity defined by the Equality Act 2010. They are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The Equality Act 2010 places specific duties on local authorities. Councillors have a central role to play in ensuring that equality issues are integral to the local authority's performance and strategic aims, and that there is a strong vision and public commitment to equality across public services.

3. Impartiality of officers of the council

As a councillor:

3.1 I do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the local authority.

Officers work for the local authority as a whole and must be politically neutral (unless they are political assistants). They should not be coerced or persuaded to act in a way that would undermine their neutrality. You can question officers in order to understand, for example, their reasons for proposing to act in a particular way, or the content of a report that they have written. However, you must not try and force them to act differently, change their advice, or alter the content of that report, if doing so would prejudice their professional integrity.

4. Confidentiality and access to information

As a councillor:

4.1 I do not disclose information:

- a. given to me in confidence by anyone**
- b. acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless**
 - i. I have received the consent of a person authorised to give it;**
 - ii. I am required by law to do so;**
 - iii. the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or**
 - iv. the disclosure is:**
 - 1. reasonable and in the public interest; and**
 - 2. made in good faith and in compliance with the reasonable requirements of the local authority; and**
 - 3. I have consulted the Monitoring Officer prior to its release.**

4.2 I do not improperly use knowledge gained solely as a result of my role as a councillor for the advancement of myself, my friends, my family members, my employer or my business interests.

4.3 I do not prevent anyone from getting information that they are entitled to by law.

Local authorities must work openly and transparently, and their proceedings and printed materials are open to the public, except in certain legally defined circumstances. You should work on this basis, but there will be times when it is required by law that discussions, documents and other information relating to or held by the local authority must be treated in a confidential manner. Examples include personal data relating to individuals or information relating to ongoing negotiations.

5. Disrepute

As a councillor:

5.1 I do not bring my role or local authority into disrepute.

As a Councillor, you are trusted to make decisions on behalf of your community and your actions and behaviour are subject to greater scrutiny than that of ordinary members of the public. You should be aware that your actions might have an adverse impact on you, other councillors and/or your local authority and may lower the public's confidence in you or your local authority's ability to discharge your/its functions. For example, behaviour that is considered dishonest and/or deceitful can bring your local authority into disrepute.

You are able to hold the local authority and fellow councillors to account and are able to constructively challenge and express concern about decisions and processes undertaken by the council whilst continuing to adhere to other aspects of this Code of Conduct.

6. Use of position

As a councillor:

6.1 I do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.

Your position as a member of the local authority provides you with certain opportunities, responsibilities and privileges, and you make choices all the time that will impact others. However, you should not take advantage of these opportunities to further your own or others' private interests or to disadvantage anyone unfairly.

7. Use of local authority resources and facilities

As a councillor:

7.1 I do not misuse council resources.

7.2 I will, when using the resources of the local or authorising their use by others:

- a. act in accordance with the local authority's requirements; and**
- b. ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the local authority or of the office to which I have been elected or appointed.**

You may be provided with resources and facilities by the local authority to assist you in carrying out your duties as a councillor.

Examples include:

- office support
- stationery
- equipment such as phones, and computers
- transport
- access and use of local authority buildings and rooms.

These are given to you to help you carry out your role as a councillor more effectively and are not to be used for business or personal gain. They should be used in accordance with the purpose for which they have been provided and the local authority's own policies regarding their use.

8. Complying with the Code of Conduct

As a Councillor:

8.1 I undertake Code of Conduct training provided by my local authority.

8.2 I cooperate with any Code of Conduct investigation and/or determination.

8.3 I do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.

8.4 I comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.

It is extremely important for you as a councillor to demonstrate high standards, for you to have your actions open to scrutiny and for you not to undermine public trust in the local authority or its governance. If you do not understand or are concerned about the local authority's processes in handling a complaint you should raise this with your Monitoring Officer.

Protecting your reputation and the reputation of the local authority

9. Interests

As a councillor:

9.1 I register and disclose my interests.

Section 29 of the Localism Act 2011 requires the Monitoring Officer to establish and maintain a register of interests of members of the authority .

You need to register your interests so that the public, local authority employees and fellow councillors know which of your interests might give rise to a conflict of interest. The register is a public document that can be consulted when (or before) an issue arises. The register also protects you by allowing you to demonstrate openness and a willingness to be held accountable. You are personally responsible for deciding whether or not you should disclose an interest in a meeting, but it can be helpful for you to know early on if others think that a potential conflict might arise. It is also important that the public know about any interest that might have to be disclosed by you or other councillors when making or taking part in decisions, so that decision making is seen by the public as open and honest. This helps to ensure that public confidence in the integrity of local governance is maintained.

You should note that failure to register or disclose a disclosable pecuniary interest as set out in Table 1, is a criminal offence under the Localism Act 2011.

Appendix B sets out the detailed provisions on registering and disclosing interests. If in doubt, you should always seek advice from your Monitoring Officer.

10. Gifts and hospitality

As a councillor:

- 10.1 I do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or a reasonable suspicion of influence on my part to show favour from persons seeking to acquire, develop or do business with the local authority or from persons who may apply to the local authority for any permission, licence or other significant advantage.**
- 10.2 I register with the Monitoring Officer any gift or hospitality with an estimated value of at least £50 within 28 days of its receipt.**
- 10.3 I register with the Monitoring Officer any significant gift or hospitality that I have been offered but have refused to accept.**

In order to protect your position and the reputation of the local authority, you should exercise caution in accepting any gifts or hospitality which are (or which you reasonably believe to be) offered to you because you are a councillor. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when such a refusal may be difficult if it is seen as rudeness in which case you could accept it but must ensure it is publicly registered. However, you do not need to register gifts and hospitality which are not related to your role as a councillor, such as Christmas gifts from your friends and family. It is also important to note that it is appropriate to accept normal expenses and hospitality associated with your duties as a councillor. If you are unsure, do contact your Monitoring Officer for guidance.

Appendices

Appendix A – The Seven Principles of Public Life

The principles are:

Selflessness

Holders of public office should act solely in terms of the public interest.

Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must disclose and resolve any interests and relationships.

Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty

Holders of public office should be truthful.

Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Appendix B Registering

interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1 (Disclosable Pecuniary Interests)** which are as described in “The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012”. You should also register details of your other personal interests which fall within the categories set out in **Table 2 (Other Registerable Interests)**.

“Disclosable pecuniary interest” means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

"Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
2. A ‘sensitive interest’ is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.
3. Where you have a ‘sensitive interest’ you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

Non participation in case of disclosable pecuniary interest

4. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in **Table 1**, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a ‘sensitive interest’, you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.
5. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it

Disclosure of Other Registerable Interests

6. Where a matter arises at a meeting which **directly relates** to one of your Other Registerable Interests (as set out in Table 2), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it

is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

7. Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

8. Where a matter arises at a meeting which **affects** –

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a friend, relative, close associate; or
- c. a body included in those you need to disclose under Disclosable Pecuniary Interests as set out in **Table 1**

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

9. Where a matter **affects** your financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

10. Where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must make sure that any written statement of that decision records the existence and nature of your interest.

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the [Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#).

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain. [Any unpaid directorship.]
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the

	councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and Property	Any beneficial interest in land which is within the area of the council. ‘Land’ excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor’s knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor’s knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were

	spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interests

You have a personal interest in any business of your authority where it relates to or is likely to affect:

- a) any body of which you are in general control or management and to which you are nominated or appointed by your authority
- b) any body
 - (i) exercising functions of a public nature
 - (ii) any body directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)

Appendix C – the Committee on Standards in Public Life

The LGA has undertaken this review whilst the Government continues to consider the recommendations made by the Committee on Standards in Public Life in their report on [Local Government Ethical Standards](#). If the Government chooses to implement any of the recommendations, this could require a change to this Code.

The recommendations cover:

- Recommendations for changes to the Localism Act 2011 to clarify in law when the Code of Conduct applies
- The introduction of sanctions
- An appeals process through the Local Government Ombudsman
- Changes to the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
- Updates to the Local Government Transparency Code
- Changes to the role and responsibilities of the Independent Person
- That the criminal offences in the Localism Act 2011 relating to Disclosable Pecuniary Interests should be abolished

The Local Government Ethical Standards report also includes Best Practice recommendations. These are:

Best practice 1: Local authorities should include prohibitions on bullying and harassment in codes of conduct. These should include a definition of bullying and harassment, supplemented with a list of examples of the sort of behaviour covered by such a definition.

Best practice 2: Councils should include provisions in their code of conduct requiring councillors to comply with any formal standards investigation and prohibiting trivial or malicious allegations by councillors.

Best practice 3: Principal authorities should review their code of conduct each year and regularly seek, where possible, the views of the public, community organisations and neighbouring authorities.

Best practice 4: An authority's code should be readily accessible to both councillors and the public, in a prominent position on a council's website and available in council premises.

Best practice 5: Local authorities should update their gifts and hospitality register at least once per quarter, and publish it in an accessible format, such as CSV.

Best practice 6: Councils should publish a clear and straightforward public interest test against which allegations are filtered.

Best practice 7: Local authorities should have access to at least two Independent Persons.

Best practice 8: An Independent Person should be consulted as to whether to undertake a formal investigation on an allegation, and should be given the option to

review and comment on allegations which the responsible officer is minded to dismiss as being without merit, vexatious, or trivial.

Best practice 9: Where a local authority makes a decision on an allegation of misconduct following a formal investigation, a decision notice should be published as soon as possible on its website, including a brief statement of facts, the provisions of the code engaged by the allegations, the view of the Independent Person, the reasoning of the decision-maker, and any sanction applied.

Best practice 10: A local authority should have straightforward and accessible guidance on its website on how to make a complaint under the code of conduct, the process for handling complaints, and estimated timescales for investigations and outcomes.

Best practice 11: Formal standards complaints about the conduct of a parish councillor towards a clerk should be made by the chair or by the parish council, rather than the clerk in all but exceptional circumstances.

Best practice 12: Monitoring Officers' roles should include providing advice, support and management of investigations and adjudications on alleged breaches to parish councils within the remit of the principal authority. They should be provided with adequate training, corporate support and resources to undertake this work.

Best practice 13: A local authority should have procedures in place to address any conflicts of interest when undertaking a standards investigation. Possible steps should include asking the Monitoring Officer from a different authority to undertake the investigation.

Best practice 14: Councils should report on separate bodies they have set up or which they own as part of their annual governance statement and give a full picture of their relationship with those bodies. Separate bodies created by local authorities should abide by the Nolan principle of openness and publish their board agendas and minutes and annual reports in an accessible place.

Best practice 15: Senior officers should meet regularly with political group leaders or group whips to discuss standards issues.

The LGA has committed to reviewing the Code on an annual basis to ensure it is still fit for purpose.

ROTHERHAM BOROUGH COUNCIL

CODE OF CONDUCT FOR MEMBERS AND CO-OPTED MEMBERS

PART 1

General Provisions

Introduction and interpretation

1. (1) This Code applies to **you** as a member of Rotherham Borough Council ("the Council").
- (2) It is your responsibility to comply with the provisions of this Code and uphold the seven principles of public life set out in Annex 1 to this Code.
- (3) In this Code –
 - A "meeting of the Council" means any meeting of –
 - (a) the Council;
 - (b) the Cabinet, a committee of the Cabinet or a member of the Cabinet acting under delegated powers;
 - (c) the Council's committees, sub-committees, joint committees, joint sub-committees, or area committees.

A "member" includes a co-opted member who is entitled to vote on any question that falls to be decided at any meeting that falls within paragraphs (a) – (c) above.

Scope

2. (1) Except when you are acting as a representative of the Council when sub-paragraph (2) applies, you must comply with this Code whenever you –
 - (a) conduct the business of the Council (which, in this Code, includes the business of the office to which you are elected or appointed); or
 - (b) act, claim to act or give the impression you are acting as a representative of the Council.
- (2) Where you act as a representative of the Council –

- (a) on any of the authorities which are under a duty to have a similar code of conduct to this Code, you must comply with that authority's code of conduct when acting for that authority;
- (b) on any organisation or body that is not obliged to have a code of conduct, you must comply with this Code except to the extent that this Code conflicts with any other lawful obligations to which that other organisation or body may be subject.

General obligations

- 3. (1) You must treat others with respect.
- (2) You must not –
 - (a) do anything which may cause the Council to breach any of the equality duties;
 - (b) bully any person;
 - (c) do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, the Council.
- 4. You must not –
 - (a) disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where –
 - (i) you have the consent of a person authorised to give it;
 - (ii) you are required by law to do so;
 - (iii) the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or
 - (iv) the disclosure is –
 - (aa) reasonable and in the public interest; and
 - (bb) made in good faith and in compliance with the reasonable requirements of the Council; or
 - (b) prevent another person from gaining access to information to which that person is entitled by law.

5. You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or the Council into disrepute.
6. You –
 - (a) must not use or attempt to use your position as a member improperly to confer on or secure for yourself, or any other person, an advantage or disadvantage; and
 - (b) must, when using or authorising the use by others of the resources of the Council –
 - (i) act in accordance with the Council's reasonable requirements;
 - (ii) ensure that such resources are not used improperly for political purposes (including party political purposes); and
 - (c) must have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986.
7. (1) When reaching decisions on any matter you must have regard to any relevant advice provided to you by the Council's –
 - (a) chief finance officer (the Strategic Director of Resources); or
 - (b) monitoring officer (the Director of Legal and Democratic Services),where that officer is acting pursuant to his or her statutory duties.
- (2) You must give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by the Council.
8. Guidance as to the operation and interpretation of this Code of Conduct is provided by the principles set out in the supplemental document, attached hereto entitled "A healthy system of democratic leadership and accountability"

PART 2

Interests

Personal interests

8. You have a personal interest in any business of the Council where either it relates to or is likely to affect –
- (i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the Council;
 - (ii) any body –
 - (aa) exercising functions of a public nature;
 - (bb) directed to charitable purposes;
 - (cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union); or
 - (dd) which is a private club or society, such as the Freemasons, a recreational club, working men's club or private investment club,of which you are a member or in a position of general control or management;
 - (iii) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £25; or
 - (iv) a decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of you or a member of your family or a close friend or someone with whom you have a close association to a greater extent than it would affect the majority of other council tax payers, ratepayers or inhabitants of your ward or electoral area.

Disclosable pecuniary interests

- 9 (1) You have a "disclosable pecuniary interest" in any business of the Council where it is a pecuniary interest of yours or a pecuniary interest of –
- (a) your spouse or civil partner,

(b) a person with whom you are living as if husband and wife, or

(c) a person with whom you are living as if you are civil partners

and you are aware that that other person has the interest and the interest falls within the categories of pecuniary interests classed as disclosable pecuniary interests in regulations made by the Secretary of State from time to time under section 30 (3) of the Localism Act 2011.

(2) The current disclosable pecuniary interests are listed in Annex 2 to this Code.

Notification of interests

10. You must notify the Council's monitoring officer of any interest that is classed as a personal interest or a disclosable pecuniary interest –

(a) within 28 days of becoming a member or co-opted member of the Council;

(b) within 28 days of acquiring any interest or becoming aware of any such interest;

(c) within 28 days of any change to an interest that you have previously registered; or

(d) within 28 days of disclosing an interest at a meeting of the Council

Disclosure of interests

11. (1) Where you have a **personal interest** in any business of the Council and you attend a meeting of the Council at which the business is considered unless the interest is a sensitive interest (see subparagraph (3)), you must disclose the existence and nature of that interest and then consider whether the interest is of such significance that it warrants withdrawal from and no further participation in the discussion or vote on that item, with any such withdrawal from the meeting being recorded in the minutes.

(2) Where you have a **disclosable pecuniary interest** in any business of the Council and you attend a meeting of the Council at which the business is considered, unless the interest is a sensitive interest (see sub-paragraph (3)), you must disclose the existence and nature of that interest and, unless you have been granted a dispensation (see sub-paragraph (4)), you must not take part in the discussion or vote on that

item and must withdraw from the meeting room, including the public gallery, before the item is considered by the meeting.

- (3) You need not disclose the nature of any **personal interest** or **disclosable pecuniary interest** in an item of business where the Council's monitoring officer considers that disclosure of the details of the interest ("a sensitive interest") could lead to you or a person connected with you being subject to violence or intimidation.
- (4) Sub-paragraph (2) and (3), do not apply where the monitoring officer or the Standards Committee, as the case may be, has granted a dispensation to enable you to take part in the discussion of, or vote on that item, or both.

Offences

12 You commit an offence if without reasonable excuse –

- (a) you fail to notify the monitoring officer within 28 days of becoming a member of the Council of any disclosable personal interests that you have;
- (b) you fail to disclose at a meeting of the Council the nature and extent of a disclosable pecuniary interest that you have, and are aware of having, in an item of business that is being considered at the meeting, unless –
 - (i) the interest is a sensitive interest and paragraph 11 (3) applies;
 - (ii) the interest is entered in the Register of Members' Interests maintained by the monitoring officer; or
 - (iii) the monitoring officer has been notified that you have such an interest but the register has not yet been updated ("a pending notification");
- (c) you fail to notify the monitoring officer of a disclosable pecuniary interest that you have disclosed at a meeting of the Council, or where you are a member of the Cabinet at your delegated powers meeting, as the case may be, within 28 days of the date on which you made the disclosure;
- (d) you participate in any discussion of, or vote on, any item of business at a meeting of the Council in which you have a disclosable pecuniary interest of which you are aware, unless you have been granted a dispensation in accordance with paragraph 11 (4), or

- (e) you have a disclosable pecuniary interest of which you are aware in any item of business to be dealt with, or being dealt with, by you as a member of the Cabinet acting under delegated powers and despite having that interest continue to deal with that item of business, except where such dealing is for the purpose of arranging for the item to be dealt with otherwise than by you.

Terms within this Code of Conduct are given their normal English meaning, for example, to bully is defined in the Oxford English Dictionary as “to use superior strength or influence to intimidate (someone) typically to force them to do something”

ANNEX 1

The Seven Principles of Public Life

Selflessness

1. Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other benefits for themselves, their family or their friends.

Integrity

2. Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

Objectivity

3. In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

Accountability

4. Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

Openness

5. Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

Honesty

6. Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

Leadership

7. Holders of public office should promote and support these principles by leadership and example.

DISCLOSABLE PECUNIARY INTERESTS

In accordance with Section 30(3) of the Localism Act 2011 a pecuniary interest is a “disclosable pecuniary interest” in relation to a member, if it is of a description specified below and either

- is an interest of the member, or
- is an interest of:-

the member’s spouse or civil partner

a person with whom the member is living as husband and wife, or

a person with whom the member is living as if they were civil partners,

and the member is aware that the other person has the interest.

However it should be noted that the disclosure of sponsorship is only in relation to the sponsorship of the member and not in relation to a spouse or civil partner.

In the Table below –

“body in which you have a beneficial interest” means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest;

“director” includes a member of the committee of management of an industrial and provident society;

“land” excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income;

“relevant period” means the period of 12 months ending with the day on which M gives notification of a disclosable pecuniary interest;

“relevant person” means you (as a member) or your spouse or civil partner; a person with whom you are living as husband and wife; or a person with whom you are living as if you were civil partners;

“securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

DISCLOSABLE PECUNIARY INTERESTS

Subject	Prescribed description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the relevant period in respect of any expenses incurred by the member in carrying out duties as a member, or towards the election expenses of the member. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992(a).
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant Council – (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant Council.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the Council for a month or longer
Corporate tenancies	Any tenancy where (to the member's knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which the relevant person has a beneficial interest
Securities	Any beneficial interest in securities of a body where— (a) that body (to the member's knowledge) has a place of business or land in the area of the Council; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total

	issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

A healthy system of democratic leadership and accountability

As councillors for the Borough in 2015 we understand the special responsibilities we bear. The Council must improve and we are confident that improvement has begun. The Council needs to increase public confidence. As councillors we need to demonstrate we are learning from the past and mindful of the high standards we set for ourselves and that others demand.

Councillors have a number of roles. We need to be accessible and approachable to our ward constituents, whether they voted for us or not, and willing to ensure the Council hears and responds to their needs appropriately. We need to help increase local communities' ability and willingness to pull together and find local solutions to common problems. We need to lead and scrutinise the service delivery of the paid staff. And we want to plan for the future of the Borough and make decisions about the best ways to increase prosperity, ensure wellbeing and provide opportunities.

We believe politics is about debate and sometimes argument. Such debate helps the Council decide what to do and how to do it. We are currently debating how to organise ourselves within the council but however this is determined all councillors have both individual, Group and collective responsibilities. We know that political arithmetic matters. A Party with a majority can expect to win votes if it agrees on a course of action. Minority parties accept this. In return all parties accept they should seek to find common cause where they can whilst disagreeing where they think they must.

We want a reputation as councillors who are credible, responsible and self-critical. As part of this we have come together on a cross-party basis to discuss a new local code, in which we commit to high standards, more specific and detailed than the national code of conduct which binds all councillors. This local code should therefore be read as supplementing that document which already outlaws bullying, requires close attention to conflicts of interest, holds us to keep private matters confidential and commits us to the seven principles of public life.

In many ways this code breaks no new ground. Our councillors live these standards every day. But we recognise that by writing these standards down we show how serious we are about our personal and Group self-discipline.

This is what we want to do:

Be respectful

1. Always remember the importance of those individuals and communities who need the council's services.
2. Ensure our words and actions are free from prejudice and improper discrimination.
3. Get the basics right and be courteous and reliable in all our dealings with the public.
4. Understand the legal requirements on the Council.

5. Always be mindful that we are responsible for other people's money.
6. Be clear with the staff of the council about our ambitions and expectations whilst treating them with respect.
7. Act, dress and carry ourselves in a way that invites others to respect our efforts.

Be imaginative

8. Be energetic and be ambitious; looking ahead to what needs to change.
9. Encourage others to take an interest in the Council.
10. Use evidence of what works elsewhere to improve our decision-making.
11. Advocate for those individuals and communities who need our help.
12. Widen the circle of those contributing to local life.
13. Never be complacent and try to learn from others and be open to new ideas.

Be open-minded

14. Accept if we have got things wrong and try to put things right
15. Commit to personal development to improve our understanding, skills and confidence.
16. Challenge those who fall below the high standards we believe in.
17. Avoid giving personal criticism, whilst being willing to vigorously debate ideas and principles
18. Resist taking offence too easily, recognising that politics requires resilience.
19. Understand our personal accountability and engage with the press and others to explain our work
20. Escalate any individual concerns responsibly, using agreed systems of the Council.

Committee Name and Date of Committee Meeting

Council - 03 March 2021

Report Title

Outcome of Standards and Ethics Sub-Committee Hearing re Alleged Breach of the Code of Conduct - Councillor Ireland

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

N/A

Report Author(s)

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Ward(s) Affected

Borough-Wide

Report Summary

This report sets out the outcome of a Standards and Ethics Sub Committee Hearing which took place on 18th January 2021 in relation to an alleged breach of the Anston Parish Council Code of Conduct by Anston Parish Councillor Jonathan Ireland.

Recommendations

It is recommended that the Council:

1. Note the outcome of the Standards and Ethics Sub-Committee Hearing on 18th January 2021

List of Appendices Included

Appendix 1 Decision Notice in Respect of the Hearing on 18th January 2021

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Standards and Ethics Committee - 21 January 2021

Council Approval Required

No

Exempt from the Press and Public

No

Outcome of Standards and Ethics Sub-Committee Hearing re Alleged Breach of the Code of Conduct - Councillor Ireland

1. Background

1.1 A Hearing of the Standards and Ethics Committee Sub-Committee took place on 18th January 2021. The Decision Record in respect of the Hearing is at Appendix 1.

1.2 A complaint was considered at the Hearing which alleged as stated in the Decision Notice:

The Subject Member had breached the Anston Parish Council Code of Conduct by making comments under the pseudonym "Anstonian" on a social media blog site, named Anston Parish Council Watch. The comment was in the context of a contract awarded to a local firm of surveyors by Anston Parish Council. A statement has been received from the owner of that firm of surveyors who considered the statement to be defamatory.

As set out in the Decision Record, the Sub-Committee found that Parish Councillor Ireland had made the posts under the pseudonym of Anstonian and due to the content of the post was in breach of the Code of Conduct in that he had failed to treat others with respect.

1.3 Further the Sub-Committee also found that by making the post Parish Councillor Jonathan Ireland had conducted himself in a manner which could reasonably be regarded as bringing his office of Parish Councillor and the Parish Council into disrepute.

1.4 The Sub-Committee decided that the following sanctions should be applied to Cllr Ireland:

1.4.1 The Member shall be censured

1.4.2 The formal decision notice setting out the findings of the Sub-Committee shall be published on agenda of the next meeting of the Standards and Ethics Committee

1.4.3 That the findings in respect of the Subject Member's conduct should be published on the Council's website.

1.4.4 That the findings should be reported to full Council for information.

1.4.5 That the Councillor's Group Leader be recommended to remove the Subject Member from the Council's Standards and Ethics Committee.

1.5 Members are asked to note the Decision of the Sub-Committee.

2. Key Issues

2.1 The key issues are set out above.

3. Options considered and recommended proposal

3.1 The Sub-Committee decided that this matter should be reported to Council, and this report is in accordance with that part of their decision.

4. Consultation on proposal

- 4.1 As required by the Localism Act 2011, one of the Committee's Independent Persons was consulted by the Sub-Committee during the Hearing on 18th January 2021.

5. Timetable and Accountability for Implementing this Decision

- 5.1 N/A

6. Financial and Procurement Advice and Implications

- 6.1 The officer time in dealing with this complaint is met within existing Legal Services resources.

7. Legal Advice and Implications

- 7.1 The Council and the Standards and Ethics Committee have a statutory duty to maintain and promote ethical standards. Pursuant to the Localism Act 2011, the Council is required to adopt an appropriate Code of Conduct and arrangements for the investigation of allegations of breach of the Code of Conduct.

8. Human Resources Advice and Implications

- 8.1 None

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 None

10. Equalities and Human Rights Advice and Implications

- 10.1 None

11. Implications for Partners

- 11.1 Cllr Ireland is a Parish Councillor and Borough Councillor. This report relates to his conduct a Parish Councillor.

12. Risks and Mitigation

- 12.1. None

13. Accountable Officers

Bal Nahal, Head of Legal Services

Approvals obtained on behalf of Statutory Officers:-

	Named Officer	Date
Chief Executive	Sharon Kemp	N/A
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	N/A
Head of Legal Services	Bal Nahal	23/02/21

(Monitoring Officer)		

Report Author: Stuart Fletcher, Deputy Monitoring Officer/Service Manager,
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This report is published on the Council's [website](#).

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

STANDARDS AND ETHICS COMMITTEE

**RECORD OF THE DECISION OF THE STANDARDS AND ETHICS
SUB-COMMITTEE MEETING HELD ON 18TH JANUARY, 2021**

SUBJECT MEMBER: Councillor J Ireland (Rotherham MBC, Anston Parish Council) (in attendance)

COMPLAINANT: Councillor C Jepson (in attendance)

WITNESSES: Witness A and Witness B (in attendance)

THE COMPLAINTS SUB-COMMITTEE

Councillor R McNeely (Rotherham MBC) (in the Chair)

Councillor N Simpson (Rotherham MBC)

Mrs A Bingham

Mrs M Evers

Mr D Rowley (Parish Councillor)

INDEPENDENT PERSON

Mr D Roper-Newman

ROTHERHAM MBC OFFICERS

Bal Nahal (Monitoring Officer/Legal Adviser to the Sub-Committee)

Stuart Fletcher (Investigating Officer)

Debbie Pons (Senior Democratic Services Officer)

The Complaint

At a meeting of the Standards and Ethics Sub-Committee held on Monday, 18th January, 2021, consideration was given to a complaint against Councillor Jonathan Ireland (Subject Member).

The complaint alleged:-

- The Subject Member had breached the Anston Parish Council Code of Conduct by making comments under the pseudonym "Anstonian" on a social media blog site, named Anston Parish Council Watch. The comment referred to possible nepotism in the awarding of a contract to a local firm by Anston Parish Council. A statement has been received from the owner of that firm who considered the statement to be defamatory.

The Panel comprised of Councillor McNeely (in the Chair); Councillor N. Simpson, Ms. A. Bingham, Ms. M. Evers and Parish Councillor D. Rowley. Mr. D. Roper-Newman also attended the Hearing in his role as Independent Person, along with Ms. B. Nahal as Legal Adviser to the Panel.

Mr. S. Fletcher, Investigating Officer, was invited to present the report of the investigation into whether there had been a breach of the Members' Code of Conduct and which fell within the remit of Rotherham Borough Council's Standards and Ethics Committee.

The Investigating Officer took the Sub-Committee through the complaint form and the written response from the Subject Member. The Subject Member had responded to the complaint indicating it was not he who had made the comment on the social media blog site nor was he the person using the pseudonym "Anstonian".

The Subject Member also contested that as the complaint itself was received more than three months after the post was made, it should not be considered by the Sub-Committee. The Monitoring Officer decided the complaint should proceed to a Hearing despite the complaint itself being received more than three months after the alleged breach of the Code of Conduct incident took place. This was on the basis that Councillor Jepson only became aware of the relevant post, and the alleged identity of the post maker, more than three months after the post had been made.

The Investigating Officer explained that the administrator of the blog site, Anston Parish Council Watch confirmed the personal e-mail address associated to the pseudonym "Anstonian", was jonathan.ireland@hotmail.com, and evidence would be heard from this witness.

The Investigating Officer further referred to the Subject Member's response to the complaint that even if this post was associated to him via his personal e-mail address, this would mean that any posts made from that account would not be made in an official capacity. He further stated that the only way to prove that he made the comments would be for evidence from the Police and/or Internet Service Provider, stating this to be the case.

The Investigating Officer referred the Sub-Committee to the following paragraphs of the Council's Code of Conduct that would be relevant in this case:-

Scope

2 (1) Except when you are acting as a representative of the Council when sub-paragraph (2) applies, you must comply with this Code whenever you –

- (a)*
- (b) Act, claim to act, or give the impression you are acting as a representative of the Council.*

General Obligations

- (3) (1) You must treat others with respect*
 - (2) You must not –*
 - (a) do anything which may cause the Council to breach any of the equality duties;*
- (5) You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or the Council into disrepute.*

Evidence of the Complainant

The Complainant referred to the details of his complaint as set out in the report and confirmed it was a true and accurate record of his complaint.

The Complainant set out the reasons for the delay in submitting his complaint and the timeframes for the seeking of advice, gathering evidence and the seeking of witness statements. He found the comments made on the Anston Parish Council Watch blog to be unacceptable, upsetting and they questioned his own integrity as a Parish Councillor.

The Subject Member was asked if he had any questions for the Complainant and he passed comment on:-

- The complaint not being signed.
- The Complainant and the Director of the local company being former work colleagues.

The Sub-Committee asked the Complainant about a number of matters, namely whether the practice of three quotes for work had been undertaken by the Parish Council, about the content of the post allegedly made by the Subject Member which had generated further comments by members of the Parish, the detail in the further documentation provided by the Complainant in the form of e-mails and the Complainant's association with the Director of the local firm.

When the Chair asked what outcome the Complainant wanted from the Hearing, the Complainant confirmed he believed there should be some kind of censure, but was happy for the Panel to consider the complaint and determine their own sanctions in this case.

The first witness for the Complainant then gave evidence and confirmed his statement, which was contained within the report, was true and accurate. Witness A's statement explained that when he was informed about the relevant post he made enquiries as to who had made the post, including contacting the administrator of the blog, and these enquiries had led him to believe that Councillor Ireland had made the post.

Witness A further confirmed his success in tendering for the contract with the Parish Council. Whilst Councillor Jepson and he had previously worked in the same Department, neither had worked closely together although they would be described as colleagues.

Witness A stated that the comments made on the Anston Parish Council Watch blog effectively alleged inappropriate conduct on his behalf and he therefore considered them to be defamatory to his Company, to the Directors of the company and found them to be uncomfortable and disconcerting.

No questions were put to the first witness.

The second witness for the Complainant then gave evidence and confirmed his statement was true and accurate.

Witness B confirmed he was the former administrator of the Anston Parish Council Watch blog and that, as moderator, he was also aware of the originators of e-mail address and pseudonyms of participants who commented on the blog. Two such pseudonyms had been used, namely "George" and "Anstonian", which were associated with the e-mail address jonathanireland@hotmail.com. Transcripts of comments made on the blog from these accounts were contained within the report.

The Sub-Committee asked when the posts were removed and how long they had remained posted; and were advised they had remained in situ up to the point where the blog was closed. A post had been included by Witness B as administrator to confirm the posts were personal views and not those of Anston Parish Council. He found the content defamatory. He had shared the detail and originator of the e-mails when asked to do so as part of the investigation and complaint submitted by Councillor Jepson.

It was further pointed out that detail in the posts (25% precept increase and £70,000 maintenance fund) were matters that had been discussed by the Parish Council at the relevant January meeting and that when coming to a vote, Councillor Ireland, who was present, had, in fact, voted against.

The Sub-Committee questioned whether the sharing of personal information had been GDPR compliant and Witness B believed he was legally obliged to provide this information. The Sub-Committee raised questions over the reliance and retention of personal data.

Witness B did point out that the blog automatically archived posts after thirty days but confirmed archived posts' content remained searchable. The data for the Complainant had only been shared for the purposes of the complaint.

Witness B further clarified when asked by the Monitoring Officer that it was not unusual for pseudonyms to be used on the blog and, in fact, other Parish Councillors had done similar. The relevant issue here was whether the comments that were made were deemed to be in a personal capacity or in an official capacity as a serving Parish Councillor.

The Complainant also confirmed, as per Parish Council policy and procedures, the appropriate channels for appointing contractors had been followed and voted on by the Parish Council accordingly. No decision to appoint a particular contractor had been a single person decision.

The Complainant also pointed out that once he had become aware of the content of the post on the blog, he considered this to have been made by the Subject Member in his capacity as a Parish Councillor, as it related to Parish Council business and had been posted to stir up controversy.

Evidence of the Subject Member

The Investigating Officer referred to the response provided by the Subject Member and the Subject Member confirmed his statement in the report was true and accurate.

The Subject Member was invited to present his case.

The Subject Member sought confirmation that this Hearing was only in respect of his position as a Parish Councillor and was advised that as comments on the blog were in relation to Anston Parish Council business the complaint did relate to his position as Parish Councillor.

The Subject Member quoted an extract from Section 14 of the Standards and Ethics Committee Complaints Procedure where the complaint must relate to conduct that occurred when the named Member was acting in his/her official capacity or for Parish Councillors, at any official Parish Council meeting.

The Subject Member pointed out that this complaint was one of a long line of complaints made by the Complainant. He regarded it as bullying and intimidating behaviour. He also made reference to Section 15 of the Standards and Ethics Committee Complaints Procedure and particular Sections (j) and (k):-

The following types of complaint will not be considered as 'valid complaints' at the discretion of the Monitoring Officer) under this procedure:

(j) Complaints which relate to conduct which is alleged to have taken place more than 3 months prior to the submission of the complaint, unless there are exceptional circumstances to justify the later submission of the complaint.

(k) Complaints which are considered malicious, vexatious, politically motivated, tit-for-tat or not sufficiently serious to warrant further action.

The Subject Member re-iterated the key issues that initially needed to be decided. These were should the Sub-Committee consider this complaint as it was submitted more than three months after the post was made, whether the relevant post had been made by the Subject Member and if the relevant post was found to be made by the Subject Member, was the post made in his official capacity.

The Subject Member contested that as the complaint itself was received more than three months after the post was made it, therefore, should not be considered by the Sub-Committee. He considered the lengthy timeframes, which he described in detail, to be out of time given that it was some fifteen months since the comments had been posted.

In response to the complaint he reiterated he did not make the comment on the social media blog site, and he was not the person using the pseudonym "Anstonian". The I.P. addresses were registered to specific hardware. He had searched via a location finder online and this returned nothing.

The Subject Member further stated that whilst he was not "Anstonian", Section 14 determined that a post would only be determined in an official capacity for a Parish Councillor when they were at any official Parish Council meeting. This was clarified for the Sub-Committee by the Legal Adviser that the Parish Council Code of Conduct covered all of a Parish Councillors official conduct, not just the time that they were in a Parish Council meeting.

The Subject Member went on to state that if the relevant post, if found to be made by the Subject Member, would this post be in breach of the Code of Conduct. The Subject Member referred the Sub-Committee to his response in the report which quoted from the Defamation Act 2013 stating 'it is a defence to an action of defamation for the

defendant to show that the imputation conveyed by the statement complained of is substantially true.” He pointed out Councillor Jepson was a former colleague of the Director of the local firm, Witness A.

The Subject Member also pointed out, as he had already referred to, that he felt that the administrator of the website had committed an offence under Data Protection legislation if personal details, such as his personal e-mail address were shared without permission.

In response to the submission from the Subject Member the Complainant wished to clarify:-

- He had never bullied the Subject Member or made vexatious complaints against him. Other Parish Councillors may have done, but he had only previously raised concerns about Councillor Ireland and another Parish Councillor’s election materials.
- The reasons why there had been a delay in his submitting the complaint which related to not knowing of the original post at the time it was made, the seeking of Legal advice, collating evidence and conducting the investigation about who had made the post.
- He was a former colleague of Witness A, not a close associate, and he had retired from the Council in 2003.

In response the Sub-Committee sought a response from the Subject Member on:-

- Had the Subject Member commented on the Anston Parish Council Watch blog.
- Did he believe someone had “set him up” by fraudulently using his e-mail address.
- Had he used the pseudonym “George” or “Anstonian”.
- Whether the use of “Astonian” had been used in an official capacity thereby breaching the Code of Conduct.

The Subject Member confirmed he had made blogs before in a personal capacity but could not comment if he had been “set up”. He stated he was not “Anstonian” so did not believe there had been any breach of the Code.

Summary

The Investigating Officer referred back to the complaint as set out in the documentation.

In closing remarks the Subject Member again reiterated his view that the complaint was “out of time” and should not be viewed as exceptional. There was no substantive proof that he was the originator of the post. If he had made the post, which he had not, it was not made in an official capacity so the Code of Conduct was not engaged and the comments made were facts. He also believed there to be a breach of GDPR.

The Complainant in response stated he believed Councillor Ireland had made the post from his personal e-mail address and that there was no breach of GDPR as the details provided were part of an investigation.

The Investigating Officer, the Subject Member, the Complainant and the witnesses left the room to allow the Sub-Committee the Independent Person and the Monitoring Officer to consider the matters before them.

The Findings of the Sub-Committee

The Panel were asked to consider the evidence from both parties and the documents referred to in the Investigating Officers' report.

The Sub-Committee considered, in consultation with the Independent Person, whether:-

- The Sub-Committee should consider this complaint as it was submitted more than three months after the post was made.
- Was the relevant post made by the Subject Member.
- If the relevant post was found to be made by the Subject Member, was the post made in his official capacity.
- If the relevant post was found to be made by the Subject Member, was the content of the post in breach of the Code of Conduct.

In considering all the evidence and verbal submissions made before them the Sub-Committee considered, in consultation with the Independent Person, the key issues and, accepted that although the complaint, as submitted, was out of time, on the basis that the post was still live at the point the complaint was made and the date of knowledge, accepted the complaint.

The Sub-Committee also believed on the balance of probabilities it was more likely than not that the relevant post was made by the Subject Member.

The Sub-Committee also found that, on balance, the relevant post was made by the Subject Member in his official capacity.

The Sub-Committee found on balance the Subject Member had breached the Code of Conduct in making the posts in that he had failed to treat others with respect.

The Sub-Committee then considered, in consultation with the Independent Person, whether by making the comments the Subject Member had conducted himself in a manner which could reasonably be regarded as bringing his office of Parish Councillor or the Parish Council into disrepute. They found on balance that by making the posts on the blog the Subject Member had done so, both in respect of his office as Parish Councillor and the Borough Council.

Given their findings that the Subject Member had breached the Code of Conduct the Sub-Committee considered what sanctions, if any, to impose upon him. They noted that the Subject Member was a member of the Borough Council's Standards and Ethics Committee.

The Investigating Officer, the Subject Member and the Complainant were asked to return and were advised of the decision.

Resolved:- That, in light of their findings, the complaint be upheld and the following sanctions should be applied to the Subject Member:-

- (1) That the Subject Member be censured.
- (2) That the formal decision notice setting out the findings of the Sub-Committee shall be reported to the forthcoming meeting of the Standards and Ethics Committee.
- (3) That the findings in respect of the Subject Member's conduct should be published on the Council's website.
- (4) That the findings should be reported to full Council and Anston Parish Council for information.
- (5) That the Councillor's Group Leader be recommended to remove the Subject Member from the Council's Standards and Ethics Committee.

Signed: Councillor R McNeely (Chair of Sub-Committee)

Dated: 25th January, 2021

**Public Report
Council**

Committee Name and Date of Committee Meeting

Council - 03 March 2021

Report Title

Outcome of Standards and Ethics Sub-Committee Hearing re Alleged Breach of the Code of Conduct - Councillor Ellis

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

N/A

Report Author(s)

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Ward(s) Affected

Borough-Wide

Report Summary

This report sets out the outcome of a Standards and Ethics Sub Committee Hearing which took place on 18th January 2021 in relation to an alleged breach of the Code of Conduct by Cllr S Ellis.

Recommendations

It is recommended that the Council:

1. Note the outcome of the Standards and Ethics Sub-Committee Hearing on 18th January 2021

List of Appendices Included

Appendix 1 Decision Notice in respect of the Hearing on 18th January 2021

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Standards and Ethics Committee - 21 January 2021

Council Approval Required

No

Exempt from the Press and Public

No

Outcome of Standards and Ethics Sub-Committee Hearing re Alleged Breach of the Code of Conduct - Councillor Ellis

1. Background

- 1.1 A Hearing of the Standards and Ethics Committee Sub-Committee took place on 18th January 2021. The Decision Record in respect of the Hearing is at Appendix 1.
- 1.2 Two similar complaints were considered at the Hearing to the effect that Councillor Ellis had been overpaid in respect of her Chairing of the South Yorkshire Pensions Authority after she had finished in that role. The details of the complaint and Councillor Ellis' response are set out in the Decision Notice.
- 1.3 Again, as set out in the Decision Record, the Sub-Committee found that Cllr Ellis' conduct did amount to a breach of the Council's Code of Conduct under General Obligations Section 5 – "you must not conduct yourself in a manner which could reasonably be regarded as bringing your office or the Council into disrepute". However, the Sub-Committee did not find a breach of the Code of Conduct in relation to the sixth Nolan Principle - Honesty.
- 1.4 The Sub-Committee decided that the following sanctions should be applied to Cllr Ellis:
 - 1.4.1 The Member shall be censured
 - 1.4.2 The formal decision notice setting out the findings of the Sub-Committee shall be published on agenda of the next meeting of the Standards and Ethics Committee
 - 1.4.3 That the findings in respect of the Subject Member's conduct should be published on the Council's website.
 - 1.4.4 That the findings should be reported to full Council for information.
- 1.5 Members are asked to note the Decision of the Sub-Committee.

2. Key Issues

- 2.1 The key issues are set out above.

3. Options considered and recommended proposal

- 3.1 The Sub-Committee decided that this matter should be reported to Council, and this report is in accordance with that part of their decision.

4. Consultation on proposal

- 4.1 As required by the Localism Act 2011, one of the Committee's Independent Persons was consulted by the Sub-Committee during the Hearing on 18th January 2021.

5. Timetable and Accountability for Implementing this Decision

- 5.1 N/A

6. Financial and Procurement Advice and Implications

- 6.1 The officer time in dealing with this complaint is met within existing Legal Services resources.

7. Legal Advice and Implications

- 7.1 The Council and the Standards and Ethics Committee have a statutory duty to maintain and promote ethical standards. Pursuant to the Localism Act 2011, the Council is required to adopt an appropriate Code of Conduct and arrangements for the investigation of allegations of breach of the Code of Conduct.

8. Human Resources Advice and Implications

- 8.1 None

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 None

10. Equalities and Human Rights Advice and Implications

- 10.1 None

11. Implications for Partners

- 11.1 None

12. Risks and Mitigation

- 12.1. None

13. Accountable Officers

Bal Nahal, Head of Legal Services

Approvals obtained on behalf of Statutory Officers:-

	Named Officer	Date
Chief Executive	Sharon Kemp	N/A
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	N/A
Head of Legal Services (Monitoring Officer)	Bal Nahal	23/02/21

Report Author: Stuart Fletcher, Deputy Monitoring Officer/Service Manager,
Legal Services

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This report is published on the Council's [website](#).

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

STANDARDS AND ETHICS COMMITTEE

**RECORD OF THE DECISION OF THE STANDARDS AND ETHICS
SUB-COMMITTEE MEETING HELD ON 18TH JANUARY, 2021**

SUBJECT MEMBER: Councillor S Ellis (Rotherham MBC) (in attendance)

COMPLAINANTS: Councillor A Cowles and Councillor M Elliott
(in attendance)

THE COMPLAINTS SUB-COMMITTEE

Councillor R McNeely (Rotherham MBC) (in the Chair)
Councillor N Simpson (Rotherham MBC)
Mrs A Bingham
Mrs K Penney (Independent Co-opted Member)
Mr R Swann (Parish Councillor)

INDEPENDENT PERSON

Mr P Beavers

ROTHERHAM MBC OFFICERS

Bal Nahal (Monitoring Officer/Legal Adviser to the Sub-Committee)
Stuart Fletcher (Investigating Officer)
Andrew Frosdick (Governance Adviser)
Debbie Pons (Senior Democratic Services Officer)

The Complaint

At a meeting of the Rotherham Standards and Ethics Sub-Committee held on Monday, 18th January, 2021, consideration was given to a complaint against Councillor Sue Ellis (Subject Member).

The complaint related to:-

- The Subject Member had received an overpayment made by the Council in respect of her chairing of the South Yorkshire Pensions Authority, which ended in May, 2019, although payment continued until August, 2020.

The Panel comprised Councillor McNeely (in the Chair); Councillor N. Simpson, Ms. A. Bingham, Ms. K. Penney and Parish Councillor R. Swann. Mr. P. Beavers also attended the hearing in his role as Independent Person, along with Ms. B. Nahal as Legal Adviser to the Panel.

Mr. S. Fletcher, Investigating Officer, was invited to present the report of the investigation into whether there had been a breach of the Members' Code of Conduct and which fell within the remit of Rotherham Borough Council's Standards and Ethics Committee.

The Investigating Officer took the Sub-Committee through the complaint and whether the Subject Member's conduct in this matter amounted to a breach of the Council's Code of Conduct.

The Investigating Officer referred the Sub-Committee to the following paragraphs of the Council's Code of Conduct that would be relevant in this case:-

Scope

1. (1) This Code applies to you as a member of Rotherham Borough Council ("the Council").

(2) It is your responsibility to comply with the provisions of this Code and uphold the seven principles of public life set out in Annex 1 to this Code

ANNEX 1

The Seven Principles of Public Life

Honesty 6

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

Scope

2. (1).....you must comply with this Code whenever you -

(a) conduct the business of the Council (which, in this Code, includes the business of the office to which you are elected or appointed); or

(b) Act, claim to act, or give the impression you are acting as a representative of the Council.

General obligations

5. You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or the Council into disrepute.

Evidence of the Complainants

The first Complainant (Councillor Cowles) referred to the details of his complaint as set out in the report and confirmed it was a true and accurate record of his complaint.

The Complainant confirmed he had received telephone calls/emails from the public about the unacceptable behaviour of the Subject Member. He had requested the Council's leading group to take action, but it had not done so. His course of action, which was not politically driven, was to raise a complaint formally through the Standards and Ethics Committee Complaints Procedure.

He found the Council to be lax in the payroll error and found it unacceptable that the Subject Member would have received seventeen reminders on her payslip that she was receiving an allowance she was not entitled to, where it would have been identified on a separate line. This was public money and the Complainant found it hard to accept that the Subject Member had not known she was receiving £600 more than she should each month. Whilst it was accepted there may have been mitigating personal circumstances that prevented her from rectifying the oversight, over an extended period this was unacceptable.

On this basis, the Complainant believed for the remainder of this municipal year the Subject Member should step down from her position as Chair of the Licensing Board and Committee and seek to be re-selected should she be re-elected.

The Sub-Committee had no questions for the first Complainant.

The second Complainant (Councillor M. Elliott) referred to the details of his complaint as set out in the report and confirmed it was a true and accurate record of his complaint.

The Complainant found it unjust that Councillor Sue Ellis had for over a year been receiving an allowance for which she was not entitled. The fact that she received this extra money apparently without realising was somewhat incredulous and she was duty bound to declare her situation in a timely manner following her resignation from an outside body.

The Complainant recognised the Council's Finance Department had acceptable responsibility for the oversight and incorrect payments. However the Complainant felt that the Subject Member in accepting the apology lay the fault with the Council and, therefore, took no responsibility for not drawing the error to the Council's attention earlier.

The Sub-Committee had no questions for the second Complainant.

The Subject Member was asked if she had any questions for the Complainants and she passed comment on:-

- The complaints against her were politically driven.
- The first Complainant was Leader of the Opposition and had failed to take responsibility for ensuring Councillors of his political party were compliant with updating their Register of Interests on time.

The Sub-Committee received the investigation as to the circumstances of the overpayment which was undertaken by Andrew Frosdick, employed by the Council as a Governance Advisor. Mr. Frosdick has previously been employed by Barnsley Metropolitan Borough Council as a Monitoring Officer for a number of years. This investigation was not prompted by the complaints referred to in this report, but considered the relevant issues.

Mr. Frosdick highlighted:-

- The chain of events which led to the overpayments for Chair of the South Yorkshire Pensions Authority.
- Lack of clarity and clear specific instruction in the Members' Allowances payments to the Payroll Section from the former Head of Democratic Services.

- The link between the allowances not being clear.
- Enquiry from a member of the public questioning the figures in the published payments under the Members' Allowances Scheme.
- The reasonableness for the Council to seek to recover the overpayment from Councillor Ellis.
- No cross reference of the payments was made between Payroll and Democratic Services.
- Payslips were not provided and the Subject Member was expected to access the details of her allowance via the H.R. Portal.
- Extenuating personal circumstances of the Subject Member.
- Repayment of the overpayment by the Subject Member.
- No further action to be taken as the allowance paid had not been inappropriately claimed.

The Sub-Committee asked whether action had been taken on the recovery of any payroll deductions made by the Council and were advised all had been paid and in fact was overpaid in the sum of 19p which has since been rectified.

The Subject Member was asked if she had any questions for Mr. Frostdick and she passed comment on:-

- No paper payslip being issued to the Subject Member.
- Confirmation by Human Resources that following interrogation the H.R. Portal had not been accessed by the Subject Member.
- Lack of attention to detail of personal banking fell short of a breach of the Code of Conduct.

Evidence of the Subject Member

The Investigating Officer referred to the response provided by the Subject Member and the Subject Member confirmed the statement she has provided was a true and accurate record.

The Subject Member was invited to present her case.

The Subject Member confirmed she was fully aware of the Nolan Principles and described her employment background before becoming a Borough Councillor. The one thing she upheld was her integrity and took her Councillor responsibility very seriously. She gave due diligence to her own election expenses and ensured these were submitted early without delay.

In terms of the overpayment she questioned whose responsibility it should be for ensuring correct payments were made to Elected Members. An apology had been received from the Finance Department to how they had let the Subject Member down.

The Subject Member had never claimed the allowance and following Mr. Frostdick's investigation no action was to be taken.

Like the majority of Elected Members, the Subject Member did not receive a paper payslip with the expectation, like officers, to access via the H.R. Portal.

The Subject Member shared her personal financial circumstances whereby she was in a fortunate position for her allowance to be deposited into an account and left to accrue. The family lived from her partner's salary rather than relying on funds from an elected position, given the fragility around the election. No statements were provided from this account, so it was left to build up and was only used for university payments or supplement as retirement pension. She had not received any statements to confirm the amounts in the account.

The Subject Member had no cause to monitor the account until the overpayment was drawn to her attention. As the funds had not been spent they were immediately paid in full amounting to £9,604.99 on the 13th October, 2020. Therefore, upholding the sixth Principle of Public Life - Honesty.

The Subject Member shared her further extenuating personal circumstances from May 2019 and over the relevant period which she said explained why little regard had been paid to her financial situation.

The Subject Member addressed the first Complainant's suggestion that she be removed from her position of Chair of the Licensing Board and Committee and described the in-depth work she had been involved in with Commissioner Ney. Through this work the responsibility for Licensing had been one of the first to be handed back to the Council and she had worked tirelessly to produce a Licensing Policy that was held in high regard and deemed best practice.

The Sub-Committee sought a response from the Subject Member on whether the Subject Member had ever had a paper payslip and whether she had been given the option to have one, which she confirmed she had not. The Sub-Committee also asked for the purposes of transparency whether everything had been paid back to the Council. The Subject Member confirmed it had.

Summary

The Investigating Officer referred back to the complaint as set out in the documentation.

In closing remarks the first Complainant reiterated that the blame for the overpayment should not lay entirely with the Council. Whilst he acknowledged mistakes in payroll would inevitably happen, had this not been picked up by a member of the public, overpayments may well be continuing to occur.

It was the Subject Member's responsibility to manage their own affairs and give due diligence to their financial position.

The second Complainant failed to see why proper examination of financial affairs had not been carried out and expressed his surprise that even with a savings account an annual statement was provided for the Subject Member.

The Subject Member in her closing remarks referred to her extenuating personal circumstances to be the drivers behind her lack of attention to her financial situation. In the twenty-five years of being a Councillor she had never encountered a problem.

Action had now been taken to ensure appropriate monitoring of her own and the family's financial position and monthly statements were now being received.

The Subject Member gave her reassurance that she held in high regard the Nolan Principles and once the issue had been brought to her attention she had, without delay, paid the amount back in full.

The Investigating Officer, the Subject Member, the Complainants and Mr. Frostdick left the room to allow the Sub-Committee, the Independent Person and the Monitoring Officer to consider the matters before them.

The Findings of the Sub-Committee

The Panel considered the evidence from both parties and all the documents referred to in the Investigating Officer's report.

The Sub-Committee considered, in consultation with the Independent Person, whether the Subject Member's conduct in this matter amounted to a breach the Code of Conduct.

If the Sub-Committee found that the Subject Member was in breach of the Code, would it be appropriate for any of the available sanctions to be imposed on the Subject Member in accordance with Standards and Ethics Committee Complaints Procedure.

After hearing all of the evidence and verbal submissions made before them, the Sub-Committee considered, in consultation with the Independent Person, the key issues which had been highlighted in the report and evidence.

The Sub-Committee did believe the Subject Member's conduct on the balance of probabilities in this matter did amount to a breach of the Council's Code of Conduct under General Obligations Section 5 - you must not conduct yourself in a manner which could reasonably be regarded as bringing your office or the Council into disrepute. However, the Sub-Committee did not find a breach of the Code of Conduct in relation to the sixth Nolan Principle - Honesty.

Given their findings that the Subject Member had breached the Code of Conduct the Sub-Committee considered what sanctions, if any, to impose upon her. The Sub-Committee did not believe the sanctions warranted removal of the Subject Member from Committees or Sub-Committees, but in making their decision emphasised the Subject Member must take responsibility for ensuring her financial affairs were in order.

The Investigating Officer, the Subject Member and the Complainants were asked to return and were advised of the decision. The first Complainant (Councillor Cowles) was unable to return to the hearing but was to be advised of the outcome by the Legal Adviser to the Sub-Committee.

Resolved:- That, in the light of their findings, the complaints be upheld and the following sanctions should be applied to the Subject Member:-

- (1) That the Subject Member be censured.
- (2) That the formal decision notice setting out the findings of the Sub-Committee shall be reported to the forthcoming meeting of the Standards and Ethics Committee.

- (3) That the findings in respect of the Subject Member's conduct should be published on the Council's website.
- (4) That the findings should be reported to full Council for information.

Signed: Councillor R McNeely (Chair of Sub-Committee)

Dated: 25th January, 2021

AUDIT COMMITTEE
19th January, 2021

Present:- Councillor Wyatt (in the Chair); The Mayor (Councillor Jenny Andrews), Councillors Cowles, Vjestica, Walsh and Mr. J. Barber (Independent Person).

Gareth Mills and Thilina De Zoysa, Grant Thornton (External Auditors).

135. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

136. QUESTIONS FROM MEMBERS OF THE PUBLIC OR THE PRESS

There were no members of the press or public present at the meeting.

137. MINUTES OF THE PREVIOUS MEETING HELD ON 24TH NOVEMBER, 2020

Consideration was given to the minutes of the previous meeting of the Audit Committee held on 24th November, 2020.

The final report of the external inspection of Internal Audit, which took place late last year, would be submitted to the March meeting of the Audit Committee. However, the draft report gave a finding of general conformance with the Public Sector Internal Audit Standards. It should be noted that there were only 3 possible outcomes of an inspection i.e. general confirm, partial confirm or do not confirm, therefore, it was the best possible result for the Authority to achieve.

Resolved:- (1) That the minutes of the previous meeting of the Audit Committee be approved as a correct record of proceedings.

(2) That the response received in respect of Minute No. 132(2) (Risk Management Directorate – Assistant Chief Executive) be circulated to all Committee Members.

(3) That the final report of the external inspection of Internal Audit be submitted to the March meeting of the Audit Committee.

138. OVERVIEW OF CORPORATE GOVERNANCE

Sharon Kemp, Chief Executive, gave the following powerpoint presentation on Governance, Audit and Risk:-

AUDIT COMMITTEE - 19/01/21

Personal Oversight

- Monthly receipt of Internal Audit reports
- Regular Monitoring Officer meetings
- Quarterly Statutory Officer meetings:-
 - Complaints
 - Human Resources
 - Internal Audit
 - Whistleblowing
- Quarterly External Audit meetings
- Review and sign off of the Annual Governance Statement

Strategic Leadership Team

- Internal Audit:-
 - Review Annual Plan and Annual Report
 - Regular review of progress against Plan and reports issued
 - Monthly reviews of outstanding actions
- Quarterly review of Corporate Risk Register

Covid

- Gold and Tactical Group
- Hierarchy/workstreams
- Actions and decision making
- Threat and Risk Assessments

Discussion ensued with the following issues highlighted:-

- The majority of the Council's services were running as they had been pre-pandemic
- One of the first Councils in the country to post its decision records on the website. The same process for delegated decisions under the remit of Covid was also used
- Emergency Cabinet meetings had been held as and when needed
- Open and transparent discussion with Grant Thornton, External Auditors

The Chair thanked Sharon for her presentation and for her support to the areas of interest for the Audit Committee.

139. MID-YEAR TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS MONITORING REPORT – 2020-21

Consideration was given to the report presented by the Head of Corporate Finance outlining the mid-year treasury review which also incorporated the needs of the Prudential Code to ensure adequate monitoring of the capital expenditure plans and the Council's Prudential Indicators.

The review, as set out in the Appendix submitted, provided detail of mid-year performance against the plan, the key changes to the Council's capital activity (the PIs) and the actual and proposed treasury management activity (borrowing and investment).

With regard to investments, the primary governing principle remained security over return and the criteria for selecting counterparties continued to reflect this.

The Council would maintain its strategy of being under-borrowed against the capital financing requirement and continue to use local authority short term borrowing to meet all borrowing requirements as the most cost effective approach in the current financial climate. The position would remain under review with an update on the Strategy being submitted to Members within the Budget and Council Tax 2021/22 report to Council in March, 2021.

With regard to governance, strategies and monitoring were undertaken by the Audit Committee.

The report illustrated how the underlying economic and financial environment remained difficult for the Council, foremost being the improving, but still challenging, concerns over investment counterparty risk. This background encouraged the Council to continue maintaining investments short term and with low risk counterparties, the downside of such a policy being that investment returns remained low. This situation had been further exacerbated by the economic impact of the Covi-19 pandemic, that had seen the Bank of England base rate fall to 0.1%.

As the Council continued to utilise the short term borrowing market to generate interest rate savings as part of approved budget plans, the level of short term borrowing will continue to rise. As a result of this, the Council increased its prudential indicator for borrowing volumes with a maturity date less than 12 months to 25% of total borrowing as part of the 2020/21 Treasury Management Strategy. Whilst the Covid-19 pandemic has seen severe impacts to the global economy, its reduction in the base rate had also led to a significantly reduced cost of short-term borrowing, enabling the Council to generate greater savings from its Strategy.

On 26th November PWLB had made a significant change to their long-term borrowing rates decreasing them all by 1%. The key features of this change were to allow local authorities to access cheaper long term borrowing but under a more restrictive borrowing arrangement that would allow the PWLB to prevent borrowing for commercial investments. The PWLB would no longer lend to any local authority that had any plans to buy investment assets primarily for yield anywhere in their capital programme. The immediate impact of this decision had seen PWLB 50 year borrowing levels fall to 1.5% and below but with that short-term borrow falling, to as little as 0.3% for 3 months, for example. The Council

kept interest rates under constant review within its borrowing strategies and decisions on the mix of long-term and short-term borrowing.

The Strategic Director for Finance & Customer Services confirmed that the basis of the Treasury Management Strategy, the Investment Strategy and the PIs (aside from the under 12 months indicator referenced above) had not changed from that set out in the approved Treasury Management Strategy (February 2020).

Discussion took place with the following issues raised/clarified:-

- The short term borrowing strategy would continue to be utilised whilst ever the current economic situation remained. A trigger would be activated should interest rates start to rise on long term loans and the strategy reviewed
- There had been slippage in the capital schemes as a result of Covid-19
- The PWLB would no longer allow long term borrowing to a local authority whose capital programme contained projects solely for commercial investment
- Rotherham's portfolio of borrowing was mixed in terms of historical borrowing of higher interest rates which would be refinanced as and when appropriate

Resolved:- That the report be noted.

140. ANNUAL AUDIT LETTER

Gareth Mills, Engagement Lead, reported that Grant Thornton had issued an unqualified opinion on the Council's financial statement on 4th December, 2020, and presented the Annual Audit Letter (AAL) 2019/20 summarising the external audit work in relation to the 2019/20 audit plan and highlighted the findings in relation to the following:

Value for Money Conclusion

Audit of Financial Statements

Any Other Matters the external auditor was required to communicate.

The main headlines from the AAL in relation to the accounts and other audit responsibilities were that:-

- An emphasis of matter paragraph had been included in the report in respect of the uncertainty over valuations of the Council's land and buildings, including investment properties, and the Authority's share of the pension fund's property investments given the Coronavirus pandemic. This did not affect Grant Thornton's opinion that the statements gave a true and fair view of the Council's financial position and its income and expenditure for the year

- Whole of Government Accounts – work was being completed on the Council's consolidation return following guidance issued by the National Audit Office (NAO). Once completed, a certificate would be issued (hopefully by the end of the month)
- Management Over-ride of Controls – no issues arising from the work which needed to be brought to the Authority's attention
- The Council's financial statements were produced to a good standard. Some immaterial disclosure misstatements which were not adjusted in the financial statements had been identified but had no impact on the audit opinion issued on 4th December, 2020
- The Annual Governance Statement and Narrative Report had been reviewed and both found to have been prepared in line with the CIPFA Code and relevant supporting guidance. Both documents were consistent with the financial statements prepared by the Council and Grant Thornton's knowledge of the Council

Discussion ensued with the following issues highlighted:-

- The situation with the Dedicated School Grant deficit and the need for higher level funding was a national issue and not unique to Rotherham
- It was felt that the audit deadline for 2020/21 of September would be achievable
- Work had taken place with the Finance Team during 2018/19 around the McCloud judgement

Resolved:- That the final Annual Audit Letter 2019/20 presented to the Council by its external auditors, Grant Thornton, be noted and approved for publication on the Council's website.

141. EXTERNAL INSPECTIONS, REVIEWS AND AUDITS UPDATE

Consideration was given to a report, presented by Simon Dennis, Corporate Improvement and Risk Manager, providing details of recent and current external audits and inspections including the details of arrangements that were in place regarding the accountability and governance for implementing recommendations arising therefrom.

Since the last report to Committee in August, 2020, 5 external inspections, reviews and audits had taken place and 11 recommendations made 2 of which had been implemented and 9 were outstanding. In addition 3 of the ongoing recommendations in relation to external inspections, reviews and audits that took place prior to August, 2020, had now been implemented, 11 remained outstanding/ongoing and one was still awaiting the final report.

AUDIT COMMITTEE - 19/01/21

The report included detail of progress being made in respect of the following specific areas and Directorates:-

- Children and Young People's Services
- Adult Care and Housing
- Regeneration and Environment Services
- Finance and Customer Services
- Assistant Chief Executive

Resolved:- (1) That the report be received and its contents noted.

(2) That the governance arrangements that were currently in place for monitoring and managing the recommendations from external audits and inspections, as now reported, be noted.

(3) That the Audit Committee continue to receive regular reports in relation to external audit and inspections and the progress made in implementing recommendations.

142. AUDIT COMMITTEE FORWARD PLAN

Consideration was given to the proposed forward work plan for the Audit Committee covering the period March, 2021 to January, 2022.

Resolved:- That the Audit Committee forward plan, now submitted, be supported and any amendments arising actioned in due course.

143. ITEMS FOR REFERRAL FOR SCRUTINY

There were no items for referral to Scrutiny.

144. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100(A) 4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006 (information relates to finance and business affairs).

145. REGENERATION AND ENVIRONMENT DIRECTORATE RISK REGISTER

Paul Woodcock, Strategic Director Regeneration and Environment, supported by Tom Smith (Assistant Director, Community Safety and Streetscene), Simon Moss (Planning, Regeneration and Transport) and Leanne Buchan (Head of Creative Planning and Engagement), presented a report providing details of the Risk Register and risk management activity within the Regeneration and Environment's Directorate.

The Committee sought reassurance on the Risk Register and risk management activity in particular highlighting:-

- How the Register was maintained/monitored and at what frequency
- Involvement of the Cabinet Members for Jobs and the Local Economy, Waste Roads and Community Safety and Cleaner, Greener Communities
- How risks were included on and removed from the Register
- Anti-fraud activity in the Directorate

Discussion ensued with the following issues raised:-

- Consideration of the Register at the Directorate Leadership Team meetings and the Senior Management Team meetings
- 18 risks in total on the Directorate Risk Register of which 3 were included on the Strategic Risk Register i.e. ensuring effective emergency planning and business continuity, to maintain a safe and operational property estate and achieving economic growth
- Work with the Audit Team to look at areas where there were high levels of income/cash handling
- BDR Waste Treatment Plant – insurance, fire suppression works
- Impact of Covid-19 on the local economy and town centre

Resolved:- That the progress and current position in relation to risk management activity in the Regeneration and Environment Directorate, as detailed in the report now submitted, be noted.

146. CORPORATE RISK REGISTER AND UPDATE ON RISK MANAGEMENT ARRANGEMENTS DURING THE COVID-19 RESPONSE

Simon Dennis, Corporate Improvement and Risk Manager, presented the current Strategic Risk Register which summarised the current position of the Register and also provided additional background on the role of risk management in the Council's response to the Covid-19 pandemic.

The report detailed the overall arrangements during the pandemic which had included:-

- The group of appointed Directorate Co-ordinators, together with the Business Continuity Team, continued to meet twice weekly once as part of the Council's Continuity Workforce and Recovery Cell and once as a specific co-ordinators' group
- The Group continued to ensure that directorate situation update reports were submitted to Gold group

- The cross-Directorate workstreams focussed on specific aspects of the response to, and subsequent recovery from, Covid-19 with each workstream responsible for maintaining an up-to-date “threat and risk document”
- The combined Threat and Risk Assessment for the pandemic was managed by the Corporate Improvement and Risk Manager

Due to the significant level of activity across the Council, the “normal” Corporate Risk Management processes had been suspended with the risks on the Strategic Risk Register continued to be managed by Directorates. However, the Register had recently been revised and considered by the Strategic Leadership Team and the process for regular consideration recommended.

The Corporate Strategic Risk Register had been updated with the removal of one risk and the addition of 3. It was now aligned with the Year Ahead Plan with arrangements in place to ensure ongoing review at SLT. The Council's Risk Management Policy and Guide would now be revised and a refresh required before the new financial year to ensure alignment to current practice.

Resolved:- That the report be noted.

147. INTERNAL AUDIT PROGRESS REPORT FOR THE PERIOD 1ST NOVEMBER TO 31ST DECEMBER 2020

Consideration was given to a report presented by David Webster, Head of Internal Audit, which provided a summary of Internal Audit work completed during 1st November to 31st December, 2020, and the key issues that had arisen therefrom.

The current position with regard to the Internal Audit Annual Plan was set out in Appendix A of the report submitted. The Plan would need to remain flexible and consultation would be ongoing throughout the remainder of the year to allow for any developments relating to Covid-19. Appendix B set out the minor updates to the Plan.

9 audits had been finalised since the last Committee meeting including 5 receiving Substantial Assurance, 5 Reasonable Assurance and 1 Partial Assurance. Audit opinions and a brief summary of all audit work concluded since the previous meeting were set out at Appendix C.

There had been no unplanned responsive work into any allegations of fraud, corruption or other irregularity.

Internal Audit's performance against a number of indicators was summarised in Appendix D.

Appendix E showed the number of outstanding recommendations that had passed their original due date, age rated. The number of aged outstanding actions had decreased slightly to 39.

Discussion ensued on various matters contained within the agreed actions section of the report which included:-

- 2 Internal Auditors were now working on Business Grants
- Work had commenced on the 2021/22 Internal Audit Annual Plan and would include any work that had not been completed in the current financial year. The exercise completed by Salford Internal Audit Services to identify IT audits would also inform the planning process
- As a result of the presentation to Assistant Directors/Heads of Service, amendments had been made and realistic dates for completion of actions set. Providing the revised target date was achieved, the number of outstanding actions should reduce over the next 3-4 months

Resolved:- (1) That the Internal Audit work undertaken since meetings of the Audit Committee, 1st November to 31st December, 2020, and the key issues arising therefrom be noted.

(2) That the information submitted regarding the performance of Internal Audit and the actions being taken by management in respect of the outstanding actions be noted.

148. URGENT BUSINESS

There was no urgent business to report.

149. DATE AND TIME OF NEXT MEETING

Resolved:- That a further meeting be held on Tuesday, 23rd March, 2021 commencing at 2.00 p.m.

HEALTH AND WELLBEING BOARD
13th January, 2021

Present:-

Councillor David Roche	Cabinet Member, Adult Social Care and Health (in the Chair)
Ben Anderson	Director of Public Health, RMBC
Steve Chapman	South Yorkshire Police
Lesley Cooper	Healthwatch Rotherham
Dr. Richard Cullen	Strategic Clinical Executive, Rotherham CCG
Chris Edwards	Chief Operating Officer, Rotherham CCG
Councillor R. Elliott	Health Select Commission
Shafiq Hussain	Chief Executive, Voluntary Action Rotherham
Suzanne Joyner	Strategic Director, Children and Young People's Services, RMBC
Sharon Kemp	Chief Executive, RMBC
Anne Marie Lubanski	Strategic Director, Adult Care, Housing and Public Health, RMBC
Councillor J. Mallinder	Improving Places Select Commission
Dr. Jason Page	Governance Lead, Rotherham CCG
Kathryn Singh	RDaSH
Michael Wright	Deputy Chief Executive, Rotherham Foundation Trust (representing Richard Jenkins)

Report Presenters:-

Colin Ellis	Occupational Health Advisor
Ruth Fletcher-Brown	Public Health Specialist
Kate Green	Public Health Specialist, RMBC
Scott Matthewman	Interim Assistant Director, for Commissioning

Also Present:-

Gavin Jones	South Yorkshire Fire and Rescue Service
Becky Woolley	Policy Officer, RMBC
Dawn Mitchell	Governance Adviser, RMBC

Apologies for absence was received from Councillor Watson and Paul Woodcock (RMBC).

130. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

131. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the press and public.

132. COMMUNICATIONS

It was noted:-

The Board's response to Community Care Next Steps paper had been submitted in accordance with the 8th January, 2021 deadline. The Chair thanked Board members for providing comments.

Healthy Weight Group – any member who wished to become involved in the Group/Chair the Group should contact Becky Woolley as a matter of urgency.

133. MINUTES OF THE PREVIOUS MEETING HELD ON 11TH NOVEMBER, 2020

The minutes of the previous meeting of the Health and Wellbeing Board were considered.

Resolved:-

(1) That the minutes of the previous meeting held on 11th November, 2020, be approved as a correct record.

(2) That Sharon Kemp follow up Minute No. 124(2) (5 Ways to Wellbeing video).

Action:- Sharon Kemp to follow up

134. UPDATE FROM THE LOCAL OUTBREAK ENGAGEMENT BOARD

Sharon Kemp, Chief Executive RMBC, together with Ben Anderson, Director of Public Health, and Chris Edwards, Chief Operating Officer RCCG, gave the following verbal update on behalf of the Local Engagement Board:-

The country had gone into another national lockdown as from 4th January, 2021. Briefings had taken place across the different partners in terms of the new rules and guidance. In terms of the current restrictions, Legislation had been laid until March with review periods within which allowed different restrictions to be put in place if the Government deemed it.

Rotherham Incident Management - activity continued with the Bronze Group meeting on a daily basis; this Group met with a range of partners looking at key local issues and ensured that actions was taken.

Health Protection Board – Ben Anderson now Chaired the meeting which continued to meet weekly. The Outbreak Engagement Board meeting every 2 weeks.

Testing Facilities - There were still 4 testing facilities in Rotherham – Midland Road, Forge Island, Dinnington and Maltby. There was capacity within the system so no challenges were being seen within those testing centres. A lateral flow testing facility had now opened in Riverside House.

Community Testing - Announcements had been made recently with regard to community testing focussing on those who had to go to work and were asymptomatic. The prospectus from Government had only been received the previous evening so was currently being looked at to ascertain what was being offered to local areas and would be considered at the Local Outbreak Engagement Board.

Epidemiology – As of 6th January, the current data report showed that the case rate was 307.4 per 100,000 down on the previous 2 days i.e. 326 cases as of 4th January.

This level put Rotherham mid-table for Yorkshire and Humber and in the bottom 25% nationally.

With regard to the over 60's, the rate was 250.6 per 100,000, significantly lower than the national average but still a high rate and the age group which put most of the pressure on to the Trust. However, there were very high rates in younger adults. Currently the average age of patients in the Trust was in the high 50 age group rather than the over 60's.

Prevalence of the new variant of Covid in Rotherham – Data received from Public Health England this week showed that at the end of December up to ¼ of Rotherham's cases were of the new variant. It was really important for the Board to be aware that the new variant was in Rotherham but not the most prevalent variety at the moment but, because of the evolution of the disease, it was expected to become predominant over the new few weeks/months with the effects of lockdown reducing the spread. It was likely that the lockdown would reduce the spread of the old variant because of it being less transmissible.

All the health and social care workforce needed to be made aware of existence of the new variant as its high transmissibility rate did mean that any lapse in PPE and good Covid safe practice was more likely to have worse consequences. That also applied to the rest of community in terms of individuals and wider workplaces, education settings etc.

Vaccinations – There were 6 vaccination sites in Rotherham – the Hospital (focussing on health and social care staff) together with 5 primary care GP-based vaccination centres – Bramley, Anston, Wath, St. Ann's and Rawmarsh – which were patient focussed. It was a real success story with general practices in Rotherham having done a fantastic job.

The latest figure was that in South Yorkshire 72,000 people had been vaccinated already.

It was expected that Rotherham and South Yorkshire should be able to meet the Prime Minister's target of all the 4 top groups vaccinated by mid-February.

Resolved:-

That the update be noted.

135. AIM 1: ALL CHILDREN GET THE BEST START IN LIFE AND GO ON TO ACHIEVE THEIR FULL POTENTIAL

Suzanne Joyner, Strategic Director CYPS, and Dr Jason Page, Rotherham CCG, gave the following powerpoint presentation:-

Aim 1 – All children get the best start in life and go on to achieve their full potential

Priority 1: Develop our strategy for a positive 1001 days – What's Working Well

There continues to be a focus on delivering against the ambition of plans to transform maternity care

- TRFT continue to work towards achieving the Continuity of Care target of 35% by March 2021 (currently exceeding target – 38% as at December 2020)
- TRFT engaged in all of the Maternity Transformation Plan workstreams
- The prevention maternity workstream was progressing well with smoking in pregnancy, infant feeding and healthy weight taking priority
- An action being was being developed to enhance maternity engagement with BAME and vulnerable groups

Adult Care, Public Health and Housing Directorate will lead the strategic re-commissioning of the 0-19 Service:

- A Project Board has been established
- The Board was recommending that a Cabinet paper be developed with revised timelines and seeking permission to re-tender the Service acknowledging the delays that have been incurred due to the pandemic
- The revised timeline would support wider consultation and collaborative commissioning between Public Health and CYPS
- The re-commissioned Service would be fully aligned with wider children's pathways and would develop pathways with other Public Health commissioned services including Sexual Health and Weight Management

Issues to address

- It had not been possible to realise the full potential of mapping the services and support available across the first 1001 days of a child's life

- Capacity for ongoing engagement from providers and stakeholders was likely to remain challenging as the system responds to the Covid-19 pandemic
- Capacity for commissioning 0-19s and the market for provider response was challenging and may require the consideration of extension to the current contract
- For maternity there was reduced capacity within the SY&B ICS Team to co-ordinate activity across the areas until vacant posts were recruited to

Next Steps

- Refresh the Rotherham Local Maternity Transformation Plan
- Continue engagement with maternity stakeholders particularly in relation to the smoking in pregnancy, infant feeding and healthy weight priority areas of work
- Rotherham to input into the future development of the SY&B Maternity Prevention Work Plan to embed outcomes and emerging themes from consultation
- Formal agreement of 0-19 re-commission plans by RMBC Cabinet
- Implementation of plans to re-commission the 0-19 Service including full stakeholder engagement and exploration of opportunities to align delivery across services to meet the priority needs of Rotherham children and deliver the National Healthy Child Programme
- Linking in with Healthy Weight work taking place within Aim 3

Priority 2: Support positive mental health for all children and young people – What's Working Well

- The implementation of the Mental Health Trailblazer in Schools 'With Me in Mind' was demonstrating positive outcomes
- The second mental health survey ran between 1st-26th October. 4,203 young people participated in the survey. This was a 35% increase from the 2,737 that participated in June 2020. The findings had also been shared with CYPS leadership teams and the Public Mental Health and Wellbeing COVID Group for them to identify any actions to address key areas of concern
- DFE Wellbeing for Education Return programme has been rolled out across schools during the Autumn terms. 141 participants had attended and then cascaded learning onwards in their school
- Rotherham's Neuro-Developmental Pathway had been re-designed to ensure that children were supported regardless of whether they had a formal diagnosis

Issues to address

- Children and young people were reporting that Covid-19 was having an impact on their mental health
- Whilst positive that this was being recognised, there was a need to support the school workforce and wider system to respond to children and young people's needs

- The results from the October 2020 survey compared to June 2020 showed that:
 - 7% increase in young people feeling anxious
 - 11% increase in young people feeling stressed
 - A decline in young people feeling positive and managing problems well
 - An increase in young people feeling confused, uncertain and sad

Next steps

- Schools will use the findings of the mental health survey to support children and young people across the new term
- Plans may now need to be revised in light of announcements of further school closures
- The importance of supporting staff wellbeing has been highlighted through the DfE Wellbeing for Education Return programme
- An ongoing programme of CPD and opportunities for networking/sharing good practice was being developed
- Rotherham was preparing to bid for any forthcoming opportunities to extend Future in Mind
- The annual Lifestyle Survey would integrate questions from the mental health survey in 2021
- The Covid-19 Mental Health Group and Social, Emotional and Mental Health Strategy Delivery Group would retain oversight of these areas of work

Priority 3: Support children and young people to achieve their full potential – What's Working Well

- As part of the national lockdown, vulnerable groups and children with Education, Health and Care Plans continued to have access to education despite the wider school closures. RMBC and school were prioritising access to education for these groups and other cohorts which could be determined vulnerable
- A well embedded and supported Incident Management structure was in place to support Covid-19 clusters and outbreaks. This was a supportive and multi-agency response which provided additional access to direct support for schools and their students
- The Elective Home Education (EHE) multi-agency governance group had remained a strong mechanism to make sure a strong level of support was available for students/families who had elected to home educate. Work had taken place with Ofsted to look at areas of development across this
- SEND Strategic Board had developed an outcomes framework and performance dashboard to monitor the impact of school closures and intermittent school attendance on children and young people with SEND

Issues to address

- The continued impact of Covid-19 was having on education was clear. The new national lockdown would limit the access to education for only defined groups and the wider holistic support that schools had on the wellbeing of its students would be impacted. Schools would move to supportive working practices but the face-to-face supportive interaction that was offered through school support raised a clear concern
- Increased EHE numbers across the Autumn term sat outside normal trends. The primary reason given from the elective choice to home education (60% of new students) was fears around Covid-19 and contraction of the virus in schools
- The ongoing impact of the pandemic on the wider wellbeing of children and young people was a key concern. With a number of student groups having reoccurring periods of self-isolation, the continuum of support provided by schools was being disrupted. Although schools were adapting to meet the needs of their students, the visibility of vulnerable students remained an area of concern

Next steps

- The prioritisation of EHE in discussions with school leaders, Ofsted and the DFE was an ongoing priority. Outreach work and support to provide families with the full overview of EHE responsibilities and routes of support continued to be enhanced
- Close work with school leaders to look at ways of minimising the impact of Covid-19 on school attendance, wider regular testing and daily testing would be available for secondary schools from January 2021. The prioritising of students that were vulnerable or had a Social Worker had been enhanced as part of the phased start to Spring term in the secondary phase of education

Discussion ensued with the following issues raised/highlighted:-

- Strong engagement with the Office of the Regional School Commissioner
- Recommended work to re-establish the Rotherham Education Strategy Group which was key and would continue to help drive that strong collaboration across the sector
- SEND Sufficiency work continued at a pace
- Was there a better understanding from the results of the Mental Wellbeing survey conducted of any impacts on children or any actions/priorities schools should be taking? This would also be picked up by the Public Mental Health and Health Wellbeing Covid Group

Suzanne and Jason were thanked for their presentation.

Resolved:-

- (1) That the presentation be noted.

(2) That the Strategic Director of Children and Young People's Services ascertain if there was a deeper analysis of the results of the Mental Wellbeing survey available.

Action:- Suzanne Joyner

136. AIM 3: ALL ROTHERHAM PEOPLE LIVE WELL FOR LONGER

Sharon Kemp, Chief Executive RMBC, gave the following powerpoint presentation:-

Priority 1: Build a social movement to support local people to be more physically active to benefit physical and mental wellbeing – What's Working Well?

The Moving Rotherham Partnership leading and supporting with:

- Launched #MovingRotherham campaign
- Sport England 'Tackling Inequalities Fund' funded 21 projects
- Shaping Places for Healthier Lives – discovery stage project looking at physical activity and green spaces
- Local 'Beat the Street' project commissioned – 'game phase' taking place from 17th March 2021
- Women's Euros taking place 2022 and local 'Legacy Plan' developed

Issues to address

- Not enough people physically active in Rotherham
- Covid-19 having deconditioning effects on older people
- Loss of lean body mass can result in decreased immunity and increased risk of infection
- Main motivation for older people to be active was social contact
- Covid shown we need to think about 'physical activity' differently – building movement into every day life

Next Steps

- Continue to push #MovingRotherham through the Rotherham Activity Partnership
- Develop local MECC physical activity training package to roll out
- Utilise free resources including Moving Professionals and Clinical Champions training where appropriate
- Communication messages linked to 'Be Active' theme as part of 5 Ways to Wellbeing

Priority 2: Ensure support is in place for carers – What's working well

- Monthly partner meetings in place to ensure unpaid carers were supported throughout the pandemic
- 142 unpaid carers had accessed the Carers Grant – C19 Funding Programme delivered by Crossroads Care on behalf of the Council
- Regular update meetings with Carers Forum in place to ensure information reaches unpaid carers in a timely manner
- Work underway with partners to refresh the Rotherham Carers Strategy

- Review of the Carers Centre underway to look at what unpaid carers would need from a future face-to-face offer
- Working with colleagues from around Yorkshire and Humber to share ideas and explore best practice to ensure the future Rotherham unpaid carer offer was of the highest quality

Issues to address

- National lockdown – creating impact on carers with increased anxiety, loneliness and isolation
- Capacity challenges due to increased requirement for organisations to support carers

Next steps

- Carer profile needs to be refreshed in light of Covid-19 as agreed at Health and Wellbeing Board (deadline of 10th March 2021)
- Evaluate carer assessments within Adult Social Care to understand the Covid-19 impact upon unpaid carers (deadline of 10th March 2021)
- Finalise the report on the future of the Carers Centre (deadline of 25th February 2021)
- Carers mapping work to look at a carer journey document that aligned with the refreshed guidance and future strategy (deadline of 29th April)

Priority 3: Develop a whole-system approach to tackling obesity in Rotherham with consideration of the impact of Covid-19

Proposal – ‘Healthy Weight Champions’ and developing local plan

- Council formally adopted Local Authority Declaration on Healthy Weight in January 2020 providing the framework for a local plan
- Develop a local NHS Healthy Weight Declaration and Partner Pledges to sit alongside
- Suggest each partner organisation nominates a ‘Healthy Weight Champion’
- Champions to work with Public Health lead to develop the local plan

Discussion ensued on the presentation with the following issues raised/highlighted:-

- Continued participation in the Shaping Places for Healthier Lives. Now at Stage 3, the Discovery Stage, with £20,000 available for research into some of the key challenges and barriers for people actually living healthy lives. Information from that would inform a final bid application which would be up to £300,000 bid for a 3 year period
- Excellent feedback from the recipients of the electronic equipment purchased through the Unpaid Carers Grant. Work was taking place on Phase 2 to make further purchases

Sharon was thanked for her presentation.

Resolved:-

(1) That the presentation be noted.

(2) That Board members notify Kate Green of the organisation Champion by the end of January to work with Public Health lead on healthy weight.

(2) That work continue on developing a partnership Healthy Weight Plan based on the proposal taking into consideration the impact of Covid-19.

Action: All Board members/Kate Green

137. SECTION 75 FRAMEWORK AGREEMENT AND BETTER CARE FUND (BCF) CALL-OFF PARTNERSHIP/WORK ORDER

Scott Matthewman, Interim Assistant Director, for Commissioning, presented a report outlining progress on the development of a new Section 75 Framework Agreement and Better Care Fund (BCF) Call-Off Partnership/Work Order for 2020/21.

It was noted that the Council and CCG had finalised, agreed and signed the Section 75 Framework Agreement and BCF Call-Off Partnership/Work Order, and had been fully agreed by the BCF Executive Group for the current financial year.

There had been some delays nationally with the planning requirements and guidance from the centre due to the current pandemic and there had been no requirement to undertake any quarterly planning returns as normal with BCF. However, there would be a requirement for a year end summary a template for which had been produced by the national team. Once received this would be populated and fed through the governance structure around the BCF Executive Group.

There was continued dialogue with the national team and BCF lead around planning guidance for the next financial year. When known the local planning officer would be informed.

Resolved:-

That the BCF Call-Off Partnership/Work Order for 2020/21, incorporated into the Section 75 Agreement, be noted.

138. REFRESHED HEALTH AND WELLBEING BOARD PRIORITIES AND ACTION PLAN

Further to Minute No. 123 of the meeting held on 11th November, 2020, Becky Woolley, Policy Officer, presented the first update on the Health and Wellbeing Action Plan.

Good progress was being made with the majority of actions on track despite all Covid-19 pressures and none considered to be significantly off track.

A part of the refresh was how partners could understand work inequalities and strengthen the understanding particularly in light of the current pandemic. Work was taking place mapping out all the data available across the partnership and what projects were taking place with the aim of submitting a comprehensive overview which would then inform any gaps.

It was noted that a lot of work had been taking place during the pandemic centred around the Rotherham Community Hub and support that befriending had provided which was being managed through work with the voluntary and community sector.

Work continued between the 2 Rotherham Safeguarding Boards with the Board's Chair leading on some of the work.

Resolved:-

That the report be noted.

139. SUICIDE AND FIVE WAYS TO WELLBEING UPDATE

Further to Minute No. 124 of the meeting held on 11th November, 2020, Ruth Fletcher-Brown, Public Health Specialist, presented an update on suicide prevention and Five Ways to Wellbeing.

Suicide Prevention

- Currently there was little evidence specific to Covid-19 and suicide prevention, the national message was that many of the main priorities for suicide prevention remained the same during the pandemic. However it was thought that certain sub-groups may be more at risk i.e. children and young people, prisoners and people with gambling addictions
- The Local Government Association (LGA) and the Association of Directors of Public Health (ADPH) had jointly produced a briefing for Directors of Public Health on the public mental health and wellbeing issues arising from the Covid-19 outbreak. Preventing mental health problems and promoting mental wellbeing amongst people living and working in Rotherham required a whole system approach
- The Better Mental Health for All Group already existed to address the promotion of mental wellbeing for people living and working in Rotherham as well as oversight of the implementation of the Loneliness Action Plan for the Borough. This Group had formed the Rotherham Public Mental Health and Wellbeing Covid-19 Group and had included other stakeholders where gaps had been identified. Its primary purpose was to develop and implement an action plan addressing the potential mental health impacts of Covid-19 across the lifecourse. It recommended and took collaborative action on local prevention and mental health promotion planning in relation to Covid-19 in the short, medium and long term for people living and working in Rotherham

- For some time Rotherham had looked at suspected suicides in real time to ensure that support could be put in place for those bereaved/affected and to mitigate against further suicides. This was now collated through the ICS Real Time Surveillance Project led by South Yorkshire Police
- The real time data had been used during the pandemic to direct the actions within local plans, to offer support to those bereaved/affected/exposed to suicide and to mitigate against further suicides
- The Suicide Operational Group had updated their action plan in line with emerging risk factors during the pandemic
- Be the One Campaign promoted throughout the pandemic with a focus on women in October/November and the wider population in the leadup to Christmas/New Year. The Campaign was also promoted across the partnership as part of Safeguarding Awareness Week in November 2020
- Zero Tolerance Suicide prevention training promoted across the Council and other partners
- NHSE Suicide Prevention Funding Year 3 had enabled Rotherham to promote the third round of the small grants scheme to community groups who were addressing the underlying causes which could lead to suicide. It was led by Rotherham CCG, with input from Public Health
- The Listening Service for those bereaved/affected by suicide had been promoted throughout the pandemic. The Service and the Suicide Listening Service had been out to tender with the successful provider commencing in January 2021. Both Services were funded until January 2022
- The Care Pathway for Children and Young People Bereaved by Sudden Traumatic Death had been updated with input from practitioners and was now on the Tri-x-system for partners to adopt
- The programme of suicide prevention and self-harm training had been disrupted. Courses were being piloted and, subject to evaluation, a role out of training would be promoted in the Spring
- The Suicide Prevention Top Tips for Primary Care had been amended to include risk factors and groups emerging because of the pandemic

- Meetings had commenced by Survivors of Bereavement by Suicide (SOBS) to advertise for volunteers to be training to run a Rotherham peer support group
- Ongoing training together with ICS colleagues looking at bereavement for children and young people
- Action plans had been looked at in light of Covid-19 and updated

Public Mental Health and Wellbeing including Five Ways to Wellbeing

- Partners of the Public Health and Wellbeing Covid-19 Group had worked on an action plan which was being implemented by partners. It included work on crosscutting themes such as bereavement and loneliness
- A Rapid Mental Health Impact Assessment produced to inform decision makers on how the pandemic might have impacted upon the mental health and wellbeing of local communities
- Public Health England had recommended that local authorities capture the view of children and young people to establish the state of their mental health and wellbeing during the lockdown. Following a review by the Yorkshire and Humberside Regional Public Health Teams of surveys already undertaken, Rotherham Public Health had worked with CYPS to adapt the survey to suit the Borough. This had been administered twice in Rotherham with 4,203 young people completing the second survey. The results were given to individual schools for them to develop their own actions/responses to findings. The SEMH Strategy Group and Public Mental Health and Wellbeing Group were looking at key areas of concern to address
- RCCG's Rotherhive website promoted across all partners and information sent to employers through the Be Well@work project. The project promoted mental health resources to employers
- Joint working with RCCG to look at promoting mental health support to employers
- A variety of workshops for Council employees run by Public Health leads
- RMBC staff wellbeing toolkits shared with other partners
- Five Ways to Wellbeing campaign messages to promote mental wellbeing with staff during the Summer and Autumn months. Also used by the Creative Recovery Programme to promote activities each month

- Multi-agency task and finish group looked at mapping bereavement provision locally and nationally with the information now promoted on Rotherhive

Discussion ensued with the following issues raised/highlighted:-

- The Chair, Ruth and Becky Woolley had been asked to make a presentation at the Westminster Policy Forum later in the month on the work RMBC and its partners were doing with regard to loneliness
- It had been a whole system effort and was a really good example of Place based working
- The Bereavement Service was receiving good reviews
- Gathering evidence from post-traumatic stress from Covid especially for staff who were working on the frontline
- When there was a death by suicide work did take place to ascertain if the pandemic had been a factor and reporting thereon. Good work had been done together with the support of the local coroner

Resolved:-

(1) That the updates on suicide prevention and Public Mental Health including Five Ways to Wellbeing be noted.

(2) That Board members commit to the forthcoming review of the Rotherham Suicide Prevention and Self Harm Action Plan.

(3) That Board members ensure that their respective organisations maintain their commitment to the work of the Public Mental Health and Covid-19 Group.

Action: All Board Members

140. WORKPLACE WELLBEING: BE WELL @ WORK AWARD

Colin Ellis, Occupational Health Advisor, gave the following powerpoint presentation on the Rotherham Workplace Health offer to businesses:-

Our offer of support to you

- Free workplace visit
- Workplace health needs assessment
- Share workplace health information
- Provide training to support the scheme
- Accredited your business with the Be Well@Work award

Be Well@Work Award Overview

- Audit tool to demonstrate best practice in employee health and wellbeing
- Suitable for businesses of all sizes
- Includes mandatory requirements
- Allows progression – bronze, silver and gold
- Allows a business to select from a range of themes

Mandatory Requirements

- Designate a Workplace Co-ordinator
- Undertake the Workplace Health Needs Assessment
- Complete an action plan
- Undertake a number of health campaigns

Level of award

- Bronze, silver and gold
- Compulsory themes of human resources, absence management and health and safety
- Bronze - compulsory plus 3 themes
- Silver – compulsory plus 6 themes
- Gold – compulsory plus 8 themes

Optional Themes

- Consultation and communication
- Training and development
- Mental Health
- Ageing workforce
- Long term conditions/MSK
- Smoking
- Physical activity
- Healthy eating
- Drugs and alcohol

Process to achieve the award

- Undertake the Workplace Health Needs Assessment
- Decide the level of award
- Select the optional themes
- Upload the evidence onto the Create Wheel portal
- The Workplace Health Advisor checks the evidence uploaded
- Interviews with staff
- Site tour
- Post-assessment report
- Award certificate

Discussion ensued with the following issues raised/highlighted:-

- The award enabled employers to start thinking about how they could look after the wellbeing of their staff
- If any of the partners were interested to signing up to the award scheme, they should contact Colin
- The award lasted for 2 years. If an employer achieved Bronze and wanted to move onto Silver, they could be reassessed before the end of the 2 years
- A number of awareness sessions were offered e.g. mental health awareness, sleep awareness, healthy eating and alcohol awareness

- Training of Workplace Wellbeing Champions
- Close working with Barnsley and Doncaster with any good practice shared and networking
- Ability to provide for an individual GP surgery

Colin was thanked for his presentation.

141. FOOD ADVERTISEMENT

Further to Minute No. 127 of the previous meeting, Kate Green, Public Health Specialist, reported that little progress had been made due to lack of capacity within the system.

Resolved:-

That a further report be submitted to a future Board meeting when the current situation eased and capacity was available to look at it at the project in more detail.

Action: Becky Woolley/Kate Green

142. ISSUES FROM THE PLACE BOARD

Sharon Kemp, Chief Executive RMBC, and Chris Edwards, Chief Operating Officer RCCG, provided the following update:-

- The Place Board was currently operating as the Rotherham Gold Command for Health and Social Care
- Once a Government response was received regarding the Integrated Care Paper it would be shared with the Board at the appropriate time

Resolved:-

That the update be noted.

143. DATE AND TIME OF NEXT MEETING

Resolved:-

That a further meeting be held on Wednesday, 10th March, 2021, commencing at 9.00 a.m.

PLANNING BOARD
Thursday 4 February 2021

Present:- Councillor Sheppard (in the Chair); Councillors Atkin, Bird, Cowles, M. Elliott, McNeely, Sansome, Short, Steele, John Turner, Walsh, Whysall and Williams.

Apologies for absence:- Apologies were received from Councillors D. Cutts and Tweed.

The webcast of the Planning Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

144. EXCLUSION OF THE PRESS AND PUBLIC

There were no items on the agenda to warrant exclusion of the press and public.

145. MATTERS OF URGENCY

There were no matters of urgency for consideration.

146. DECLARATIONS OF INTEREST

Councillor Walsh declared a disclosable interest in application RB2020/0414 (conversion and extension of existing commercial building to 14 No. residential apartments and removal of palisade fencing and erection of railings at former Treeton Youth Enterprise Centre, Church Lane, Treeton for Century Grove Ltd) on the grounds that he had previously provided advice and left the meeting whilst this application was considered.

147. MINUTES OF THE PREVIOUS MEETING HELD ON 17TH DECEMBER, 2020

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 17th December, 2020, be approved as a correct record of the meeting.

148. DEFERMENTS/SITE VISITS

There were no site visits nor deferments recommended.

149. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, a number of people attended the meeting and spoke about the following applications:-

- Conversion and extension of existing commercial building to 14 No. residential apartments and removal of palisade fencing and erection of railings at former Treeton Youth Enterprise Centre, Church Lane, Treeton for Century Grove Ltd. (RB2020/0414)

Mrs. W. Parker-Foers (Objector)

Statements were also read out on behalf of Alexander Stafford M.P. and Treeton Parish Council.

- Application to vary Condition 2 (approved plans) imposed by RB2016/1492 at land East of Grange Lane Maltby for Jones Homes (Yorkshire) Limited (RB2020/1815)

Mr. D. Goben (Objector)

Mr. J. Gray (Objector)

Mrs. D. Hoyes (Objector)

Mr. M. Greenhalgh (Objector)

Mrs. K. Horsfield (Objector)

A statement was also read out on behalf of Stainton Parish Council.

(2) That, application RB2020/0414 be granted for the reasons adopted by Members at the meeting, subject to the relevant conditions listed in the submitted report, an amendment to Condition 2 with a revised drawing number and to the inclusion of an additional condition relating to the siting of waste and recycling bins for occupants; the detail of which to be agreed in consultation with the Chair and Vice-Chair of the Planning Board.

(3) That, application RB2020/1815 be granted for the reasons adopted by Members at the meeting and subject to the signing of a letter confirming the agreement to substitute the revised plans relating to this application in respect of the signed Section 106 Agreement.

(4) That, application RB2020/1708 be granted for the reasons adopted by Members at the meeting.

150. UPDATES

There were no updates to report.

151. DATE OF NEXT MEETING

Resolved:- That the next meeting of the Planning Board take place on Thursday, 25th February, 2021 at 9.00 a.m.

STAFFING COMMITTEE
10th February, 2021

Present:- Councillor Alam (in the Chair); Councillors Cowles, Read and Watson.

37. DECLARATIONS OF INTEREST

There were no declarations of interest.

38. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

39. PAY POLICY STATEMENT 2021

Consideration was given to the report of the Assistant Chief Executive requesting that the Staffing Committee comment on the Council's Pay Policy Statement for 2021-22 in advance of it being submitted to Council for approval.

It was noted that the Localism Act 2011, Chapter 8 Pay Accountability, made it a legal requirement for authorities to produce and publish a Pay Policy Statement by 31st March each year that this must be agreed by Council and detail the remuneration of its Chief Officers.

The Pay Policy Statement for 2021-22 was attached as an appendix to the officer's report.

Resolved: -

That the Pay Policy Statement for 2021-22, as attached at Appendix 1 of the officer's report be noted and recommended to Council for approval.

40. GENDER PAY GAP 2019-20

Consideration was given to the report of the Assistant Chief Executive that met the Council's obligations under the Gender Pay Reporting Legislation that had been introduced in 2017 requiring employers with 250 or more employees to publish annually statutory calculations showing how large the pay gap was between their male and female employees. It was noted that a positive pay gap indicated that men were paid more than women and a negative pay gap indicated that women were paid more than men.

It was noted that the Council normally had up to 12 months following the annual snapshot date of 31st March to publish this information on the Council and Government websites, with the usual deadline for public sector employers to report for the snapshot date of 31st March the

previous year being 30th March of the current year, but that due to the demands of the pandemic the requirement to do so in 2021 had been waived by the Government. The Assistant Director, Human Resources and Organisational Development, advised that despite the waiver that it had been agreed to ensure transparency to publish the report as normal.

The full Gender Pay Gap report for 2019-20 was attached as an appendix to the officer's report. The report stated that over recent years Council had seen significant reductions in its Gender Pay Gap, with the mean positive pay gap reducing from 13.4% to 9.1% over the last year, and from 21.8% in 2013. It was noted that while this reduction in the gap was welcome, whilst ever there was a gap work would continue to address the imbalance.

The report highlighted key issues from the report for the Committee's consideration including:

- The median gender pay gap for the Council at the end of March 2020 had increased slightly on the previous year, increasing from 10.6% to 11.2%. The mean pay gap had however decreased from 13.4% to 9.1%.
- The Council's pay gap showed that overall men were still paid more than women, however, the figures compared favourably with the average UK gap of 15.5%
- In Black and Minority Ethnic (BAME) employees the Council had a negative 14.9% median pay gap and negative 4.6% mean pay gap. For disabled employees there was a negative 17.1% median and a negative 6.8% mean. The negative pay gap indicated that both BAME and disabled employees were paid more than non-BAME/disabled employees.

It was noted that as no other Council in the region had published data for 2020, benchmarking was only available for 2019, with the benchmarking that had been carried out on the 2019 figures showing that the Council's gender pay gap median figure comparing favourably with that of neighbouring authorities.

Members welcomed the report and the decision that had been taken to produce the report as normal, despite the requirement being waived by the Government to publish a report in 2020.

Members welcomed the positive progress that had been made in addressing the Gender Pay Gap over the last year and noted how important it was that this progress was maintained in order to move to greater pay equality.

Resolved: -

That the Gender Pay Gap report for 2020, as attached at Appendix 1 of the officer's report be noted and approved for publication.

41. URGENT BUSINESS

The Chair reported that there were no urgent items of business requiring the Committee's consideration.

Summary Sheet

Committee Name and Date of Committee Meeting

Council – 3rd March, 2021

Report Title

Recommendation from Staffing Committee – Pay Policy Statement 2021-22

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Jo Brown, Assistant Chief Executive

Report Author(s)

Ian Henderson, HR Manager
01709 822467 or ian.henderson@rotherham.gov.uk

Ward(s) Affected

None

Report Summary

This report provides detail of the Pay Policy Statement for 2021-22 that the Council is obliged publish under Chapter 8 of the Localism Act 2011.

At its meeting on 10th February, 2021, the Staffing Committee considered a report in respect of the Pay Policy Statement for 2021-22 that the Council is obliged to publish under Chapter 8 of the Localism Act 2011. Staffing Committee accepted the Pay Policy Statement for 2021-22 and recommend approval by full Council.

The original report providing detail to the proposals is appended in order to provide Members with sufficient knowledge to agree the proposals.

In order to give effect to the recommendations from the Staffing Committee, consideration and approval by Council must be given to the recommendation set out below.

Recommendations

That Council approves the Pay Policy Statement for 2021-22.

List of Appendices Included

Appendix 1 Pay Policy Statement

Background Papers

Local Government Association

CIPFA Best Value Accounting Code of Practice

Freedom of Information

Localism Act 2011

Hutton Review of Fair Pay in the Public Sector: Final Report March 2011

Previous Staffing Committee Reports

Local Government Transparency Code 2015

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

Yes

Exempt from the Press and Public

No

Public Report
Staffing Committee

Committee Name and Date of Committee Meeting

Staffing Committee – 10 February 2021

Report Title

Pay Policy Statement 2021-22

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Jo Brown, Assistant Chief Executive

Report Author(s)

Ian Henderson, HR Manager
01709 822467 or ian.henderson@rotherham.gov.uk

Ward(s) Affected

None

Report Summary

This report provides detail of the Pay Policy Statement for 2021-22 that the Council is obliged publish under Chapter 8 of the Localism Act 2011.

Recommendations

Staffing Committee is asked to:

1. Accept the Pay Policy Statement for 2021-22 (Appendix 1)
2. Recommend approval of the statement by Council.

List of Appendices Included

Appendix 1 Pay Policy Statement

Background Papers

Local Government Association
CIPFA Best Value Accounting Code of Practice
Freedom of Information
Localism Act 2011
Hutton Review of Fair Pay in the Public Sector: Final Report March 2011
Previous Staffing Committee Reports
Local Government Transparency Code 2015

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

Yes

Exempt from the Press and Public

No

Pay Policy Statement 2021-22

1. Background

- 1.1 The Localism Act 2011, Chapter 8 Pay Accountability, made it a legal requirement for authorities to produce and publish a Pay Policy Statement by 31 March each year. This must be agreed by Council and detail the remuneration of its Chief Officers.
- 1.2 The Council must then comply with the Pay Policy Statement for the financial year in making any determination.
- 1.3 The statement must state:
 - Policies relating to remuneration of Chief Officers (definition includes Directors)
 - Remuneration of its lowest paid employees
 - Relationship between remuneration of Chief Officers and employees who are not Chief Officers
 - The remuneration of its Chief Officers
 - Remuneration of Chief Officers on appointment
 - Increases and additions to remuneration for each Chief Officer
 - Use of performance related pay for Chief Officers
 - Use of bonuses for Chief Officers
 - Benefits in kind to which the Chief Officer is entitled
 - Any increase of enhancement to Chief Officer pension entitlement
 - Approach to payment of Chief Officers and their ceasing to hold office
 - Any amounts payable upon the Chief Officer ceasing to hold office other than that payable by virtue of any enactment
 - Approach to publication and access to information relating to remuneration of Chief Officers
- 1.4 In addition, Council should be offered the opportunity to approve salary packages offered for new appointments and exit packages for leavers where the value of either is £100,000 or more.
- 1.5 The Council's Scheme of Delegation has empowered the Staffing Committee to determine conditions of service, employment policies and procedures and remuneration relating to the Chief Executive and Chief Officers, in line with the Pay Policy Statement.
- 1.6 The remuneration of Chief Officers reflects the latest pay award from April 2020 and will be adjusted for any pay award agreed for 2021/22.
- 1.7 In line with usual practice, Staffing Committee is asked to review the Pay Policy Statement for 2021-22 (Appendix 1) and make recommendation to Council.

2. Key Issues

- 2.1 It is a legal requirement for the Council to publish a Pay Policy Statement each year which has been agreed by Council.

3. Options considered and recommended proposal

- 3.1 The format and content of the Pay Policy is in accordance with guidance previously issued by the regional Local Government Employers Association and reflects good practice examples.
- 3.2 It is recommended that Staffing Committee accept the Pay Policy Statement for 2021/22 and recommend the statement by Council.

4. Consultation on proposal

- 4.1 Consultation has taken place with relevant officers in legal and finance.

5. Timetable and Accountability for Implementing this Decision

- 5.1 Staffing Committee's recommendation will go to Council at the meeting scheduled for the 3rd March 2021.

6. Financial and Procurement Advice and Implications (to be written by the relevant Head of Finance and the Head of Procurement on behalf of s151 Officer)

- 6.1 The financial implications of the pay policy have been factored into the Council's budget position for 2021/22. This ensures that the Council's budgets overall and at a service level are appropriate to support the cost implications of the pay policy statement 2021/22. The salary scales are currently based on the current year and latest pay award, should a further pay award or any other salary base adjustments be agreed the pay policy would need to be amended and the financial implications of those adjustments considered.
- 6.2 There are no direct procurement implications associated with the details contained in the report.

7. Legal Advice and Implications (to be written by Legal Officer on behalf of Assistant Director Legal Services)

- 7.1 As set out in the body of the report, the provision of this information complies with the requirements contained within the Localism Act 2011.

8. Human Resources Advice and Implications

- 8.1 The policy statement sets out the arrangements for the salary and related allowances paid to Chief Officers of the Council which have been negotiated

and agreed through appropriate collective bargaining mechanisms (national or local) or as a consequence of authority decisions, which are incorporated into contracts of employment.

9. Implications for Children and Young People and Vulnerable Adults

9.1 There are no implications for children and young people or vulnerable adults

10. Equalities and Human Rights Advice and Implications

10.1 In making any decision the Council is required to have due regard to its equalities duties and in particular with respect to the Equality Act 2010, section 149, part 11 of the public sector duty:

- a) eliminate discrimination, harassment, victimisation and eliminate any other conduct that is prohibited by or under the Act,
- b) advance equality of opportunity between persons who are a protected characteristics and persons who do not share it and to
- c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

10.2 The recommendation before the Council will not have any adverse impact on anyone with one or more protected characteristics, namely age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

10.3 Continued gender pay gap reporting and analysis will enable issues to be identified and mitigating actions to be put in place.

11. Implications for Partners

11.1 There are no implications for partners.

12. Risks and Mitigation

12.1 There is a risk that the authority would face legal action if it failed to comply with legislative requirements to publish the pay policy statement.

13. Accountable Officer(s)

Jo Brown, Assistant Chief Executive

Lee Mann, Assistant Director Human Resources & OD

Approvals obtained on behalf of: -

	Named Officer	Date
Chief Executive		02/02/21
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	26/01/21
Assistant Director of Legal Services (Monitoring Officer)	Stuart Fletcher	19/01/21
Assistant Director of Human Resources (if appropriate)	Lee Mann	13/01/21
Head of Human Resources (if appropriate)		Click here to enter a date.

Report Author: Ian Henderson, HR Manager
01709 822467 or ian.henderson@rotherham.gov.uk
 This report is published on the Council's [website](#).

Assistant Chief Executive's Human Resources

Pay Policy Statement 2021-22

Introduction & Scope

This policy statement sets out the arrangements for the salary and related allowances paid to Chief Officers of the Council, meeting the requirements the Localism Act 2011, and also meeting the requirements of guidance issued by the Secretary of State for Communities and Local Government to which the authority is required to have regard under section 38 to 43 of the Act.

It does not cover teaching staff, whose salaries and terms of conditions of employment are set by the Secretary of State or Academy schools as they are an entirely separate employer covered by the Academies Act 2010 and are responsible for setting salaries for their employees.

The authority is required to publish Chief Officer salaries and disclose details of salaries over £50,000 on an annual basis as part of the Statement of Accounts which is available on the Council's website (<http://www.rotherham.gov.uk/>).

The Council is committed to and supports the principle of equal pay for all its employees.

Equal pay between men and women is a legal right under both United Kingdom and European Law. The Equality Act 2010 requires employers not to discriminate on grounds of sex, gender reassignment, race and disability and similar rules apply to sexual orientation, religion, pregnancy and maternity and age.

The authority applies terms and conditions of employment that have been negotiated and agreed through appropriate collective bargaining mechanisms (national or local) or as a consequence of authority decisions, which are incorporated into contracts of employment.

Chief Executive and Chief Officers conditions of service are in line with the Joint Negotiating Committees for Chief Executives and Chief Officers. Local agreements and remuneration are determined by Council on recommendation made by the authority's Staffing Committee.

The remuneration of Chief Officers reflects the latest pay award from April 2020 and will be adjusted for any pay award agreed for 2021/22.

This also applies to shared management arrangements with partner organisations, where the job continues to be filled by an employee of the Council.

Definition of officers covered by the Pay Policy Statement

This policy statement covers the following posts:

1. Head of the Paid Service, which in this authority is the post of:
 - Chief Executive
2. Statutory Chief Officers, which in this authority are the posts of:
 - Strategic Director Children and Young People's Services (Director Children's Services)
 - Strategic Director Adults Care, Housing and Public Health (Director Adult Social Services)
 - Strategic Director Finance and Customer Services (Section 151 Chief Finance Officer)
 - Director of Public Health (Director Public Health)
 - Assistant Director Legal Services (Monitoring Officer)
3. Non-statutory Chief Officers, which in this authority are the posts of:
 - Strategic Director Regeneration and Environment
 - Assistant Chief Executive
 - Assistant Director Children's Social Care
 - Assistant Director Human Resources and Organisational Development
 - Assistant Director Financial Services
 - Assistant Director Customer Information and Digital Services
 - Assistant Director Culture, Sport and Tourism
 - Assistant Director Regeneration, Planning and Transport
 - Assistant Director Community Safety and Streetscene
 - Assistant Director Strategic Commissioning
 - Assistant Director Independent Living
 - Assistant Director Housing
 - Assistant Director Education
 - Assistant Director Early Help and Family Engagement
 - Assistant Director Joint Commissioning CCG, Performance and Inclusion

Policy on remunerating Chief Officers

The authority's policy on remunerating Chief Officers is set out on the schedule that is attached to this policy statement at Appendix A. It is the policy of this authority to establish a remuneration package for each Chief Officer post that is sufficient to attract and retain staff of the appropriate skills, knowledge, experience, abilities and qualities that is consistent with the authority's requirements of the post in question at the relevant time.

Policy on other aspects of remuneration of Chief Officers

Other aspects of the remuneration of Chief Officers are appropriate to be covered by this policy statement. These other aspects are defined as recruitment, pay increases, additions to pay, performance related pay, earn back, bonuses, termination payments, transparency, re-employment when in receipt of a Local Government pension or a redundancy/severance payment and pension legislation. These matters are addressed in the schedule attached to this policy statement at Annex B

Pay Relationship

The lowest pay rate in the authority (excluding apprentice rates) equates to a full time equivalent annual salary of £18,198 and can be expressed as an hourly rate of pay of £9.43. This pay rate and salary was determined by the authority as part of a pay scale for employees employed on the National Joint Council Local Government Services Terms and Conditions.

The highest paid salary in this authority is £172,753 which is paid to the Chief Executive.

The ratio between the two salaries, the 'pay multiple' is 9.5 to 1. Against the median salary of £21,748 this multiple reduces to 8 to 1 and against the average salary of £25,944 to 7 to 1.

The Hutton review considered the multiple should be no greater than 20 to 1 (lower is better) and based on the current situation the Council falls well below this threshold. The authority does not have a policy on maintaining or reaching a specific 'pay multiple', however the authority is conscious of the need to ensure that the salary of the highest paid employee is not excessive and is consistent with the needs of the authority.

These pay rates may increase in accordance with any pay settlements which are reached through the respective national negotiating bodies.

Salary Packages over £100,000

The authority will ensure that before an offer of appointment is made, any salary package for any post that is in excess of £100,000 is considered by Council following recommendation by Staffing Committee.

Flexibility to address recruitment issues for vacant posts

In exceptional circumstances where there are recruitment difficulties; there may be a requirement to consider the payment of temporary market supplements such as 'golden hellos', retention payments or regular monthly payments.

In situations where a market supplement is being considered a report detailing the business case is considered by the Assistant Director of Human Resources & Organisational Development who makes the final decision as to whether a supplement is payable, the amount and the frequency of review. For Chief Officer graded posts where this would result in a pay package in excess of £100k the case will be considered by Council on recommendation made by the Staffing Committee.

Supplements can be reviewed at any time but a review must be undertaken on an annual basis.

Policy Amendment

The Council may seek to change elements within the pay policy as part of any necessary efficiency review or as other circumstances dictate.

This policy statement is reviewed annually and is presented to Council each year for consideration in order to ensure that a policy is in place for the authority prior to the start of each financial year.

Exit Payment Cap and Pension Reforms

It is expected that legislative changes will be implemented in the following areas, in which case the authority will apply changes as appropriate:

- The fixing of a cap on exit payments made to employees departing the public sector
- Recovery of exit payments made to high earners who leave the public sector on or after the implementation date if they return to the public sector within 12 months of leaving.
- Other associated reform of redundancy payment limits and related pension scheme provisions

Pay Policy References

- Agency workers directive 2011
- Hutton Fair Pay in the Public Sector Final Report (March 2011)
- Joint Negotiating Committee for Local Authority Chief Executives
- Joint Negotiating Committee for Chief Officers of Local Authorities
- Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Regulations 2006
- Local Government Pension Scheme (Benefits, Membership & Contributions) Regulations
- Localism Act 2011
- National Joint Council for Local Government Services
- Representation of the People Act 1983
- Rotherham Borough Council Scheme of Delegation
- The Accounts and Audit (England) Regulations (2011)
- The Equality Act 2010
- The Secretary of State for CLG Code of Recommended Practice for Local Authorities on Data Transparency
- Local Government Transparency Code 2015
- HM Treasury Recovery of Public Sector exit payments

Appendix A – Policy on Remunerating Chief Officers 2021/22

The remuneration of Chief Officers reflects the latest pay award from April 2020 and will be adjusted for any pay award agreed for 2021/22.

Head of Paid Service and Statutory Officers

Post	Salary Ceiling	Additional Allowances	Bonus	Profit Related Pay	Earn Back	Pension Enhancement
Chief Executive	£172,753	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Strategic Director Children and Young People's Services	£151,967	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Strategic Director Adults Care, Housing and Public Health	£133,756	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Strategic Director Finance and Customer Services	£123,645	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Director of Public Health	£90,205	£20,000 market pay supplement	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Legal Services	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)

Non-statutory Chief Officers

Post	Salary Ceiling	Additional Allowances	Bonus	Performance Related Pay	Earn Back	Pension Enhancement
Strategic Director Regeneration and Environment	£123,645	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Chief Executive	£105,779	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Children's Social Care	£98,640	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Human Resources and Organisational Development	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Financial Services	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Customer Information and Digital Services	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Culture, Sport and Tourism	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Regeneration, Planning and Transport	£90,205	None	The authority does not operate bonus	The authority does not operate	The authority does not operate earn-back	It is not Council policy to award additional

			schemes	performance related pay systems	pay systems	pension entitlement (regulation 31)
Post	Salary Ceiling	Additional Allowances	Bonus	Profit Related Pay	Earn Back	Pension Enhancement
Assistant Director Community Safety and Streetscene	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Strategic Commissioning	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Independent Living	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Housing	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Education	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Early Help and Family Engagement	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)
Assistant Director Joint Commissioning CCG, Performance and Inclusion	£90,205	None	The authority does not operate bonus schemes	The authority does not operate performance related pay systems	The authority does not operate earn-back pay systems	It is not Council policy to award additional pension entitlement (regulation 31)

Appendix B - Policy on other aspects of remuneration of Chief Officers 2021/22

Aspect of Chief Officer Remuneration	Authority Policy
Recruitment	Posts are advertised and appointed to at the appropriate approved salary for the post unless there is evidence that a successful appointment of a person with the required knowledge, experience, skills, abilities and qualities cannot be made without varying the remuneration package. In such circumstances a variation to the remuneration package is appropriate under the Authority's policy. Any changes will be approved through the Authority's appropriate decision making process. Salary packages over £100,000 require Council approval.
Pay Increases	The authority applies any pay increases that are agreed by relevant national negotiating bodies and/or any pay increases that are agreed through local negotiations.
Additions to Pay	The Authority does not make additional payments beyond those specified in the contract of employment.
Performance Related Pay	The Authority does not operate a performance related pay system for Chief Officers as it believes that it has sufficiently strong performance management arrangements in place to ensure high performance from its senior managers. Any areas of under-performance would be addressed through capability procedures.
Earn-Back (withholding an element of base pay related to performance)	The authority does not operate an earn-back pay system whereby a proportion of the employee salary is held back and only paid if specific targets are achieved as it believes that it has sufficiently strong performance management arrangements in place to ensure high performance from its senior managers. Any areas of under-performance would be addressed through capability procedures.
Bonuses	The authority does not have or intends to introduce any bonus schemes.
Termination Payments	The authority's normal redundancy payment arrangements apply to all staff including Chief Officers and the Chief Executive. The authority also applies the appropriate Pensions regulations in circumstances where employees qualify for release of pensions. Council will also be given the opportunity to vote on any severance package with a cost in excess of £100k. The components of any such package will be clearly set out and will include pay in lieu of notice, redundancy payment, pension release costs, settlement payments, holiday pay and any fees or allowances paid.

Transparency	The Authority meets its requirements under the Localism Act, the Local Government Transparency Code 2015 and the Accounts and Audit Regulations in order to ensure it is open and transparent regarding senior officer remuneration.
Re-employment of staff in receipt of a Local Government Pension or a redundancy/severance payment	The authority is under a statutory duty to appoint on merit and has to ensure that it complies with all appropriate employment and equalities legislation. The authority will always seek to appoint the best available candidate to a post who has the skills, knowledge, experience, abilities and qualities needed for the post. If a candidate is a former employee in receipt of a Local Government pension, or received a redundancy payment, this will not rule them out from being re-employed by the authority. Clearly where a former employee left the authority on redundancy terms then the old post has been deleted and the individual cannot return to that post as it will not exist. The authority will apply the provisions of the Statutory Redundancy Payments Modification Order regarding the recovery of redundancy payments if this is relevant and appropriate. Pensions Regulations also have provisions to reduce pension payments in certain circumstances to those who return to work within the local government service. The authority will apply the reforms to exit payments in the public sector, which includes the recovery of exit payments, a cap on exit payment value and associated reforms of redundancy payment limits and related pension scheme provisions, as they become law.
Election Fees	The duties of Electoral Registration Officer are undertaken by the authority's Chief Executive, the remuneration for which is included in their annual salary. The authority's Chief Executive is also the Returning Officer for elections, referendums and other polls. The Returning Officer may appoint deputies and by convention, has chosen to appoint the Director of Legal Services as a Deputy Returning Officer. For national elections, referendums or other polls which may be required by statute, fees are paid in accordance with the amounts specified for each poll by the statutory order issued by the Secretary of State. For local Borough and Parish elections a local scale of fees, which has not increased since 2008, is approved by Council

LICENSING BOARD SUB-COMMITTEE - 01/02/21

LICENSING BOARD SUB-COMMITTEE
1st February, 2021

Present:- Councillor Ellis (in the Chair); Councillors Beaumont, Clark, Jones and Sheppard.

95. DECLARATION OF INTEREST

Councillor Sheppard declared a Personal Interest in Minute No. 97 as he had contact with the hackney carriage/private hire driver's representative on social media.

96. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

97. APPLICATION FOR THE REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

Further to Minutes No. 90 and 94 of the 7th and 14th December, 2020, the Sub-Committee, considered a report of the Licensing Manager relating to an application for the review of the hackney carriage/private hire driver licence in respect of Mr. I.A.

Mr. I.A. was in attendance at the meeting together with his representative.

Resolved:- That the hackney carriage/private hire driver licence in respect of Mr. I.A. be revoked.